

**DELAWARE COUNTY COMMISSIONER'S MEETING  
 TUESDAY, SEPTEMBER 5, 2017 @ 9:00 A.M.  
 ROOM 309 A, 100 WEST MAIN STREET  
 MUNCIE, IN 47305  
 CALL TO ORDER  
 PLEDGE TO FLAG  
 ROLL CALL**

Mr. Shannon Henry  
 Mr. James King  
 Ms. Sherry Riggin  
 Mr. Charlie Richmond, Deputy  
 Mr. Joe Rhett, Attorney

**TABLED BUSINESS**  
 AGREEMENT FOR COLLECTION OF PERSONAL PROPERTY TAXES

Remain tabled

RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE  
 COUNTY OF DELAWARE, INDIANA, MAKING A FINAL  
 DETERMINATION OF THE TAX SALE CERTIFICATE TO BE  
 ASSIGNED TO A NONPROFIT CORPORATION #7  
 RESOLUTION 2017-034

MOTION: Commissioner Riggin made a motion to remove Resolution 2017-034, Resolution of the Board of Commissioners of the County of Delaware, Indiana, Making a Final Determination of the Tax Sale Certificate to be assigned to a Nonprofit Corporation #7.

SECOND: Commissioner Henry

YEAS: Commissioner Riggin, Commissioner Henry, President King

MOTION: Commissioner Henry made a motion to deny Resolution 2017-034, Resolution of the Board of Commissioners of the County of Delaware, Indiana, Making a Final Determination of the Tax Sale Certificate to be assigned to a Nonprofit Corporation #7.

SECOND: Commissioner Riggin

YEAS: Commissioner Riggin, Commissioner Henry, President King

**APPROVAL OF MINUTES**

MOTION: Commissioner Riggin made a motion to approve August 21, 2017 minutes.

SECOND: Commissioner Henry

YEAS: Commissioner Riggin, Commissioner Henry, President King

**PRESENTATIONS TO COMMISSIONERS**

Mr. Dan Zuerner, Garmong Construction Services, introduced the team members of the presentation regarding the concept of a new jail. Mr. Ray Dudley, Sheriff, Mr. Kenneth Whipker, IDOC, Mr. Chance Sweat, IDOC and Mr. Eric Ratts. AIA-DLZ.

Mr. Ray Dudley, Sheriff of Delaware County, presented Jail Bed Projection (see below).

*Presentation is available in the Auditor's Office.*

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**ORIGINAL**

**Presentation Agenda  
Delaware County Jail Development Alternative  
Tuesday September 5th, 2017  
9:00 AM – Commissioners Hearing Room**



<b>Introduction of Team Members</b>	Dan Zuerner, Garmong
<ul style="list-style-type: none"> <li>• Ray Dudley – Sheriff</li> <li>• Kenneth Whipker – IDOC</li> <li>• Chance Sweat – IDOC</li> <li>• Eric Ratts , AIA – DLZ</li> </ul>	
<b>Presentation of Development Background</b>	Dan Zuerner, Garmong
<b>Overview of Existing Jail Conditions and Considerations for the Future</b>	Ray Dudley, Sheriff Kenny Whipker Chance Sweat
<b>Introduction of “Best Jail Practices” in Design and Construction – Posey County</b>	Dan Zuerner Eric Ratts, AIA
<b>Presentation of Delaware County Jail Development Alternative Logic</b>	Dan Zuerner
<b>Presentation of Development Alternative Floor Plan Graphic</b>	Eric Ratts, AIA
<b>Summary Perspectives</b>	Ray Dudley, Sheriff
<b>Open Discussion with Commissioners</b>	
<b>Tour Steel Cell Exhibit as arranged by Steel Cell &amp; Pauly Jail – Outside of County Building</b>	

Daily Count

Page 1 of 1

**ORIGINAL**

Daily Count

X DELETE   ← REPLY   ⇐ REPLY ALL   → FORWARD   ...



**Jeremy Dye**  
Tue 9/5/2017 8:03 AM

Mark as unread

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To: Vivian Malone; Vickie Reed; Rick Richman; Ray Dudley; Mitch Cassell; Lyndsey Wilmes; Kathy Blanton; ...  
Metalogix Archive Manager      + Get more apps

Pre males-197  
Sentenced-13  
Females-42  
In house-252  
Intake-5  
Checked out-5  
Overall-262

PTP-194  
PTHD-65

Sent from my iPhone

<https://outlook.co.delaware.in.us/owa/>

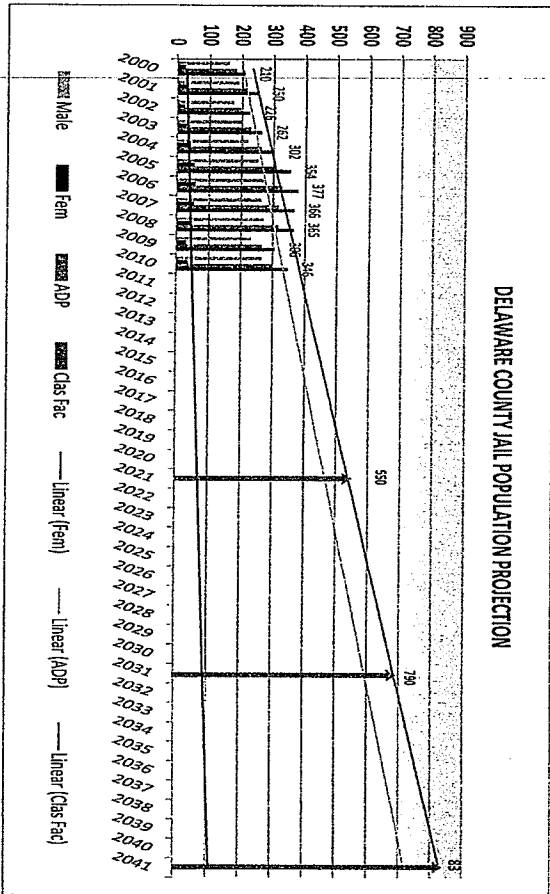
9/5/2017

**ORIGINAL**

Delaware County Jail Bed Projection

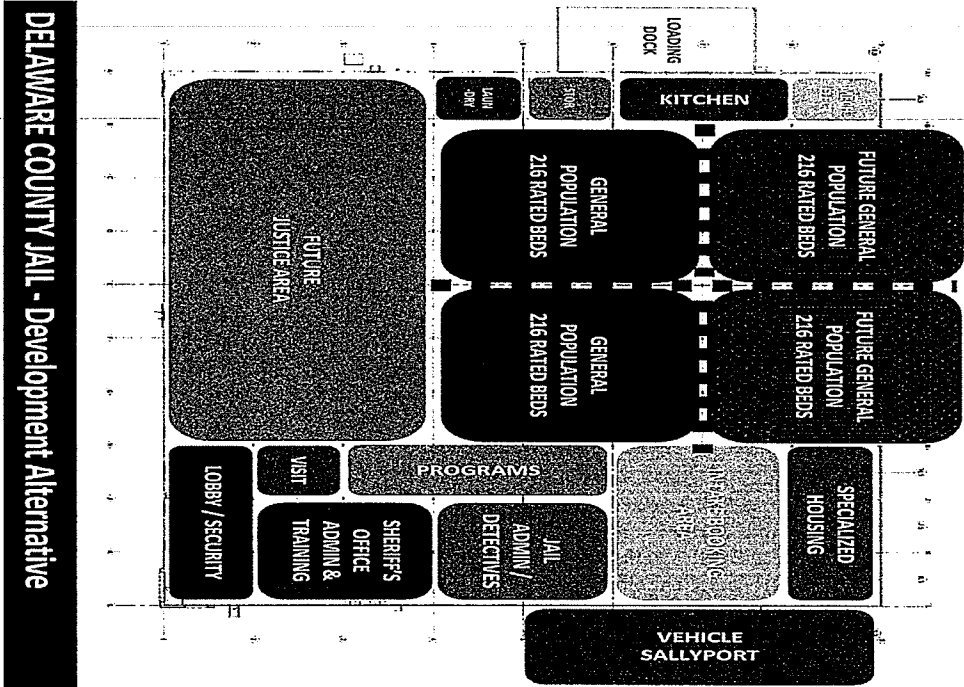
August 5, 2010

Based on the average daily jail population of the Delaware County jail for the period Jan 2000 – July 2010, the graph below reflects a linear projection of jail population through the year 2041, in 10 year increments for strategic planning purposes. The red line represents the number of beds needed based on average daily jail population plus an additional 15% to make allowance for classification, maintenance, and peaking factors. This helps to insure separation of prey from predator, male from female, down time for maintenance as well as provide an allowance for peaks in jail population. As evidenced below, those measures implemented to lower the jail population resulted in a decline in jail population in 2009, however the average daily population to date in 2010 would indicate a pattern of growth has resumed.



This projection is based on past population experience and is used for planning purposes only. The actual experience in future years is subject to changes in statute, crime rates, as well as judicial practices and numerous other factors, all of which are subject to change in future years.

Paul Downing, Criminal Justice Specialist  
DIZ Indiana, LLC, Cell: 317-989-2812, Email: pdowning@dlz.com



**DELAWARE COUNTY JAIL - Development Alternative**



Delaware County Commissioners: September, 5, 2017

PRELIMINARY BUILDING PROGRAM		PRELIMINARY SQUARE FEET
<b>NON SECURE AREA</b>		
Lobby, Security Check, Public Toilet Rooms, Locker Rooms		7,500
Visitation		2,500
Sheriff's Office Admin, Training		20,000
Jail Admin, Detectives		15,000
Mechanical, Electrical		5,000
<b>TOTAL</b>		<b>50,000</b>
<b>SECURE AREA</b>		
Inmate Booking, Inmate Property		15,000
Program Classrooms, Offices		7,500
Specialized Housing (medical, mental health, and behavioral management housing)		12,500
General Population Housing Units		45,000
Laundry, Storage		2,500
Storage Warehouse		2,500
Kitchen		7,500
<b>TOTAL</b>		<b>92,500</b>
Vehicle Sallyport Addition		9,000
<b>TOTAL</b>		<b>151,500</b>

**CONTRACTS OR AGREEMENTS FOR APPROVAL**  
**GOVDEALS – ANDREW JOOSTEN**

Commissioner Riggin said Mr. Rhett reviewed the MOU. It would be hard to receive a check and then try to separate Funds. Monies should go back to county general.

Mr. Charlie Richmond, Deputy, agreed and said they would not be able to specify what department gets what.

MOTION: Commissioner Riggin made a motion to approve MOU with GOV Deals.

SECOND: Commissioner Henry

YEAS: Commissioner Riggin, Commissioner Henry, President King

*The full agreement is available in the Auditor's Office.*

## GovDeals

**ORIGINAL**

### Online Auction Memo of Understanding

This Online Auction Memo of Understanding (MOU) is between GovDeals, Inc. ("GovDeals"), a Delaware corporation having its principal place of business at 100 Capitol Commerce Boulevard - Suite 110 - Montgomery, Alabama, 36117 and the Client Name ("Client"), having its principal place of business Address, - State, Zip Code.

- 1.0 **Description of Services:** GovDeals provides a means for Client to post assets for sale and for potential buyers to bid on these assets via an online auction system. Although GovDeals provides system access for Client to list assets, GovDeals is not a party to the actual sale and has no control over the listed information or the ability of the buyer and Client to complete the transaction.
- 2.0 **GovDeals' Responsibilities:** In addition to maintaining and operating an online auction system, GovDeals will provide Client with the following services for the period agreed to in 5.0 below:
  - 2.1 **Access to a GovDeals online "Client Asset Server" (CAS),** which will allow Client to load assets to the online auction system, maintain information about assets and view and run reports. The CAS will provide Client with the following capabilities:
    - Accept descriptive information concerning an asset including unlimited photos
    - Allow different auction phases based upon dates and times
    - Allow Client to set minimum starting prices, bid increments and reserves
  - 2.2 **Training and support services to assist Client in implementing the GovDeals online auction system, which will include:**
    - Familiarization with the nature and operation of CAS
    - Guidance in the posting of assets and provide ongoing support
    - Procedures for taking and posting pictures of assets
    - Based on mutual agreement between GovDeals and Client, training and support services will be provided on-site or via telephone or Internet
  - 2.3 **Help Desk support available via telephone or email during normal business hours, except announced holidays.**
  - 2.4 **Provide marketing of assets posted to the online auction site and promote use of the site to potential buyers.**
    - Work with Client to identify items that may benefit from marketing attention.
    - Provide documented proof of all marketing efforts made on behalf of Client.
    - Assist in determining values and starting prices for unique and high dollar assets.
- 3.0 **Fees:** Please elect a Flexible Pricing Option (FPO) from Exhibit A and enter selection below signature block on MOU page two (2).
- 4.0 **Payment:**
  - 4.1 **If Client elects to collect auction proceeds, GovDeals will invoice Client for fees on the first business day of the month following the month assets are sold. Client agrees to remit payment to GovDeals within thirty (30) calendar days from receipt of invoice, unless an applicable prompt payment act or similar legislation specifies a different time period.**

GovDeals Memo of Understanding -- V6 10/15/2014

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### HOLIDAY SCHEDULE FOR 2018

MOTION: Commissioner Henry made a motion to approve holiday schedule for 2018.

SECOND: Commissioner Riggan

YEAS: Commissioner Riggan, Commissioner Henry, President King

**ORIGINAL**

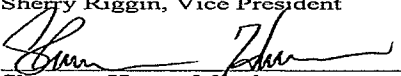
**DELAWARE COUNTY COMMISSIONERS  
HOLIDAY SCHEDULE FOR 2018**

New Year's Day	Monday	January 1, 2018
Martin Luther King Day	Monday	January 15, 2018
President's Day	Monday	February 19, 2018
Good Friday	Friday	March 30, 2018
Primary Election	Tuesday	May 8, 2018
Memorial Day	Monday	May 28, 2018
Independence Day	Wednesday	July 4, 2018
Labor Day	Monday	September 3, 2018
General Election	Tuesday	November 6, 2018
Veteran's Day	Monday	November 12, 2018
Thanksgiving	Thurs/Friday	November 22 & 23, 2018
Christmas Eve & Day	Monday & Tuesday	December 24 & 25, 2018

Adopted this 5 day of September, 2017

Delaware County Board of Commissioners,

  
James King, President

Sherry Riggin, Vice President  
  
Shannon Henry, Member

  
ATTEST Steve Craycraft, County Auditor

**ORDINANCES FOR SECOND READING  
DELAWARE COUNTY COMMISSIONERS  
REESTABLISHING THE GAL/CASA DONATION FUND  
ORDINANCE NO. 2017-019**

MOTION: Commissioner Henry made a motion to approve Ordinance 2017-019, Re-establishing the GAS/CASA Donation Fund.

SECOND: Commissioner Riggin

YEAS: Commissioner Riggin, Commissioner Henry, President King

ORDINANCE 2017-019

ORIGINAL

DELAWARE COUNTY COMMISSIONERS  
REESTABLISHING THE GAL/CASA DONATION FUND

WHEREAS, an ordinance for a GAL/CASA Donation Fund has already been established but cannot be located.

WHEREAS, it is necessary to file an ordinance to reestablish GAL/CASA Donation Fund 4102 so regulations for the use of the fund is available.

WHEREAS, the Delaware County CASA Program will receive donations to be used to support the needs of the program as determined by the Director. Said funds may be accompanied by a Terms and Conditions Agreement or spending specifications from the Donor.

WHEREAS, this money shall remain in said fund and shall not revert back into the County General funds at the end of the calendar year.

WHEREAS, the Delaware County CASA Program shall not be required to request appropriations from the County Council unless the funds are being used for personnel.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF DELAWARE COUNTY, INDIANA:

1. There shall be reestablished a separate non-reverting fund for the purpose of receiving any and all donations and gifts funds for the Delaware County CASA Program as obtained by the Delaware County CASA Advisory Board.
2. Said fund shall use the previously established title and number of GAL/CASA Donation Fund 4102.
3. Said funds shall be deposited into this non-reverting fund and shall be used by the Delaware County CASA Program from time to time, without appropriation, as per the terms of specifications of the donor and/or as specified by the Delaware County CASA Advisory Board.

Passed and adopted by the Board of Commissioners on the 5 day of September, 2017.

BOARD OF COMMISSIONERS, DELAWARE COUNTY, INDIANA



James King, President

**DEPARTMENT HEADS AND ELECTED OFFICIALS**

**DECISION ON GRIEVANCE FILED UNDER UAW CONTRACT, 911 CENTER**

Mr. Joe Rhett, County Attorney, read aloud the decision letter.

MOTION: Commissioner Henry made a motion to approve findings, with suggested changes.

SECOND: Commissioner Riggin

President King said the union is not Delaware County EMS employees 1348 but UAW 321.

YEAS: Commissioner Riggin, Commissioner Henry, President King

Mr. Paul Singleton, 911, said that was only one portion of the agreement he presented.

Commissioner Henry said he thought there had been an agreement made.

*The full grievance is available in the Auditor's Office.*



Ms. Melanie Marshall, Recorder, wanted the public to know that there are five public search computers in the Recorders office. An update will be made and training will take place on Thursday, September 14, 2017.

Mr. Ron Quakenbush, Council Representative, said GovDeals funds would need to be separated by the department and be in charge of their own funds.

**MONTHLY/WEEKLY REPORTS**

**PAYMENTS OF CLAIMS**

MOTION: Commissioner Riggan made a motion to approve claims in the amount of \$1,613,577.43.

SECOND: Commissioner Henry

YEAS: Commissioner Riggan, Commissioner Henry, President King

**QUESTIONS, COMMENTS, ANSWERS, OTHER BUSINESS & DISCUSSION**

Mr. Nate Jones, Veterans Office, provided an update from Texas. Four Delaware County employees went to Texas to help victims of Hurricane Harvey.

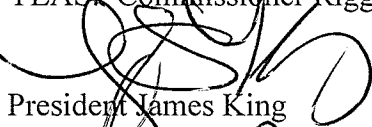
**RECESS**


18<sup>th</sup>

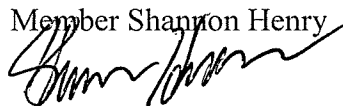
MOTION: Commissioner Riggan made a motion to recess until September 2017.

SECOND: Commissioner Henry

YEAS: Commissioner Riggan, Commissioner Henry, President King

  
President James King

  
Vice President Sherry Riggan

Member Shannon Henry  


Auditor Steven G Craycraft  
