

## JOB POSTING

<b>Title</b>	<b>Case Manager for Forensic Diversion Drug Court Program</b>
<b>Location</b>	<b>Delaware County Community Corrections</b>
<b>Supervisor</b>	<b>Coordinator of Forensic Diversion Drug Court      GRADE: N/A</b>
<b>Qualifications</b>	<p><b>EDUCATION AND/OR EXPERIENCE:</b></p> <ul style="list-style-type: none"> <li>• Bachelor’s Degree from accredited university in human services; or</li> <li>• Current certificate from ICAADA, ICRC or NAADAC.</li> <li>• Must pass drug test.</li> <li>• Must be at least 21 years of age.</li> <li>• Proof of valid driver’s license.</li> </ul>
<b>Responsibilities</b>	<ul style="list-style-type: none"> <li>• Assist the staff of the Drug court program with orientation of the clients with their rights, responsibilities for successful completion of the program.</li> <li>• Assist in the assessment process of the offenders by doing a clinical screening and an IRAS assessment tool to determine areas of need.</li> <li>• Assist in the development of case plans with the case manager from Meridian Services.</li> <li>• Have continued communication with the case manager from Meridian Services as to progress of the clients.</li> <li>• Keep accurate case notes as to phone calls, mail received concerning the client, progress notes about counseling and information from the offender.</li> <li>• Participate in all hearings with the offenders, the Judge of the Forensic Diversion Drug Court Program and other staff members of the Court to address compliance or non-compliance to the program.</li> <li>• Be the liaison between the court of origin and the Drug Court Program in all revocation hearings.</li> </ul>
<b>Apply</b>	<p>Send or drop off completed applications to:</p> <p>Delaware County  Human Resources Department  100 W. Main St., Room 208  Muncie, IN 47305</p>
<b>Application Deadline</b>	Applications will be accepted until February 27, 2019

