

**DELAWARE COUNTY COMMISSIONERS**

**RECORD OF MINUTES**

DATE: **DECEMBER 16, 2019** Commissioners Meeting

ORDINANCE NUMBER: \_\_\_\_\_ RESOLUTION NUMBER: \_\_\_\_\_

**Motion made by:** HENRY, RIGGIN, KING

**Motion:** Roll Call:

**2<sup>nd</sup> by:** HENRY, RIGGIN, KING

**ROLL CALL:**

**JAMES KING:** H

**SHANNON HENRY, VP:** H

**SHERRY RIGGIN, PRESIDENT:** H

**JOHN BROOKE, ATTORNEY / ~~JOE RHETT ATTORNEY:~~** H

**STEVEN G. CRAYCRAFT, DELAWARE COUNTY AUDITOR:** H

**~~CHARLIE RICHMOND, CHIEF DEPUTY AUDITOR:~~**

**DENISE SMITH, DEPUTY AUDITOR/RECORDING SECRETARY:** H

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DELAWARE COUNTY COMMISSIONERS

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Motion made by: HENRY, RIGGIN, KING

Motion: LIBERTY REGIONAL WASTE DISTRICT

2nd by: HENRY, RIGGIN, KING MARLA COOK

ROLL CALL:

JAMES KING: 4

12-31-2023

SHANNON HENRY, VP: 4

SHERRY RIGGIN, PRESIDENT: 4

JOHN BROOKE, ATTORNEY / JOE RHETT ATTORNEY:

STEVEN G. CRAYCRAFT, DELAWARE COUNTY AUDITOR:

CHARLIE RICHMOND, CHIEF DEPUTY AUDITOR:

DENISE SMITH, DEPUTY AUDITOR/RECORDING SECRETARY:

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DELAWARE COUNTY COMMISSIONERS

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DATE: DECEMBER 16, 2019 Commissioners Meeting

ORDINANCE NUMBER: \_\_\_\_\_ RESOLUTION NUMBER: \_\_\_\_\_

Motion made by: HENRY, RIGGIN, KING

Motion:

*Computer Management + Consultants*

2<sup>nd</sup> by:

HENRY, RIGGIN, KING

*Removed from TABLE*

ROLL CALL:

JAMES KING:

*y*

SHANNON HENRY, VP:

*y*

SHERRY RIGGIN, PRESIDENT:

*y*

JOHN BROOKE, ATTORNEY / JOE RHETT ATTORNEY:

STEVEN G. CRAYCRAFT, DELAWARE COUNTY AUDITOR:

CHARLIE RICHMOND, CHIEF DEPUTY AUDITOR:

DENISE SMITH, DEPUTY AUDITOR/RECORDING SECRETARY:

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Motion made by: HENRY, RIGGIN, KING

Motion: Computer Management + Consultants

2<sup>nd</sup> by: HENRY, RIGGIN, KING

ROLL CALL:

JAMES KING: 4

SHANNON HENRY, VP: 4

SHERRY RIGGIN, PRESIDENT: 4

JOHN BROOKE, ATTORNEY / JOE RHETT ATTORNEY: \_\_\_\_\_

STEVEN G. CRAYCRAFT, DELAWARE COUNTY AUDITOR: \_\_\_\_\_

CHARLIE RICHMOND, CHIEF DEPUTY AUDITOR: \_\_\_\_\_

DENISE SMITH, DEPUTY AUDITOR/RECORDING SECRETARY: \_\_\_\_\_

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Motion made by: HENRY, RIGGIN, KING

Motion: Conventions & tours

2<sup>nd</sup> by: HENRY, RIGGIN, KING removed from TABLE

ROLL CALL:

JAMES KING: 4

SHANNON HENRY, VP: 4

SHERRY RIGGIN, PRESIDENT: 4

JOHN BROOKE, ATTORNEY / JOE RHETT ATTORNEY: \_\_\_\_\_

STEVEN G. CRAYCRAFT, DELAWARE COUNTY AUDITOR: \_\_\_\_\_

CHARLIE RICHMOND, CHIEF DEPUTY AUDITOR: \_\_\_\_\_

DENISE SMITH, DEPUTY AUDITOR/RECORDING SECRETARY: \_\_\_\_\_

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**DELAWARE COUNTY COMMISSIONERS**

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Motion made by: HENRY, RIGGIN, KING

Motion: Minutes 12-2-19

2<sup>nd</sup> by: HENRY, RIGGIN, KING

ROLL CALL:

JAMES KING: 4

SHANNON HENRY, VP: 4

SHERRY RIGGIN, PRESIDENT: 4

JOHN BROOKE, ATTORNEY / JOE RHETT ATTORNEY:

STEVEN G. CRAYCRAFT, DELAWARE COUNTY AUDITOR:

CHARLIE RICHMOND, CHIEF DEPUTY AUDITOR:

DENISE SMITH, DEPUTY AUDITOR/RECORDING SECRETARY:

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DELAWARE COUNTY COMMISSIONERS

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DATE: DECEMBER 16, 2019 Commissioners Meeting

ORDINANCE NUMBER: \_\_\_\_\_ RESOLUTION NUMBER: \_\_\_\_\_

Motion made by: HENRY, RIGGIN, KING

Motion: FIREWALL Computer System

2nd by: HENRY, RIGGIN, KING

ROLL CALL:

JAMES KING: y

SHANNON HENRY, VP: y

SHERRY RIGGIN, PRESIDENT: y

JOHN BROOKE, ATTORNEY / JOE RHETT ATTORNEY: \_\_\_\_\_

STEVEN G. CRAYCRAFT, DELAWARE COUNTY AUDITOR: \_\_\_\_\_

CHARLIE RICHMOND, CHIEF DEPUTY AUDITOR: \_\_\_\_\_

DENISE SMITH, DEPUTY AUDITOR/RECORDING SECRETARY: \_\_\_\_\_

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DELAWARE COUNTY COMMISSIONERS

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DATE: DECEMBER 16, 2019 Commissioners Meeting

ORDINANCE NUMBER: \_\_\_\_\_ RESOLUTION NUMBER: \_\_\_\_\_

Motion made by: HENRY, RIGGIN, KING

Motion: BIS CONTRACTS -

2nd by: HENRY, RIGGIN, KING

ROLL CALL:

JAMES KING: 4

SHANNON HENRY, VP: 4

SHERRY RIGGIN, PRESIDENT: 4

JOHN BROOKE, ATTORNEY / JOE RHETT ATTORNEY: \_\_\_\_\_

STEVEN G. CRAYCRAFT, DELAWARE COUNTY AUDITOR: \_\_\_\_\_

CHARLIE RICHMOND, CHIEF DEPUTY AUDITOR: \_\_\_\_\_

DENISE SMITH, DEPUTY AUDITOR/RECORDING SECRETARY: \_\_\_\_\_

APPROVE 1- DELAWARE Co. COURTS  
TABLED 2- DELAWARE Co. SHERIFFS DEPT

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DELAWARE COUNTY COMMISSIONERS

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Motion made by: HENRY, RIGGIN, KING

Motion: Should - BIS - TABLED

2<sup>nd</sup> by: HENRY, RIGGIN, KING

ROLL CALL:

JAMES KING: 4

SHANNON HENRY, VP: 4

SHERRY RIGGIN, PRESIDENT: 4

JOHN BROOKE, ATTORNEY / JOE RHETT ATTORNEY: \_\_\_\_\_

STEVEN G. CRAYCRAFT, DELAWARE COUNTY AUDITOR: \_\_\_\_\_

CHARLIE RICHMOND, CHIEF DEPUTY AUDITOR: \_\_\_\_\_

DENISE SMITH, DEPUTY AUDITOR/RECORDING SECRETARY: \_\_\_\_\_

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Motion made by: **HENRY, RIGGIN, KING**

Motion:

*Sherrill's DEPARTMENT  
QUALITY CONNECTION CARE CONTRACT*

2<sup>nd</sup> by: **HENRY, RIGGIN, KING**

ROLL CALL:

JAMES KING:

*4*

SHANNON HENRY, VP:

*4*

SHERRY RIGGIN, PRESIDENT:

*4*

JOHN BROOKE, ATTORNEY / JOE RHETT ATTORNEY:

STEVEN G. CRAYCRAFT, DELAWARE COUNTY AUDITOR:

CHARLIE RICHMOND, CHIEF DEPUTY AUDITOR:

DENISE SMITH, DEPUTY AUDITOR/RECORDING SECRETARY:

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Motion made by: **HENRY, RIGGIN, KING**

Motion: 3rd Revision EDIT

2<sup>nd</sup> by: **HENRY, RIGGIN, KING**

ROLL CALL:

JAMES KING: 4

SHANNON HENRY, VP: 4

SHERRY RIGGIN, PRESIDENT: 4

JOHN BROOKE, ATTORNEY / JOE RHETT ATTORNEY: \_\_\_\_\_

STEVEN G. CRAYCRAFT, DELAWARE COUNTY AUDITOR: \_\_\_\_\_

CHARLIE RICHMOND, CHIEF DEPUTY AUDITOR: \_\_\_\_\_

DENISE SMITH, DEPUTY AUDITOR/RECORDING SECRETARY: \_\_\_\_\_

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DELAWARE COUNTY COMMISSIONERS  
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Motion made by: HENRY, RIGGIN, KING

Motion:

TRIA ASSOCIATES - GENERAL AGREEMENT

2<sup>nd</sup> by: HENRY, RIGGIN, KING

ROLL CALL:

JAMES KING: 4

SHANNON HENRY, VP: 4

SHERRY RIGGIN, PRESIDENT: 4

JOHN BROOKE, ATTORNEY / JOE RHETT ATTORNEY: \_\_\_\_\_

STEVEN G. CRAYCRAFT, DELAWARE COUNTY AUDITOR: \_\_\_\_\_

CHARLIE RICHMOND, CHIEF DEPUTY AUDITOR: \_\_\_\_\_

DENISE SMITH, DEPUTY AUDITOR/RECORDING SECRETARY: \_\_\_\_\_

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DELAWARE COUNTY COMMISSIONERS

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Motion made by: HENRY, RIGGIN, KING

Motion:

MODEL HOME PERMITS for BANTERNA

2<sup>nd</sup> by:

HENRY, RIGGIN, KING

PLACE, SECTION B -

ROLL CALL:

JAMES KING:

4

SHANNON HENRY, VP:

4

SHERRY RIGGIN, PRESIDENT:

4

JOHN BROOKE, ATTORNEY / JOE RHETT ATTORNEY:

STEVEN G. CRAYCRAFT, DELAWARE COUNTY AUDITOR:

CHARLIE RICHMOND, CHIEF DEPUTY AUDITOR:

DENISE SMITH, DEPUTY AUDITOR/RECORDING SECRETARY:

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DELAWARE COUNTY COMMISSIONERS

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Motion made by: HENRY, RIGGIN, KING

Motion:

Agreement for Delaware County Attorney

2<sup>nd</sup> by: HENRY, RIGGIN, KING

ROLL CALL:

JAMES KING: y

SHANNON HENRY, VP: y

SHERRY RIGGIN, PRESIDENT: y

JOHN BROOKE, ATTORNEY / JOE RHETT ATTORNEY:

STEVEN G. CRAYCRAFT, DELAWARE COUNTY AUDITOR:

CHARLIE RICHMOND, CHIEF DEPUTY AUDITOR:

DENISE SMITH, DEPUTY AUDITOR/RECORDING SECRETARY:

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DELAWARE COUNTY COMMISSIONERS

RECORD OF MINUTES

DATE: DECEMBER 16, 2019 Commissioners Meeting

ORDINANCE NUMBER: 2019-028 RESOLUTION NUMBER: \_\_\_\_\_

Motion made by: HENRY, RIGGIN, KING

*12720-*

Motion: DELAWARE COUNTY PERSONNEL HANDBOOK

2<sup>nd</sup> by: HENRY, RIGGIN, KING

ROLL CALL:

JAMES KING: 4

SHANNON HENRY, VP: 4

SHERRY RIGGIN, PRESIDENT: 4

JOHN BROOKE, ATTORNEY / JOE RHETT ATTORNEY: \_\_\_\_\_

STEVEN G. CRAYCRAFT, DELAWARE COUNTY AUDITOR: \_\_\_\_\_

CHARLIE RICHMOND, CHIEF DEPUTY AUDITOR: \_\_\_\_\_

DENISE SMITH, DEPUTY AUDITOR/RECORDING SECRETARY: \_\_\_\_\_

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DELAWARE COUNTY COMMISSIONERS

RECORD OF MINUTES

DATE: DECEMBER 16, 2019 Commissioners Meeting

ORDINANCE NUMBER: 2019-028 RESOLUTION NUMBER: \_\_\_\_\_

Motion made by: HENRY, RIGGIN, KING

Motion: Suspend Rules

2<sup>nd</sup> by: HENRY, RIGGIN, KING

ROLL CALL:

JAMES KING: 4

SHANNON HENRY, VP: 4

SHERRY RIGGIN, PRESIDENT: 4

JOHN BROOKE, ATTORNEY / JOE RHETT ATTORNEY: \_\_\_\_\_

STEVEN G. CRAYCRAFT, DELAWARE COUNTY AUDITOR: \_\_\_\_\_

CHARLIE RICHMOND, CHIEF DEPUTY AUDITOR: \_\_\_\_\_

DENISE SMITH, DEPUTY AUDITOR/RECORDING SECRETARY: \_\_\_\_\_

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DELAWARE COUNTY COMMISSIONERS

RECORD OF MINUTES

DATE: DECEMBER 16, 2019 Commissioners Meeting

ORDINANCE NUMBER: 2019-028 RESOLUTION NUMBER: \_\_\_\_\_

Motion made by: HENRY, RIGGIN, KING

Motion: \_\_\_\_\_

*ADOPT Handbook Policy -*

2<sup>nd</sup> by: HENRY, RIGGIN, KING

*PERSONNEL POLICIES*

ROLL CALL:

JAMES KING: 4

SHANNON HENRY, VP: 4

SHERRY RIGGIN, PRESIDENT: 4

JOHN BROOKE, ATTORNEY / JOE RHETT ATTORNEY: \_\_\_\_\_

STEVEN G. CRAYCRAFT, DELAWARE COUNTY AUDITOR: \_\_\_\_\_

CHARLIE RICHMOND, CHIEF DEPUTY AUDITOR: \_\_\_\_\_

DENISE SMITH, DEPUTY AUDITOR/RECORDING SECRETARY: \_\_\_\_\_

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DELAWARE COUNTY COMMISSIONERS

RECORD OF MINUTES

DATE: DECEMBER 16, 2019 Commissioners Meeting

ORDINANCE NUMBER: \_\_\_\_\_ RESOLUTION NUMBER: 2019-039

Motion made by: HENRY, RIGGIN, KING

Motion:

TRANSFER Co. Property to Green Township

2<sup>nd</sup> by: HENRY, RIGGIN, KING

ROLL CALL:

JAMES KING: 4

SHANNON HENRY, VP: 4

SHERRY RIGGIN, PRESIDENT: 4

JOHN BROOKE, ATTORNEY / JOE RHETT ATTORNEY: \_\_\_\_\_

STEVEN G. CRAYCRAFT, DELAWARE COUNTY AUDITOR: \_\_\_\_\_

CHARLIE RICHMOND, CHIEF DEPUTY AUDITOR: \_\_\_\_\_

DENISE SMITH, DEPUTY AUDITOR/RECORDING SECRETARY: \_\_\_\_\_

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DELAWARE COUNTY COMMISSIONERS

RECORD OF MINUTES

DATE: DECEMBER 16, 2019 Commissioners Meeting

ORDINANCE NUMBER: \_\_\_\_\_ RESOLUTION NUMBER: 2019-040

Motion made by: HENRY, RIGGIN, KING

Motion:

POLICIES & PROCEDURES FOR PUBLIC MEETINGS

2nd by: HENRY, RIGGIN, KING

ROLL CALL:

JAMES KING: 4

SHANNON HENRY, VP: 4

SHERRY RIGGIN, PRESIDENT: 4

JOHN BROOKE, ATTORNEY / JOE RHETT ATTORNEY:

STEVEN G. CRAYCRAFT, DELAWARE COUNTY AUDITOR:

CHARLIE RICHMOND, CHIEF DEPUTY AUDITOR:

DENISE SMITH, DEPUTY AUDITOR/RECORDING SECRETARY:

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DELAWARE COUNTY COMMISSIONERS

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DATE: DECEMBER 16, 2019 Commissioners Meeting

ORDINANCE NUMBER: \_\_\_\_\_ RESOLUTION NUMBER: \_\_\_\_\_

Motion made by: HENRY, RIGGIN, KING

Motion: AT&T AGREEMENT - 911 CENTER

2nd by: HENRY, RIGGIN, KING

ROLL CALL:

JAMES KING: y

SHANNON HENRY, VP: y

SHERRY RIGGIN, PRESIDENT: y

JOHN BROOKE, ATTORNEY / JOE RHETT ATTORNEY:

STEVEN G. CRAYCRAFT, DELAWARE COUNTY AUDITOR:

CHARLIE RICHMOND, CHIEF DEPUTY AUDITOR:

DENISE SMITH, DEPUTY AUDITOR/RECORDING SECRETARY:

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DELAWARE COUNTY COMMISSIONERS

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Motion made by: HENRY, RIGGIN, KING

Motion: CLAIMS 1,244,893.<sup>05</sup>

2<sup>nd</sup> by: HENRY, RIGGIN, KING

ROLL CALL:

JAMES KING: 4

SHANNON HENRY, VP: 4

SHERRY RIGGIN, PRESIDENT: 4

JOHN BROOKE, ATTORNEY / JOE RHETT ATTORNEY: \_\_\_\_\_

STEVEN G. CRAYCRAFT, DELAWARE COUNTY AUDITOR: \_\_\_\_\_

CHARLIE RICHMOND, CHIEF DEPUTY AUDITOR: \_\_\_\_\_

DENISE SMITH, DEPUTY AUDITOR/RECORDING SECRETARY: \_\_\_\_\_

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DELAWARE COUNTY COMMISSIONERS

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Motion made by: HENRY, RIGGIN, KING

Motion: NOMINATE SHANNON HENRY AS PRESIDENT

2<sup>nd</sup> by: HENRY, RIGGIN, KING

ROLL CALL:

JAMES KING: 4

SHANNON HENRY, VP: 4

SHERRY RIGGIN, PRESIDENT: 4

JOHN BROOKE, ATTORNEY / JOE RHETT ATTORNEY: \_\_\_\_\_

STEVEN G. CRAYCRAFT, DELAWARE COUNTY AUDITOR: \_\_\_\_\_

CHARLIE RICHMOND, CHIEF DEPUTY AUDITOR: \_\_\_\_\_

DENISE SMITH, DEPUTY AUDITOR/RECORDING SECRETARY: \_\_\_\_\_

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DELAWARE COUNTY COMMISSIONERS

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Motion made by: HENRY, RIGGIN, KING

Motion: NOMINATE JAMES KING AS VICE-PRESIDENT

2<sup>nd</sup> by: HENRY, RIGGIN, KING

ROLL CALL:

JAMES KING: 4

SHANNON HENRY, VP: 4

SHERRY RIGGIN, PRESIDENT: 4

JOHN BROOKE, ATTORNEY / JOE RHETT ATTORNEY: \_\_\_\_\_

STEVEN G. CRAYCRAFT, DELAWARE COUNTY AUDITOR: \_\_\_\_\_

CHARLIE RICHMOND, CHIEF DEPUTY AUDITOR: \_\_\_\_\_

DENISE SMITH, DEPUTY AUDITOR/RECORDING SECRETARY: \_\_\_\_\_

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DELAWARE COUNTY COMMISSIONERS

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Motion made by: HENRY, RIGGIN, KING

Motion: Motion to Recess -

2<sup>nd</sup> by: HENRY, RIGGIN, KING

ROLL CALL:

JAMES KING: 4

SHANNON HENRY, VP: 4

SHERRY RIGGIN, PRESIDENT: 4

JOHN BROOKE, ATTORNEY / JOE RHETT ATTORNEY: \_\_\_\_\_

STEVEN G. CRAYCRAFT, DELAWARE COUNTY AUDITOR: \_\_\_\_\_

CHARLIE RICHMOND, CHIEF DEPUTY AUDITOR: \_\_\_\_\_

DENISE SMITH, DEPUTY AUDITOR/RECORDING SECRETARY: \_\_\_\_\_

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