

APPEARANCE BY A SELF-REPRESENTED LITIGANT IN A CIVIL CASE
(Not For Use in a Protective Order (PO) Case)

STATE OF INDIANA
DELAWARE COUNTY

SS:

IN THE DELAWARE CIRCUIT
COURT NO. _____

_____,
Petitioner/Plaintiff,

CAUSE NO. 18C0_____

v.

_____,
Respondent/Defendant.

1. My Name: _____

2. My Address: _____

3. My telephone number: _____

4. My fax number: _____

5. My e-mail address: _____

6. I will accept service from other parties by:

FAX at the above noted number: Yes _____ No _____

Email at the above noted address: Yes _____ No _____

7. This case involves child support issues: Yes _____ No _____

*(If yes, supply Social Security Numbers for all family members on a separately
Attached document filed as confidential information on **light green paper**.
Use Form TCM-TR3.1-4.)*

8. There are related cases: Yes _____ No _____
(If yes, list in the space following #8.)

9. You MUST serve this Form and any other pleadings or documents you are filing or will file in this case on all other attorneys (or the other parties, if they are not represented by an attorney.) This form has been served on all other parties and Certificate of Service is attached:

Yes _____ No _____

Your Signature

Your Printed Name

CERTIFICATE OF SERVICE

I certify that on the _____ day of _____, 20____, I served copy of the foregoing Appearance on _____ [here insert Name of Person Served] at the following address: _____, by the following method of service: _____ [please specify as U.S. Mail, personal service, fax, email, etc.]

Your Signature

NOTICE OF HEARING

THE STATE OF INDIANA, DELAWARE COUNTY, SS:

To the Sheriff of Delaware County, Greetings:

You are hereby commanded to notify BMV ATTENTION: TITLE TRACKING

100 N SENATE BLVD, RM N402

INDIANAPOLIS, IN 46204

that _____ vs _____

Cause No. _____ in the Delaware County Circuit Court No. ___ is set for

hearing at _____ o'clock _____. M. on the _____ day of _____, 20____,

at the Justice Center, 100 W. Washington Street, Muncie, Indiana, before the Honorable

_____, Judge of said Court.

WITNESS, the Clerk of said Court, and the seal thereof, hereunto affixed, at the City of

Muncie, this _____ day of _____, 20_____.

Bailiff's Return of Service:

_____ Clerk

SUMMONS

THE STATE OF INDIANA

DELAWARE COUNTY CIRCUIT COURT NO. _____

Muncie, Indiana

Plaintiff

VS. _

Cause No. _____

BMV ATTENTION: TITLE TRACKING

100 N SENATE BLVD, ROOM N402

INDIANAPOLIS, IN 46204

Defendant

Defendant

To Defendant BMV ATTENTION: TITLE TRACKING

100 N SENATE BLVD, ROOM N402, INDIANAPOLIS, IN 46204

You have been sued by the person (s) named "Plaintiff" in the Court stated above for _____

The nature of the suit against you is stated in the Petition which is attached to this document. It also states the demand which the Plaintiff has made and wants from you. ¹

You must answer the Petition in writing, by you or your attorney, within twenty (20) ² days commencing the day after you receive this summons, or a judgment will be entered against you for what the plaintiff has demanded.

If you have a claim for relief against the Plaintiff arising from the same transaction or occurrence, you must assert it in your written answer.

The following manner of service of summons is hereby designated: _____

Date: _____

Clerk of the Delaware County Circuit Court No. ____

Plaintiff's Name, Address & Telephone

1. If the complaint is not attached, a copy is available for you in the Office of the Clerk of said Court.
2. Or, if the summons is served by registered or certified mail, within twenty-three (23) days.

NOTICE OF HEARING

THE STATE OF INDIANA, DELAWARE COUNTY, SS:

To the Sheriff of Delaware County, Greetings:

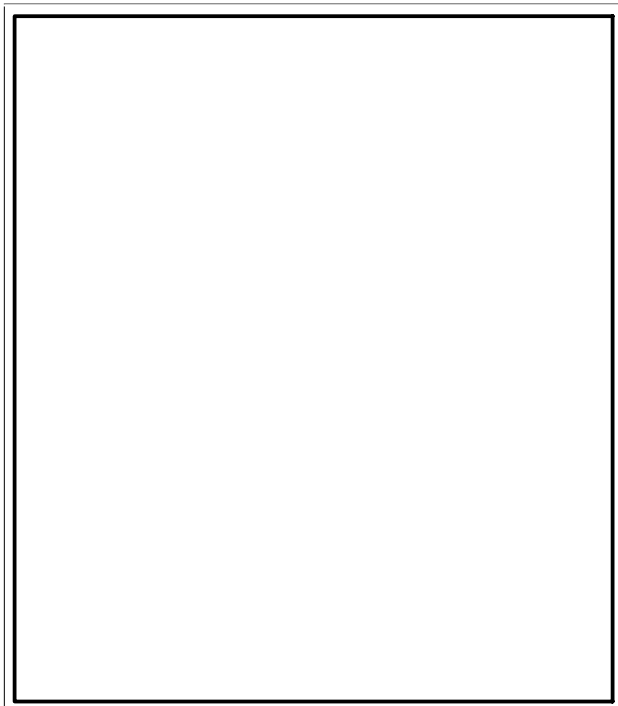
You are hereby commanded to notify _____

that _____ vs _____

Cause No. _____ in the Delaware County Circuit Court No. ___ is set for
hearing at _____ o'clock _____. M. on the _____ day of _____, 20____,
at the Justice Center, 100 W. Washington Street, Muncie, Indiana, before the Honorable
_____, Judge of said Court.

WITNESS, the Clerk of said Court, and the seal thereof, hereunto affixed, at the City of
Muncie, this _____ day of _____, 20_____.

Bailiff's Return of Service: _____ Clerk



SUMMONS

THE STATE OF INDIANA

DELAWARE COUNTY CIRCUIT COURT NO. _____

Muncie, Indiana

Plaintiff

VS.

Cause No. _____

BMV ATTENTION: TITLE TRACKING

100 N SENATE BLVD, ROOM N402

INDIANAPOLIS, IN 46204

Defendant

Defendant

To Defendant _____

You have been sued by the person (s) named "Plaintiff" in the Court stated above for _____

The nature of the suit against you is stated in the Petition which is attached to this document. It also states the demand which the Plaintiff has made and wants from you. ¹

You must answer the Petition in writing, by you or your attorney, within twenty (20) ² days commencing the day after you receive this summons, or a judgment will be entered against you for what the plaintiff has demanded.

If you have a claim for relief against the Plaintiff arising from the same transaction or occurrence, you must assert it in your written answer.

The following manner of service of summons is hereby designated: _____

Date: _____

Clerk of the Delaware County Circuit Court No. ____

Plaintiff's Name, Address & Telephone

1. If the complaint is not attached, a copy is available for you in the Office of the Clerk of said Court.
2. Or, if the summons is served by registered or certified mail, within twenty-three (23) days.

STATE OF INDIANA
SS:
DELAWARE COUNTY

IN THE DELAWARE CIRCUIT
COURT NO. _____

IN THE MATTER OF:
VEHICLE TITLE REQUEST
FOR:

CAUSE NO. 18C0_____

(Insert Year, Make, and Model)

(Insert VIN#)

**VERIFIED REQUEST FOR COURT
ORDER TO ISSUE VEHICLE TITLE**

Comes now the Petitioner, under oath, and requests the Court to order the Indiana Bureau of Motor Vehicles to issue a title to the Petitioner for the following vehicle. To support this Request, the Petitioner states to the Court as follows:

1. Petitioner's Full Name: _____
Petitioner's Address: _____
County of Residence: _____
Telephone Number: _____
2. Description of Vehicle: _____
Type of Vehicle: _____
Manufacturer: _____
Make/Model: _____
Year: _____
Estimated Value: _____
VIN Number: _____

3. Present location of the Vehicle:

4. State the Name, Address, and all other known information regarding the previous owner and the owner of record of the current title:

5. Describe the circumstances how you acquired or came into possession of the Vehicle, and the Purchase Price for the Vehicle, if any:

6. Describe the efforts you made and why you cannot obtain a Title for the Vehicle:

7. Please ***attach*** any written documents including bills of sale, titles, police reports, checks, etc.

8. There are no liens or encumbrances against the Vehicle, and the Vehicle is not the subject of any other lawsuit.

9. I am asking the Court to order the Indiana BMV to issue a title for the Vehicle in my name.

I hereby state under oath and under penalties for perjury that I have read the foregoing petition and the representations in the petition are true and correct to the best of my knowledge and ability.

Date

Petitioner's Signature

STATE OF INDIANA
DELAWARE COUNTY

IN THE DELAWARE CIRCUIT
COURT NO. _____

IN THE MATTER OF:
VEHICLE TITLE REQUEST
FOR:

CAUSE NO. 18C0_____

(Insert Year, Make, and Model)

(Insert VIN#)

ORDER TO ISSUE VEHICLE TITLE

Comes now the Petitioner and requests the Court to issue an Order to the Indiana Bureau of Motor Vehicles to Issue a Vehicle Title.

The Court being duly advised, and having considered the evidence now finds as follows:

_____ is the owner of the following vehicle:
(Insert Petitioner's Name)

(Insert Year, Make, and Model of the Vehicle)

(Insert VIN #)

The Indiana Bureau of Motor Vehicles shall issue a title to the Petitioner for the Vehicle.

SO ORDERED this _____ day of _____, _____.

Judge

Distribution:
RJO
File
Petitioner
Indiana Bureau of Motor Vehicles