

ORDINANCE NO. 2024-028

**AN ORDINANCE FOR THE ADJUSTMENT OF PAY PERIODS FOR THE YEAR 2025**

**WHEREAS**, the Delaware County Personnel Handbook and the Delaware County Payroll system originally created a total of 26 pay periods for the year; and

**WHEREAS**, because of the calendar, payroll ending dates and pay dates for the employees of Delaware County, there should be a total of 27 pay checks for the year 2025 instead of 26;

**WHEREAS**, the County should adjust its payroll system so that the final paycheck of 2025 should be paid on the last day of the year to fit the budget as appropriated by the County Council.

**NOW THEREFORE, BE IT ORDAINED BY THE COUNTY COMMISSIONERS OF DELAWARE COUNTY, INDIANA THAT:**

1. The Delaware County Auditor shall amend its payroll system for 2024 only to establish that all employees will receive 27 paychecks for the year 2025.
2. The Auditor shall issue the final paycheck, and the Treasurer shall issue the final paycheck for the year 2025 on the last day of the year.

Dated this 18 day of November, 2024

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James King

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Sherry Riggins

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Shannon Henry

**Delaware County Commissioners**

ATTEST:

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Edward Carroll,  
Delaware County Auditor