

ORIGINAL

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ORDINANCE 2020-_____

AN ORDINANCE UPDATING THE MANAGEMENT OF THE GIS ELECTRONIC MAP FUND, APPROVING UPDATED FEES AND SERVICES PROVIDED THROUGH THE DELAWARE COUNTY GEOGRAPHIC INFORMATION SYSTEMS, AND PROVIDING FOR THE CREATION OF A DELAWARE COUNTY OPEN DATA INITIATIVE TO BETTER SERVE THE CITIZENS OF DELAWARE COUNTY AND FOSTER GROWTH THROUGH MORE READILY ACCESSIBLE GEOSPATIAL DATA.

WHEREAS, Delaware County ("County"), through its Office of Information & GIS Services Department and the Delaware-Muncie Metropolitan Plan Commission (DMMPC) has implemented a Geographic Information System (GIS); and

WHEREAS, the Delaware County GIS System Manager, currently known as the Chief Information Officer, and DMMPC Director are charged with oversight of the development and maintenance of the GIS System; and

WHEREAS, the Electronic Map Fund has been critical in the growth and maintenance of the County's GIS system for the last 20 years and has drastically reduced the need for funds from tax-based allocations to maintain the GIS System; and

WHEREAS, Indiana Code 5-14-3-8 (j) establishes a uniform fee for a public agency to provide an electronic map based on a reasonable percentage of the direct costs of maintaining, upgrading, and enhancing the electronic map and the direct cost of supplying the map in the form requested by the purchaser; and

WHEREAS, Indiana Code 5-14-3-8 (d) and (j) provide that the fees for GIS data and services set by the DMMPC and GIS Department are subject to the approval of the Delaware County Council as the fiscal body of the County; and

WHEREAS, through significant changes to technology and the standards for geospatial data sharing in the last 20 years, it is necessary to update and replace Ordinance 1999-006;

NOW, THEREFORE, BE IT ORDAINED by the Delaware County Council as follows:

Section 1. This Ordinance shall be known as the GIS Electronic Map Fund Ordinance.

Section 2. The County adopts an open data initiative that provides free and easy public access to download the county's Authoritative GIS datasets that are wholly owned and maintained by the GIS Department or the DMMPC through an open data website.

Section 3. The Electronic Map Generation Fund as created by Ordinance No. 1999-006

will continue to collect all fees associated with printed map creation as outlined in Sections 4 and 5, as well as all other fees from services provided as outlined in Section 6. The Electronic Map Generation Fund will continue to be a dedicated County fund administered jointly by the Director of the DMMPC and the Chief Information Officer (GIS Coordinator), for the following purposes:

- (a) the maintenance upgrading and enhancement of GIS mapping and data, aerial imagery, hardware, software, data collection and other activities deemed beneficial to the development and maintenance of the countywide Geographic Information System; and
- (b) a depository for funds transferred from other public sources and donated by other private entities.

Section 4. The Electronic Map Maintenance Fee and Processing Fees for the hard copy request of existing digital data are hereby established as follows:

- (a) For requests of digital copy data to be placed on a hard drive or other storage media provided by customer will incur an initial charge of ten dollars (\$10.00) per request as the minimum contribution toward the County's cost of hardware, software and collection and maintenance of electronically stored data.
- (b) A charge of twenty five dollars (\$25) per hour to partially compensate the County for labor costs, including benefits, overhead costs for storing and maintaining the data, and providing the data in requested format, rounded to the nearest quarter hour.
- (c) There are no fees if user downloads data from the open data website.

Section 5. That the Electronic Map Maintenance Fee and Processing Fees for purchases of Geographic Information Systems Data printed on laser, inkjet or other copiers are hereby established as follows:

- (a) Posters and maps considered to be "pre-published common" maps such as county and city maps and are not custom and printed at a size 24x36" up to 34x42" will be sold at a price of five dollars (\$5.00) each.
- (b) Small, simple maps, such as property maps will be sold at a price of one dollar (\$1.00) for 8.5x11", and two dollars (\$2.00) for 11x17".
- (c) For custom large format prints up to 36x42" a charge of (\$10.00) per print.
- (d) For custom large format prints larger 36x42" will be charged at a rate of (\$1.00) per square foot.

Section 6. The fees for the creation, hosting, and maintenance of web maps and applications for agencies and organizations not funded by the Delaware County General Fund are established as follows:

- (a) A one time setup fee for the initiation of a web-based map application(s) and associated hosted GIS data of five hundred dollars (\$500).
- (b) An annual fee of eight hundred dollars (\$800) to cover the staff time it takes to maintain, provide support for the map application to the end user(s) of said organization or agency.
- (c) An annual fee of one hundred dollars (\$100) per GIS layer of data for hosting services.
- (d) An annual fee of one hundred dollars (\$100) if "feature attachments" of pictures or documents are required.
- (e) An annual fee of one hundred dollars (\$100) per user for an access account with view-only permissions.
- (f) An annual fee of three hundred fifty dollars (\$350) per user for an access account with edit permissions.
- (g) A fee of five hundred dollars (\$500) per user for an access account with advanced editing permissions.
- (h) Five (5) custom map applications are included in the setup fee, however any additional map applications are fifty dollars (\$50) a year.
- (i) Annual fees cover one calendar year from January 1st-December 31st. New services being set up mid-year will have their annual fees prorated based upon the remaining days of the year.
- (j) Termination of map applications and hosted data services must be made in writing. No refunds for remaining annual fees for terminated services will be provided.
- (k) New maps and applications requested in the middle of a year will be prorated for the remaining days of the year, and an estimated new yearly annual fee for the following year will be provided.
- (l) Digital copies of data hosted will be provided to the organization when requested, as well as at the termination of any map application service.

- (m) A contract document will be prepared for each organization, agency or department that requests GIS application creation and hosting services that will summarize the applicable yearly charges.
- (n) Fees may be waived by administrators of the Electronic Map Fund if the maps, data and applications are hosted for agencies such as a nonprofit community organization.

Section 7. This Ordinance shall take effect immediately upon approval by the Council and such publication as may be required by law. Upon taking effect, Ordinance 1999-006 is hereby repealed.

ADOPTED BY THE DELAWARE COUNTY COUNCIL THIS 8 DAY
OF December, 2020.

[Signature]
Scott Alexander, Councilman

[Signature]
Ryan Ballard, Councilman

[Signature]
Larry W. Bledsoe, Jr., Councilman

[Signature]
Jessica Piper, Councilwoman

[Signature]
Mary Chambers, Councilwoman

[Signature]
Ronald Quakenbush, Councilman

[Signature]
Jane Lasater, Councilwoman

Attest:

[Signature]
Steven Craycraft, Auditor

This Ordinance is approved in form by [Signature]
Legal Counsel