




# Delaware County Commissioners Meeting Agenda

To be held in the Commissioners' Courtroom at:  
100 W. Main St. Room 309A

Meetings will also be live streamed via the  
Delaware County, Indiana Government  YouTube Channel

*Comments may be made to the Commissioners via their e-mail at [commissioners@co.delaware.in.us](mailto:commissioners@co.delaware.in.us)*

**Tuesday, October 7<sup>th</sup>, 2025 @ 9:00 A.M.**

## **ORDER OF BUSINESS**

### **CALL TO ORDER:**

### **PLEDGE TO FLAG:**

### **ROLL CALL:**

**ANNOUNCEMENTS:** Employee of the Month – Stephen Brand

**APPOINTMENT(S):** Board of Health – Stephen Brand

Civic Center Authority Board – Stephen Brand

Fair Board – Sherry Riggan

### **TABLED BUSINESS:**

Solar Moratorium – Stephen Brand

BW Facility Maintenance Agreement – Stephen Brand

Universal Roofing Contract – Sherry Riggan

613 N. Broadway, Albany IN – Stephen Brand

Property Requests – Nate Howard

Delaware County American Tower Audit Lease Amendment Request – Kymberlie Kutzler

Marathon Contract – Stephen Brand

Agreement for Tax Sale Legal Services – Brad Polk

Innkeepers Tax – Kathy Butterfield

**Ordinance No. 2025-20:** Being a Resolution of Approval to Amend the Text of the Delaware County Comprehensive Zoning Ordinance Regarding Solar Energy

**Resolution No. 2025-14:** A Resolution of Delaware County Adopting the Delaware County Multi-Hazard Mitigation Plan

### **APPROVAL OF MINUTES:**

Commissioner Meeting September 15<sup>th</sup>, 2025

### **PRESENTATIONS:**

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Shannon Henry, District 3, President – [shenry@co.delaware.in.us](mailto:shenry@co.delaware.in.us)

Stephen Brand, District 1, Vice President – [sdbrand@co.delaware.in.us](mailto:sdbrand@co.delaware.in.us)

Sherry Riggan, District 2, Commissioner – [sriggin@co.delaware.in.us](mailto:sriggin@co.delaware.in.us)

Delaware County Mental Health Facility – BW Construction

READI Grant – Amber Greene

**CONTRACTS OR AGREEMENTS FOR APPROVAL:**

Opioid Litigation Settlement – Brooke & Struble

Muncie Mission Clinic/DCHD Agreement – Jammie Bane

Recovery Café/DCHD Agreement – Jammie Bane

Stormwater On-Call Agreement Amendment – Jenna Kaelin

Humana Renewal – Stephen Brand

Mutual of Omaha Agreement – Stephen Brand

COBRA – Stephen Brand

Right of Way – Stephen Brand

Indiana Pump Works – Don Chambers

**ORDINANCES FOR FIRST READING:**

**ORDINANCE 2025-21:** AN ORDINANCE FOR PURPOSE OF CREATING A NEW FUND FOR READI GRANT FOR THE DELAWARE COUNTY REDEVELOPMENT COMMISSION

**ORDINANCES FOR SECOND READING:**

**RESOLUTIONS FOR APPROVAL:**

**RESOLUTION NO. 2025-18:** RESOLUTION OF THE DELAWARE BOARD OF COMMISSIONERS TO TRANSFER OF COUNTY-OWNED REAL PROPERTY TO EAST CENTRAL INDIANA REGIONAL DEVELOPMENT DISTRICT

**RESOLUTION NO. 2025-19:** A RESOLUTION OF THE DELAWARE COUNTY BOARD OF COMMISSIONERS TO AMEND THE PROCESS FOR ANNUAL APPOINTMENTS OF EMPLOYEES

**RESOLUTION NO. 2025-20:** RESOLUTION OF THE DELAWARE COUNTY BOARD OF COMMISSIONERS ESTABLISHING A REDUCTION IN FORCE OF THE WORKFORCE OF DELAWARE COUNTY

**OLD BUSINESS:**

**DEPARTMENT HEADS AND ELECTED OFFICIALS:**

Purdue Extension

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The next Commissioner's meeting will be Monday, October 20<sup>th</sup>, 2025, starting at 9:00 am.

All Agendas, Minutes, and board information can be found on the County's website at

<https://www.co.delaware.in.us/commissioners/>

To be placed on the next Commissioner's Agenda, contact the Commissioner's Office (765-747-7730) no later than **12:00 NOON on the Thursday prior to the scheduled meeting.**

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2026 Holiday Schedule

2026 Commissioners' Meeting Schedule

**WEEKLY, MONTHLY AND QUARTERLY REPORTS:**

Weights & Measures Monthly Report – Eric Strauch

**PAYMENT OF CLAIMS: \$4,798,917.71**

**PAYMENT OF ARP CLAIMS: \$9,012.51**

**PAYMENT OF PAYROLL FOR 9/24/2025: \$1,018,766.44**

**PUBLIC COMMENTS, QUESTIONS, OTHER BUSINESS & DISCUSSION (ALL PUBLIC COMMENTS ARE LIMITED TO THREE MINUTES AND SPEAKER MUST SIGN-IN BEFORE 9AM, PROVIDING NAME AND ADDRESS):**

***[COMMENTS MAY BE MADE TO THE COMMISSIONERS VIA THEIR EMAIL AT [commissioners@co.delaware.in.us](mailto:commissioners@co.delaware.in.us)]***

**COMMISSIONERS COMMENTS:**

Shannon Henry

Stephen Brand

Sherry Riffin

**RECESS:**

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