

Rick R. Spangler

DELAWARE COUNTY CLERK OF THE CIRCUIT COURTS 3100 S. Tillotson Ave. ~ Muncie, IN 47302

Marriage License Copy Request Form

This document can be printed, completed and returned to the Clerk's Office at the following:

Clerk of the Delaware Circuit Court
Records Request
3100 S. Tillotson Ave.
Muncie, IN 47302

Telephone: (765)747-7726

Please provide a self-addressed stamped envelope

Requestor's Name	
Address	
City/State/Zip	
Phone Number	
Type of Document	Marriage License
Number of Copies	
Certified Copy (See below)	Yes No
Name of Applicant #1	
Name of Applicant #2	
Date of Marriage	
Other Information	

The Clerk is required by Indiana Code to collect copy fees of \$1.00 per page, plus \$3.00 per document if certification is required (IC 33-37-5-1 and IC 33-37-5-3). If you intend to use the copy for legal purposes, such as court proceeding, employment or Social Security, please request that the copy be **CERTIFIED**.

Send your payment by cashier check or money order payable to Clerk of Delaware County.

- o For each **photocopy** that you are requesting, enclose a payment of \$1.00
- o For each certified copy that you are requesting, enclose a payment of \$4.00