

FEBRUARY 18, 2020 @ 9:00 a.m.
COMMISSIONER'S COURTROOM
COMMISSIONER MEETING
100 W. MAIN STREET
MUNCIE, IN 47305
PLEDGE TO FLAG

Mr. Shannon Henry
Mr. James King
Ms. Sherry Riggin
Mr. John Brooke, County Attorney
Mr. Steven G Craycraft, Auditor

APPROVAL OF MINUTES

FEBRUARY 3, 2020 COMMISSIONERS MEETING

MOTION: Commissioner King made a motion to approve February 3, 2020 Commissioner Minutes.

SECOND: Commissioner Riggin

YEAS: Commissioner King, Commissioner Riggin, President Henry

PRESENTATIONS

COOPERATIVE INVASIVE SPECIES MANAGEMENT AREA

Ms. Becky Daugherty, Soil Health Coordinator, introduced the CISMAs (Cooperative Invasive Species Management Areas) program.

Ms. Liz Yetter, Regional Specialist, presented the State-wide project CISMA's, Cooperative Invasive Species Management areas. The call-out meeting is February 26th at 5:30 pm, located at Minnetrista. The meeting is open to the public.
Information located in the Auditor's office.

CONTRACTS OR AGREEMENTS FOR APPROVAL

Ms. Angie Moyer, Project Manager, presented the public notice to bidders.

Mr. John Brooke, County Attorney, opened three (3) bids. Irving Materials, Milestone, E & B Paving. Mr. Brooke recommended to accept all bids.

MOTION: Commissioner Riggin made a motion to accept all bids, as presented.

SECOND: Commissioner King

YEAS: Commissioner King, Commissioner Riggin, President Henry

AgBest has offered to continue their 2019 fuel pricing through 2020 and Asphalt Materials has offered to continue their 2019 liquid asphalt pricing through 2020.

MOTION: Commissioner Riggin made a motion to accept alternate bids for County Highway.

SECOND: Commissioner King

YEAS: Commissioner King, Commissioner Riggin, President Henry

Bid tabulations below.

2020 - HIGHWAY DEPARTMENT ANNUAL BIDS		
ITEM #2- CRUSHED STONE OR SAND		
BIDDERS: IRVING MATERIALS, INC. (IMI)		
DESCRIPTION	IMI CRUSHED STONE OR SAND, - F.O.B. MUNCIE	IMI CRUSHED STONE OR SAND, - F.O.B. LURAY
#2 STONE	\$11.35	
#53 STONE	\$11.35	
#73 STONE	\$11.35	
#10F STONE	\$11.35	
#4 STONE	\$11.50	
#5 STONE	\$12.65	
#8 STONE	\$11.70	
#9 STONE	\$11.90	
#11 STONE	\$11.90	
#12 STONE	\$9.40	
UNIFORM RIP RAP	\$15.35	
CLASS 1 & 2 RIP RAP	\$41.50	
REVENTMENT RIP RAP	\$18.55	
FILL SAND (NOT AN INDOT PRODUCT)	\$8.25	\$8.25
#23/24 SAND	\$9.35	\$9.35
PEA GRAVEL/#12 GRAVEL/ #91 GRAVEL	\$10.65	\$10.65
#11 B GRAVEL		\$10.00
*NOTE: BID BOND SUBMITTED		

2020 - HIGHWAY DEPARTMENT ANNUAL BIDS

ITEM NO.1- ASPHALT MIXES & LIQUID ASPHALT

BIDDERS: ASPHALT MATERIALS, E&B PAVING, MILESTONE CONTRACTORS

PRODUCT	ASPHALT MATERIALS, INC./ DELIVERED PER GALLON	ASPHALT MATERIALS/F.O.B PLANT PER GALLON				
AE-60						
AE-90	\$1.85	\$1.85				
RS-2						
AE-T						
AE-150						
AE-200						
AE-300						
AE-PL (DUST CONTROL OIL)						
AE-90S	\$1.96	\$2.00				
DUSTLAY /LIQUID DUST CONTROL	\$1.75	\$1.75				
AE-NT/TACK	No Bid	\$2.20				
NOTES	SUBJECT TO ESCALATION/ DE-ESCALATION					
	BID BOND INCLUDED					

2020 - HIGHWAY DEPARTMENT ANNUAL BIDS			
ITEM NO.1- ASPHALT MIXES & LIQUID ASPHALT			
PRODUCT	E&B PAVING - FOB MUNCIE PLANT MIX E&B PAVING, INC. - PER TON	MILESTONE CONTRACTORS, L.P. F.O.B. DALEVILLE PLANT - PER TON	
BASE, 25 MM, TYPE B	\$52.00	\$54.00	
INTERMEDIATE, 19MM, TYPE B	\$52.00	\$54.00	
SURFACE 12.5 MM, TYPE B	\$54.00	\$56.00	
SURFACE 9.5 MM TYPE B	\$54.00	\$57.00	
SURFACE 4.75MM, TYPE B	\$62.00	\$68.00	
COLD MIX PC 250	\$130.00		
COLD MIX		\$135.00/F.O.B. Portland, IN	
PG 64-22	\$466.13 FOB Marathon Petroleum	\$464.00 FOB @ Daleville Plant	
PC 250	\$801.13 FOB Asphalt Materials		
*NOTES	BID BOND INCLUDED	BID BOND INCLUDED	
	SUBJECT TO ESCALATION/DE- ESCALATION	SUBJECT TO ESCALATION DE- ESCALATION.	

2020 - HIGHWAY DEPARTMENT - ANNUAL BIDS

ITEM NO.3- FUEL BIDS

BIDDERS: AGBEST

PRODUCT	UNIT	AGBEST (OPTION 1)	AGBEST (OPTION 2)
UNLEADED GASOLINE, EIGHTY-SEVEN (87) OCTANE	GALLONS	\$1.5390	\$1.7590
BLENDED DIESEL	GALLONS		
NO. 2 ULTRA LOW SULFER CLEAR DIESEL	GALLONS		
COUNTRY MARK 87 E10 PLUS	GALLONS		
BLENDED DIESEL FUEL WITH 15% KERO	GALLONS	\$2.1190	
#2 DIESEL FUEL	GALLONS	\$2.0090	\$2.1490
B-20	GALLONS	\$2.0390	
*NOTES: BID BOND INCLUDED,SUB. TO ESCALATION/DE-ESCALATION			

Ms. Nancy Marvin, Sheriff Department Office Manager, presented Security Automation Systems. This system is already in use and is connected into area school systems. No additional training would be needed. Quotes were presented. This is to be paid from EDIT.

MOTION: Commissioner King made a motion to approve Security Automation Systems.

SECOND: Commissioner Rigglin

YEAS: Commissioner King, Commissioner Rigglin, President Henry



**SECURITY
AUTOMATION
SYSTEMS** TM

Security Automation Systems, Inc.
8739 Castle Park Drive
Indianapolis, IN 46256
Phone/Fax: 317-489-9621
Toll Free: 877-SAS-FORYOU
www.securityautomationsystems.com

ORIGINAL

Attention: Kip Curtis
Delaware Co. Jail
Email: kcurtis@co.delaware.in.us

Date: 2/10/2020
PROPOSAL #: 20058

Delaware County Jail – Interview Room Recording System

Kip:

Per our discussions, I have included pricing for the following Interview Room Recording System for the Delaware County Jail. The price includes the material and labor listed below, plus shipping.

Scope of Work:

SAS will provide and install (7) Axis corner-mount (3MP) IP cameras in Rooms D204, D205, D206, D208, D232, D233A, and D233B. Each camera (except for Room D232) will include a separate Louroe line-level microphone.

SAS will provide and install (3) switches at Rooms D208, D233A, & D233B to start/stop recordings. We will provide and install (1) rack in Room D212 to house the video recording server. (Location in room to be determined) The rack also includes (1) UPS and (1) 8-port PoE switch.

SAS will provide (1) interview room wireless in-ear communication system. The system will include: (1) wireless transmitter, (3) wireless receivers, and (3) wireless in-ear earpieces.

SAS will provide and install (1) new ExacqVision A-series recording server system. The recording server will feature an Intel i5 processor, 8GB RAM, Windows 10 Pro loaded on SSDs, dual NICs, 8TB RAID storage, and a 3-year manufacturer warranty.

The new camera recording server system will record the new IP cameras at following configurations:

FRAME RATE: 30 FPS per camera

DAILY RECORDING PERIOD: Motion-only for Rooms D204, D205, D206, & D232. Rooms D208, D233A, & D233B will be recorded via start/stop switch.

COMPRESSION: H.264

FRAME (IMAGE) SIZE: 3MP

This proposal includes exacqVision Professional software. The system will include 3 years of free software updates. This proposal also includes the exacqVision client software. We will interface the new video server to the county network at the server location utilizing one of the network interface cards on the server. Once connected to the county network other PCs on the county network will be able to connect to the recording system with the client software and the use of proper credentials. There is no charge for the basic software and you can install it on as many PCs as you would like (bandwidth limitations would need to be considered). County IT personnel will be needed to help with providing IP addresses, mobile client setup, etc. We will provide training on the use of the exacqVision software.

SAS will provide and install cabling for the cameras, microphones, and switches listed above. The cable will be run open above the drop ceiling between the device locations and the headend location in Room D212. No raceway or conduit has been included.

ORIGINAL

INCLUDED

Material

1. (7) Axis corner-mount (3MP) IP cameras
2. (6) Louroe line-level microphones
3. (3) Interview start/stop switch assemblies
4. (1) Middle Atlantic wall-mount rack
5. (1) UPS
6. (1) 8-port PoE switch
7. (1) Interview Room wireless "in-ear" communication system
8. (1) ExacqVision IP video recording server (8TB RAID)
9. (1) CAT6 cable


Labor

1. (1) Camera and microphone installation
2. (1) Start/stop switch installation
3. (1) Rack/server installation
4. (1) Cable installation
5. (1) Video server configuration and testing
6. (1) System training

EXCLUDED

1. Sales Tax
2. Labor and material beyond what is listed above
3. Conduit/raceway

Our price for the above described work is: **\$27,000.00**

Accepted by 
Customer

By 
Brian Mitchell - Security Automation Systems

Date 02/18/2020

Date February 10, 2020

Limited Exclusive Warranty

Security Automation Systems (SAS) warrants its engineering and hardware to be free from defects for a period of one year. Warranty coverage does not include the repair of damage caused by the following: 1) use of the system/equipment other than for which it was designed; 2) acts of God beyond the control of SAS; 3) vandalism, neglect or misuse of the equipment; 4) failure of Owner to provide continuous environmental conditions for which installed equipment is rated; 5) repair or alterations of the system/equipment by others than SAS. THIS LIMITED EXCLUSIVE WARRANTY IS IN LIEU OF ANY OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.

Terms are Net 30 days. SAS works under the terms of a purchase order. No applicable taxes or bonding has been included in our price. Customer shall be required to provide sales tax exemption certificate upon receipt of order. Shipping and handling is included. We will proceed with the work included in this proposal once we receive a Purchase Order referencing the quote number and amount. The price is valid for 30 days. If you have any questions, please feel free to call.

Brian Mitchell
E-mail: bmitchell@securityautomationsystems.com

Mr. Jammie Bane, Health Department Administrator, presented the contract for Public Health Emergency Preparedness Coordinator Assistant contract. This is a grant that has been received since 2004. The requirement is that "people" are used for this grant. In the past the grant was used for services, supplies and equipment, however, now it is required to be used for "people".

MOTION: Commissioner Riggin made a motion to approve the contract for Public Health Emergency Preparedness Coordinator Assistant contract with Fortress Preparedness Services.

SECOND: Commissioner King

YEAS: Commissioner King, Commissioner Riggin, President Henry

Confidential

The fee for this contracted project is based on a monthly rate of \$2,400.00 per month for five months of service starting February 2020 and concluding June 2020. Fortress Preparedness Services shall bill the Delaware Co. Health Department monthly for services.

Services for this agreement are to either be completed or reviewed for renewal June 31, 2020.

Both parties agree that a monthly progress report shall be created and reviewed. Either party may choose to void this agreement at the conclusion of each month if they deem necessary.

Delaware Co. Health Department

Jamie Bane- Executive Director
125 N. Mulberry St.
Muncie, IN 47305
765-747-7721

Signature/ Date: Jammie Bane
02/18/20

Fortress Preparedness Services

Jay Dotson- Owner/ Consultant
308 S. Hawthorne Rd.
Muncie, IN 47304
765-729-3502

Signature/ Date: Jay Dotson
02-18-2020

ORDINANCES FOR FIRST READING

BEING AN ORDINANCE FOR ACCEPTANCE OF PUBLIC ROAD IMPROVEMENTS AND STREET NAME CHANGES FOR BONTERRA PLACE AND SUNI-PARK SUBDIVISIONS

ORDINANCE NO. 2020-001

Ms. Marta Moody, Plan Commission Director, stated this ordinance was prepared in connection with acceptance of streets in Bonterra Place to make it clear that the streets included improvements in the Suni-Park subdivision and to change the street names accordingly.

MOTION: Commissioner King made a motion to introduce Ordinance 2020-001, An Ordinance for Acceptance of Public Road Improvements and Street name changes for Bonterra Place and Suni-Park Subdivisions.

SECOND: Commissioner Riggin

YEAS: Commissioner King, Commissioner Riggin, President Henry

ORDINANCE NO. 2020 - 001

BEING AN ORDINANCE FOR ACCEPTANCE OF PUBLIC ROAD IMPROVEMENTS AND STREET NAME CHANGES FOR BONTERRA PLACE AND SUNI-PARK SUBDIVISIONS

WHEREAS, Suni-Park subdivision was platted in 1965 and included dedicated right-of-way that was unimproved until the mid-2000's when Bonterra Place began to be developed, as shown on the attached Exhibit A; and

WHEREAS, the Suni-Park plat included street names for the unimproved right-of-way as shown on the attached Exhibit B; and

WHEREAS, the developer of Bonterra Place utilized the dedicated right-of-way from the Suni-Park plat for access to Bonterra Place and installed the road improvements as a part of the development of Bonterra Place, Sections A and B; and

WHEREAS, the Board of Commissioners have approved and accepted as public the road improvements installed for both Bonterra Place, Sections A and B and the streets have been named Treasure Lane and Island Way; and

WHEREAS, there is a need to include the acceptance of the public road improvements installed in the Suni-Park right-of-way in order to add those sections to the local road mileage inventories submitted to the Indiana Department of Transportation and there is a need to officially change the street names shown on the Suni-Park plat .

NOW, THEREFORE, BE IT ORDAINED by the Board of Commissioners of Delaware County, Indiana, as follows:

Section 1. That Judy Lane as platted in the Suni-Park subdivision shall be officially renamed to Treasure Lane and Cheri Drive as platted in the Suni-Park subdivision shall be officially renamed to Island Way.

Section 2. That the west 190 feet of Treasure Lane, previously known as July Lane, is hereby accepted as a public road and the south 223 feet of Island Way, previously known as Cheri Drive, is hereby accepted as a public road.

Section 3. That this ordinance is hereby adopted this _____ day of _____, 2020.

BOARD OF COMMISSIONERS, DELAWARE COUNTY INDIANA

Shannon Henry, President

James King, Member

Sherry Riggin, Member

ATTEST:

Steven Craycraft, Auditor, Delaware County, Indiana

AN ORDINANCE TO RE-ESTABLISH A CUMULATIVE BRIDGE FUND FOR DELAWARE COUNTY, IN AND INCREASING
THE TAX RATE FOR THE FUND PURSUANT TO IN CODE 6-1.1-41 & 8-16-3
ORDINANCE 2020-002

Ms. Moyer said her understanding is that a few years back the Commissioners agreed to reduce the tax levy to assist county general fund. This has hurt the Bridge program. Ms. Moyer said she requested that the levy be reviewed again for the increase.

Mr. Brooke provided an Ordinance 2020-002, To Re-Establish a Cumulative Bridge Fund for Delaware County, in and Increasing the Tax Rate for the Fund Pursuant to IN Code. The Ordinance would need approved by the deadline of April 1, 2020.

County Council would need to introduce the Ordinance for Cumulative Bridge at the February 2020 meeting.

Note-Mr. Brooke said in an email sent after February 18, 2020, Commissioner meeting that Council would not need to approve the Ordinance.

MOTION: Commissioner King made a motion to introduce Ordinance 2020-002, To Establish a Cumulative Bridge Fund for Delaware County, IN and Increasing the Tax Rate for the Fund Pursuant to IN Code 6-1.1-41& 8-16-3.

SECOND: Commissioner Riggini

YEAS: Commissioner King, Commissioner Riggini, President Henry

First Reading

AN ORDINANCE TO RE-ESTABLISH A CUMULATIVE BRIDGE FUND FOR DELAWARE COUNTY, INDIANA AND INCREASING THE TAX RATE FOR THE FUND PURSUANT TO IND. CODE §§ 6-1.1-41 & 8-16-3

WHEREAS, the Delaware County Board of Commissioners previously established a Cumulative Bridge Fund for Delaware County, Indiana (the "Fund"), and set the tax rate for the Fund pursuant to Ind. Code §§ 6-1.1-41 and 8-16-3; and

WHEREAS, the Board of Commissioners has now determined that it is in the best interest of the County to re-establish the Fund and increase the Tax Rate for the Fund to provide additional resources for the adequate maintenance of the County's aging bridge infrastructure.

NOW THEREFORE, BE IT ORDAINED by the Board of Commissioners of Delaware County, Indiana:

SECTION 1. The Board of Commissioners hereby re-establishes the Delaware County Cumulative Bridge Fund pursuant to Ind. Code § 6-1.1-41, to be used for the purposes allowed and set forth in Ind. Code § 8-16-3.

SECTION 2. An ad valorem property tax levy is hereby imposed at a rate not to exceed ten cents (\$0.10) on each one hundred dollars (\$100) of assessed valuation. Said tax rate will be levied beginning with taxes for the 2020 payable in 2021 tax year and the revenues from said levy shall be retained in the special fund to be known as the Bridge Fund. The Board of Commissioners shall adhere to the provisions of Ind. Code § 8-16-3-1 et seq.

SECTION 3. The Delaware County Auditor is hereby directed to submit proofs of publication of the public hearing held on the 2nd day of March, 2020, a certified copy of this Ordinance, and all other relevant and required documentation to the Department of Local Government Finance of the State of Indiana requesting approval of the Delaware County Cumulative Bridge Fund as provided by law. This Cumulative Fund is subject to the approval of the Department of Local Government Finance

SECTION 4. The provisions of this Ordinance shall become effective upon adoption, publication as required by law, and all necessary approvals have been received and shall remain in full force and effect until repealed.

RESOLUTIONS FOR APPROVAL

RESOLUTION OF APPROVAL FOR THE 2019 CHANGES TO THE OFFICIAL ZONE MAPS FOR DELAWARE COUNTY, IN RESOLUTION NO. 2020-004

Ms. Moody, presented the annual Resolution for approval.

MOTION: Commissioner King made a motion to approve Resolution 2020-004 for Changes to the Official Zone Maps for Delaware, IN.

SECOND: Commissioner Riggin

YEAS: Commissioner King, Commissioner Riggin, President Henry

The full signed Resolution can be found at www.co.delaware.in.us

12 Commissioners February 18, 2020

RESOLUTION NO. 2020-004
RESOLUTION OF APPROVAL FOR THE
2019 CHANGES TO THE OFFICIAL ZONE MAPS
FOR DELAWARE COUNTY, INDIANA

ORIGINAL

WHEREAS, Official Zone Map excerpts have been presented to the Board of County Commissioners of Delaware County, Indiana, showing the location of all zoning changes acted upon by the Delaware-Muncie Metropolitan Plan Commission and adopted by the Board of County Commissioners of Delaware County, Indiana, during the year 2019, along with a listing of said changes, briefly described for identification, attached herein as Exhibit "A"; and

WHEREAS, in accordance with the Delaware County Comprehensive Zoning Ordinance, the Official Zone Maps for Delaware County, Indiana showing the location of all zoning changes adopted during the year 2019, were submitted to the Delaware-Muncie Metropolitan Plan Commission for its consideration; and

WHEREAS, the Delaware-Muncie Metropolitan Plan Commission found the Official Zone Maps to be correct in reflecting the zone changes adopted during the year 2019 and approved said maps as such on the 6th day of February, 2020; and

WHEREAS, the Delaware County Comprehensive Zoning Ordinance requires that the Board of County Commissioners of Delaware County, Indiana approve said maps as incorporating all zoning changes adopted during the year 2019; and

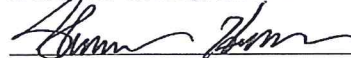
WHEREAS, the said Official Zone Maps for Delaware County, Indiana reflect the correct zone changes adopted during the year 2019.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF DELAWARE COUNTY, INDIANA, AS FOLLOWS:

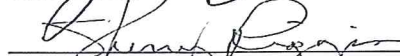
Section 1 That the 2019 Official Zone Map changes are hereby endorsed and incorporated as part of the Official Zone Maps for Delaware County, Indiana.

Section 2 That this resolution shall be in full force and effect from and after its passage by the Board of County Commissioners of Delaware County, Indiana this 19 day of FEBRUARY 2020.


Board of County Commissioners
Delaware County, Indiana


Shannon Henry, President


James King, Vice President


Sherry Riggins, Member

ATTEST:


Steven G. Craycraft, Auditor

DEPARTMENT HEADS AND ELECTED OFFICIALS

Mr. Tim Smith, Selma Town Board, thanked the Commissioners for their assistance with Selma through EDIT funds. The Community Crossing Grant was received through the help of the Commissioners. There is a drainage problem going out to White River. Mr. Smith said they will apply for a Community Crossing Grant for sidewalks around the ball diamond.

Cake Bake Shoppe will be going into the old Pizza King in Selma, IN.

Ms. Moyer said Smithfield Bridge will be going to letting October 2020.

Commissioner King said discussion took place at the Stormwater meeting about helping Selma with funding.

Commissioner Riggins recommended Mr. Smith to contact Mr. Robert Jessee, Highway Superintendent, about taking the street sweeper through Selma, IN twice a year.

PAYMENTS OF CLAIMS

MOTION: Commissioner King made a motion to approve payment of claims in the amount of \$1,184,475.05.

SECOND: Commissioner Riggin

YEAS: Commissioner King, Commissioner Riggin, President Henry

PUBLIC COMMENTS, QUESTIONS, OTHER BUSINESS & DISCUSSION

Mr. Audie Barber, Muncie, Indiana, had questions regarding public record requests. Barber asked for details regarding EMS, mutual aid to Madison, Jay and Randolph County. Mr. Barber requested to get mutual aid contracts.

President Henry provided information on how public safety works and how Delaware County and other counties often assist other counties. A policy should be created.

Mr. Brooke's said five requests had been made and some requests did not have record. Mr. Brookes said he will email Mr. Barber the requested information.

Mr. Brooke's suggested that when the public request records that it should go to Mr. Brooke's office. Mr. Brooke's said his office will gather the record. These will funnel through Mr. Brooke's office.

Commissioner King asked if Mr. Barber received infrastructure fee information. King recommended that Mr. Barber review House Bill 1002.

Mr. Barber asked about monies approved for Daleville.

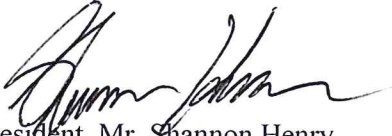
Commissioner King said Daleville had TIF (Tax increment Finance) monies that can be used to purchase equipment, police cars, buildings, splash pad, sidewalks and road repairs for economic development.

RECESS

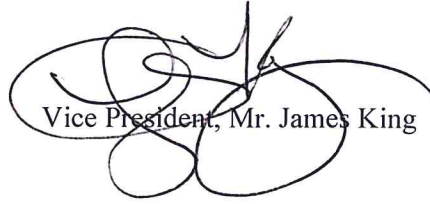
MOTION: Commissioner King made a motion to recess until March 2, 2020.

SECOND: Commissioner Riggin

All signified by saying "I".



President, Mr. Shannon Henry



Vice President, Mr. James King



Member, Ms. Sherry Riggin



Auditor, Mr. Steven G Craycraft