

DELAWARE COUNTY COUNCIL MEETING
December 8 2020, 9:00 A.M.
DELAWARE COUNTY COMMISSIONERS COURTROOM

CALL TO ORDER

PLEDGE of ALLEGIANCE TO THE FLAG

ROLL CALL

Questions from the public may be directed to countycouncildist@co.delaware.in.us

AGENDA POSTED

MOTION: Councilmember Piper made a motion to approve agenda, as posted.

SECOND: Councilmember Ballard

YEAS: Councilmember Ballard, Councilmember Lasater, Councilmember Piper, President Alexander

ABSENT: Councilmember Chambers, Councilmember Bledsoe

ABSTAIN: Councilmember Quakenbush

TRANSFER AGENDA

MOTION: Councilmember Piper made a motion to approve Commissioners transfer.

SECOND: Councilmember Ballard

YEAS: Councilmember Ballard, Councilmember Lasater, Councilmember Quakenbush, Councilmember Piper, Councilmember Alexander

ABSENT: Councilmember Chambers, Councilmember Bledsoe

MOTION: Councilmember Piper made a motion to approve Clerk 125.

SECOND: Councilmember Ballard

YEAS: Councilmember Ballard, Councilmember Lasater, Councilmember Quakenbush, Councilmember Piper, Councilmember Alexander

ABSENT: Councilmember Chambers, Councilmember Bledsoe

MOTION: Councilmember Piper made a motion to approve Election 142 transfer.

SECOND: Councilmember Ballard

YEAS: Councilmember Ballard, Councilmember Lasater, Councilmember Quakenbush, Councilmember Piper, Councilmember Alexander

ABSENT: Councilmember Chambers, Councilmember Bledsoe

MOTION: Councilmember Piper made a motion to approve Circuit Court Dept 1000-138-5 transfer.

SECOND: Councilmember Ballard

YEAS: Councilmember Ballard, Councilmember Lasater, Councilmember Quakenbush, Councilmember Piper, Councilmember Alexander

ABSENT: Councilmember Chambers, Councilmember Bledsoe

MOTION: Councilmember Piper made a motion to approve Coroner transfer.

SECOND: Councilmember Ballard

Mr. Rick Howell, Coroner, said this is to purchase supplies for autopsy.

Mr. Steven G. Craycraft, Auditor, said the Coroners Office is not included in the CARES act.

YEAS: Councilmember Ballard, Councilmember Lasater, Councilmember Quakenbush, Councilmember Piper, Councilmember Alexander

ABSENT: Councilmember Chambers, Councilmember Bledsoe

MOTION: Councilmember Piper made a motion to approve Communications transfer.

SECOND: Councilmember Ballard

Ms. Patterson said Communications is in the red \$300, however this amount will carry them through the end of 2020.

YEAS: Councilmember Ballard, Councilmember Lasater, Councilmember Quakenbush, Councilmember Piper, Councilmember Alexander

ABSENT: Councilmember Chambers, Councilmember Bledsoe

MOTION: Councilmember Quakenbush made a motion to approve Data Processing IJS-IT transfer.

SECOND: Councilmember Ballard

Mr. Flook said this is for office equipment at the new jail. IT will be working at both locations, however, IT Justice Center group of employees will be going to the new jail. Mr. Flook said once level 365 new telephone systems are rolled over, employees that are moving to the new location will no longer be able to use their old phone lines.

Councilmember Ballard asked Mr. Flook about mobility of employee computers.

Mr. Flook said a lot of offices have PC's. The lifespan of laptops is not long. Eighteen laptops have been purchased. It would be very costly to purchase all laptops for every departments. Back-up servers will be moved to new facility. Mr. Flook said that department heads must come up with the money and then they are reimbursed. Most departments do not have the money up front.

Ms. Anderson said Clerk's office cannot work from home. Departments cannot afford to replace laptops for employees every three years. Ms. Anderson said a replacement fund is not in the budget.

Mr. Craycraft said that having a laptop is needed due to COVID and unexpected absentees, however, he also wanted Council to know that employees can only view their department. You cannot view other departments' files.

President Alexander requested that IT meetings start up again in 2021.

YEAS: Councilmember Ballard, Councilmember Lasater, Councilmember Quakenbush, Councilmember Piper, Councilmember Alexander

ABSENT: Councilmember Chambers, Councilmember Bledsoe

MOTION: Councilmember Piper made a motion to approve Public Defenders Office 139 transfer.

SECOND: Councilmember Ballard

YEAS: Councilmember Ballard, Councilmember Lasater, Councilmember Quakenbush, Councilmember Piper, Councilmember Alexander

ABSENT: Councilmember Chambers, Councilmember Bledsoe

OTHER

MOTION: Councilmember Quakenbush made a motion to approve Highway MVH.

SECOND: Councilmember Ballard

YEAS: Councilmember Ballard, Councilmember Lasater, Councilmember Quakenbush, Councilmember Piper, Councilmember Alexander

ABSENT: Councilmember Chambers, Councilmember Bledsoe

MOTION: Councilmember Quakenbush made a motion to approve Prosecutor LIT 1170-137.

SECOND: Councilmember Ballard

YEAS: Councilmember Ballard, Councilmember Lasater, Councilmember Quakenbush, Councilmember Piper, Councilmember Alexander

ABSENT: Councilmember Chambers, Councilmember Bledsoe

MOTION: Councilmember Quakenbush made a motion to approve Metro Plan Commission.

SECOND: Councilmember Lasater

YEAS: Councilmember Ballard, Councilmember Lasater, Councilmember Quakenbush, Councilmember Piper, Councilmember Alexander

ABSENT: Councilmember Chambers, Councilmember Bledsoe

MOTION: Councilmember Piper made a motion to approve financial, transfers and to amend salary ordinance with like reductions and to amend hiring freeze ordinance 2020-015

SECOND: Councilmember Ballard

YEAS: Councilmember Ballard, Councilmember Lasater, Councilmember Quakenbush, Councilmember Piper, Councilmember Alexander

ABSENT: Councilmember Chambers, Councilmember Bledsoe

COMMITTEE REPORTS

- Appointments -911/Communications board appointment

MOTION: Councilmember Piper made a motion to approve Councilmember Ryan Ballard to 911-Communication Board.

SECOND: Councilmember Quakenbush

YEAS: Councilmember Lasater, Councilmember Quakenbush, Councilmember Piper, Councilmember Alexander

ABSTAIN: Councilmember Ballard

ABSENT: Councilmember Chambers, Councilmember Bledsoe

ORDINANCE 2020-022

AN ORDINANCE UPDATING THE MANAGEMENT OF THE GIS ELECTRONIC MAP FUND, APPROVING
UPDATED FEES AND SERVICES PROVIDED

THROUGH THE DELAWARE COUNTY GEOGRAPHIC INFORMATION

MOTION: Councilmember Piper made a motion to approve Ordinance 2020-022, An Ordinance Updating the Management of the GIS Map Fund, Approving Updated Fees and Services Provided Through THE Delaware County Geographic Information.

SECOND: Councilmember Ballard

YEAS: Councilman Ballard, Councilmember Lasater, Councilmember Quakenbush, Councilmember Piper, Councilmember Alexander

Ms. Donna Patterson, Deputy Auditor, said fees have always been addressed by Commissioners.

Mr. William Hughes, Council Attorney, confirmed that it specifically states it is Council that should approve the GIS fee.

ORIGINAL

ORDINANCE 2020-022

AN ORDINANCE UPDATING THE MANAGEMENT OF THE GIS ELECTRONIC MAP FUND, APPROVING UPDATED FEES AND SERVICES PROVIDED THROUGH THE DELAWARE COUNTY GEOGRAPHIC INFORMATION SYSTEMS, AND PROVIDING FOR THE CREATION OF A DELAWARE COUNTY OPEN DATA INITIATIVE TO BETTER SERVE THE CITIZENS OF DELAWARE COUNTY AND FOSTER GROWTH THROUGH MORE READILY ACCESSIBLE GEOSPATIAL DATA.

WHEREAS, Delaware County ("County"), through its Office of Information & GIS Services Department and the Delaware-Muncie Metropolitan Plan Commission (DMMPC) has implemented a Geographic Information System (GIS); and

WHEREAS, the Delaware County GIS System Manager, currently known as the Chief Information Officer, and DMMPC Director are charged with oversight of the development and maintenance of the GIS System; and

WHEREAS, the Electronic Map Fund has been critical in the growth and maintenance of the County's GIS system for the last 20 years and has drastically reduced the need for funds from tax-based allocations to maintain the GIS System; and

WHEREAS, Indiana Code 5-14-3-8 (j) establishes a uniform fee for a public agency to provide an electronic map based on a reasonable percentage of the direct costs of maintaining, upgrading, and enhancing the electronic map and the direct cost of supplying the map in the form requested by the purchaser; and

WHEREAS, Indiana Code 5-14-3-8 (d) and (j) provide that the fees for GIS data and services set by the DMMPC and GIS Department are subject to the approval of the Delaware County Council as the fiscal body of the County; and

WHEREAS, through significant changes to technology and the standards for geospatial data sharing in the last 20 years, it is necessary to update and replace Ordinance 1999-006;

NOW, THEREFORE, BE IT ORDAINED by the Delaware County Council as follows:

Section 1. This Ordinance shall be known as the GIS Electronic Map Fund Ordinance.

Section 2. The County adopts an open data initiative that provides free and easy public access to download the county's Authoritative GIS datasets that are wholly owned and maintained by the GIS Department or the DMMPC through an open data website.

Section 3. The Electronic Map Generation Fund as created by Ordinance No. 1999-006

will continue to collect all fees associated with printed map creation as outlined in Sections 4 and 5, as well as all other fees from services provided as outlined in Section 6. The Electronic Map Generation Fund will continue to be a dedicated County fund administered jointly by the Director of the DMMPC and the Chief Information Officer (GIS Coordinator), for the following purposes:

- (a) the maintenance upgrading and enhancement of GIS mapping and data, aerial imagery, hardware, software, data collection and other activities deemed beneficial to the development and maintenance of the countywide Geographic Information System; and
- (b) a depository for funds transferred from other public sources and donated by other private entities.

Section 4. The Electronic Map Maintenance Fee and Processing Fees for the hard copy request of existing digital data are hereby established as follows:

- (a) For requests of digital copy data to be placed on a hard drive or other storage media provided by customer will incur an initial charge of ten dollars (\$10.00) per request as the minimum contribution toward the County's cost of hardware, software and collection and maintenance of electronically stored data.
- (b) A charge of twenty five dollars (\$25) per hour to partially compensate the County for labor costs, including benefits, overhead costs for storing and maintaining the data, and providing the data in requested format, rounded to the nearest quarter hour.
- (c) There are no fees if user downloads data from the open data website.

Section 5. That the Electronic Map Maintenance Fee and Processing Fees for purchases of Geographic Information Systems Data printed on laser, inkjet or other copiers are hereby established as follows:

- (a) Posters and maps considered to be "pre-published common" maps such as county and city maps and are not custom and printed at a size 24x36" up to 34x42" will be sold at a price of five dollars (\$5.00) each.
- (b) Small, simple maps, such as property maps will be sold at a price of one dollar (\$1.00) for 8.5x11", and two dollars (\$2.00) for 11x17".
- (c) For custom large format prints up to 36x42" a charge of (\$10.00) per print.
- (d) For custom large format prints larger 36x42" will be charged at a rate of (\$1.00) per square foot.

Section 6. The fees for the creation, hosting, and maintenance of web maps and applications for agencies and organizations not funded by the Delaware County General Fund are established as follows:

- (a) A one time setup fee for the initiation of a web-based map application(s) and associated hosted GIS data of five hundred dollars (\$500).
- (b) An annual fee of eight hundred dollars (\$800) to cover the staff time it takes to maintain, provide support for the map application to the end user(s) of said organization or agency.
- (c) An annual fee of one hundred dollars (\$100) per GIS layer of data for hosting services.
- (d) An annual fee of one hundred dollars (\$100) if "feature attachments" of pictures or documents are required.
- (e) An annual fee of one hundred dollars (\$100) per user for an access account with view-only permissions.
- (f) An annual fee of three hundred fifty dollars (\$350) per user for an access account with edit permissions.
- (g) A fee of five hundred dollars (\$500) per user for an access account with advanced editing permissions.
- (h) Five (5) custom map applications are included in the setup fee, however any additional map applications are fifty dollars (\$50) a year.
- (i) Annual fees cover one calendar year from January 1st-December 31st. New services being set up mid-year will have their annual fees prorated based upon the remaining days of the year.
- (j) Termination of map applications and hosted data services must be made in writing. No refunds for remaining annual fees for terminated services will be provided.
- (k) New maps and applications requested in the middle of a year will be prorated for the remaining days of the year, and an estimated new yearly annual fee for the following year will be provided.
- (l) Digital copies of data hosted will be provided to the organization when requested, as well as at the termination of any map application service.

- (m) A contract document will be prepared for each organization, agency or department that requests GIS application creation and hosting services that will summarize the applicable yearly charges.
- (n) Fees may be waived by administrators of the Electronic Map Fund if the maps, data and applications are hosted for agencies such as a nonprofit community organization.

Section 7. This Ordinance shall take effect immediately upon approval by the Council and such publication as may be required by law. Upon taking effect, Ordinance 1999-006 is hereby repealed.

ADOPTED BY THE DELAWARE COUNTY COUNCIL THIS 8 DAY OF December, 2020.

[Signature]
Scott Alexander, Councilman

[Signature]
Ryan Ballard, Councilman

[Signature]
Larry W. Bledsoe, Jr., Councilman

[Signature]
Jessica Piper, Councilwoman

[Signature]
Mary Chambers, Councilwoman

[Signature]
Ronald Quakenbush, Councilman

[Signature]
Jane Lasater, Councilwoman

attended by zoom
attended by zoom
attended by zoom
attended by zoom

Attest:
[Signature]
Steven Craycraft, Auditor

This Ordinance is approved in form by [Signature]
Legal Counsel

OTHER/NEW BUSINESS

President Alexander said the January 4, 2021 meeting will be a Reorganizational/Special meeting. This will take place after the Commissioners meeting.

President Alexander said there was an issue at the Highway Department during budget that three positions were cut. There was a funding issue. CRED monies will help to pay the positions. This issue is still getting worked through.

Ms. Carrie Dye, Office Assistant, said some employee positions were cut in 2021 budgets. The Commissioners would like these employees to be added back in. It was not furlough employees. This was a funding issue due to the amount of money given from the State.

The Commissioners are working through the issue and should know more by January 4, 2021.

Mr. Hughes said he will schedule a special meeting for January 4, 2021.

MOTION: Councilmember Quakenbush made a motion to approve January 4, 2021 Reorganizational/Special meeting.

SECOND: Councilmember Piper

YEAS: Councilman Ballard, Councilmember Lasater, Councilmember Quakenbush, Councilmember Piper, Councilmember Alexander

Councilmember Quakenbush and Lasater approved e-signatures since they did not attend the meeting.

Any newly elected official must have oath on file in the Clerk's office.

Conflict of interest papers should be completed and given to the Clerk's office.

Ms. Patterson said she emailed SBOA regarding CRED money and received comment regarding the resolution. Ms. Patterson asked that Mr. Hughes look into this.

President Alexander will also be asking Mr. Hughes for help regarding CRED matter.

Mr. Tony Skinner and all Councilmembers thanked Mr. Larry Bledsoe for his years of service.

Councilmember Quakenbush wished all a Merry Christmas and said he would not be running again for Council.

Councilmember Lasater asked that all observe the safety protocols.

ADJOURN

MOTION: Councilmember Ballard made a motion to adjourn.

SECOND: Councilmember Piper

YEAS: Councilman Ballard, Councilmember Lasater, Councilmember Quakenbush, Councilmember Piper, Councilmember Alexander

Councilmember Alexander



Councilmember Ballard



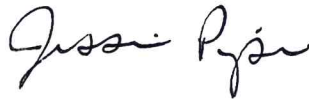
Councilmember Bledsoe

Councilmember Chambers

Absent

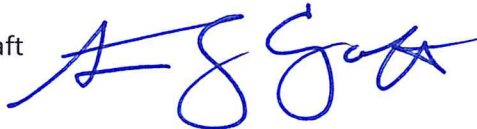
Councilmember Lasater

Councilmember Piper



Councilmember Quakenbush

Auditor Craycraft



PUBLIC DEFENDERS OFFICE 139		
PERSONAL SERVICES		
Salaries and Wages		
Longevity 1000-139-5-00000-199	2000.00	2000
OTHER SERVICES AND CHARGES		
Court Interpreter 1000-139-5-00000-399	-600.00	-600
Transcript Expense 1000-139-5-00000-185	-1400.00	-1400
TOTAL	0.00	0
OTHER		
HIGHWAY MVH		
PERSONAL SERVICES		
Salaries and Wages		
176-202-5-300000-176 Life Insurance	-400.00	400
176-202-5-30000-177 Long Term Disability	400.00	400
TOTAL	0.00	0
PROSECUTOR LIT 1170-137		
PERSONAL SERVICES		
Salaries and Wages		
90 Longevity	600.00	600
72 PERF	-600.00	-600
TOTAL	0.00	0
Councilmember Alexander		<i>[Signature]</i>
Councilmember Ballard		<i>[Signature]</i>
Councilmember Bledsoe		
Councilmember Chambers		
Councilmember Lasater		
Councilmember Piper		<i>[Signature]</i>
Councilmember Quakenbush		
Auditor Craycraft		<i>[Signature]</i>

ELECTION 142		
SUPPLIES		
142/211 Supplies	-5000.00	5000.
OTHER SERVICES AND CHARGES		
142/313 Contractual Services	21000.00	21000.
CAPITAL OUTLAYS		
142/442 Office Machines	-16000.00	-16000
TOTAL	0.00	0
CIRCUIT COURT DEPT 1000-138-5-00000		
PERSONAL SERVICES		
Salaries and Wages		
OTHER SERVICES AND CHARGES		
15 Court Ordered Testing	-300.00	-300.
CAPITAL OUTLAYS		
41 Office Equipment	300.00	300.
TOTAL	0.00	0
CORONER		
PERSONAL SERVICES		
Salaries and Wages		
000-198-133 Part-time	1000.00	1000
OTHER SERVICE AND CHARGES		
000-133-241 Evidence Bags	-1000.00	-1000
TOTAL	0.00	0
COMMUNICATIONS		
PERSONAL SERVICES		
Salaries and Wages		
000 124 195 Holiday	3000.00	3000
000 124 198 Part-time	-3000.00	-3000
TOTAL	0.00	0
DATA PROCESSING IJS-IT		
OTHER SERVICES AND CHARGES		
51 Equipment Maintenance	-4000.00	-4000
CAPITAL OUTLAYS		
41 Office Furniture	4000.00	4000.
TOTAL	0.00	0

Jessica Ballard

*Crakerbach
Fine*

*Metropolitan Commission
198 part time 965.50
Other Service and Charge 949.98
331 Printing
391 Direct Sub -1552*

WHEREAS: It has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget:		
County, Indiana, that for the expenses of said municipal corporation for the following additional sums of money are hereby appropriated and ordered set apart out of the several funds for the purposes herein specified subject to the laws governing the same on		
TRANSFER AGENDA FOR COUNTY COUNCIL MONTH OF 12/8/2020		
COUNTY GENERAL		
COMMISSIONERS		
PERSONAL SERVICES		
Salaries and Wages		
Health Insurance 173	-85000.00	85,000
OTHER SERVICES AND CHARGES		
Telephones 324	10000.00	10,000.
Utilities 325	75000.00	75,000
TOTAL	0.00	0
COMMISSIONERS		
PERSONAL SERVICES		
Salaries and Wages		
Health Insurance 173	-30000.00	30,000
Health Insurance 173	-45000.00	45,000
OTHER SERVICES AND CHARGES		
14	45000.00	45,000
42	30000.00	30,000
TOTAL	0.00	0
CLERK 125		
PERSONAL SERVICES		
Salaries and Wages		
-125 Deputy Clerk	-4000.00	4,000.
8 Part-time	-12000.00	12,000
APPLIES		
Office Supplies	17000.00	17,000
OTHER SERVICES AND CHARGES		
Equipment Repair	-1000.00	0

Piper Bullard

Piper Bullard