

DELAWARE COUNTY BOARD OF HEALTH

MEETING MINUTES OF

OCTOBER 11, 2012

The Board of Health held an Executive Session prior to the regular board meeting.

The regular meeting of the Board of Health was held in the commissioners' courtroom on the 3<sup>rd</sup> floor of the Delaware County Building. Chairperson Judi Harris called the meeting to order at 7:27 p.m.

Other members present: Vice-Chairperson John Peterson M.D., Gerard Costello M.D., David Grasso D.V.M., Phyllies Beatty and Joseph Russell; member absent-Ruth A. Reagan R.N.

Chairperson Harris asked for approval of September 2012 minutes; Dr. Costello made a motion, seconded by J. Russell to approve the minutes as written, motion carried.

Rachel Buckman, Tobacco Free Coordinator reported on new legislation which has gone in front of the Health Finance Committee in the Indiana General Assembly to push tobacco harm reduction strategies as an effective way to help people quit smoking. The grant cycle for Delaware County ends in June 2013, there has been talks at the State level of defunding the tobacco component of Indiana State Department of Health; including the Tobacco Prevention and Sensation Commission which provides a \$260,000 grant for Delaware County every two years. R. Buckman asked for future support from the Board when called upon to assist in the process with the State by justifying the Tobacco Free programs in Delaware by writing letters, attending meetings or sending emails. R. Buckman said the Wellness Council of Indiana will launch a "Quit Now Tool Kit" to be used by employers to make sensation system changes to their wellness policy. R. Buckman has been working with Rhonda Muir of Ball State University, Nancy Larson and the States' Wellness Council representative to organize a launch event in Delaware County. Employers may attend the event, giving each of them the opportunity to be introduced to the program and sign on to use the program. R. Buckman requested \$400.00 from the NALBOH grant to supply lunch for community partners who attend the launch of "Quit Now Tool Kit; current balance of the NALBOH grant is \$3,443.50. R. Buckman also requested \$150.00 for the Great American Smoke-Out event on October 15th. Dr. Peterson moved to approve \$400 for the "Quit Now Tool Kit" launch event and \$150 for the Great American Smoke-Out event expenses from the NALBOH grant monies, seconded by J. Russell; motion carried.

J. Williams presented a quote from Jim Flook of the IT Department of Delaware County on the 100 mega byte digital link from the office on Mulberry to the County Building costing \$16,950.00. Mr. Flook looked into the cost of fiber optic line option giving the department what is described as unlimited capacity for additions of data use; the quote came back as \$17,215. The direction of the Health Department is moving with shared files, servers and field staff, fiber optic would allow unlimited capacity to ourselves and any partner who is in the building as well. Dr. Costello asked if any local businesses were given the opportunity to submit a proposal for installing fiber optics, stating the

company who submitted the proposal is located in Greenwood. Dr. Costello was concerned if a local business was overlooked and asked J. Williams to investigate giving the findings via email.

J. Williams discussed the building remodel proposal by C&C Construction; removal of a mop sink in the second floor men's restroom for state approval, ADA ramp currently has carpet which needs to be replaced with linoleum or commercial grade tile material, 3 additional electrical commercial grade outlets in the clinic area, cosmetic items such as paint/repair and employee showers totally \$1406.40. The proposal does not include what the owner of the building agreed to complete. The money would be taken from the \$75,000 lease budge since move-in date has been delayed. Dr. Costello asked if J. Williams had a priority on the items listed on the remodeling proposal; J. Williams stated all items were needed with discussion on the type of the material to be used on the ramp. Dr. Costello made a motion, seconded by Dr. Peterson, to accept the proposed remodeling proposal with a qualification of item #3 to state \$750.00, motion carried. J. Williams received a request from Brad Smith for the gas to be turned on by November 1<sup>st</sup>; testing and service to the unit will be completed by December 1<sup>st</sup>. J. Williams does not have a need for the remaining furniture on the first floor; therefore the Board agreed for the gas to be turned on by November 1<sup>st</sup> and the furniture may be removed.

J. Williams gave an update on the Community Health Improvement Plan.

J. Williams discussed a report from Nancy Wagner R.N. on Fungal Meningitis; Cincinnati Time Company for payroll.

J. Williams discussed a report from Sharon Pattee, Food Inspector, closure of Sirloin Stockade for unfit.

Dr. Peterson spoke on a discussion he had with Internal Physicians about the obesity statistics of Delaware County; pertaining to diabetes and cardio vascular disease. Dr. Peterson said a group of physicians asked if the Board would look at the New York City ordinance on sodas and trans fats; asking for J. Williams to share any information the Health Department receives pertaining to this subject.

Chairperson Harris announced the next meeting will be November 8, 2012; a motion was made and seconded to adjourn the meeting; motion carried. Meeting adjourned at 8:26 p.m.

  
Judi Harris, Chairperson

  
Donna A. Wilkins M.D., Health Officer