



# Delaware County Commissioners

## Meeting Agenda

To be held in the Commissioners' Courtroom at:  
100 W. Main St. Room 309A

Meetings will also be live streamed via the  
Delaware County, Indiana Government  YouTube Channel

*Comments may be made to the Commissioners via their e-mail at [commissioners@co.delaware.in.us](mailto:commissioners@co.delaware.in.us)*

**Tuesday, January 20<sup>th</sup>, 2026 @ 9:00 A.M.**  
**ORDER OF BUSINESS**

**CALL TO ORDER:**

**PLEDGE TO FLAG:**

**ROLL CALL:**

**ANNOUNCEMENTS:**

**APPOINTMENT(S):** Board of Health

Civic Center Authority  
Fair Board

**TABLED BUSINESS:**

Delaware County American Tower Audit Lease Amendment Request – Kymberlie Kutzler/Brooke & Struble

**ORDINANCE NO. 2025-37: AN ORDINANCE CREATING A TAX SALE BIDDER FEE FOR USE BY THE DELAWARE COUNTY AUDITOR AND TREASURER'S OFFICE**

**ORDINANCE NO. 2025-32: ORDINANCE VACATING PUBLIC RIGHT-OF-WAY LOCATED IN DELAWARE COUNTY, INDIANA 400 SOUTH**

**ORDINANCE NO. 2025-40: AN ORDINANCE AMENDING ORDINANCE 2024-013 CREATING A FIXED ASSET CAPITALIZATION AND INVENTORY POLICY FOR DELAWARE COUNTY, INDIANA**

Heartland Scholar House – Sherry Riggin

Commissioners' Deed Sale Addendum – Ed Carroll

Commissioners' Meeting Minutes December 15<sup>th</sup>, 2025

Microsoft Renewal – Ryan Stults

**APPROVAL OF MINUTES:**

Commissioners' Meeting January 5<sup>th</sup>, 2026

**PRESENTATIONS:**

---

*Sherry Riggin, District 2, President – [sriggin@co.delaware.in.us](mailto:sriggin@co.delaware.in.us)*

*Stephen Brand, District 1, Vice President – [sdbrand@co.delaware.in.us](mailto:sdbrand@co.delaware.in.us)*

*Shannon Henry, District 3, Commissioner – [shenry@co.delaware.in.us](mailto:shenry@co.delaware.in.us)*

*Delaware County Commissioners' Meeting*

Order of Business

Tuesday, January 20<sup>th</sup>, 2026

Page 2

Destination Muncie – Jarod Walls

DCCC/USI Executive Summary – Mark Gary/Brent Webster

2025 International Development Update – Bill Walters

Educator Update – Emily Kring/Vickie Gasaway/Amanda Bullion

Right of Way Dedication – Ashton Land Surveyor

**CONTRACTS OR AGREEMENTS FOR APPROVAL:**

Generator Service Agreement – Don Chambers

Warranty Deed – Brooke & Struble

Secure Shred Contract – Stephen Brand

LPA Bridge No. 502 – Dean Thomas

FSA Summary Plan Description – Ed Carroll

FSA Salary Reduction Plan – Ed Carroll

Pitney Bowes Purchase Agreement – Tonya Dunsmore

**ORDINANCES FOR FIRST READING:**

**CHAPTER 15: WEIGHTS & MEASURES**

**ORDINANCES FOR SECOND READING:**

**RESOLUTIONS FOR APPROVAL:**

**RESOLUTION NO. 2026-01:** RESOLUTION OF THE DELAWARE COUNTY BOARD OF COMMISSIONERS ESTABLISHING RESPONSIBILITIES AND AREAS OF LIASON FOR VARIOUS DEPARTMENTS AND OPERATIONS OF THE COUNTY

**RESOLUTION NO. 2026-02:** RESOLUTION OF APPROVAL FOR THE 2025 CHANGES TO THE OFFICIAL ZONE MAPS FOR DELAWARE COUNTY, INDIANA

**OLD BUSINESS:**

---

The next Commissioners' Meeting will be Monday, February 2<sup>nd</sup>, 2026, starting at 9:00 a.m.

All Agendas, Minutes, and board information can be found on the County's website at

<https://www.co.delaware.in.us/commissioners/>

To be placed on the next Commissioners' Agenda, contact the Commissioners' Office (765-747-7730) no later than 12:00 NOON on the Thursday prior to the scheduled meeting.

*Delaware County Commissioners' Meeting*

Order of Business

*Tuesday, January 20<sup>th</sup>, 2026*

*Page 3*

Resolution 2025-38

**DEPARTMENT HEADS AND ELECTED OFFICIALS:**

**WEEKLY, MONTHLY AND QUARTERLY REPORTS:**

**PAYMENT OF CLAIMS: \$5,722,930.82**

**PAYMENT OF ARP CLAIMS: \$0.00**

**PAYMENT OF PAYROLL FOR 1/14/2026: \$1,128,478.11**

**PUBLIC COMMENTS, QUESTIONS, OTHER BUSINESS & DISCUSSION:**

**(ALL PUBLIC COMMENTS ARE LIMITED TO THREE MINUTES AND SPEAKER MUST SIGN-IN BEFORE  
9:00 A.M., PROVIDING NAME & ADDRESS)**

**[COMMENTS MAY BE MADE TO THE COMMISSIONERS VIA THEIR EMAIL AT  
[commissioners@co.delaware.in.us](mailto:commissioners@co.delaware.in.us)]**

**COMMISSIONERS COMMENTS:**

**Shannon Henry**

**Stephen Brand**

**Sherry Riggan**

**RECESS:**

---

**The next Commissioners' Meeting will be Monday, February 2<sup>nd</sup>, 2026, starting at 9:00 a.m.**

**All Agendas, Minutes, and board information can be found on the County's website at**

**<https://www.co.delaware.in.us/commissioners/>**

**To be placed on the next Commissioners' Agenda, contact the Commissioners' Office (765-747-7730) no  
later than 12:00 NOON on the Thursday prior to the scheduled meeting.**