# DELAWARE COUNTY COUNCIL MEETING JULY 26, 2022

# DELAWARE COUNTY COMMISSIONERS' COURTROOM MOMENT OF SILENCE FOR CINDY HARTY AND ROSE MITCHELL CALL TO ORDER

#### PLEDGE OF ALLEGIANCE

Questions from the public may be directed to countycouncildist@co.delaware.in.us

#### **ROLL CALL**

Present: Councilmember Alexander, Councilmember Ballard, Councilmember Chambers (zoom), Councilmember Lasater, Councilmember Piper, Councilmember Quakenbush, Councilmember Webb, Deputy Auditor, Ms. Donna Patterson, Recording Secretary, Ms. Denise Smith, Settlement Clerk, Ms. Tonya Dunsmore, Head Bookkeeper, Ms. Becky Flowers, Attorney, Mr. Ben Freeman Absent: Mr. Steven G Craycraft

#### AGENDA POSTED and APPROVAL OF AGENDA

MOTION: Councilmember Piper made a motion to approve the agenda, as presented.

SECOND: Councilmember Ballard

YEAS; Councilmember Alexander, Councilmember Ballard, Councilmember Chambers (zoom), Councilmember Lasater, Councilmember Piper, Councilmember Quakenbush, Councilmember Webb

#### APPROVAL OF JUNE 28, 2022

MOTION: Councilmember Lasater made a motion to approve minutes for June 28, 2022.

SECOND: Councilmember Piper

YEAS; Councilmember Alexander, Councilmember Ballard, Councilmember Lasater, Councilmember

Piper, Councilmember Quakenbush, Councilmember Webb

ABSTAIN: Councilmember Chambers

#### **BUDGET DATES 2023**

Approval of 2023 Budget, October 6, 2022 at 1:00 p.m.

#### **ORDINANCES**

2<sup>ND</sup> READING – AN ORDINANCE DEFINING TERMS AND ESTABLISHING PROCEDURES FOR HIRING AND IMPLEMENTING SALARIES FOR COUNTY EMPLOYEES (EXCLUDING MERIT OFFICERS)

ORDINANCE 2022-018

Mr. Ben Freeman, County Attorney, presented to Councilmembers the second reading for Ordinance 2022-018. The changes included adding section "L" and the Coroners information that was added (see attached).

MOTION: Councilmember Ballard made a motion to amend changes to Ordinance 2022-018, Defining Terms and Establishing Procedures for Hiring and Implementing Salaries for County Employees (Excluding Merit Officers).

SECOND: Councilmember Webb

YEAS; Councilmember Alexander, Councilmember Ballard, Councilmember Chambers (zoom), Councilmember Lasater, Councilmember Piper, Councilmember Quakenbush, Councilmember Webb

MOTION: Councilmember Piper made a motion to approve Ordinance 2022-018, An Ordinance Defining The 90% pay is removed during probationary period Terms and Establishing Procedures for Hiring and Implementing Salaries for County Employees (Excluding Merit Officers).

SECOND: Councilmember Webb

YEAS; Councilmember Alexander, Councilmember Ballard, Councilmember Chambers (zoom), Councilmember Lasater, Councilmember Piper, Councilmember Quakenbush, Councilmember Webb

#### TRANSFERS, FINANCIALS, ADDENDUMS - AGENDA

Ms. Donna Patterson, Deputy, read aloud requests.

#### **COUNTY GENERAL TRANSFER**

MOTION: Councilmember Quakenbush made a motion to approve transfer of Circuit Court 1000-138-5-00000 (see below).

SECOND: Councilmember Piper

One employee left the courts and took a position within Delaware County.

YEAS; Councilmember Alexander, Councilmember Ballard, Councilmember Chambers (zoom), Councilmember Lasater, Councilmember Piper, Councilmember Quakenbush, Councilmember Webb

MOTION: Councilmember Piper made a motion to approve transfer of Communications 124 (see below).

SECOND: Councilmember Lasater

Both employees left Delaware County.

YEAS; Councilmember Alexander, Councilmember Ballard, Councilmember Chambers (zoom),

Councilmember Lasater, Councilmember Piper, Councilmember Quakenbush,

NAYES; Councilmember Webb

MOTION: Councilmember Piper made a motion to approve transfer of Prosecutor 137 (see below).

SECOND: Councilmember Ballard Employee left Delaware County.

YEAS; Councilmember Alexander, Councilmember Ballard, Councilmember Chambers (zoom), Councilmember Lasater, Councilmember Piper, Councilmember Quakenbush, Councilmember Webb

MOTION: Councilmember Piper made a motion to approve transfer of Treasurer 127 (see below).

SECOND: Councilmember Ballard

This is to replace three computers within Treasurers office.

YEAS; Councilmember Alexander, Councilmember Ballard, Councilmember Chambers (zoom), Councilmember Lasater, Councilmember Piper, Councilmember Quakenbush, Councilmember Webb

#### **OTHER**

MOTION: Councilmember Piper made a motion to approve transfer of Pretrial Diversion Deferral 2502 (see below).

SECOND: Councilmember Quakenbush

Employee is transferring to a different line item.

YEAS; Councilmember Alexander, Councilmember Ballard, Councilmember Chambers (zoom), Councilmember Lasater, Councilmember Piper, Councilmember Quakenbush, Councilmember Webb

#### **COUNTY GENERAL ADDENDUM #1**

MOTION: Councilmember Piper made a motion to approve transfer of Clerk 125 (see below).

SECOND: Councilmember Webb

Employee is transferring to another Delaware County office.

Mr. Rick Spangler, County Clerk, said since the Clerk's office is such a big part of Courts that the salaries need to be reviewed. The Clerk's office is the training station for the Courts. Mr. Spangler said he will speak further regarding the salaries during budget time.

Ms. Patterson asked Mr. Spangler if new employees were starting at base pay when an employee has been there for a long time and then someone new is brought into the position.

Mr. Spangler said they are and that is why there is a double move sometimes. If a tenure employee puts in for a position that makes more money, then new employee starts at the base. The 90% is going to help.

Councilmember Quakenbush said the changes were not made available at the Finance Meeting.

President Alexander said Mr. Spangler was not able to attend the Finance Meeting.

YEAS; Councilmember Alexander, Councilmember Ballard, Councilmember Chambers (zoom), Councilmember Lasater, Councilmember Piper, Councilmember Quakenbush, Councilmember Webb

MOTION: Councilmember Piper made a motion to approve transfer of Emergency Medical Service (see below).

SECOND: Councilmember Webb

Ms. Meagan Coutinho, EMS Office Manager, said this is due to one employee leaving (retired) and the starting pay is different for new hire. The balance is being moved and paying the rate as it should be. The balance will be transferred at the end of the year. The person going into the new spot just became a medic so that is why the balance is so different. The employee leaving has over 30 years. YEAS; Councilmember Alexander, Councilmember Ballard, Councilmember Chambers (zoom), Councilmember Lasater, Councilmember Piper, Councilmember Quakenbush, Councilmember Webb

MOTION: Councilmember Piper made a motion to approve transfer of Community Corrections Grant 9220 (see below).

SECOND: Councilmember Ballard

Ms. Jayne Meranda, Community Corrections Director, said this is the DOC Grant that pays salaries. This is transferring the line item to part-time.

YEAS; Councilmember Alexander, Councilmember Ballard, Councilmember Chambers (zoom), Councilmember Lasater, Councilmember Piper, Councilmember Quakenbush, Councilmember Webb

MOTION: Councilmember Piper made a motion to approve transfer of Sheriff 129 (see below).

SECOND: Councilmember Ballard

The employee retired.

YEAS; Councilmember Alexander, Councilmember Ballard, Councilmember Chambers (zoom), Councilmember Lasater, Councilmember Piper, Councilmember Quakenbush, Councilmember Webb

MOTION: Councilmember Piper made a motion to approve transfer of Jail (see below).

SECOND: Councilmember Quakenbush

Employee left Delaware County for better pay.

YEAS; Councilmember Alexander, Councilmember Ballard, Councilmember Chambers (zoom),

Councilmember Lasater, Councilmember Piper, Councilmember Quakenbush

NAYES: Councilmember Webb

#### **OTHER**

MOTION: Councilmember Piper made a motion to approve transfer of Bridge 1135 (see below).

SECOND: Councilmember Ballard

Ms. Carrie Dye, Office Manager, said employee "B' left in November, C employee came in. The position is paid first half of the year out of Highway and second half out of Bridge. This is the same employee. YEAS; Councilmember Alexander, Councilmember Ballard, Councilmember Chambers (zoom), Councilmember Lasater, Councilmember Piper, Councilmember Quakenbush, Councilmember Webb COUNTY GENERAL ADDENDUM #2

MOTION: Councilmember Piper made a motion to approve transfer of Clerk 125 (see below).

County Council July 26, 2022

SECOND: Councilmember Webb

Mr. Spangler said two employees went to different Courts one employee went to DCC. Mr. Spangler said this happened quick, he lost a total of three people. Mr. Spangler moved on the employees in Clerks office to a higher paying position.

President Alexander said transfers on addendum #2 was not heard at the Finance Meeting.

Mr. Spangler said the transfer was an addendum because this happened all of a sudden. Mr. Spangler said he was not sure how DCC got approval without him knowing about it.

YEAS; Councilmember Alexander, Councilmember Ballard, Councilmember Chambers (zoom), Councilmember Lasater, Councilmember Piper, Councilmember Quakenbush, Councilmember Webb (see below).

MOTION: Councilmember Piper made a motion to approve Prosecutor Local Income Tax (LIT) (see below).

SECOND: Councilmember Ballard

YEAS; Councilmember Alexander, Councilmember Ballard, Councilmember Chambers (zoom), Councilmember Lasater, Councilmember Piper, Councilmember Quakenbush, Councilmember Webb

MOTION: Councilmember Piper made a motion to approve Jail (LOIT) (see below).

SECOND: Councilmember Webb Employee left Delaware County.

YEAS; Councilmember Alexander, Councilmember Ballard, Councilmember Chambers (zoom), Councilmember Lasater, Councilmember Piper, Councilmember Quakenbush

NAYES; Councilmember Webb

## FINANCIAL COUNTY GENERAL

Commissioners 153 withdrawn

MOTION: Councilmember Piper made a motion to approve Auditor for \$35,000 (see below).

SECOND: Councilmember Webb

President Alexander said this is coming out of the general fund. Ms. Patterson reduced the original because she it could get this done for less than \$50,000.

Ms. Patterson said she had not received the GAAP report yet, but it is in the budget for 2023. The first year that is was done "we" did not know how much it would cost because everything had to be built into the system. Baker Tilly has been great to work with. Baker Tilly charges an hourly rate so this will be kept minimal. Just waiting on final invoice. The state mandated this for counties the size of Delaware County. No one comes on-site any longer, everything is sent or uploaded into the system. Ms. Patterson said Ms. Becky Flowers is the one that does a lot of the work and reports.

YEAS; Councilmember Alexander, Councilmember Ballard, Councilmember Chambers (zoom), Councilmember Lasater, Councilmember Piper, Councilmember Quakenbush Councilmember Webb: not present for roll call.

#### **OTHER**

MOTION: Councilmember Piper made a motion to approve Sales Disclosure 1131 for \$12,456 (see below).

SECOND: Councilmember Ballard

YEAS; Councilmember Alexander, Councilmember Ballard, Councilmember Chambers (zoom), Councilmember Lasater, Councilmember Piper, Councilmember Quakenbush

Councilmember Webb: not present for roll call.

MOTION: Councilmember Piper made a motion to approve financial, transfers and to amend salary ordinance with like reductions.

SECOND: Councilmember Ballard

YEAS; Councilmember Alexander, Councilmember Ballard, Councilmember Chambers (zoom), Councilmember Lasater, Councilmember Piper, Councilmember Quakenbush Councilmember Webb: not present for roll call.

#### **DEPARTMENT HEADS**

Ms. Laurynn Thieme, Purdue Extension thanked all that was involved with the 2023 Delaware County Fair.

Councilmember Lasater said Raising Cane's bought all employees Mega lottery tickets.

### OPPOSING THE INDIANA DEPARTMENT OF TRANSPORTATIONS PROPOSED CLOSURE OF THE CROSSOVER OF RIGGIN ROAD/COUNTY ROAD 300 NORTH AND US SR 35

RESOLUTION 2022-015

President Alexander presented the resolution opposing the closure of Riggin Road and 300 North and U.S. 35.

MOTION: Councilmember Piper made a motion to approve Resolution 2022-015, opposing the Indiana Department of Transportations Proposed Closure of the Crossover of Riggin Road/County Road 300 N and U.S. 35.

SECOND: Councilmember Webb

## ORIGINAL

RESOLUTION 2022-

A RESOLUTION OPPOSING THE INDIANA DEPARTMENT OF TRANSPORTATION'S PROPOSED CLOSURE OF THE CROSSOVER OF RIGGIN ROAD/COUNTY ROAD 300 N. AND U.S. 35

WHEREAS, The Indiana Department of Transportation and the Federal Highway Administration have proposed the elimination of left turn lanes on U.S. 35 at Riggin Road/County Road 300 N. and closing the center mediation of U.S. 35 to provide right in, right out access control at the intersection of Riggin Road/County Road 300 N. with U.S. 35; and

WHEREAS, The crossover of Riggin Road/County Road 300 N. and U.S. 35 is an important transportation route for Citizens of Muncie and Delaware County; and

WHEREAS, the crossover of Riggin Road/County Road 300 N. and U.S. 35 is an important transportation route for police, fire, and other emergency response personnel and the proposed elosure will cause an increase in response time which will have a negative impact on the public safety for the citizens of Muncie and Delaware County; and

WHEREAS, traffic from the crossover of Riggin Road/County Road 300 N. and U.S. 35 is likely to be rerouted to County Road 350 N. which will add to the number of left turns onto State Road 67 thereby increasing the likelihood of traffic accidents at that intersection; and

WHEREAS, The Delaware County Council believes that the closure of the crossover of Riggin Road/County Road 300 N. and U.S. 35 is not in the best interest of the citizens of Muncie and Delaware County, and

WHEREAS, The Indiana Department of Transportation will continue to take into consideration all public comment submitted through August 22, 2022; and

NOW THEREFORE BE IT RESOLVED that:

For the reasons stated herein, The Delaware County Council is opposed to proposal by the Indiana Department of Transportation to close the crossover of Riggin Road/County Road 300 N. and U.S. 35.

2. This resolution is effective upon adoption.

Dated this 26 day of JULY . 2022

Scott Alexander, Councilman

Ryan-Webb, Councilman

Ronald Quakenbush, Councilman

Councilmember Quakenbush asked that President Alexander write a letter to go with Resolution 2022-015.

Councilmember Webb thanked President Alexander for placing the resolution on agenda to show where Councilmembers stand regarding the closure.

YEAS; Councilmember Alexander, Councilmember Ballard, Councilmember Chambers (zoom), Councilmember Lasater, Councilmember Piper, Councilmember Quakenbush, Councilmember Webb

President Alexander said the Special Pre-Budget meeting will take place July 28, 2022 at 1:00 p.m.

Councilmember Piper thanked all who helped with clean-up at the fairgrounds after the morning storm.

Ms. Patterson said Budget 2023 books will be available soon.

Councilmember Webb thanks all that helped with 2023 fair.

Councilmember Quakenbush passed all Councilmembers and article.

#### **ADJOURN**

MOTION: Councilmember Piper made a motion to adjourn.

SECOND: Councilmember Ballard

YEAS; Councilmember Alexander, Councilmember Ballard, Councilmember Chambers (zoom),

Councilmember Lasater, Councilmember Piper, Councilmember Quakenbush, Councilmember Webb

WHEKEAS: a has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget:		
SECTION 1, THEREFORE: Be it ordained by the County Council of Delaware County, Indiana, that for the expenses of said municipal corporation for the following additional sums of money are hereby appropriated and ordered set apart out of the several funds for the purposes herein specified subject to the laws governing the same on July 26, 2022	COGM	
COUNTY GENERAL	844	3/
COMMISSIONERS 153 116 MAILROOM CLERK TOTAL  WHAT AWEN		*
116 MAILROOM CLERK	\$11,539.00	
TOTAL	\$11,539.00	
AUDITOR		
OTHER SERVICES AND CHARGES		The second secon
TOTAL SERVICES AND CHARGES  TOTAL  TOTAL	\$50,000.00	35,000
TOTAL WILLOO	\$50,000.00	35,000
OTHER		
SALES DISCLOSURE 1131		
SUPPLIES		
1131 218 212 FORM II PRINTING	\$5,219.00	53/9.
OTHER SERVICES AND CHARGES		-011 1
1131 218 311 LEGAL SERVCIES	\$2,000.00	200000
CAPITAL OUTLAYS		
1131 218 362 SOFTWARE/COMPUTER SCREEN	\$237.00	237 .
1131 218 316 PICTOMETRY	\$5,000.00	339 3000.
TOTAL	\$12,456.00	12,456.
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Councilmember Chambers		
Councilmember Lasater Janu Rossettes)		
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Councilmember Quakenbush Janealeulus	and a second a second and a second a second and a second a second and a second and a second and	

WHEREAS: It has been determined that it is now necessary to appropriate more money than was

SECTION I, THEREFORE: Be it ordained by the County Council of Delaware County, Indiana, that for the expenses of said municipal corporation for the following additional sums of money are hereby appropriated and ordered set apart out of the several funds for the purposes herein specified subject to the laws governing the same, addendum 2

#### COUNTY GENERAL

CLERK 125 PERSONAL SERVICES Salaries and Wages 125/B 128 DEPUTY CLERK 125/C128 DEPUTY CLERK 125/C126 DEPUTY CLERK 125/D126 DEPUTY CLERK TOTAL OTHER	-10,340.64 10,340.64 -8,042.72 8,042.72 0.00	ORIGINAL -10,340,64 10,340,64 -3,042,72 8042,72
PROSECUTOR LOCAL INCOME TAX (LIT) PERSONAL SERVICES Salaries and Wages A 105 VICTIM ADVOCATE B 105 VICTIM ADVOCATE TOTAL LOIT (JAIL)	-15,733.25 15,733.25 0.00	-15733,25 15733,25
PERSONAL SERVICES Salaries and Wages 1170/D 111 CORRECTIONAL OFFICER 1170/E111 CORRECTIONAL OFFICER TOTAL Councilmember Alexander	-13,193,44 13,193,44 0.00	-13, 193.44 13, 193.44

Councilmember Ballard

Councilmember Chambers

Councilmember Chambers

Councilmember Lasater

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Councilmember Webb

Auditor Crayeraft

WHEREAS: It has been determined that it is now necessary to appropriate more	alenio	
noney than was appropriated in the annual budget:	alence	
County, Indiana, that for the expenses of said municipal corporation for the following additional sums of money are hereby appropriated and ordered set		
apart out of the several funds for the purposes herein specified subject to the laws	00010	ARBER -
governing the same on JULY 26, 2022		INAL
COUNTY GENERAL		- H SPECIAL
C:CCU1+7 COURT 1000-138-5-00000		
PERSONAL SERVICES		
Salaries and Wages		
A133 COURT REPORTER	-\$13,790.00	- 13700
3133 COURT REPORTER	\$13,790.00	13-790
A145 ASSISTANT COURT REPORTER	-\$13,426.00	13421
3145 ASSISTANT COURT REPORTER	\$13,426.00	13420
13 ASSISTANT COURT REPORTER/BAILIFF	-\$13,525.11	- 13525.11
A113 ASSISTANT COURT REPORTER/BAILIFF	\$13,525.11	13525.
TOTAL	\$0.00	<b>*</b>
COMMUNICATIONS 124		
PERSONAL SERVICES		
Salaries and Wages		
14 COMM TECH	#15 L17 00	10110 00
14A COMM TECH	-\$15,117.92 \$15,117.92	-13/1/17/2
28A COMM TECH	-\$16,531.46	15/1/01
28B COMM TECH		-16031.4
TOTAL	\$16,531.46	16531.
COTAL	\$0.00	-0
PROSECUTOR 137		
PERSONAL SERVICES		
Salaries and Wages		
A114 INVESTIGATOR	-\$15,000.00	-1100
3114 INVESTIGATOR	\$15,000.00	15,000
OTAL	\$0.00	
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TREASURER 127		
PERSONAL SERVICES		
Salaries and Wages		
1000-127-00000-198 PART TIME	-\$600.00	- 600.
OTHER SERVICES AND CHARGES		
Repairs and Maintenance		
1000-127-5-00000-361 EQUIP REPAIRS	-\$2,300.00	-2300
CAPITAL OUTLAYS		
Machinery and Equipment		
1000-127-5-00000-442 COMPUTERS	\$2,900.00	2900.
TOTAL	\$0.00	0
OTHER		
PRETRIAL DIVERSION DEFERRAL 2502		
PERSONAL SERVICES		
Salaries and Wages		
BIOLINVESTIGATOR	-\$18,253.00	17,031,6
C101 INVESTIGATOR TOTAL	\$18,253.00	+ 17 0316
Councilmember Alexander		
Commission / Newmood		
Councilmember Ballard		
Councilmember Chambers		
Councilmember Lasater James Lasatin		
Councilmember Piper Chase Pp		
Councilmember Quakenbush ( ne yeakenles (		
Councilmember Webb 5		
Auditor Crayerale Janua Patterson (Keaf Deprity		

on JULY 26, 2022 COUNTY GENERAL		
CLERK 125		
PERSONAL SERVICES		RIGINA
Salaries and Wages	VI	AASSI BESSEL
125/A117 DEPUTY CLERK		
125/B117 DEPUTY CLERK	12,111.88	10192,71
125/DI21 DEPUTY CLERK	-11,489 00	10792.71
125/E121 DEPUTY CLERK	-11,489 00	10,340.4
TOTAL	The state of the s	
	0.00	
EMERGENCY SIEDICAL SERVICE		
PERSONAL SERVICES		
Salaries and Wages	-	22 (1) 1
1000-155-5-00000-139 PARAMEDIC 1000-155-5-0000a-139 PARAMEDIC	-22,501 00	-22,501
1000-155-5-0000B-116 PARAMEDIC	22,501 00 -16,802 50	-16 82,5
1000-155-5-0000C-116 PARAMEDIC TOTAL	16,802.50	-16 82,5
44444	0 00	16802
COMMUNITY CORRECTIONS GRANT 9220 PERSONAL SERVICES		
Salaries and Wages		dn
9220-000-5-00000-105 HD CASE MANAGER	-8,932 00	-0150
9220-000-5-00000-197 PART TIME TOTAL	8,932 00	893:
SHERREY 129	0.00	~
PERSONAL SERVICES		
Salaries and Wages		111376 W
129/A148 DOOR BAILIFF 129/B148 DOOR BAILIFF	-14,928.40	-740/2011
TOTAL	14,928 40	14928.4
JAIL		
PERSONAL SERVICES Salaries and Wages		
145/E116 CORRECTIONAL OFFICER	-13,870 60	- 13871 62
145/FH6 CORRECTIONAL OFFICER 145/A104 SGT	13,870 60	13830
145/B104 SGT	-14,921.38 14,921.38	14.921.
IOTAL.	0.00	13870,60
OTHER		. 75 1
BRIDGE 1135 PERSONAL SERVICES		
		13363
H109 1135-400-5-0000B-109 Purchasing Agent C109 1135-400-5-0000C-109 Purchasing Agent	-19,983 00	1130
TOTAL 2.7	19,983 00	19953
Salaries and Wages  [109 1135-400-5-0000B-109 Purchasing Agent C109 1135-400-5-0000C-109 Purchasing Agent COTAL.  7 55 4.77	7.00	12
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Councilmember Alexander
Councilmember Ballard
Councilmember Chambers
Councilmember Chambers
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Councilmember Piper
Councilmember Piper
Councilmember Quakembush
Councilmember Walsh
Auditor Cravetan
Auditor Cravetan
Auditor Cravetan
Auditor Cravetan

Councilmember Alexander

Councilmember Ballard

Councilmember Chambers

May Chambers

Councilmember Lasater

Jane Lasater

Councilmember Piper Justin Projection

Councilmember Quakenbush

Councilmember Webb

1r. Steven G Craycraft

County Council July 26, 2022