




# Delaware County Commissioners Meeting Agenda

To be held in the Commissioners' Courtroom at:  
100 W. Main St. Room 309A

Meetings will also be live streamed via the  
Delaware County, Indiana Government  YouTube Channel

*Comments may be made to the Commissioners via their e-mail at [commissioners@co.delaware.in.us](mailto:commissioners@co.delaware.in.us)*

**Tuesday, September 2<sup>nd</sup>, 2025 @ 9:00 A.M.**

## **ORDER OF BUSINESS**

### **CALL TO ORDER:**

### **PLEDGE TO FLAG:**

### **ROLL CALL:**

**ANNOUNCEMENTS:** Employee of the Month

**APPOINTMENT(S):** Board of Health – Stephen Brand

Civic Center Authority Board – Stephen Brand

Fair Board – Sherry Riggin

### **TABLED BUSINESS:**

Solar Moratorium – Stephen Brand

IU Health Master Agreement/Marathon – Stephen Brand

Yorktown Land – Gordon Cox/Julie Bering

BW Facility Maintenance Agreement – Stephen Brand

Universal Roofing Contract – Sherry Riggin

### **APPROVAL OF MINUTES:**

Commissioner Meeting August 18<sup>th</sup>, 2025

### **PRESENTATIONS:**

613 N. Broadway, Albany, IN – Stephen Brand

Comprehensive Financial Plan – Matt Kantz/Ed Carroll

### **CONTRACTS OR AGREEMENTS FOR APPROVAL:**

Comcast Router/Firewall – Jim Flook/Stephen Brand

Otis Elevator – Don Chambers

---

Shannon Henry, District 3, President – [shenry@co.delaware.in.us](mailto:shenry@co.delaware.in.us)

Stephen Brand, District 1, Vice President – [sdbrand@co.delaware.in.us](mailto:sdbrand@co.delaware.in.us)

Sherry Riggin, District 2, Commissioner – [sriggin@co.delaware.in.us](mailto:sriggin@co.delaware.in.us)

DCHD Partnership Contract Indiana University Health – Jammie Bane

High Tech Crimes Unit Contract – Eric Hoffman

Brooksource Agreement – Stephen Brand

INDOT Right of Way Contract – Stephen Brand

Property Requests – Nate Howard

Interim HR Support – Stephen Brand

Marathon Contract – Stephen Brand

DCMMPC Interlocal Agreement – Stephen Brand

Delaware County American Tower Audit Lease Amendment Request – Kymberlie Kutzler

**ORDINANCES FOR FIRST READING:**

**ORDINANCE NO. 2025-17:** DELAWARE COUNTY COMMISSIONERS ORDINANCE FOR HEART OF INDIANA UNITED WAY COMMUNITY RESILIENCE GRANT

**ORDINANCE NO. 2025-18:** DELAWARE COUNTY COMMISSIONERS ORDINANCE FOR FAMILY RECOVERY COURT GRANT

**ORDINANCE NO. 2025-19:** AN ORDINANCE TO AMEND AN ORDINANCE REGULATION TRAFFIC ON CERTAIN PUBLIC STREETS IN DELAWARE COUNTY

**ORDINANCES FOR SECOND READING:**

**RESOLUTIONS FOR APPROVAL:**

**RESOLUTION NO. 2025-13:** A RESOLUTION DESIGNATING AN EMPLOYEE IN RESPONSIBLE CHARGE (ERP) FOR PROJECTS INVOLVING STATE AND FEDERAL AID HIGHWAY MATTERS AND THE COUNTY'S BRIDGE INSPECTION PROGRAM

**OLD BUSINESS:**

---

**The next Commissioner's meeting will be Monday, September 15<sup>th</sup>, 2025, starting at 9:00 am.**

**All Agendas, Minutes, and board information can be found on the County's website at**

**<https://www.co.delaware.in.us/commissioners/>**

**To be placed on the next Commissioner's Agenda, contact the Commissioner's Office (765-747-7730) no later than 12:00 NOON on the Thursday prior to the scheduled meeting.**

**DEPARTMENT HEADS AND ELECTED OFFICIALS:**

**WEEKLY, MONTHLY AND QUARTERLY REPORTS:**

Weights & Measures Monthly Report – Eric Strauch

**PAYMENT OF CLAIMS: \$1,780,516.50**

**PAYMENT OF ARP CLAIMS: \$166,594.40**

**PAYMENT OF PAYROLL FOR 8/27/2025: \$1,020,444.86**

**PUBLIC COMMENTS, QUESTIONS, OTHER BUSINESS & DISCUSSION (ALL PUBLIC COMMENTS ARE LIMITED TO THREE MINUTES AND SPEAKER MUST SIGN-IN BEFORE 9AM, PROVIDING NAME AND ADDRESS):**

*[COMMENTS MAY BE MADE TO THE COMMISSIONERS VIA THEIR EMAIL AT [commissioners@co.delaware.in.us](mailto:commissioners@co.delaware.in.us)]*

**COMMISSIONERS COMMENTS:**

Shannon Henry

Stephen Brand

Sherry Riggin

**RECESS:**

---

**The next Commissioner's meeting will be Monday, September 15<sup>th</sup>, 2025, starting at 9:00 am.**

**All Agendas, Minutes, and board information can be found on the County's website at**

**<https://www.co.delaware.in.us/commissioners/>**

**To be placed on the next Commissioner's Agenda, contact the Commissioner's Office (765-747-7730) no later than 12:00 NOON on the Thursday prior to the scheduled meeting.**