

**Delaware County**  
**Application for EDIT Grant Funds**

Name of Applicant Organization: \_\_\_\_\_

Address of Applicant: \_\_\_\_\_

Contact Person and Position: \_\_\_\_\_

Phone Number of Applicant: \_\_\_\_\_

Email address of Applicant: \_\_\_\_\_

Federal ID Number: \_\_\_\_\_

Amount Requested: \$ \_\_\_\_\_

Minimum Amount Needed: \$ \_\_\_\_\_

Summary of the Applicant Organization purposes and goals:

\_\_\_\_\_  
\_\_\_\_\_

Summary of the Grant Request:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Include in your summary of the Grant request specifics on how the funding will be used and how the funding will further the need and purposes and goals of the applicant organization as well as how the funds requested will improve Delaware County. The summary of the request should include the targeted population or purpose.

Additional Documents necessary to be included with your application as listed below. All documents received by the Board of Commissioners shall be maintained as confidential and not disclosable under the Public Records law as "deliberative documents".

- A. A copy of the federal determination of tax exempt status
- B. Certificate of good standing of the organization by the State of Indiana
- C. Mission Statement of the applicant organization
- D. Names, addresses, affiliations and titles of all members of the Board of Directors of the applicant organization.
- E. Year to date balance and/or current financial statement
- F. Prior 2 years' financial statements of the applicant organization

- G. Two (2) Letters of support for the project from residents or organizations in Delaware County
- H. Proposed budget for the project and projected funding sources and amounts of additional funding, including in-kind funding.
- I. If the funds are to be used for the purchase of equipment, then copies of the proposals or estimates from the vendors. There must be at least 2 estimates, if possible.

The funds requested from Delaware County may not be used for any salaries, personnel expenses or benefits or normal overhead expenses (utility bills, supplies, inventory, etc....). The funds to be received are not to be used for the promotion of any religious belief or ideology. Someone on behalf of the organization requesting grant funds will need to appear at a Delaware County Commissioner's meeting to explain the details of the organization as well as how the funds will be utilized.

Mail all completed applications and accompanying forms to:

Delaware County Commissioners  
100 W. Main St., Room 309  
Muncie, IN 47305