



Delaware County Commissioners Meeting Agenda

To be held in the Commissioners' Courtroom at:
100 W. Main St. Room 309A

Meetings will also be live streamed via the
Delaware County, Indiana Government  YouTube Channel

Comments may be made to the Commissioners via their e-mail at commissioners@co.delaware.in.us

Monday, December 1st, 2025 @ 9:00 A.M.

ORDER OF BUSINESS

CALL TO ORDER:

PLEDGE TO FLAG:

ROLL CALL:

ANNOUNCEMENTS: Employee of the Month

APPOINTMENT(S): Board of Health – Stephen Brand

Civic Center Authority Board – Stephen Brand

Fair Board – Sherry Riffin

BZA – Kylene Swackhamer

TABLED BUSINESS:

Delaware County American Tower Audit Lease Amendment Request – Kymberlie Kutzler

APPROVAL OF MINUTES:

Commissioner Meeting November 17th, 2025

PRESENTATIONS:

Shafer Leadership Academy – Ted Ward

Right of Way Dedication – Ashton Land Surveyors

Letter of Credit – Brad Polk

Waiver of Health Care Coverage – Human Resources

CONTRACTS OR AGREEMENTS FOR APPROVAL:

BW Government Building Facility Assessment – BW Construction/Stephen Brand

Memorandum of Understanding for Bell – Brooke & Struble

Premium Rate Adjustment – Stephen Brand/Human Resources

CAD Export Interface – Mike Ashley

Delaware County Unique Computer Services Contract – Ed Carroll

Shannon Henry, District 3, President – shenry@co.delaware.in.us

Stephen Brand, District 1, Vice President – sdbrand@co.delaware.in.us

Sherry Riffin, District 2, Commissioner – sriffin@co.delaware.in.us

Cooperative Agreement on Title IV-E Cost Recovery for Public Defense Expenses in Title IV-E Cases – Ed Carroll

Del Co Expo Center Building and Grounds Rental Agreement – Dan White/Sherry Rigglin

Financial Commitment Letter Bridge #509 – Dean Thomas

ORDINANCES FOR FIRST READING:

ORDINANCE NO. 2025-35: AN ORDINANCE RESCINING ORDINANCES 2014-040A AND 2013-003 AND DEFINING INSURANCE FOR DELAWARE COUNTY RETIREES AND REMOVING SPOUSES AND DEPENDENTS FROM COVERAGE

ORDINANCE NO. 2025-36: AN ORDINANCE CREATING A LIEN ADMINISTRATIVE FEE FOR USE BY THE DELAWARE COUNTY AUDITOR'S OFFICE

ORDINANCE NO. 2025-37: AN ORDINANCE CREATING A TAX SALE BIDDER FEE FOR USE BY THE DELAWARE COUNTY AUDITOR AND TREASURER'S OFFICE

ORDINANCE NO. 2025-38: AN ORDINANCE REMOVING THE ALL DEDUCTIONS FROM PAYROLL THAT ARE NOT PROVIDED OR OFFERED BY DELAWARE COUNTY, INDIANA

ORDINANCE NO. 2025-39: AN ORDINANCE CREATING A TAX SALE ADMINISTRATIVE FEE FOR USE BY THE DELAWARE COUNTY AUDITOR'S OFFICE

ORDINANCE NO. 2025-40: AN ORDINANCE AMENDING ORDINANCE 2024-013 CREATING A FIXED ASSET CAPITALIZATION AND INVENTORY POLICY FOR DELAWARE COUNTY, INDIANA

ORDINANCE NO. 2025-41: AN ORDINANCE CREATING A NEW FUND FOR GRANT RECEIVED BY THE DELAWARE COUNTY HEALTH DEPARTMENT FOR INJURY PREVENTION AND PUBLIC SAFETY ACTIVITIES

ORDINANCES FOR SECOND READING:

ORDINANCE NO. 2025-29: AN ORDINANCE FOR THE ADJUSTMENT OF PAY PERIODS FOR THE YEAR 2026

ORDINANCE NO. 2025-32: ORDINANCE VACATING PUBLIC RIGHT-OF-WAY LOCATED IN DELAWARE COUNTY, INDIANA 400 SOUTH

ORDINANCE NO. 2025-33: ORDINANCE VACATING PUBLIC RIGHT-OF-WAY LOCATED IN DELAWARE COUNTY, INDIANA BRIDGE #507

The next Commissioner's meeting will be Monday, December 15th, 2025, starting at 9:00 am.

All Agendas, Minutes, and board information can be found on the County's website at

<https://www.co.delaware.in.us/commissioners/>

To be placed on the next Commissioner's Agenda, contact the Commissioner's Office (765-747-7730) no later than 12:00 NOON on the Thursday prior to the scheduled meeting.

RESOLUTIONS FOR APPROVAL:

RESOLUTION NO. 2025-26: A RESOLUTION APPROVING THE PURCHASE OF PERSONAL PROPERTY FROM MUNCIE SANITARY DISTRICT

OLD BUSINESS:

Stormwater Permit Review Fees – Stephen Brand

Gym Liability Waiver – Brooke & Struble/Human Resources

DEPARTMENT HEADS AND ELECTED OFFICIALS:

WEEKLY, MONTHLY AND QUARTERLY REPORTS:

Weights & Measures Monthly Report – Eric Strauch

PAYMENT OF CLAIMS: \$2,500,755.94

PAYMENT OF ARP CLAIMS: \$0.00

PAYMENT OF PAYROLL FOR 11/19/2025: \$1,061,042.09

PUBLIC COMMENTS, QUESTIONS, OTHER BUSINESS & DISCUSSION (ALL PUBLIC COMMENTS ARE LIMITED TO THREE MINUTES AND SPEAKER MUST SIGN-IN BEFORE 9AM, PROVIDING NAME AND ADDRESS):

[COMMENTS MAY BE MADE TO THE COMMISSIONERS VIA THEIR EMAIL AT commissioners@co.delaware.in.us]

COMMISSIONERS COMMENTS:

Shannon Henry

Stephen Brand

Sherry Riffin

RECESS:

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