

# **DELAWARE COUNTY ADA SELF-EVALUATION AND TRANSITION PLAN**

August 15, 2025



Prepared Under the Direction of:

## **The Delaware-Muncie Metropolitan Plan Commission**

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# 1. INTRODUCTION

## 1.1. BACKGROUND

Delaware County is located in the east central portion of Indiana. As of the 2020 census, its population was 111,903. The County is home to Albany, Chesterfield, Daleville, Eaton, Gaston, Selma, Yorktown and the county seat, Muncie. As part of the County's continuing efforts to improve the accessibility of its facilities and services to its residents with disabilities, they have developed this American with Disabilities Act Self-Evaluation and Transition Plan, funded in part through grants received from the Ball Brother's Foundation and the Community Foundation of Muncie and Delaware County.

The Americans with Disabilities Act (ADA) was enacted in July 1990, as a comprehensive civil rights law to ensure equality by prohibiting discrimination against individuals with disabilities. The ADA was signed into law to provide civil rights protection and guarantees equal opportunity in areas of employment, transportation, state and local government services, public accommodations and telecommunications services. The ADA is an expansion of Section 504 of the Rehabilitation Act of 1973, which protects qualified individuals from discrimination based on their disability and requires federal agencies and any other organizations that receive federal funding to make their programs and services accessible to all individuals with disabilities.

According to Section 504 of the Rehabilitation Act of 1973, individuals with disabilities are defined as persons with a physical or mental impairment that substantially limits any major life activities. These life activities include, but are not limited to: seeing, hearing, speaking, breathing, walking, learning, caring for one's self, working, and performing any manual tasks. Examples of disabilities as defined by a physical or mental impairment include blindness or visual impairment, deafness or hearing impairment, the inability to speak, read or write, paralysis, heart disease, cancer, diabetes, and any mental illnesses, as well as many more. According to the U.S. Census Bureau, nearly 58-million people in the United States have a disability, which is approximately one in every five individuals.

## 1.2. ADA OVERVIEW

When signed into law in 1990, the ADA was made up of five Titles, with each providing regulations, enforcement and exemptions. Information regarding the five Titles has been made available within "A Guide to Disability Rights Laws" issued by the U.S. Department of Justice (<http://www.ada.gov/cguide.htm>) and is included herein. The five Titles are as follows:

### ***TITLE I: Employment***

Title I requires employers with 15 or more employees to provide qualified individuals with disabilities an equal opportunity to benefit from the full range of employment-related opportunities available to others. This would include prohibiting discrimination in recruitment, hiring, promotions, training, pay, social activities, and other privileges of employment. It also restricts questions that can be asked

about an applicant's disability before a job offer is made, and requires that employers make reasonable accommodations to the known physical or mental limitations of an otherwise qualified individual with disabilities, unless it results in undue hardship. Religious entities with 15 or more employees are also covered under Title I.

### ***TITLE II: State and Local Government Activities, Public Transportation***

Title II requires that State and local governments, along with their departments and agencies, to give people with disabilities an equal opportunity to benefit from all of their programs, services, and activities, regardless of the department's size or receipt of federal funding. These would include, but are not limited to, public education, employment, transportation, recreation, health care, social services, courts, voting, and any town meetings.

State and local governments are required to follow specific architectural and accessibility standards in the new construction or alteration of their buildings. They must also relocate programs, or provide access to otherwise inaccessible existing buildings. This would include communicating effectively with people who have hearing, vision, or speech disabilities. Public entities are required to make reasonable modifications to policies, practices, and procedures where necessary to avoid discrimination, unless they can demonstrate that doing so would fundamentally alter the nature of the service, program, or activity being provided. They are not required to take actions that would result in undue financial or administrative burdens.

The transportation provisions of Title II cover public transportation services, such as city buses and public transit. Public transportation authorities may not discriminate against people with disabilities in the provision of their services. They must comply with requirements for accessibility in newly purchased vehicles, make good faith efforts to purchase or lease accessible used buses, remanufacture buses in an accessible manner, and unless it would result in an undue burden, provide paratransit where a fixed-route bus or rail system is currently in operation. Paratransit is an alternate mode of passenger transportation offered to individuals with a physical or mental disability that does not necessarily follow a fixed schedule, route or destination, and is generally defined as demand responsive transportation (DRT).

### ***TITLE III: Public Accommodations***

Title III covers businesses and nonprofit service providers that are public accommodations, privately operated entities offering certain types of courses and examinations, privately operated transportation, and commercial facilities. Public accommodations are private entities who own, lease, lease to, or operate facilities such as restaurants, retail stores, hotels, movie theaters, private schools, convention centers, doctors' offices, homeless shelters, transportation depots, zoos, funeral homes, day care centers, and recreation facilities including sports stadiums and fitness clubs.

Public accommodations must comply with basic nondiscrimination requirements that prohibit exclusion, segregation, and unequal treatment. They must also comply with specific requirements



related to architectural standards for new and altered buildings; reasonable modifications to policies, practices, and procedures; effective communication with people with hearing, vision, or speech disabilities; and other access requirements. Additionally, public accommodations must remove barriers in existing buildings where it is easy to do so without much difficulty or expense, given the public accommodation's resources.

Courses and examinations related to professional, educational, or trade-related applications, licensing, certifications, or credentialing must be provided in a place and manner accessible to people with disabilities, or alternative accessible arrangements must be offered.

Commercial facilities, such as factories and warehouses, must comply with the ADA's architectural standards for new construction and alterations.

#### ***TITLE IV: Telecommunications Relay Services***

Title IV addresses telephone and television access for people with hearing and speech disabilities. It requires common carriers (telephone companies) to establish interstate and intrastate telecommunications relay services (TRS) 24 hours a day, 7 days a week. TRS enables callers with hearing and speech disabilities who use TTYs (also known as TDDs), and callers who use voice telephones to communicate with each other through a third party communications assistant. The Federal Communications Commission (FCC) has set minimum standards for TRS services. Title IV also requires closed captioning of federally funded public service announcements.

#### ***TITLE V: Miscellaneous Provisions***

Title V contains several miscellaneous regulations, including construction standards and practices, provisions for attorney's fees and technical assistance provisions.

### **1.3. TITLE II COMPLIANCE**

Title II of the ADA specifically addresses the requirement of making public services and public transportation accessible to those with disabilities. This is not limited to physical access to government facilities and programs, but also includes policy changes that must be made in order to provide equality to persons with disabilities and ensure they can benefit from services and programs provided by such facilities.

Delaware County, including all County buildings, departments, agencies, services and accommodations, is required to be in compliance with Title II of the ADA according to the Department of Justice (DOJ). The DOJ administers the ADA, and subsequently published revised regulations for Titles II and III of the ADA in the 2010 ADA Standards for Accessible Design in September of 2010. These Standards include Title 28 of the Code of Federal Regulations (CFR) Part 35, combined with the 2004 ADA Accessibility Guidelines (ADAAG). The combination of these regulations and guidelines requires Delaware County to perform certain administrative responsibilities that ensures no discrimination against individuals with disabilities. This includes the development of a Transition Plan.

## 2. TRANSITION PLAN DEVELOPMENT

### 2.1. RESPONSIBILITIES AND OBJECTIVES

In order to achieve the standards set forth by the DOJ, Delaware County is developing this Transition Plan to identify physical barriers throughout the county and to begin improving such barriers. All new construction within Delaware County shall adhere to the standards contained within this Transition Plan. This Transition Plan outlines a plan and schedule for improvements to areas that are not compliant.

Certain administrative responsibilities must be performed and included in the Transition Plan that meet the regulations and guidelines of the ADA. These would include designating an ADA Coordinator, providing notice to the public about the requirements of the ADA, providing public involvement opportunities and establishing a grievance procedure. A Self-Evaluation of the County facilities and services must then be implemented, which will further develop a schedule and budget for the Transition Plan. The Transition Plan is meant to be a continuously developing document and will require sustained review and monitoring of the progress and execution of the Plan.

### 2.2. PHYSICAL BARRIERS

The assessment team was tasked with visiting the County's facilities to identify any physical barriers which may limit an individual's access to the location's features or amenities. Items assessed include parking, accessible routes, entrances, service spaces, restrooms, elevators, stairways, seating areas, and plazas, among other features. Any observed deficiencies were documented and recommendations for improvement provided. As part of the Transition Plan, each recommendation was given a priority rating and an estimated cost for improvement. These priorities are defined as follows:

**Priority 1:** Considered the highest level of priority. Issues noted in this assessment as Priority 1 should be corrected immediately in the first year. These barriers will likely present a severe safety hazard or completely prohibit access for an individual with a disability. They may also be included in this priority based on frequency of use. Examples of barriers requiring removal or renovation in this category include, but are not limited to:

- No accessible parking or accessible routes to a facility are provided.
- Inaccessible public restrooms.
- Inaccessible restroom accessories which are greatly outside of reach ranges.
- Inaccessible door hardware and doors requiring too much pressure to operate.
- Lack of grab bars or handrails.
- Inaccessible countertops that are utilized frequently.

**Priority 2:** Considered a high level of priority. Issues noted in this assessment as Priority 2 should be corrected within the first four years. These barriers will likely partially prohibit access or require excessive effort for an individual with a disability. They will also be based on frequency of use. Examples of barriers requiring removal or renovation in this category include, but are not limited to:

- Insufficient accessible parking or accessible routes to a facility are provided.
- Excessive slope in ramps or walks along an accessible route.
- Excessive changes in level along an accessible route.
- Inaccessible restroom accessories which are slightly outside of reach ranges.
- Grab bars or handrails located too high or low.
- Inaccessible countertops that are utilized, but not as often.

**Priority 3:** Considered a medium level of priority. Issues noted in this assessment as Priority 3 should be corrected as soon as feasibly possible, but at least between years five to eight. These barriers won't prohibit access, but will likely require additional effort for an individual with a disability. Examples of barriers requiring removal or renovation in this category include, but are not limited to:

- Issues with signage or accessible parking designations.
- Minor slope issues in ramps or walks along an accessible route.
- Inaccessible kitchenettes not frequently used by the general public.
- Minor dimensional issues with fixture locations.
- Grab bars or handrails located a little too high or low.
- Incorrectly located flush valves.

**Priority 4:** Considered the lowest level of priority. Issues noted in this assessment as Priority 4 should be corrected whenever possible, but within the next ten years. These barriers will likely only require minimal additional effort for an individual with a disability. They will also be based on their regularity of use. Examples of barriers requiring removal or renovation in this category include, but are not limited to:

- Inaccessible restrooms, kitchenettes or other features which are only utilized by employees, but may require modification if an employee requests an accommodation.
- Minor issues with signage.
- Minor dimensional issues with fixture locations at auxiliary locations.
- Minor disparities of slope in ramps, walkways or changes in level along an auxiliary route.

## **2.3. ADA COORDINATOR**

An ADA Coordinator is trained in the requirements of the ADA and subsequent laws pertaining to discrimination of individuals with disabilities. They are also familiar with the facilities, programs and services provided by the County, and are able to deal effectively with local governments, advocacy groups, and the general public. They have been given sufficient time free of their other responsibilities to sufficiently carry out the Coordinator's responsibilities.

The person appointed as ADA Coordinator for Delaware County is:

Pam McCammon  
ADA Coordinator / HR Director  
100 West Main Street  
Muncie, Indiana 47305  
T: (765) 741-3397  
E: [pmccammon@co.delaware.in.us](mailto:pmccammon@co.delaware.in.us)

The ADA Coordinator provides the benefit of making it easier for members of the public to identify a single person to help them with questions and concerns with regard to discrimination against individuals with disabilities. They provide a single source of information, so questions can be answered quickly, and most importantly, consistently. The ADA Coordinator is also the individual who can be influential in moving compliance plans forward within the County.

## **2.4. NOTICE TO PUBLIC**

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), Delaware County will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities.

**Employment:** Delaware County does not discriminate on the basis of disability in its hiring or employment practices and complies with all regulations promulgated by the U.S. Equal Employment Opportunity Commission under Title I of the ADA.

**Effective Communication:** Delaware County will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities so they can participate equally in Delaware County's programs, services, and activities, including qualified sign language interpreters, documents in Braille, and other ways of making information and communications accessible to people who have speech, hearing, or vision impairments.

**Modifications to Policies and Procedures:** Delaware County will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities. For example, individuals with service animals are welcomed in Delaware County offices, even where pets are generally prohibited.

Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of Delaware County should contact the office of the ADA Coordinator as soon as possible, but no later than 72 hours before the scheduled event.

The ADA does not require Delaware County to take any action that would fundamentally alter the nature of its programs or services, or impose an undue financial or administrative burden.

Complaints that a program, service, or activity of Delaware County is not accessible to persons with disabilities should be directed, in writing, to the ADA Coordinator.

Delaware County will not place a surcharge on a particular individual with a disability or any group of individuals with disabilities to cover the cost of providing auxiliary aids/services or reasonable modifications of policy, such as retrieving items from locations that are open to the public but are not accessible to persons who use wheelchairs.

## **2.5. PUBLIC INVOLVEMENT**

Some of the most valuable information included in a Transition Plan is that which is gathered from the community. Participation from the disabled community and other interested parties is integral in the development of the Plan. This can include input from the disabled community, advocacy groups, activists and any other similar organizations. Delaware County will continue to distribute newsletters and information regarding accessibility through their website and public meetings, and urges the community to continue providing information regarding perceived barriers. Comments are always encouraged, and should be sent to the ADA Coordinator.

Two public meetings were held regarding accessibility features of the Delaware County's facilities, the first on July 7, 2025 was conducted as part of the County Commissioner's quarterly meeting. The notice of public hearing is provided within the appendices of this report. Attendees were notified of this assessment and were invited to ask questions and provide notice of any requests or known deficiencies. No comments were received.

The second public meeting was held on August 6, 2025 to review the findings of this report. The public notice was published in the newspaper and made available on the County's website. The published notice is provided within the appendices of this report. At the meeting, a brief description was provided of the Americans with Disabilities Act and the self-evaluation and transition plan process before presenting each of the assessed locations and summarizing their observed deficiencies. Afterwards, an open comment session was held to field questions and concerns from the public. The primary concerns raised were the doorway width to the Justice Center Auditorium, the accessible parking and signage at the County Building, room signage within the County Building, the clear floor space available within the Heartland Hall restrooms at the Fairgrounds, the condition of the parking lot, the lack of accessible parking and the lack of accessible routes at the Fairgrounds, and available public transit for individuals with disabilities living in rural areas.

A public survey was issued online and linked to the Delaware County website which sought input from the public regarding the accessibility of the County's services and activities. Eight individuals participated with 62% reporting to be individuals with disabilities and 37% reporting as family members of an individual with a disability. The areas respondents reported having the greatest accessibility issues were the parking and restrooms at the County Building, the parking, accessibility and restrooms at the Fairgrounds, access to information provided on websites, and access to locations where public meetings were being held, including public transit. The full survey results are included within the appendices of this report.

## **2.6. GRIEVANCE PROCEDURE**

The Grievance Procedure is established to meet the requirements of the Americans with Disabilities Act of 1990 ("ADA"). It may be used by anyone who wishes to file a complaint alleging discrimination on the basis of disability in the provision of services, activities, programs, or benefits by Delaware County. The County's Personnel Policy governs employment-related complaints of disability discrimination.

The complaint should be in writing and contain information about the alleged discrimination such as name, address, phone number of complainant and location, date, and description of the problem. Alternative means of filing complaints, such as personal interviews or a tape recording of the complaint will be made available for persons with disabilities upon request.

The complaint should be submitted by the grievant and/or his/her designee as soon as possible but no later than 60 calendar days after the alleged violation to:

Pam McCammon  
ADA Coordinator / HR Director  
100 West Main Street  
Muncie, Indiana 47305

Within 15 calendar days after receipt of the complaint, the ADA Coordinator or his/her designee will meet with the complainant to discuss the complaint and the possible resolutions. Within 15 calendar days of the meeting, the ADA Coordinator or his/her designee will respond in writing, and where appropriate, in a format accessible to the complainant, such as large print, Braille, or audio tape. The response will explain the position of the Delaware County Commissioners and offer options for substantive resolution of the complaint.

If the response by the ADA Coordinator or his/her designee does not satisfactorily resolve the issue, the complainant and/or his/her designee may appeal the decision within 15 calendar days after receipt of the response to the County Commissioners or his/her designee.

Within 15 calendar days after receipt of the appeal, the County Commissioners or his/her designee will meet with the complainant to discuss the complaint and possible resolutions. Within 15 calendar days after the meeting, the Board President or his/her designee will respond in writing, and, where appropriate, in a format accessible to the complainant, with a final resolution of the complaint.

All written complaints received by the ADA Coordinator or his/her designee, appeals to the County Commissioners or his/her designee, and responses from these two offices will be retained by the County for at least three years.

## 3. FACILITY ASSESSMENTS

### 3.1. OVERVIEW

Delaware County requested American Structurepoint assess and provide improvement recommendations for eight facilities located throughout the County which are commonly utilized by the public. These facilities include:

- The County Building
- The County Justice and Rehabilitation Center
- The Emergency Communications Center
- EMS Station 3
- The County Highway Department
- The County Health Department
- The County Mental Health Facility
- The County Fairgrounds

The County Fairgrounds are unique in that they contain several buildings, paths and amenities commonly utilized by the public throughout the year. The most highly attended event is the annual County Fair, however other spaces are utilized for various clubs, organizations and private events. The Fairground facilities evaluated as part of this assessment include:

- Site and Parking
- Grandstand and Ticket Booth
- Office
- Campground and Restroom
- Community Building
- Heartland Hall
- Memorial Building
- South Stage

Members from the assessment team visited each site in order to assess them for physical barriers. The following sections summarize the findings, recommendations, cost estimates and assigned priorities for each location.

### 3.2. COUNTY BUILDING

*100 West Main Street, Muncie*



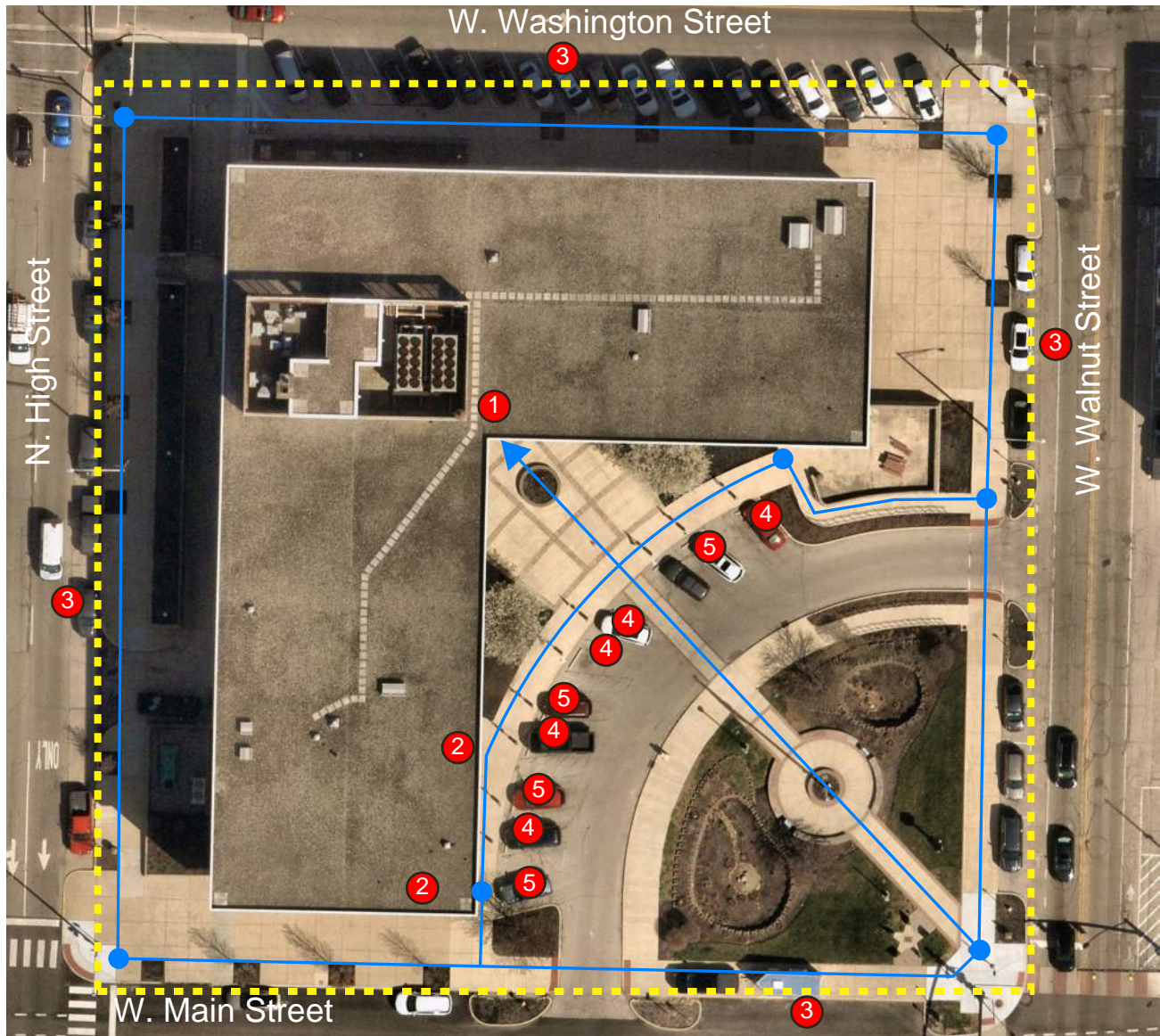
The Delaware County Building was originally constructed in 1969. It houses several county government offices, including the Assessor, Auditor, Treasurer, Surveyor, Health and Human Services, and the Planning Commission, among others, which are routinely visited by the public daily.

The three-story building with basement is located in downtown Muncie. The site is bounded by West Washington Street to the north, High Street to the west, Main Street to the south, and North Washington Street to the east. Access to the site is provided by entrances along North Washington Street and West Main Street, with ten parking spaces reserved on the site, many of them designated as accessible. The main entrance is centrally located on the east side of the building, near the accessible parking spaces. Street parking is provided along the four bounding streets with sidewalks leading to the main entrance. Two elevators provide access to the basement and upper levels.

Site amenities include a plaza located beneath the east branch of the building, with seating and picnic tables provided. A war memorial is located in the southeast corner of the site.



**DELAWARE COUNTY BUILDING**  
100 W. Main Street



**LEGEND**

- Site Limits
- Accessible Route
- 1 Main Public Entrance
- 2 Secondary Entrance/Exit
- 3 Public Parking
- 4 Designated ADA Parking
- 5 Designated ADA Van Parking

## County Building

100 West Main Street  
Muncie, Indiana 47305

ADA 2010 Sections 206, 402, and 403

### Item 1 : Accessible Routes

#### Current Conditions:

##### Site - North Sidewalk

A) The concrete in the north sidewalk has either settled or deteriorated resulting in multiple elevation differences greater than 1/2 of an inch thereby classifying it as a tripping hazard.

##### Site - North Staircase

B) The concrete walkway at the base of the staircase has deteriorated resulting in a tripping hazard.

##### Site - Northwest Flag Pole Courtyard Entrance

C) Three concrete walkways intersect at the northwest entrance to the courtyard. At all three walkways, the slopes exceed 5% (1:20). This classifies each section as a ramp, thereby requiring a landing at the their top and bottom. The adjacent/top walkway sections exceed a 2% (1:48) running slope (ADA 2010 Section 405).

##### Site - East Sidewalk

D) A section of walkway has a running slope which exceeds 5% and a cross slope which exceeds 2%.

##### Site - West Sidewalk

E) The cross slope of the concrete walkway nearest the vehicular access ramp exceeds 2%.

##### Site - South Vehicular Entrance

F) On both sides of the vehicular entrance, east and west, a section of the concrete walkway adjacent to the curb ramps has a running slope which exceeds 5%. At the east, top landing, the cross slope exceeds 2%.

<u>Recommendations</u>	<u>Priority:</u>	<u>Estimated Cost:</u>
A-1) Repair the settled and deteriorated concrete areas to remove potential tripping hazards.	2	\$200
B-1) Repair to the deteriorated concrete area to remove potential tripping hazard.	2	\$4,000
C-1) Adjust the walkway sections to have running and cross slopes of less than 5% and 2%, respectively.	2	\$12,000
D-1) Adjust walkway section to have running and cross slopes of less than 5% and 2%, respectively.	2	\$4,600
E-1) Adjust walkway cross slope to be less than 2%.	2	\$8,000
F-1) Adjust the walkway sections and curb ramps to have running and cross slopes of less than 5% and 2%, respectively.	2	\$12,000

#### Code Requirement Summary

206.2 - At least one accessible route shall be provided within the site from accessible parking spaces and

passenger loading zones, public streets and sidewalks, and public transportation stops to the accessible building or facility they serve.

At least one accessible route shall connect accessible buildings, facilities, elements, and spaces that are on the same site.

402.2 - Accessible routes shall consist of one or more of the following components: walking surfaces with a running slope not steeper than 5% (1:20), doorways, ramps, curb ramps (excluding flared sides), elevators, and platform lifts.

403.3 - The running slope shall not be steeper than 5% (1:20). The cross slope of walking surfaces shall not be steeper than 2% (1:48).

403.5 - The clear width of walking surfaces shall be 36 inches (3') minimum.

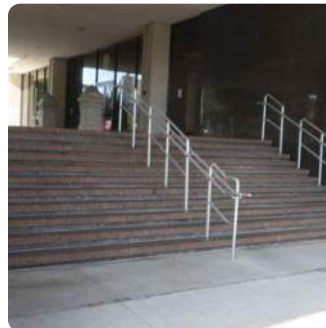
Where the accessible route makes a 180 degree turn around at an element which is less 48 inches (4') wide, clear width shall be 42 inches (3'-6") minimum approaching the turn, 48 inches (4') minimum at turn and 42 inches (3'-6") minimum leaving the turn.

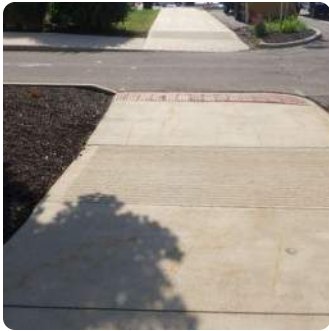
Where clear width at the turn is 60 inches (5') minimum, minimum (36") compliance is permitted.

An accessible route with clear width less than 60 inches (5') shall provide passing spaces at intervals of 200 feet maximum . Passing spaces shall be 60 inches by 60 inches minimum or a T-shape intersection compliant with ADA 2010 Section 304.

405.7 - Ramps shall have landings at the top and bottom of each ramp run. Landings shall not be steeper than 2% (1:48) in any direction.

Current State Photos:







## County Building

100 West Main Street  
Muncie, Indiana 47305

### ADA 2010 Section 304

#### Item 2 : Turn Space

##### Current Conditions:

Site - Southeast Corner

A) At the end of the pedestrian crosswalk coming from the south, the concrete walkway forms a 90 degree turn. At this location, the west approach is less than 48 inches wide thereby not meeting a compliant turn space.

##### Recommendations

A-1) Expand west walkway approach to be a minimum of 48 inches wide to provide T-Shape turn space.

##### Priority:

3

##### Estimated Cost:

\$600

##### Code Requirement Summary

**304.3** - T-Shaped turning spaces shall be a T-shaped space with a 60 inch (5') square minimum with arms and base 36 inches (3') wide minimum. Each arm of the T shall be clear of obstruction 12 inches (1') minimum in each direction and the base shall be clear of obstructions 24 (2') minimum.

##### Current State Photos:



## County Building

100 West Main Street  
Muncie, Indiana 47305

*ADA 2010 Sections 405 and 406*

### **Item 3 : Curb Ramps**

#### Current Conditions:

Site - West Curb Ramp

A) Curb ramp along west sidewalk exceeds running slope of 8.33% (1:12)

#### Recommendations

A-1) Reconstruct curb ramp to provide a maximum running slope of 8.33%.

#### Priority:

2

#### Estimated Cost:

\$8,000

#### Code Requirement Summary

405.2 - Ramp runs shall have a running slope not steeper than 8.33% (1:12).

#### Current State Photos:



## County Building

100 West Main Street  
Muncie, Indiana 47305

ADA 2010 Sections 208 and 502

### Item 4 : Accessible Parking Spaces

#### Current Conditions:

A total of ten parking spaces are provided at the southeast entrance of the building. Nine accessible parking spaces appear to be provided as indicated by the adjacent parking signage with the International Symbol of Access (ISA) marked on the parking signage. Additional public parking is provided along the municipal streets and adjacent parking lot parcels.

A) The striping for all parking spaces was significantly faded making it difficult to interpret the extent and location of each space.

B) Four accessible parking spaces are denoted as van-accessible as indicated by the parking signage. Three of these spaces are measured to be approximately 96 inches wide, but the adjacent accessible aisle was less than 96 inches wide.

C) The parking area slope on the south side exceeds 2% (1:48) in at least one direction.

#### Recommendations

#### Priority:

#### Estimated Cost:

The designated onsite parking for the building consists of the spaces located at the southeast building entrance. This area appears to be able to accommodate approximately ten parking spaces. According to ADA 2010 Section 208, a minimum of one accessible parking space to include at least one van-accessible parking space shall be provided. The following recommendations regarding accessible parking are provided:

A-1) Restripe the parking area and relocate signage as needed to ensure accessible parking spaces are clearly denoted, both with pavement striping and signage including the International Symbol of Accessibility (ISA). Ensure at least one van-accessible parking space is included.

2

\$750

B-1) Mill the top layer of the asphalt pavement and install a top layer sloped to not exceed a 2% slope in any direction.

2

\$47,600

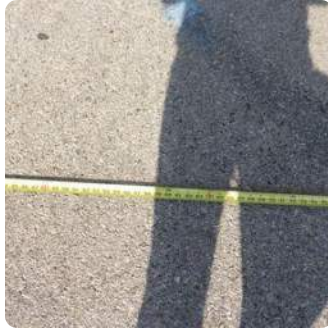
#### Code Requirement Summary

208.2 - See Table 208.2 for minimum number of accessible parking spaces required per parking facility.

502.2 - Van parking spaces shall be 132 inches (11') wide minimum and have an adjacent access aisle, but can be permitted to be 96 inches (8') if access aisle is at least 96 inches wide.

502.4 - Accessible parking spaces and access aisles shall not have slopes steeper than 2% (1:48) in any direction.

#### Current State Photos:





## County Building

100 West Main Street  
Muncie, Indiana 47305

### ADA 2010 Section 903

#### Item 5 : Benches

##### Current Conditions:

- A) The southeast flagpole courtyard seating does not contain any back support.
- B) No accessible seating or picnic tables are provided with in the courtyard.

##### Recommendations

##### Priority:

##### Estimated Cost:

A-1) Install back support on a section of the courtyard seating which is a minimum of 42 inches long.

2

\$500

B-1) Provide an accessible picnic table or install an extendable table fixture to the existing picnic table.

2

\$1,500

##### Code Requirement Summary

903.3 - Benches shall have seats that are 42 inches (3'-6") long minimum and be 20 inches (1'-8") deep minimum to 24 inches (2') deep maximum.

903.4 - The bench shall provide back support or be affixed to a wall. Must be 42 inches (3'-6") long minimum and shall extend from a point 2 inches maximum above the seat surface to a point 18 inches (1'-6") minimum above the seat surface. Back support shall be 2-1/2 inches maximum from the rear edge of the seat measured horizontally.

##### Current State Photos:



## County Building

100 West Main Street  
Muncie, Indiana 47305

### ADA 2010 Section 404

#### Item 6 : Doors, Walkways, and Gates

##### Current Conditions:

- A) Multiple exterior doors on the first floor level have crash bars mounted more than 48 inches above the finish floor.
- B) The activation switch for the south exterior door on the first floor level was not operational.

##### Recommendations

##### Priority:

##### Estimated Cost:

- |   |   |         |
|---|---|---------|
| A-1) Adjust the mounting height of the crash bars to be between 34 inches and 48 inches above finish floor. | 1 | \$1,500 |
| B-1) Repair or replace activation switch such that it returns to operation.                                 | 1 | \$750   |

##### Code Requirement Summary

404.2 - Operable parts on doors or gates (handles, pulls, latches, locks, etc.) shall be 34 inches (2'-10") minimum and 48 inches (4') maximum above the finish floor.

##### Current State Photos:



## County Building

100 West Main Street  
Muncie, Indiana 47305

### ADA 2010 Section 305

#### Item 7 : Clear Floor Space

##### Current Conditions:

Children's Clothing Center

A) Clear floor space is obstructed by clothing and storage containers.

##### Recommendations

##### Priority:

##### Estimated Cost:

A-1) Rearrange clothing and storage containers to provide minimum clear floor space to the various display areas.

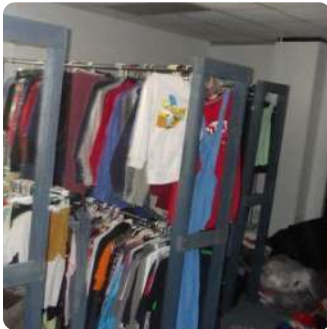
2

-

##### Code Requirement Summary

305.3 - Clear floor space shall be 30 inches (2'-6") minimum by 48 inches (4') minimum.

##### Current State Photos:



## County Building

100 West Main Street  
Muncie, Indiana 47305

### ADA 2010 Section 307

#### Item 8 : Protruding Objects

##### Current Conditions:

A) Throughout the building, fire extinguisher and defibrillator cases protrude more than 4" out into the circulation path.

##### Recommendations

##### Priority:

##### Estimated Cost:

A-1) Provide a solid obstruction at ground level below the base of the wall mounted items to allow individuals using canes to detect them.

3

\$1,200

##### Code Requirement Summary

307.2 - Objects with leading edges more than 27 inches (2'-3") and not more than 80 inches (6'-8") above the finish floor or ground shall protrude 4 inches maximum horizontally into the circulation path.

##### Current State Photos:



## County Building

100 West Main Street  
Muncie, Indiana 47305

### ADA 2010 Section 308

#### Item 9 : Reach Ranges

##### Current Conditions:

- A) Throughout the building, light control switches are generally mounted more than 48 inches above finish floor. Some areas have automatic occupation detecting sensors.
- B) The vending machines located in the basement have controls mounted more than 48 inches above finish floor.

##### Recommendations

A-1) Light controls in most spaces within the building are managed by maintenance and office staff, and are generally not used by the public. However, installation of automatic occupation detection light sensors in non-compliant common rooms, corridors and restrooms permits the greatest amount of accessibility. Other factors may affect cost, including the condition and capability of the existing electrical system.

B-2) Replace vending machines with appliances that have operational parts within 15 inches to 48 inches above finish floor. This cost assumes the County fully owns the machines, which may not be the case. The cost to lease fully accessible machines is typically comparable to others.

##### Priority:

##### Estimated Cost:

4

\$6,000

1

\$12,000

##### Code Requirement Summary

**308.2** - Where forward reach is un-obstructed, the high forward reach shall be 48 inches (4') maximum and low forward reach 15 inches (1'-3") minimum above the finish floor.

Where obstructed, the high forward reach shall be 48 inches (4') maximum where the reach depth is 20 inches (1'-8") maximum. Where the reach depth exceeds 20 inches, the high forward reach shall be 44 inches (3'-10") maximum and reach depth shall be 25 inches (2'-1") maximum.

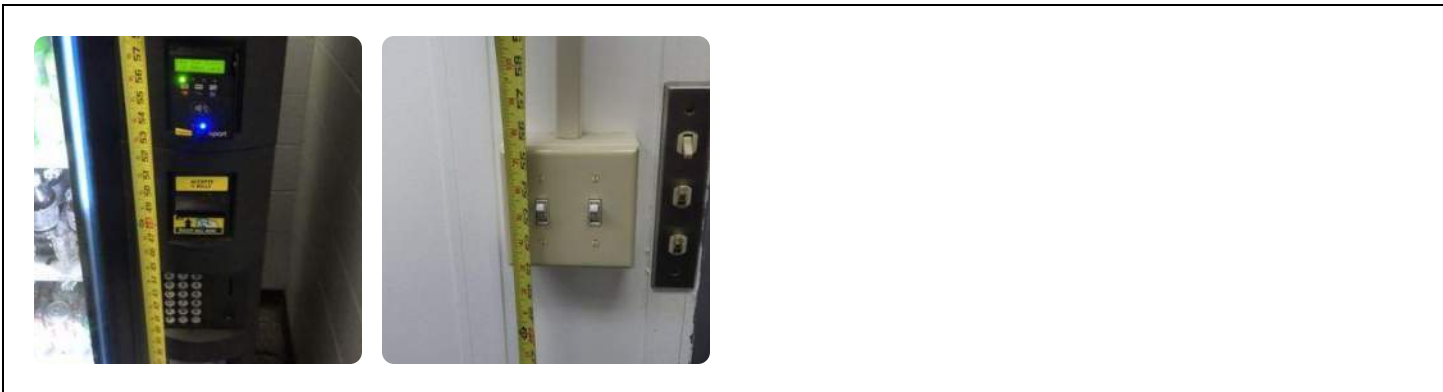
**308.3** - Where clear floor space allows a parallel approach to an element and the side reach is unobstructed, the high side reach shall be 48 inches (4') maximum and the low side 15 inches (1'-3") minimum above the finish floor.

Where obstructed, the height of the obstruction shall be 34 inches (2'-10") maximum and the depth of the obstruction shall be 24 inches (2') maximum. The high side reach shall be 48 inches (4') maximum for a reach depth of 10 inches maximum. Where the reach depth exceeds 10 inches, the high side reach shall be 46 inches (3'-10") maximum for a reach depth of 24 inches (2') maximum.

##### Current State Photos:

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## County Building

100 West Main Street  
Muncie, Indiana 47305

ADA 2010 Sections 405 and 505

### Item 10 : Ramps

#### Current Conditions:

Accessible Entrance to IT Area in Basement (IT Area is generally not accessible to the public).

A) Ramp running slope exceeds 8.33% (1:12) and handrail is not present on both sides.

B) Although not an ADA requirement, the existing handrail does not appear to be able to support a minimum of 200 pounds of point load as required by building code.

#### Recommendations

#### Priority:

#### Estimated Cost:

A-1) Modify or replace the ramp to have less than 8.33% slope and handrails on both sides. This area is generally not accessible to the public, but an employee may request an accommodation.

4

\$2,500

B-1) Remove the existing handrail and install compliant handrails on both sides of the ramp.

4

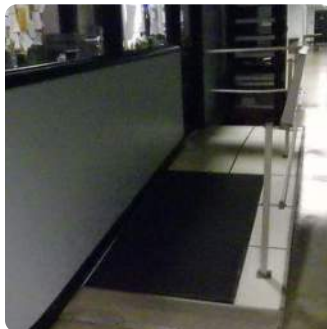
\$1,000

#### Code Requirement Summary

405.2 - Ramp runs shall have a running slope not steeper than 8.33% (1:12).

505.2 - Handrails shall be provided on both sides of stairs and ramps.

#### Current State Photos:



## County Building

100 West Main Street  
Muncie, Indiana 47305

### ADA 2010 Sections 504 and 505

#### Item 11 : Stairways

##### Current Conditions:

Site - Northwest Staircase

A) Bottom handrails do not extend at least one tread depth past the bottom step.

B) Some risers exceed 7 inches in height, and riser height is generally not consistent.

C) The concrete at the top landing has spalled resulting in a tripping hazard.

Interior - South, Central, and Northeast Staircases

D) Handrails at landings generally do not extend at least 12 inches past the top tread and do not extend at least one tread depth past the bottom tread landings.

E) Tops of handrails are mounted less than 34 inches above the walking surface.

Interior - Central Stairs Only

F) Stair risers are open.

##### Recommendations

##### Priority:

##### Estimated Cost:

A-1) Replace wall-mounted handrails to extend at least one tread depth past the bottom step. Ensure handrails do not protrude into walkway path.

3

\$2,000

B-1) Reconstruct concrete staircase to have consistent riser heights between 4 inches and 7 inches.

2

\$6,750

C-1) Repair and patch concrete spalling at top stair landing.

2

\$1,200

D-1) Replace wall-mounted handrails to extend at least one tread depth past the top and bottom steps. Ensure handrails do not protrude into walkway path.

3

\$17,000

E-1) Replace the stair rails with units that have a height between 34 inches and 38 inches, as measured from the top walking surface.

3

\$42,500

F-1) As long as one accessible staircase is present and accessible to the public within the building, modification of the central stair risers to be closed is not currently required, as two other stairs are provided which may serve as accessible routes. Modifying the central stair risers to be closed may need to be performed should they become the only accessible stairway or if a significant renovation is performed.

4

\$26,000

##### Code Requirement Summary

504.2 - All steps on a flight of stairs shall have a uniform riser heights and uniform tread depths. Risers shall be 4 inches minimum and 7 inches maximum. Treads shall be 11 inches minimum.



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504.3 - Open Risers are not permitted.

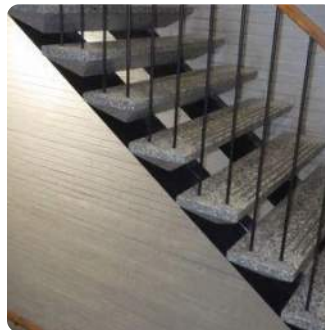
504.6 - Stairs shall have handrails complying with 505.

505.4 - Handrail tops shall be mounted between 34 inches and 38 inches above the walking surface.

505.10 - Ramp and top of stair handrail extensions shall extend horizontally above the landing for 12 inches (1') minimum.

At the bottom of a stair flight, handrails shall extend at the slope of the stair flight for a horizontal distance at least equal to one tread depth beyond the last riser nosing.

Current State Photos:



## County Building

100 West Main Street  
Muncie, Indiana 47305

### ADA 2010 Section 602

#### Item 12 : Drinking Fountains

##### Current Conditions:

Drinking fountains are located between the male and female designated washrooms on each floor level.

Basement, Second Floor, and Third Floor

A) Drinking fountain spout outlets on each floor level are mounted more than 36 inches above the finish floor. Only a single, standing-persons drinking fountain is provided for each floor level.

First Floor

B) Drinking fountain spout outlet is mounted less than 38 inches above the finish floor. Only a single, seated persons drinking fountain is provided.

##### Recommendations

##### Priority:

##### Estimated Cost:

According to ADA 2010 Section 602, when drinking fountains are provided, at least one drinking fountain for seated-persons and one for standing-persons shall be provided for each floor level.

A-1) Install a single, split-level drinking fountain fixture on each floor level.

3

\$10,500

B-1) Install a single, split-level drinking fountain fixture.

3

\$3,500

##### Code Requirement Summary

602.4 - For seated persons, spout outlets shall be 36 inches (3') maximum above the finish floor.

602.7 - For standing persons, spout outlets shall be 38 inches (3'-2") minimum and 43 inches (3'-7") maximum above the finish floor.

##### Current State Photos:



## **County Building**

100 West Main Street  
Muncie, Indiana 47305

*ADA 2010 Sections 603, 604, and 703*

### **Item 13 : Toilets and Bathing Rooms**

#### Current Conditions:

Two publicly accessible washrooms are provided on each floor level with one designated for male use and other designated for female use.

Basement, Second Floor, and Third Floor - Men's and Women's Restrooms

A) Entrance to restrooms does not provide adequate clear turn space.

B) No accessible stall is provided in each restroom.

C) No grab bars are provided in any stalls.

D) Water closets are mounted less than 17 inches above finish floor.

E) Centerlines of water closets are located less than 16 inches from the adjacent wall or partition.

F) Lavatory drain pipes are not protected from contact.

G) Lavatory fixtures are mounted less than 15 inches from the side wall to the centerline of lavatory.

H) Bottoms of mirror reflective surfaces are mounted more than 40 inches above finished floor.

I) Openings in trash receptacles are mounted more than 48 inches above finished floor.

J) Urinal rims are mounted more than 19 inches above finish floor.

The first floor Men's and Women's restrooms were reported to have been renovated to be accessible. The configuration of the restrooms is slightly different from the other levels, and contained the following barriers.

A) Entrance to restrooms does not provide adequate clear turn space.

B) Women's restroom only, stall width is less than 60 inches.

C) Side grab bars are less than 42 inches long.

D) Water closets are mounted less than 17 inches above finish floor.

F) Lavatory drain pipes are not protected from contact.

H) Bottoms of mirror reflective surface are mounted more than 40 inches above finished floor.

#### **Miscellaneous Additional Restrooms**

K) Multiple additional restrooms are located within office and tenant spaces. Restrooms identified include one Men's and one Women's in a third floor level conference room, one in the Board of Accounts office, and two in the IV-D courtroom area. These restrooms are generally not accessible by the public and some are currently within ongoing renovation areas of the building. In general, these restrooms have numerous architectural barriers which prevent them from being accessible.

#### **All Restrooms**

L) Restroom signage was typically not present or mounted on the respective door panel.

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**2025**

<u>Recommendations</u>	<u>Priority:</u>	<u>Estimated Cost:</u>
Some recommendations below will require significant modifications to the interior layout, which will incur additional costs to replace floor, wall or ceiling finishes, which are not accounted for within these estimates. While some of these items may be performed individually, the most cost effective approach would be to address them all at once as part of a whole restroom renovation.		
A-1) Relocate secondary entrance wall to provide accessible entrance to each washroom. Relocation of wall will require relocation of paper towel dispenser, trash receptacle, and lavatory.	2	\$32,000
B-1) Reconfigure restroom partitions walls to provide at least one accessible stall with a minimum width of 60 inches within each restroom.	2	\$28,000
C-1) Provide compliant side and rear grab bars in at least one stall within each restroom.	2	\$8,000
D-1) For wall-mounted water closets in accessible stalls, replace the seat with one that lifts the top to between 17 inches and 19 inches above finish floor.	2	\$600
E-1) Adjust the mounted location of the water closets in the designated accessible stalls such that the water closet centerline is within 16 inches and 18 inches of the side wall.	2	\$12,000
F-1) Install plumbing insulation protection at each lavatory within each restroom.	2	\$800
G-1) Adjust mounting location of at least one lavatory fixture within each restroom such that the centerline of the lavatory is a minimum of 15 inches from the side wall.	2	\$9,600
H-1) Adjust the mounting height of mirrors within each restroom to be up to 40 inches maximum above the finish floor.	2	\$2,400
I-1) Install new recessed wall trash receptacles within each restroom that do not obstruct the clear floor space and are mounted with operable parts at a maximum of 48 inches above finish floor.	2	\$6,400
J-1) Adjust mounted height or replace urinal fixtures such that the top of the urinal rim is between 17 inches and 19 inches above finish floor.	2	\$4,800
K-1) These restrooms are generally not used by the public but do fall under the requirements of Title I. If an employee requires an accommodation and accessible restrooms are available on the same floor, then these restrooms may be permitted to remain as they are. However, the greatest amount of accessibility would be provided if all restrooms were ADA compliant. In the event of a future renovation, we recommend these be made compliant.	4	-
L-1) Adjust the mounting location of existing signage and install missing signage for restrooms on the latch, or opening side of the restroom door.	2	\$1,600
<u>Code Requirement Summary</u>		

603.2 - Turning space complying with ADA 2010 Section 304 shall be provided. Doors shall not swing into the clear floor space of any fixture.

603.3 - Mirrors located above lavatories or countertops shall be installed with the bottom edge of the reflecting surface 40 inches (3'-4") maximum above the finish floor. Other mirrors not above objects shall be mounted 35 inches (2'-11") maximum above finish floor.

604.2 - Water closet shall be positioned with a wall or partition to the rear and to one side. The centerline of the water closet shall be 16 inches (1'-4") minimum to 18 inches (1'-6") maximum from the side wall or partition. Ambulatory configurations shall have water closets spaced between 17 inches (1'-5") and 19 inches (1'-7") from the side wall.

604.3 - Clearance around a water closet shall be 60 inches (5') minimum measured perpendicular from the side wall and 56 inches (4'-8") minimum measured perpendicular from the rear wall.

604.4 - The seat height of a water closet above finish floor shall be 17 inches (1'-5") minimum and 19 inches (1'-7") maximum measured to the top of the seat.

604.5 - The side wall grab bar shall be 42 inches (3'-6") long minimum, located 12 inches (1') maximum from the rear wall and extending 54 inches (4'-6") minimum from the rear wall.

The rear wall grab bar shall be 36 inches (3') long minimum and extend from the centerline of the water closet 12 inches (1') minimum on one side and 24 inches (2') minimum on the other side.

604.8 - Wheelchair accessible compartments shall be 60 inches (5') wide minimum measured to the side wall and 56 inches (4'-8") deep minimum for wall hung water closets and 59 inches (4'-11") deep minimum for floor mounted water closets. (shall be 59 inches deep for children's compartments)

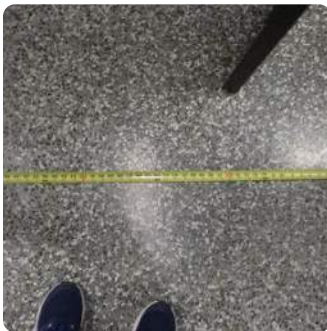
605.2 - Urinals shall be the stall-type or wall-hung type with rim 17 inches (1'-5") maximum above finish floor and 13-1/2 inches deep minimum measured from the outer face of the urinal rim to the back of the fixture.

606.5 - Water supply and drain pipes under lavatories and sinks shall be insulated or otherwise configured to protect against contact.

703.4 - Tactile characters on signs shall be located 48 inches (4') minimum above the finish floor. An 18 inch by 18 inch clear floor space shall be provided around the center of tactile signs.

Tactile signs shall be located alongside the door at the latch (opening) side or nearest adjacent wall if no wall space is available.

Current State Photos:



**Delaware County  
ADA Self-Evaluation and Transition Plan  
2025**

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## County Building

100 West Main Street  
Muncie, Indiana 47305

### ADA 2010 Section 703

#### Item 14 : Signs

##### Current Conditions:

A) Accessible signage is generally not present throughout the entire building with no accessible signage denoted for routes to specific offices nor is accessible signage present to indicate specific county offices.

##### Recommendations

A-1) Install compliant accessible signage throughout the building to indicate accessible routes to county offices and common areas.

##### Priority:

1

##### Estimated Cost:

\$12,500

##### Code Requirement Summary

703.2 - Raised characters shall comply with the following requirements:

- (1) Raised a minimum of 1/32 inches minimum above their background.
- (2) Must be uppercase.
- (5) Character height must be 5/8 inches minimum and 2 inches maximum.

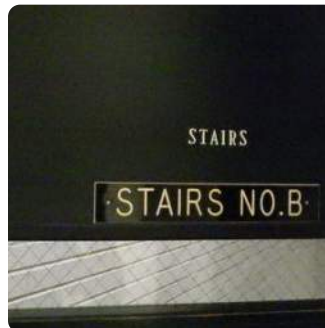
Duplicated in braille below the corresponding text.

703.4 - Tactile characters on signs shall be located 48 inches (4') minimum above the finish floor. An 18 inch by 18 inch clear floor space shall be provided around the center of tactile signs.

Tactile signs shall be located alongside the door at the latch (opening) side or nearest adjacent wall if no wall space is available.

703.5 - Characters and their background shall have a non-glare finish and shall contrast with their background.

##### Current State Photos:



**Delaware County  
ADA Self-Evaluation and Transition Plan  
2025**

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## County Building

100 West Main Street  
Muncie, Indiana 47305

ADA 2010 Sections 306, 308, and 804

### Item 15 : Kitchens and Kitchenettes

#### Current Conditions:

##### Auditor Office Break Area

- A) Kitchenette counter surface is more than 34 inches above finish floor.
- B) Sink faucet controls are not compliant and require twisting of the wrist or tight grasping.
- C) Clear floor space at counter is obstructed by cabinets and receptacles.
- D) Paper towel dispenser is mounted more than 48 inches above finish floor.

##### Recorder Office Break Area

- E) Storage cabinet handles are not compliant and require tight grasping.
- F) Toe clearance beneath cabinets is obstructed.

##### Recovery Service Break Area

- A) Kitchenette counter surface is more than 34 inches above finish floor.
- D) Paper towel dispenser is mounted more than 48 inches above finish floor.

##### Building Commissioner's Office Break Area

- A) Kitchenette counter surface is more than 34 inches above finish floor.
- B) Sink faucet controls are not compliant and require twisting of the wrist or tight grasping.
- C) Clear floor space at counter is obstructed by refrigerator and trash receptacles.
- D) Paper towel dispenser is mounted more than 48 inches above finish floor.
- G) Soap dispenser is mounted more than 48 inches above finish floor.

##### Surveyor's Office Break Area

- A) Kitchenette counter surface is more than 34 inches above finish floor.

##### HR Commissioner's Office Break Area

- A) Kitchenette counter surface is more than 34 inches above finish floor.

#### Recommendations

- A-1) Adjust cabinetry and counter surface height such that the counter surface is at most 34 inches above finish grade.
- B-1) Replace sink fixture with compliant fixture that does not require tight grasping or turning of the wrist.
- C-1) Rearrange furniture and other obstructions such that clear floor space is provided at the kitchenette counter.

#### Priority:

#### Estimated Cost:

2 \$26,400

2 \$1,600

2 -

**Delaware County**  
**ADA Self-Evaluation and Transition Plan**  
**2025**

D-1) Adjust the mounting height of the paper towel dispenser such that it is at most 48 inches above finish floor.	2	\$225
E-1) Replace cabinetry hardware with compliant hardware that does not require tight grasping or turning of the wrist.	2	\$2,200
F-1) Replace cabinetry with compliant cabinetry which provides adequate toe clearance beneath cabinetry.	2	\$14,400
G-1) Adjust the mounting height of the soap dispenser such that it is at most 48 inches above finish floor.	2	\$75

Code Requirement Summary

306.2 - Space under and element between finish floor and 9 inches above the finish floor shall be considered toe clearance. Space extending 6 inches beyond the knee clearance shall not be considered toe clearance.

Toe clearance shall extend 25 inches (2'-1") maximum under an element. Where required, toe clearance shall extend 17 inches (1'-5") minimum under an element.

Toe clearance shall be 30 inches (2'-6") wide minimum.

308.2 - Where forward reach is un-obstructed, the high forward reach shall be 48 inches (4') maximum and low forward reach 15 inches (1'-3") minimum above the finish floor.

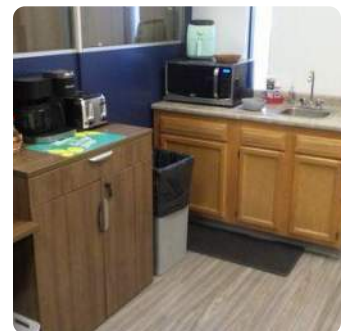
Where obstructed, the high forward reach shall be 48 inches (4') maximum where the reach depth is 20 inches (1'-8") maximum. Where the reach depth exceeds 20 inches, the high forward reach shall be 44 inches (3'-10") maximum and reach depth shall be 25 inches (2'-1") maximum.

308.3 - Where clear floor space allows a parallel approach to an element and the side reach is unobstructed, the high side reach shall be 48 inches (4') maximum and the low side 15 inches (1'-3") minimum above the finish floor.

Where obstructed, the height of the obstruction shall be 34 inches (2'-10") maximum and the depth of the obstruction shall be 24 inches (2') maximum. The high side reach shall be 48 inches (4') maximum for a reach depth of 10 inches maximum. Where the reach depth exceeds 10 inches, the high side reach shall be 46 inches (3'-10") maximum for a reach depth of 24 inches (2') maximum.

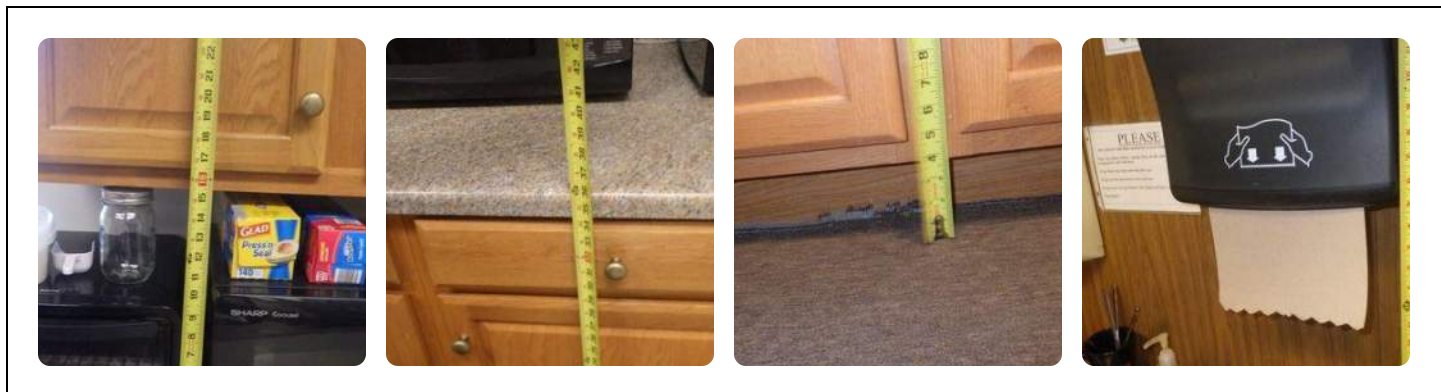
804.3 - Kitchen work surfaces shall be 34 inches (2'-10") maximum above finish floor.

Current State Photos:



**Delaware County  
ADA Self-Evaluation and Transition Plan  
2025**

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## County Building

100 West Main Street  
Muncie, Indiana 47305

ADA 2010 Sections 808 and 405

### Item 16 : Courtrooms

#### Current Conditions:

Commissioner's Courtroom

A) A ramp is provided to the raised area for the Commissioner's benches and stations. No handrails are provided for the ramp, and the running slope of the ramp exceeds 8.33% (1:12). The raised floor area around the stations does not provided the required clear floor space for wheelchair access.

#### Recommendations

Priority:

Estimated Cost:

The dais holding the Commissioner's bench falls under Title 1 of the 2010 ADA Standards and is considered a workplace accommodation. One of the below recommendations would need to be completed upon employee request.

A-1) Expand the raised floor area to allow for clear floor space around the Commissioner's bench. Extend the length of the access ramp to reduce the running slope of the ramp to less than 8.33% (1:12) and provide handrails on both sides of the ramp.

4

\$14,000

A-2) Remove the dais to match the building level floor elevation and allow for clear floor space around the Commissioner's bench.

4

\$5,000

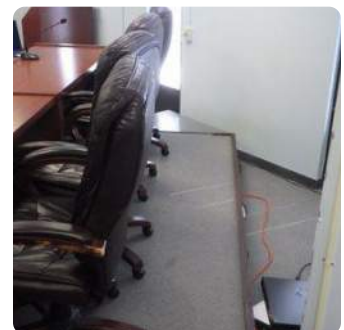
#### Code Requirement Summary

405.2 - Ramp runs shall have a running slope not steeper than 8.33% (1:12)

808.2 - Access to raised or depressed areas with ramp access shall have unobstructed turning radius per ADA 2010 Section 304.

808.3 - Jury boxes and witness stands shall have clear floor space per ADA 2010 Section 305.

#### Current State Photos:



## County Building

100 West Main Street  
Muncie, Indiana 47305

### ADA 2010 Section 904

#### Item 17 : Sales and Service Counters

##### Current Conditions:

A) Throughout the entire building, office service counter surfaces were generally located more than 36 inches above finish floor. These service areas included: Assessor Office, Treasurer Office, Auditor's Office, Room 104, County Recorder Office, Recovery Services Office, Building Commissioner's Office, Purdue Extension Office, Surveyor's Office.

B) A Dutch door is provided at the entrance to the Wastewater District Office where individuals are serviced. The top of the bottom half was greater than 36 inches high.

C) The Wastewater Payment Drop Box is mounted higher than 48" above finish floor.

##### Recommendations

##### Priority:

##### Estimated Cost:

A-1) Install a section of counter surface that is a minimum of 36 inches long and at most 36 inches above finish floor at each non-compliant service counter.

1

\$27,000

B-1) Replace the existing Dutch-door with a new Dutch door with a bottom half no more than 36 inches above finish floor to accommodate individuals in wheelchairs.

1

\$5,000

C-1) Lower the Wastewater Payment Drop Box so the slot is within 48" from finish floor.

1

\$75

##### Code Requirement Summary

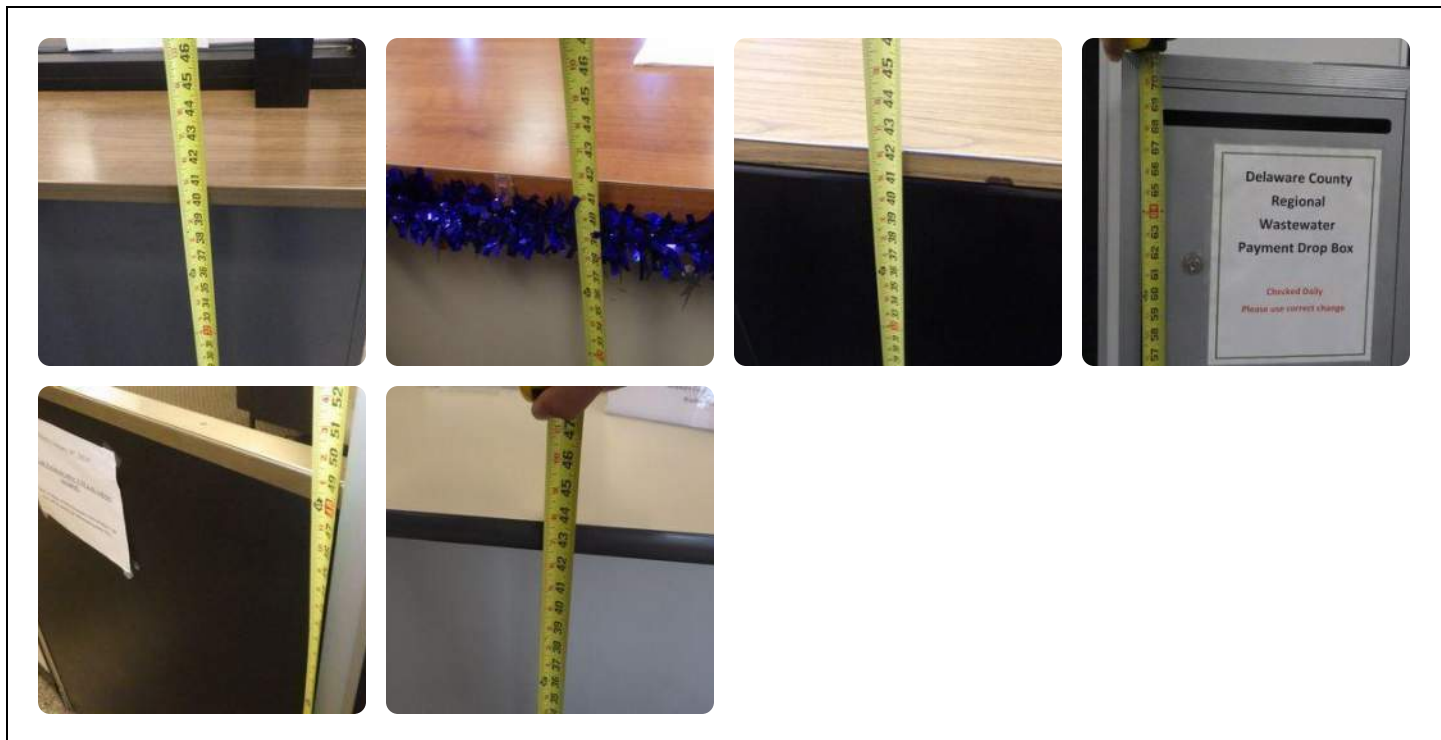
904.4 - Sales and service counters, a portion of the counter surface that is 36 inches (3') long minimum and 36 inches high maximum above finish floor shall be provided. Clear floor space shall be positioned for parallel approach adjacent to the 36 inch minimum length of counter.

For forward approach, a portion of the counter surface shall provide an area that is 30 inches (2'-6") long minimum and 36 inches (3') high maximum. Provide knee and toe clearance for forward approach.

##### Current State Photos:

**Delaware County  
ADA Self-Evaluation and Transition Plan  
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### 3.3. COUNTY JUSTICE AND REHABILITATION CENTER

*3100 South Tillotson Avenue, Muncie*



The Delaware County Justice and Rehabilitation Center began operations in 2021 after repurposing the former Wilson Middle School building, which was originally constructed in 1995. It currently houses several government services, such as the County Sheriff's office, the County Clerk, the Prosecutor's office and Community Corrections, among others.

The two-story building is located on a site bounded by Tillotson Avenue to the west, and 26<sup>th</sup> Street to the south. Public access to the site is provided by two vehicle entrances off Tillotson Avenue which lead to the north parking area. An employee parking area is located to the east of the building and is accessed from 26<sup>th</sup> Street. 242 public parking spaces are provided in the north lot, with 8 being designated as accessible. A bus stop is located near the main entrance on the west side. An elevator provides access to the second floor.

The site offers no public amenities. A running track, baseball field and tennis courts are present on the site but were part of the middle school campus and are not maintained features.



## DELAWARE COUNTY JUSTICE & REHABILITATION CENTER

3100 S. Tillotson Avenue



### LEGEND

--- Site Limits

--- Accessible Route

① Main Public Entrance

② Secondary Entrance/Exit

③ Public Parking

④ Designated ADA Parking

⑤ Bus Stop

## Justice & Rehabilitation Center

3100 South Tillotson Avenue  
Muncie, Indiana 47302

ADA 2010 Sections 206 and 402

### Item 1 : Accessible Routes

#### Current Conditions:

The main public entrance is located along the west elevation of the building, facing the north parking lot. No issues were identified regarding the main entrance.

Two employee entrances are located on the northwest side of the building with an additional employee entrance located on the southwest side of the building, leading from the employee parking area. The following current conditions were identified regarding these three entrances.

A) For the northwest entrances, the section of the concrete walkway just before the door landing has a running slope which exceeds 5% and lack a landing. The door landings at all three entrances have cross slopes which exceed 2%.

B) A section of the concrete walkway located on the southwest employee entrance has settled, resulting in an elevation difference greater than a 1/2 inch, thereby presenting a tripping hazard.

#### Recommendations:

The indicated employee entrances require secure access and are not accessible to the general public. The following recommendations may be required under Title I as part of an employee's request for accommodation.

A-1) Remove the existing walkway sections up to each of the two doors and create new compliant ramps by installing landings and compliant handrails.

4 \$12,500

B-1) Grind adjacent concrete walkway section to remove elevation difference in surface or raise settled walkway section with a polyurethane foam injection.

2 \$160

#### Code Requirement Summary:

**402.2** - Accessible routes shall consist of one or more of the following components: walking surfaces with a running slope not steeper than 5% (1:20), doorways, ramps, curb ramps (excluding flared sides), elevators, and platform lifts.

**404.2** - Floor or ground surface within required maneuvering clearance shall comply with ADA 2010 Section 302. Slopes not steeper than 2% (1:48) shall be permitted.

#### Current State Photos:



## Justice & Rehabilitation Center

3100 South Tillotson Avenue  
Muncie, Indiana 47302

ADA 2010 Sections 405 and 406

### Item 2 : Curb Ramps

#### Current Conditions:

Two curb ramps are provided for pedestrian access from the parking lot to the main entrance. The following conditions were identified with the curb ramps.

A) The northern most curb ramp has a running slope which exceeds 8.33% (1:12) and the flared slopes exceed 10% (1:10).

B) Asphalt pavement at the southern most curb ramp has deteriorated, resulting in an uneven walking surface.

#### Recommendations:

A-1) Reconstruct curb ramp to provide a running slope not to exceed 8.33% and flared sides with a maximum slope of 10%.

B-1) Repair cracks and deterioration in asphalt at the curb ramp transition.

#### Priority:

#### Estimated Cost:

1

\$1,500

1

\$400

#### Code Requirement Summary:

405.2 - Ramp runs shall have a running slope not steeper than 8.33% (1:12).

406.3 - Where provided, curb ramp flares shall not be steeper than 10% (1:10).

#### Current State Photos:





## Justice & Rehabilitation Center

3100 South Tillotson Avenue  
Muncie, Indiana 47302

ADA 2010 Sections 208 and 502

### Item 3 : Accessible Parking Spaces

#### Current Conditions:

The public parking area consists of approximately 242 parking spaces. Eight of those parking spaces are currently identified as accessible parking spaces as indicated by the International Symbol of Accessibility (ISA) marked in the parking space striping. The following current conditions were identified with the accessible parking spaces.

A) The designated accessible parking spaces lack parking signage at the head of each space.

#### Recommendations:

Priority:    Estimated Cost:

Based on the amount of currently available public parking, a minimum of seven accessible parking spaces, including a minimum of two van-accessible parking spaces are required per Table 208.2. All eight existing accessible parking spaces meet the requirements for van-accessible parking spaces.

A-1) Install accessible parking signage to be located at the head of each space and mounted a minimum of 60 inches above the pavement surface. Ensure at least two of the spaces are denoted as van-accessible parking spaces with the signage.

1            \$500

#### Code Requirement Summary:

208.2 - Parking spaces complying with ADA 2010 Section 502 shall be provided in accordance with Table 208.2.

502.6 - Accessible parking space identification signage shall include the International Symbol of Accessibility and be mounted a minimum of 60 inches (5') above the finish floor.

#### Current State Photos:



## Justice & Rehabilitation Center

3100 South Tillotson Avenue  
Muncie, Indiana 47302

ADA 2010 Sections 221 and 802

### Item 4 : Assembly Areas

#### Current Conditions:

An auditorium is located adjacent to the Sheriff's Department at the east corner of the building. The auditorium was reported to typically be used by the Sheriff's Department for presentations and training, and is occasionally used by the general public for poll worker training. The auditorium currently has a seating capacity of approximately 676. No wheelchair spaces were provided. It was indicated there are plans to reduce the seating capacity. The following conditions were noted regarding the auditorium.

A) The auditorium appears to have six potential wheelchair accessible spaces. Two of the potential wheelchair spaces are located closest to the stage on the left and right. These spaces are currently obstructed by removeable staircases which lead up to the stage.

B) The running slope of the auditorium aisles exceeds 5% (1:20) but are less than 8% (1:12), which classifies them as ramps. No handrails were present.

C) Only four of the wheelchair spaces are paired with a companion seat. The two wheelchair spaces at the rear seating area do not have a companion seat.

D) Two accessible ramps provide access to the left and right sides of the stage. Each ramp has only one compliant handrail.

E) Along the route to the auditorium, one of the security double doors had a fixed mullion which decreased the door width to less than 32" wide.

#### Recommendations:

A-1) Per Table 221.2.1.1, 8 wheelchair spaces are required for 676 seats. In the event the number of seats is reduced, the following requirements must be met: 6 wheelchair spaces required for capacity between 301 to 500, 5 spaces for capacity between 151 to 300, 4 spaces required for capacity between 51 to 150.

B-1) Based on the minimum number of required wheelchair spaces, the two spaces closest to the stage can be made into wheelchair spaces if both the moveable stairs are removed and a handrail is provided along the adjacent ramps.

C-1) If a minimum of 6 wheelchair spaces are to be provided, the two rear wheelchair spaces should have companion seats added.

D-1) Install additional compliant handrails on each side of the ramps leading to the stage.

E-1) Modify the double security door mullion to have at least one door panel which is at least 36" wide. Consider making the mullion removeable for public access.

#### Priority:

#### Estimated Cost:

4

\$4,000

4

\$6,000

4

\$1,000

4

\$6,000

1

\$5,000

**Delaware County**  
**ADA Self-Evaluation and Transition Plan**  
**2025**

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Code Requirement Summary:

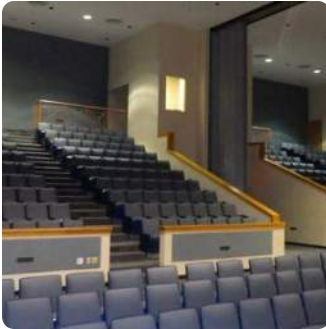
221.2 - Per Table 221.2.1.1, a minimum of 8 wheelchair spaces are required based on the currently available seating capacity of 676.

221.3 - At least one companion seat shall be provided for each wheelchair accessible space required by ADA 2010 Section 221.2.

505.2 - In assembly areas, handrails shall not be required on both sides of a ramp where a handrail is provided at either side or within the aisle width.

802.1.4 - Wheelchair spaces shall adjoin accessible routes.

Current State Photos:





## Justice & Rehabilitation Center

3100 South Tillotson Avenue  
Muncie, Indiana 47302

### ADA 2010 Section 304

#### Item 5 : Turn Space

##### Current Conditions:

A) The document storage room near the southwest employee entrance does not have compliant turning space or reach ranges.

##### Recommendations:

##### Priority:

##### Estimated Cost:

A-1) This storage room is for storage of sensitive documents and for employee access only. Improvements may be required under Title I should an employee request an accommodation. This may include rearranging the storage shelving to provide adequate circular or T-shaped turning spaces or ensuring stored items are within adequate reach range.

4

-

##### Code Requirement Summary:

304.3 - Circular turning spaces shall be a space of 60 inches (5') diameter minimum.

T-Shaped turning spaces shall be a T-shaped space with a 60 inch (5') square minimum with arms and base 36 inches (3') wide minimum. Each arm of the T shall be clear of obstruction 12 inches (1') minimum in each direction and the base shall be clear of obstructions 24 (2') minimum.

308.2 - Where forward reach is un-obstructed, the high forward reach shall be 48 inches (4') maximum and low forward reach 15 inches (1'-3") minimum above the finish floor.

Where obstructed, the high forward reach shall be 48 inches (4') maximum where the reach depth is 20 inches (1'-8") maximum. Where the reach depth exceeds 20 inches, the high forward reach shall be 44 inches (3'-10") maximum and reach depth shall be 25 inches (2'-1") maximum.

308.3 - Where clear floor space allows a parallel approach to an element and the side reach is unobstructed, the high side reach shall be 48 inches (4') maximum and the low side 15 inches (1'-3") minimum above the finish floor.

Where obstructed, the height of the obstruction shall be 34 inches (2'-10") maximum and the depth of the obstruction shall be 24 inches (2') maximum. The high side reach shall be 48 inches (4') maximum for a reach depth of 10 inches maximum. Where the reach depth exceeds 10 inches, the high side reach shall be 46 inches (3'-10") maximum for a reach depth of 24 inches (2') maximum.

##### Current State Photos:



## Justice & Rehabilitation Center

3100 South Tillotson Avenue  
Muncie, Indiana 47302

### ADA 2010 Section 305

#### Item 6 : Clear Floor Space

##### Current Conditions:

A) There is a gym/workout room located on the second floor level. Machinery and equipment were throughout the floor area.

##### Recommendations:

##### Priority:

##### Estimated Cost:

A-1) Ensure that the floor area is unobstructed and at least one accessible circulation path is provided between each piece of equipment.

4

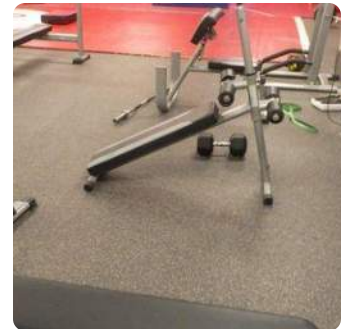
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##### Code Requirement Summary:

305.3 - Clear floor space shall be 30 inches (2'-6") minimum by 48 inches (4') minimum.

305.6 - One unobstructed side of the clear floor space shall adjoin an accessible route or additional clear floor space.

##### Current State Photos:



## **Justice & Rehabilitation Center**

3100 South Tillotson Avenue  
Muncie, Indiana 47302

### *ADA 2010 Section 404*

#### **Item 7 : Doors, Walkways, and Gates**

##### Current Conditions:

A) The door to the storage room near the southwest employee entrance utilized door hardware which requires tight grasping and twisting of the wrist.

##### Recommendations:

##### Priority:

##### Estimated Cost:

A-1) Replace door handle with compliant hardware which does not require tight grasping or twisting of the wrist.

4

\$300

##### Code Requirement Summary:

309.4 - Operable parts shall be operable with one hand and shall not require tight grasping, pinching, or twisting of the wrist.

##### Current State Photos:



## **Justice & Rehabilitation Center**

3100 South Tillotson Avenue  
Muncie, Indiana 47302

*ADA 2010 Sections 603, 604, 605, 606, and 608*

### **Item 8 : Toilets and Bathing Rooms**

#### Current Conditions:

The building contains numerous restrooms which are located throughout the building primarily in publicly accessible circulation paths, office areas, and jury rooms.

**The following current conditions were identified within publicly accessible restrooms on the first and second floor levels.**

1st Floor Northwest Men's Restroom

A) Urinal is mounted more than 17 inches above finish floor.

1st Floor Northwest Women's Restroom

B) Lavatory surface located more than 34 inches above finish floor.

1st Floor Central Unisex Restrooms

B) Lavatory located more than 34 inches above finish floor.

2nd Floor Northwest Men's Restroom

C) Soap dispenser mounted more than 48 inches above finish floor.

2nd Floor Southwest Restrooms - Men's and Women's

B) Lavatory surface located more than 34 inches above finish floor in Men's restroom only.

C) Soap dispenser mounted more than 48 inches above finish floor.

D) Rear grab bar in accessible stall is less than 36 inches. Grab bar area is obstructed by access panel.

Auditorium Restrooms - Men's and Women's

C) Soap dispenser mounted more than 48 inches above finish floor.

E) Mirror is mounted more than 40 inches above finish floor.

F) Paper towel dispenser mounted more than 48 inches above finish floor in Women's restroom only.

Jury Room 1

E) Mirror is mounted more than 40 inches above finish floor.

Jury Room 3

E) Mirror is mounted more than 40 inches above finish floor.

G) Water closet floor space is obstructed by moveable storage cabinet.

H) No grab bars present in shower compartment

I) Towel hanger is mounted more than 48 inches above finish floor.

J) Shower controls are located more than 27 inches from the seat wall.

Jury room 5

E) Mirror is mounted more than 40 inches above finish floor.

**The following conditions were identified within office areas and areas which are not frequently used by the public.**

Public Defenders Office Restrooms

F) Paper towel dispenser mounted more than 48 inches above finish floor.

Community Corrections Office Restroom

E) Mirror is mounted more than 40 inches above finish floor.

K) Lavatory is obstructed by moveable cart.

G) Water closet floor space is obstructed by moveable storage cabinet.

Courtroom 3 Staff Restroom

C) Soap dispenser mounted more than 48 inches above finish floor.

E) Mirror is mounted more than 40 inches above finish floor.

F) Paper towel dispenser mounted more than 48 inches above finish floor.

Prosecutor's Office Restroom

E) Mirror is mounted more than 40 inches above finish floor.

<u>Recommendations:</u>	<u>Priority:</u>	<u>Estimated Cost:</u>
A-1) Adjust mounting height of urinal such that the rim is at most 17 inches above finish floor.	2	\$1,200
B-1) Adjust lavatory or lavatory surface such that the rim is at most 34 inches above finish floor.	2	\$13,500
C-1) Adjust mounting height of soap dispenser such that the operable part is within 15 inches to 48 inches above finish floor.	2	\$375
D-1) No action needed. Exception to rear grab bars which are obstructed by building component.	N/A	-
E-1) Adjust mounting height of mirror such that the bottom reflective edge is no more than 40 inches above finish floor.	2	\$2,400
F-1) Adjust mounting height of paper towel dispenser such that the operable part is within 15 inches to 48 inches above finish floor.	2	\$225
G-1) Remove objects obstructing clear floor space around water closet.	4	-
H-1) Install compliant grab bars for an alternate roll-in type shower assembly.	4	\$2,000
I-1) Adjust towel hanger mounting location to be within 15 inches and 48 inches above finish floor.	4	\$75
J-1) Adjust location of shower controls such that they are at most 27 inches from the seat wall.	4	\$1,200

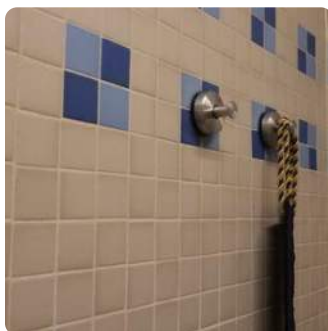
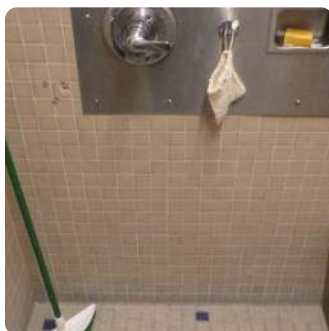
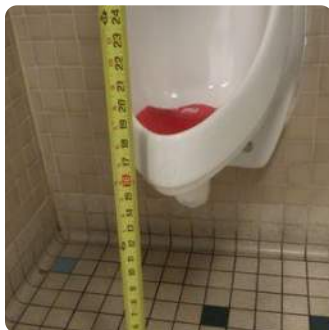
K-1) Remove objects obstructing clear floor space around lavatory.	4	-
<p><u>Code Requirement Summary:</u></p> <p><u>308.2</u> - Where forward reach is un-obstructed, the high forward reach shall be 48 inches (4') maximum and low forward reach 15 inches (1'-3") minimum above the finish floor.</p> <p>Where obstructed, the high forward reach shall be 48 inches (4') maximum where the reach depth is 20 inches (1'-8") maximum. Where the reach depth exceeds 20 inches, the high forward reach shall be 44 inches (3'-10") maximum and reach depth shall be 25 inches (2'-1") maximum.</p> <p><u>308.3</u> - Where clear floor space allows a parallel approach to an element and the side reach is unobstructed, the high side reach shall be 48 inches (4') maximum and the low side 15 inches (1'-3") minimum above the finish floor.</p> <p>Where obstructed, the height of the obstruction shall be 34 inches (2'-10") maximum and the depth of the obstruction shall be 24 inches (2') maximum. The high side reach shall be 48 inches (4') maximum for a reach depth of 10 inches maximum. Where the reach depth exceeds 10 inches, the high side reach shall be 46 inches (3'-10") maximum for a reach depth of 24 inches (2') maximum.</p> <p><u>603.3</u> - Mirrors located above lavatories or countertops shall be installed with the bottom edge of the reflecting surface 40 inches (3'-4") maximum above the finish floor. Other mirrors not above objects shall be mounted 35 inches (2'-11") maximum above finish floor.</p> <p><u>604.3</u> - Clearance around a water closet shall be 60 inches (5') minimum from the side wall and 56 inches (4'-8") minimum from the rear wall.</p> <p><u>604.5</u> - The rear grab bar shall be 36 (3') inches long minimum. Exception for where wall space does not permit length to be 36 inches. The rear grab bar shall be permitted to be 24 inches (2').</p> <p><u>605.2</u> - Urinals shall be stall-type or wall-hung type with the rim 17 inches maximum above finish floor.</p> <p><u>606.2</u> - A clear floor space complying with ADA 2010 Section 305, positioned for forward approach, and knee and toe clearance complying with ADA 2010 Section 306 shall be provided.</p> <p><u>608.3</u> - Transfer type showers shall have grab bars provided across the control wall and back wall to a point 18 inches (1'-6") from the control wall.</p> <p>For Standard roll-in type showers, where a seat is provided, grab bars shall be provided on the back wall and side wall opposite the seat. Grab bars shall not be provided above the seat. In seat absence, grab bars shall be on all three walls. Grab bars shall be installed 6 inches maximum from adjacent walls.</p> <p>Alternate roll-in type showers shall have grab bars on the back wall and side wall farthest from the entry.</p> <p><u>608.5</u> - For transfer type showers, the controls, faucets, and spray units shall be installed on the side wall opposite the seat 38 inches (3'-2") minimum and 48 inches (4') maximum above finish floor and shall be located on the control wall 15 inches (1'-3") maximum from the centerline of the seat.</p> <p>Standard roll-in type showers shall have controls, faucets, spray units installed above the grab bar but no higher than 48 inches (4') above the finish floor. Where seat is provided, controls shall be installed on the back wall adjacent to the sea wall located 27 inches (2'-3") maximum from the seat wall.</p> <p>For alternate roll-in type showers, control locations shall match standard roll-in type showers or, where a seat is provided, controls can be located on the back wall opposite the seat 15 inches (1'-3") maximum, left or right, of the centerline of the seat. Where a seat is not provided, controls shall be installed on the side wall farthest from the entry.</p>		



**Delaware County  
ADA Self-Evaluation and Transition Plan  
2025**

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Current State Photos:



## Justice & Rehabilitation Center

3100 South Tillotson Avenue  
Muncie, Indiana 47302

ADA 2010 Sections 308 and 804

### Item 9 : Kitchens and Kitchenettes

#### Current Conditions:

Public Defender Office

A) Countertop surface located more than 34 inches above finish floor.

Sheriff Office Break Room

B) Soap dispenser mounted more than 48 inches above finish floor.

Jail Control Room Break Area

A) Countertop surface located more than 34 inches above finish floor.

Adult Probations Office Break Room

C) Coffee maker located more than 48 inches above finish floor.

Adult Probations Mail Room

D) Floor space in front of cabinets is obstructed.

Prosecutor's Office Break Room

A) Countertop surface located more than 34 inches above finish floor.

E) Paper towel dispenser is mounted more than 48 inches above finish floor.

F) Electrical outlets are mounted too high based on counter depth.

2nd Floor Common Area Break Room

B) Soap dispenser mounted more than 48 inches above finish floor.

F) Electrical outlets are mounted too high based on counter depth.

G) Vending machine controls are located more than 48 inches above finish floor.

#### Recommendations:

A-1) Adjust mounting height of kitchenette surface to be a maximum of 34 inches above finish floor.

Priority:

4

Estimated Cost:

\$25,600

B-1) Adjust mounting height of soap dispenser such that the operable part is within 15 inches to 48 inches.

4

\$150

C-1) Relocate coffee maker so the operable parts are within 15 inches to 48 inches above finish floor.

4

-

D-1) Remove objects to provide minimum clear floor space around kitchenette.

4

-

E-1) Adjust mounting height of paper towel dispenser such that the operable parts are within 15 inches to 48 inches above finish floor.

4

\$75

**Delaware County  
ADA Self-Evaluation and Transition Plan  
2025**

F-1) Adjust the height of electrical outlet by relocating outlet box to be within 15 inches to 48 inches above finish floor.

4

\$1,000

G-1) Replace vending machines with appliances that have operational parts within 15 inches to 48 inches above finish floor. This cost assumes the County fully owns the machines, which may not be the case. The cost to lease fully accessible machines is typically comparable to others.

4

\$12,000

Code Requirement Summary:

308.2 - Where forward reach is un-obstructed, the high forward reach shall be 48 inches (4') maximum and low forward reach 15 inches (1'-3") minimum above the finish floor.

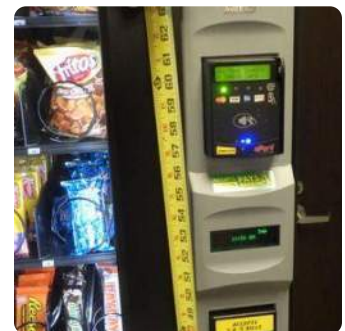
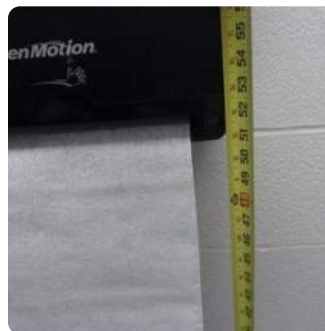
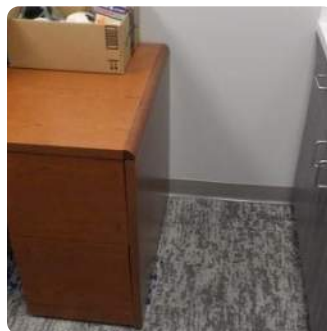
Where obstructed, the high forward reach shall be 48 inches (4') maximum where the reach depth is 20 inches (1'-8") maximum. Where the reach depth exceeds 20 inches, the high forward reach shall be 44 inches (3'-10") maximum and reach depth shall be 25 inches (2'-1") maximum.

308.3 - Where clear floor space allows a parallel approach to an element and the side reach is unobstructed, the high side reach shall be 48 inches (4') maximum and the low side 15 inches (1'-3") minimum above the finish floor.

Where obstructed, the height of the obstruction shall be 34 inches (2'-10") maximum and the depth of the obstruction shall be 24 inches (2') maximum. The high side reach shall be 48 inches (4') maximum for a reach depth of 10 inches maximum. Where the reach depth exceeds 10 inches, the high side reach shall be 46 inches (3'-10") maximum for a reach depth of 24 inches (2') maximum.

804.3 - kitchen work surfaces shall be 34 inches (2'-10") maximum above finish floor.

Current State Photos:



## Justice & Rehabilitation Center

3100 South Tillotson Avenue  
Muncie, Indiana 47302

ADA 2010 Sections 308, 504, 603-610, and 807

### Item 10 : Holding Cells

#### Current Conditions:

The correctional facility is separated into multiple cell areas labeled A through R, with each area housing approximately 32 inmates. All of the cell areas were reported to be essentially identical with similar layouts and amenities. Cell area K was made available for this assessment. Each cell contained several beds, tables with fixed seating, telephones, an accessible water closet and lavatory unit, a standard water closet and lavatory unit, two roll-in type showers and an upper mezzanine with additional beds and fixed seating. The following current conditions were identified within the cell area.

A) A staircase is provided within each cell area which allows access to the upper mezzanine. The risers to the staircase are open and are more than 7 inches in height.

B) The accessible water closet and lavatory unit and roll-in showers were compliant.

C) Two-way communication telephone devices are located within each cell area. All of the telephones are mounted more than 48 inches above finish floor.

Additional temporary holding cells are separated from the main prison area and located at the inmate loading area or "control" area. The following current conditions were identified within this area.

#### Staff Restroom

D) The toilet paper dispenser is mounted less than 7 inches from the edge of the water closet.

E) The mirror is mounted more than 40 inches above finish floor.

The kitchen for the prison is operated primarily by the staff members and inmates. The following current conditions were identified within the kitchen areas.

#### Kitchen Restroom

E) The mirror is mounted more than 40 inches above finish floor.

F) No grab bars are present in the restroom.

G) Storage shelf is mounted more than 48 inches above finish floor.

#### Kitchen Work Area

H) Kitchen wall-mounted sinks do not have protection from contact with drain pipes.

#### Recommendations:

A-1) While the upper mezzanine did not contain any amenities which were not found on the ground level, in order to provide the greatest amount of accessibility, we recommend that the existing stairway be modified or replaced to have closed risers no more than 7 inches high. Additionally, according to section 1009.7.2 of the Indiana Building Code, stairs used for egress must have risers between 4 and 7 inches high.

#### Priority:

#### Estimated Cost:

1

\$10,000

**Delaware County**  
**ADA Self-Evaluation and Transition Plan**  
**2025**

B-1) No recommendations.	2	-
C-1) Adjust at least one telephone communication device such that the operable parts are less than 48 inches above finish floor.	2	\$150
D-1) Adjust the mounting location of the toilet paper dispenser to be between 7 inches and 9 inches from the front rim of the water closet.	2	\$75
E-1) Adjust the mounting height of the mirror such that the bottom edge of the reflective surface is at most 40 inches above finish floor.	2	\$600
F-1) Install compliant rear and side grab bars within the restroom.	2	\$1,000
G-1) Adjust the mounting height of the storage shelf to be less than 48 inches above finish floor.	2	\$75
H-1) Install insulation protection around lavatory drain pipes.	2	\$100
<p><u>Code Requirement Summary:</u></p> <p><u>308.2</u> - Where forward reach is un-obstructed, the high forward reach shall be 48 inches (4') maximum and low forward reach 15 inches (1'-3") minimum above the finish floor.</p> <p>Where obstructed, the high forward reach shall be 48 inches (4') maximum where the reach depth is 20 inches (1'-8") maximum. Where the reach depth exceeds 20 inches, the high forward reach shall be 44 inches (3'-10") maximum and reach depth shall be 25 inches (2'-1") maximum.</p> <p><u>308.3</u> - Where clear floor space allows a parallel approach to an element and the side reach is unobstructed, the high side reach shall be 48 inches (4') maximum and the low side 15 inches (1'-3") minimum above the finish floor.</p> <p>Where obstructed, the height of the obstruction shall be 34 inches (2'-10") maximum and the depth of the obstruction shall be 24 inches (2') maximum. The high side reach shall be 48 inches (4') maximum for a reach depth of 10 inches maximum. Where the reach depth exceeds 10 inches, the high side reach shall be 46 inches (3'-10") maximum for a reach depth of 24 inches (2') maximum.</p> <p><u>504.2</u> - All steps on a flight of stairs shall have a uniform riser heights and uniform tread depths. Risers shall be 4 inches minimum and 7 inches maximum. Treads shall be 11 inches minimum.</p> <p><u>504.3</u> - Open Risers are not permitted.</p> <p><u>603.3</u> - Mirrors located above lavatories or countertops shall be installed with the bottom edge of the reflecting surface 40 inches (3'-4") maximum above the finish floor. Other mirrors not above objects shall be mounted 35 inches (2'-11") maximum above finish floor.</p> <p><u>604.5</u> - The side wall grab bar shall be 42 inches (3'-6") long minimum, located 12 inches (1') maximum from the rear wall and extending 54 inches (4'-6") minimum from the rear wall.</p> <p><u>604.7</u> - Toilet paper dispensers shall be 7 inches minimum and 9 inches maximum in front of the water closet measured to the centerline of the dispenser. The outlet shall be between 48 inches (4') and 15 inches (1'-3") above finish floor.</p> <p>The rear wall grab bar shall be 36 inches (3') long minimum and extend from the centerline of the water closet 12 inches (1') minimum on one side and 24 inches (2') minimum on the other side.</p> <p><u>605.5</u> - Water supply and drain pipes under lavatories and sinks shall be insulated or otherwise configured</p>		

to protect against contact.

608.2 - Transfer type showers shall be 36 inches (3') by 36 inches clear inside dimensions measured at the center points of opposing sides and shall be a 36 inches wide minimum entry on the face of the shower. Clearance of 36 inches wide minimum by 48 inches (4') long minimum measured from the control wall shall be provided.

Roll-in type showers shall be 30 inches (2'-6") wide minimum by 60 inches (5') deep minimum clear inside dimensions and shall have 60 inches wide minimum. Clearance shall be provided adjacent to the open face of the shower compartment at 30 inches (2'-6") wide minimum by 60 inches (5') long minimum.

Alternate roll-in type showers shall be 36 inches (3') wide and 60 inches (5') deep minimum clear inside dimensions. A 36 inch (3') wide minimum entry shall be provided.

608.3 - Transfer type showers shall have grab bars provided across the control wall and back wall to a point 18 inches (1'-6") from the control wall.

For Standard roll-in type showers, where a seat is provided, grab bars shall be provided on the back wall and side wall opposite the seat. Grab bars shall not be provided above the seat. In seat absence, grab bars shall be on all three walls. Grab bars shall be installed 6 inches maximum from adjacent walls.

Alternate roll-in type showers shall have grab bars on the back wall and side wall farthest from the entry.

608.4 - A folding or non-folding seat shall be provided in transfer type showers. Folding seats shall be provided in roll-in type showers required for transient lodging guest rooms.

608.5 - For transfer type showers, the controls, faucets, and spray units shall be installed on the side wall opposite the seat 38 inches (3'-2") minimum and 48 inches (4') maximum above finish floor and shall be located on the control wall 15 inches (1'-3") maximum from the centerline of the seat.

Standard roll-in type showers shall have controls, faucets, spray units installed above the grab bar but no higher than 48 inches (4') above the finish floor. Where seat is provided, controls shall be installed on the back wall adjacent to the sea wall located 27 inches (2'-3") maximum from the seat wall.

For alternate roll-in type showers, control locations shall match standard roll-in type showers or, where a seat is provided, controls can be located on the back wall opposite the seat 15 inches (1'-3") maximum, left or right, of the centerline of the seat. Where a seat is not provided, controls shall be installed on the side wall farthest from the entry.

608.7 - Shower thresholds in roll-in type showers shall be 1/2 inch maximum. For transfer type showers, thresholds shall be 1/2 inch maximum and beveled, rounded, or vertical.

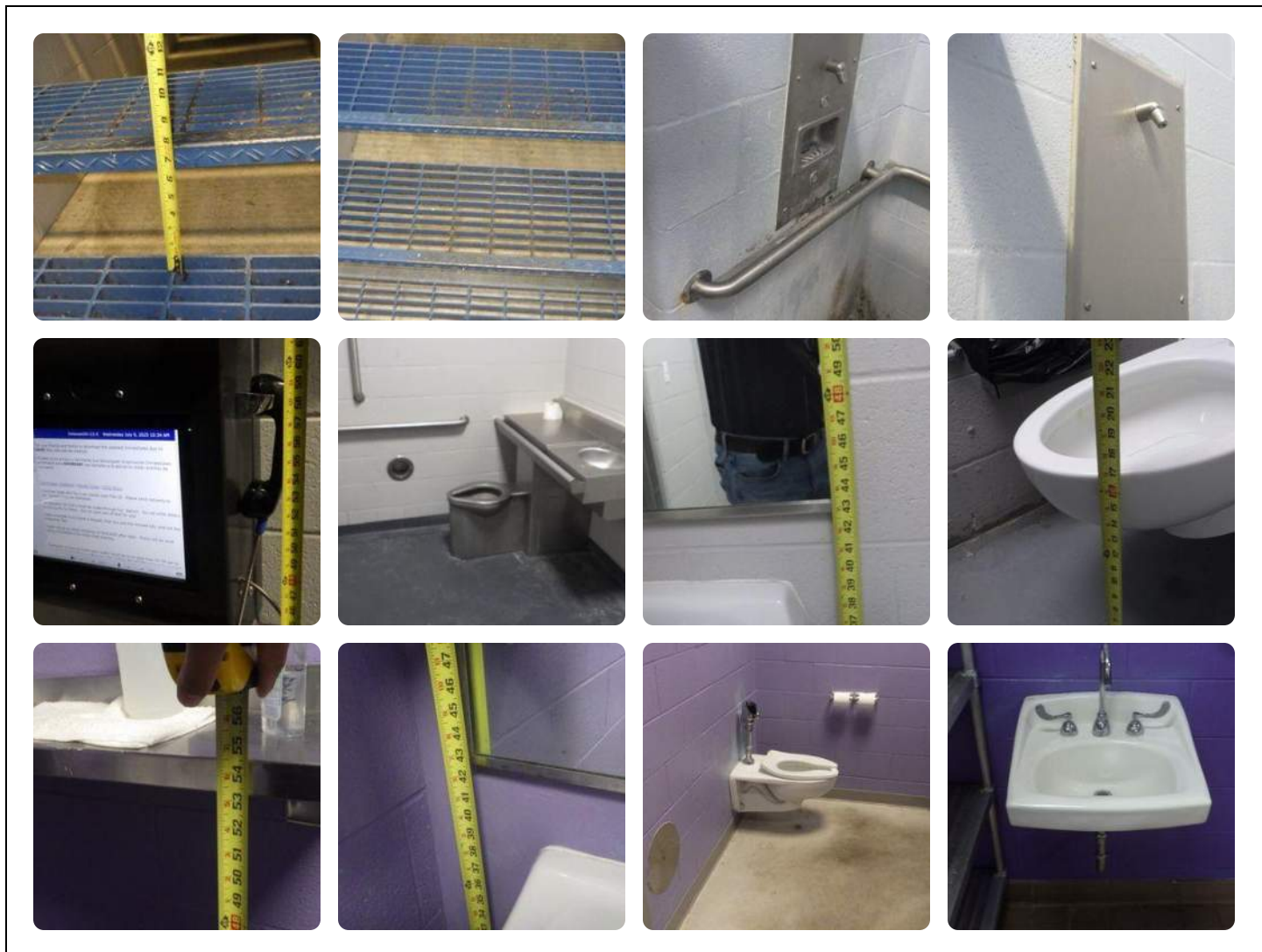
807.2 - Toilet facilities or bathing facilities that are provided as part of a cell shall comply with ADA 2010 Section 603. Where provided, no fewer than one water closet, one lavatory, and one bathtub or shower shall comply with the applicable requirements of ADA 2010 Sections 603 through 610.

Current State Photos:



**Delaware County  
ADA Self-Evaluation and Transition Plan  
2025**

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## Justice & Rehabilitation Center

3100 South Tillotson Avenue  
Muncie, Indiana 47302

### ADA 2010 Section 808

#### Item 11 : Courtrooms

##### Current Conditions:

Courtrooms 4 and 5

A) No ramp access is provided to the judge's dais.

IV-D Courtroom

B) Handrails to judge's dais are mounted more than 38 inches above finish floor.

##### Recommendations:

A-1) The judge's dais are accessible only to court staff and fall under Title I requirements. Raised courtroom stations used by courtroom staff are not required to provide compliant vertical access but must allow for the modifications if they are needed in the future as part of an accommodation request.

B-1) Adjust mounting height of handrail to be between 34 inches and 38 inches above finish floor.

##### Priority:

##### Estimated Cost:

4 \$4,500

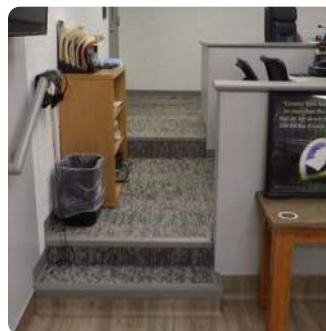
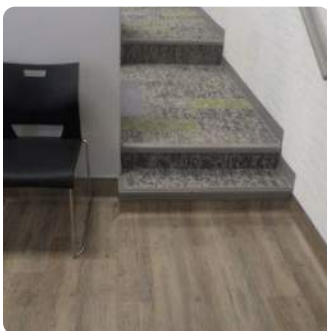
4 \$300

##### Code Requirement Summary:

808.2 - Access to raised or depressed areas with ramp access shall have unobstructed turning radius per ADA 2010 Section 304.

808.4 - Judge's benches, clerk's stations, bailiff's stations, deputy clerk's stations court reporters' stations and litigants' and counsel stations shall comply with 902.

##### Current State Photos:



### 3.4. EMERGENCY COMMUNICATIONS CENTER

*210 South Jefferson Street, Muncie*



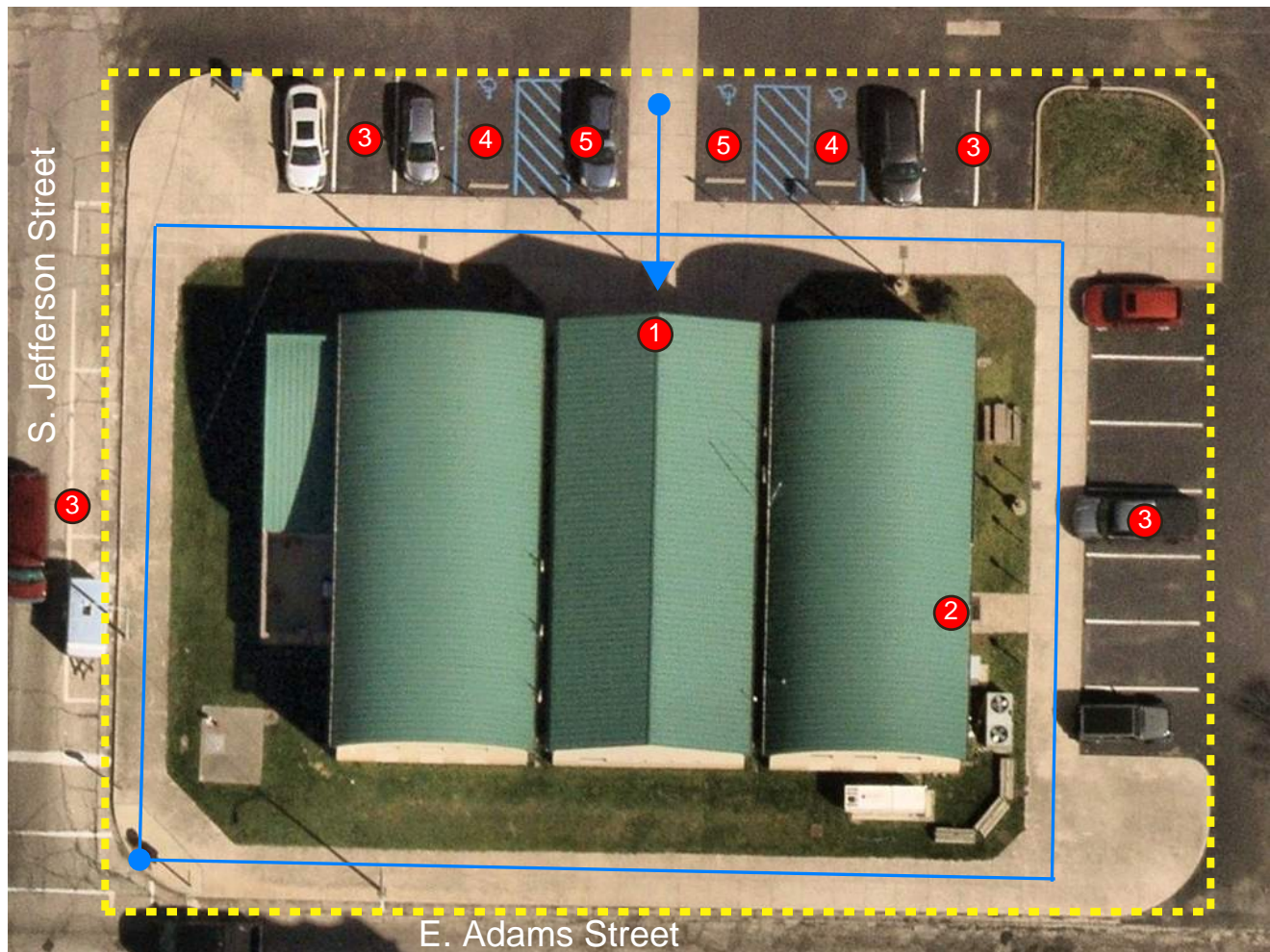
The Delaware County Emergency Communications Center was originally constructed in 2002 and renovated in 2010. It is the home of the Delaware County Homeland Security and Emergency Management Agency (EMA) which is made up of City and County emergency management personnel for the planning and response to county-wide disasters. It is also the home of the Emergency Operations Center (EOC) which is the central location where representatives convene during disaster situations to coordinate their response and resources.

The two-story building is located on a site at the northeast quadrant of the intersection of South Jefferson Street and East Adams Street. Access to the site is provided by vehicle entrances along Jefferson and Adams Streets, as well as by sidewalks along the public way. Vehicle parking is located to the north and east, with four designated accessible spaces located directly across from the main entrance along the north elevation.

The building does not have any public amenities and access to the building is restricted due to the secure nature of its operations. On occasion, public meetings are held in some of the meeting areas.

The assessment team was only provided access to the areas commonly accessed by the public

DELAWARE COUNTY  
EMERGENCY COMMUNICATIONS CENTER  
*210 S. Jefferson Street*



**LEGEND**

- Site Limits
- Accessible Route
- ① Main Public Entrance
- ② Secondary Entrance/Exit
- ③ Public Parking
- ④ Designated ADA Parking
- ⑤ Designated ADA Van Parking

## Emergency Communications Center

210 South Jefferson Street  
 Muncie, Indiana 47305

### ADA 2010 Section 308

#### Item 1 : Reach Ranges

##### Current Conditions:

- A) Fire alarm pull-down station at north entrance is mounted more than 48 inches above finish floor.
- B) Defibrillator case has operable parts mounted more than 48 inches above finish floor.
- C) Thermostat in conference room is mounted more than 48 inches above finish floor.

##### Recommendations:

	<u>Priority:</u>	<u>Estimated Cost:</u>
A-1) Adjust location of pull-down station to be less than 48 inches above finish floor.	1	\$800
B-1) Adjust location of defibrillator case handle to be less than 48 inches above finish floor.	1	\$75
C-1) Adjust location of thermostat to be less than 48 inches above finish floor.	1	\$650

##### Code Requirement Summary:

308.2 - Where forward reach is un-obstructed, the high forward reach shall be 48 inches (4') maximum and low forward reach 15 inches (1'-3") minimum above the finish floor.

Where obstructed, the high forward reach shall be 48 inches (4') maximum where the reach depth is 20 inches (1'-8") maximum. Where the reach depth exceeds 20 inches, the high forward reach shall be 44 inches (3'-10") maximum and reach depth shall be 25 inches (2'-1") maximum.

308.3 - Where clear floor space allows a parallel approach to an element and the side reach is unobstructed, the high side reach shall be 48 inches (4') maximum and the low side 15 inches (1'-3") minimum above the finish floor.

Where obstructed, the height of the obstruction shall be 34 inches (2'-10") maximum and the depth of the obstruction shall be 24 inches (2') maximum. The high side reach shall be 48 inches (4') maximum for a reach depth of 10 inches maximum. Where the reach depth exceeds 10 inches, the high side reach shall be 46 inches (3'-10") maximum for a reach depth of 24 inches (2') maximum.

##### Current State Photos:





## Emergency Communications Center

210 South Jefferson Street  
 Muncie, Indiana 47305

ADA 2010 Sections 309, 603, 604, 605, 606, and 703

### Item 2 : Toilets and Bathing Rooms

#### Current Conditions:

Two publicly accessible restrooms are located past the conference room within the main lobby. The following current conditions were identified with each restroom.

#### Men's and Women's Restrooms

A) Light control switch is located more than 48 inches above finish floor.

B) Paper towel dispenser is mounted more than 48 inches above finish floor.

C) Soap dispenser is mounted more than 48 inches above finish floor.

D) Accessible stall door is less than 32 inches wide.

E) Water closet centerline is located more than 18 inches from the side wall.

F) Restroom signage is mounted more than 48 inches above finish floor. The men's signage is located on the door panel, and the women's signage is located on the hinge side of the door.

#### Men's Only

G) Urinal rim is located more than 17 inches above finish floor.

H) Lavatory faucet fixture is non-compliant requiring tight grasping or twisting of the wrist.

#### Women's Only

I) Lavatory is mounted more than 34 inches above finish floor.

#### Recommendations:

A-1) Replace the light switch controls with automatic occupation detection light sensors. Other factors may affect cost, including the condition and capability of the existing electrical system.

B-1) Adjust mounting height of paper towel dispenser to be less than 48 inches above finish floor.

C-1) Adjust mounting height of soap dispenser to be less than 48 inches above finish floor.

D-1) Modify the accessible stall door partition to be a minimum of 32 inches wide.

E-1) Relocate water closet such that the centerline is within 16 inches to 18 inches from the side wall.

F-1) Adjust signage mounting location such that the signage is no more than 48 inches above finish floor and the signage is located on the latch, opening side of the door.

#### Priority:

#### Estimated Cost:

1

\$300

2

\$150

2

\$150

1

\$500

2

\$2,500

2

\$400

G-1) Adjust mounting height of urinal to have the rim be no more than 17 inches above finish floor.	1	\$1,200
H-1) Replace faucet fixture with compliant controls which do not require tight grasping or twisting of the wrist.	1	\$800
I-1) Adjust mounting height of lavatory to be no more than 34 inches above finish floor.	2	\$1,200
<p><u>Code Requirement Summary:</u></p> <p><u>308.2</u> - Where forward reach is un-obstructed, the high forward reach shall be 48 inches (4') maximum and low forward reach 15 inches (1'-3") minimum above the finish floor.</p> <p>Where obstructed, the high forward reach shall be 48 inches (4') maximum where the reach depth is 20 inches (1'-8") maximum. Where the reach depth exceeds 20 inches, the high forward reach shall be 44 inches (3'-10") maximum and reach depth shall be 25 inches (2'-1") maximum.</p> <p><u>308.3</u> - Where clear floor space allows a parallel approach to an element and the side reach is unobstructed, the high side reach shall be 48 inches (4') maximum and the low side 15 inches (1'-3") minimum above the finish floor.</p> <p>Where obstructed, the height of the obstruction shall be 34 inches (2'-10") maximum and the depth of the obstruction shall be 24 inches (2') maximum. The high side reach shall be 48 inches (4') maximum for a reach depth of 10 inches maximum. Where the reach depth exceeds 10 inches, the high side reach shall be 46 inches (3'-10") maximum for a reach depth of 24 inches (2') maximum.</p> <p><u>309.4</u> - Operable parts shall be operable with one hand and not require tight grasping, pinching, or twisting of the wrist. The force to operate shall not exceed 5 pounds.</p> <p><u>604.2</u> - Water closet shall be positioned with a wall or partition to the rear and to one side. The centerline of the water closet shall be 16 inches (1'-4") minimum to 18 inches (1'-6") maximum from the side wall or partition. Ambulatory configurations shall have water closets spaced between 17 inches (1'-5") and 19 inches (1'-7") from the side wall.</p> <p><u>605.2</u> - Urinals shall be the stall-type or wall-hung type with rim 17 inches (1'-5") maximum above finish floor and 13-1/2 inches deep minimum measured from the outer face of the urinal rim to the back of the fixture.</p> <p><u>703.4</u> - Tactile characters on signs shall be located 48 inches (4') minimum above the finish floor. An 18 inch by 18 inch clear floor space shall be provided around the center of tactile signs.</p> <p>Tactile signs shall be located alongside the door at the latch (opening) side or nearest adjacent wall if no wall space is available.</p>		
<u>Current State Photos:</u>		





### 3.5. EMS STATION 3

*4501 Memorial Drive, Muncie*



The Emergency Medical Station 3 was constructed in 2003. It houses emergency response personnel, vehicles and equipment, and contains meeting rooms and restrooms, which are open to the public.

The single-story building is located to the south of Memorial Drive and is bounded by South Cecil Road, to the west. The site is accessed by a vehicle entrance along Cecil Road with parking located to the east of the building. No designated accessible parking spaces are present. An outdoor patio is provided along the south elevation which is primarily used by employees.

The assessment team was only provided access to the areas commonly accessed by the public.

**DELAWARE COUNTY EMS STATION 3**  
4501 E. Memorial Drive



**LEGEND**

- Site Limits
- Accessible Route
- ① Main Public Entrance
- ② Secondary Entrance/Exit
- ③ Public Parking

### **EMS Station 3**

4501 Memorial Drive  
Muncie, Indiana 47305

*ADA 2010 Section 502*

#### **Item 1 : Accessible Parking Spaces**

##### Current Conditions:

The property contains a single asphalt paved vehicular storage and parking area which does not currently contain any striping. Therefore, the number of currently available parking spaces is indeterminant. The following current conditions were identified with the parking area.

A) No accessible parking space striping or signage is present.

B) The area immediately adjacent to the curb ramp on the east side of the property is the closest available route to the training room entrance. The cross slope of the asphalt pavement in this area exceeds 2%.

##### Recommendations:

##### Priority:

##### Estimated Cost:

A-1) Based on the size of the asphalt parking area and the lack of striped spaces, we estimate at least one accessible parking space, to include a minimum of one van-accessible parking space, should be provided. This space should include the compliant striping and signage.

1

\$75

B-1) Mill and resurface the asphalt pavement to reduce the parking area slope at the accessible parking area to be no more than 2% in any direction.

1

\$28,000

##### Code Requirement Summary:

502.2 - Car parking spaces shall be 96 inches (8') wide minimum and have an adjacent access aisle.

Van parking spaces shall be 132 inches (11') wide minimum and have an adjacent access aisle, but can be permitted to be 96 inches if access aisle is at least 96 inches (8') wide.

502.3 - Access aisles shall adjoin an accessible route. Two parking spaces are permitted to share a common access aisle.

Access aisles shall be 60 inches (5') wide minimum and extend the full length of the parking in them.

502.4 - Accessible parking spaces and access aisles shall not have slopes steeper than 2% (1:48) in any direction.

502.6 - Accessible parking space identification signage shall include the International Symbol of Accessibility and be mounted a minimum of 60 inches (5') above the finish floor.

##### Current State Photos:





### **EMS Station 3**

4501 Memorial Drive  
Muncie, Indiana 47305

#### *ADA 2010 Section 903*

#### **Item 2 : Benches**

##### Current Conditions:

A) Two picnic tables are provided at the southeast entrance near the training room. Neither picnic table is accessible. The picnic tables are for employee use but may require an accommodation under Title I if requested by an employee.

##### Recommendations:

A-1) Provide at least one accessible picnic table or seating area.

##### Priority:

4

##### Estimated Cost:

\$1,500

##### Code Requirement Summary:

903.2 - Benches shall have clear floor space complying with 2010 ADA Section 305.

903.3 - Benches shall have seats that are 42 inches (3'-6") long minimum and be 20 inches (1'-8") deep minimum to 24 inches (2') deep maximum.

903.4 - The bench shall provide back support or be affixed to a wall. Must be 42 inches (3'-6") long minimum and shall extend from a point 2 inches maximum above the seat surface to a point 18 inches (1'-6") minimum above the seat surface. Back support shall be 2-1/2 inches maximum from the rear edge of the seat measured horizontally.

903.5 - The top of the bench seat surface shall be 17 inches (1'-5") minimum and 19 inches (1'-7") maximum above the finish floor.

##### Current State Photos:

### EMS Station 3

4501 Memorial Drive  
Muncie, Indiana 47305

#### ADA 2010 Section 308

#### Item 3 : Reach Ranges

##### Current Conditions:

A) Soap dispenser in training room is mounted more than 48 inches above finish floor.

##### Recommendations:

##### Priority:

##### Estimated Cost:

A-1) Adjust mounting height of soap dispenser such that it is at least 48 inches above finish floor.

2

\$75

##### Code Requirement Summary:

**308.2** - Where forward reach is un-obstructed, the high forward reach shall be 48 inches (4') maximum and low forward reach 15 inches (1'-3") minimum above the finish floor.

Where obstructed, the high forward reach shall be 48 inches (4') maximum where the reach depth is 20 inches (1'-8") maximum. Where the reach depth exceeds 20 inches, the high forward reach shall be 44 inches (3'-10") maximum and reach depth shall be 25 inches (2'-1") maximum.

**308.3** - Where clear floor space allows a parallel approach to an element and the side reach is unobstructed, the high side reach shall be 48 inches (4') maximum and the low side 15 inches (1'-3") minimum above the finish floor.

Where obstructed, the height of the obstruction shall be 34 inches (2'-10") maximum and the depth of the obstruction shall be 24 inches (2') maximum. The high side reach shall be 48 inches (4') maximum for a reach depth of 10 inches maximum. Where the reach depth exceeds 10 inches, the high side reach shall be 46 inches (3'-10") maximum for a reach depth of 24 inches (2') maximum.

##### Current State Photos:





### EMS Station 3

4501 Memorial Drive  
Muncie, Indiana 47305

ADA 2010 Sections 206 and 402

#### Item 4 : Accessible Routes

##### Current Conditions:

A) An emergency side exit is provided at the rear end of the training room which exits to the northeast side of the building. The floor space around the exit is partially blocked by multiple desks and moveable technology carts.

##### Recommendations:

##### Priority:

##### Estimated Cost:

A-1) Rearrange the inside of the training room such that a minimum floor area of 30 inches by 48 inches is provided at the emergency exit.

1

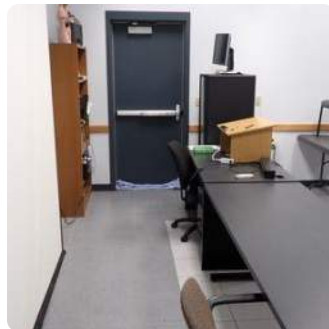
-

##### Code Requirement Summary:

206.2 - At least one accessible route shall connect accessible building or facility entrances with all accessible spaces and elements within the building or facility.

402.2 - Accessible routes shall consist of one or more of the following components: walking surfaces with a running slope not steeper than 5% (1:20), doorways, ramps, curb ramps (excluding flared sides), elevators, and platform lifts.

##### Current State Photos:



### **EMS Station 3**

4501 Memorial Drive  
Muncie, Indiana 47305

#### *ADA 2010 Section 603*

#### **Item 6 : Toilets and Bathing Rooms**

##### Current Conditions:

Men's and Women's Restrooms

A) Waste receptacles are foot operated.

B) Soap dispensers are mounted more than 48 inches above finish floor.

C) Toilet paper dispensers are located less than 7 inches from the front rim of the water closet.

Men's Only

D) Paper towel dispenser is mounted more than 48 inches above finish floor.

Women's Only

E) Hand dryer protrudes more than 4 inches from the wall which is within the route to the lavatory.

##### Recommendations:

A-1) Replace waste receptacle with open container or hand operated which does not require tight grasping or twisting of the wrist.

Priority:

Estimated Cost:

2

\$300

B-1) Adjust mounting height of soap dispenser to be within 15 inches and 48 inches above finish floor.

2

\$150

C-1) Adjust mounting location of toilet paper dispenser to be between 7 inches and 9 inches from the front water closet rim.

2

\$150

D-1) Adjust the mounting height of the paper towel dispenser to be within 15 inches and 48 inches above finish floor.

2

\$150

E-1) Replace the blow dryer with a compliant fixture which does not extend more than 4 inches from the wall or install an alternative appliance.

1

\$400

##### Code Requirement Summary:

**603.2** - Turning space complying with ADA 2010 Section 304 shall be provided. Doors shall not swing into the clear floor space of any fixture.

**603.3** - Mirrors located above lavatories or countertops shall be installed with the bottom edge of the reflecting surface 40 inches (3'-4") maximum above the finish floor. Other mirrors not above objects shall be mounted 35 inches (2'-11") maximum above finish floor.

**603.4** - Coat hooks shall comply with reach ranges in ADA 2010 Section 308. Shelves shall be located 40 inches (3'-4") minimum and 48 inches (4') maximum above finish floor.

##### Current State Photos:



### 3.6. COUNTY HIGHWAY DEPARTMENT

*7700 East Jackson Street, Muncie*



The Delaware County Highway Department was constructed in 1987. The site contains several buildings, including two maintenance structures for housing trucks and equipment, and the main building which contains the office, restrooms, breakroom and a garage for storing equipment. Public access is limited to the front office.

The site is located north of State Road 32 (Jackson Street) and is only accessible by vehicle. Public parking is provided on the south and west sides of the main building, with the main entrance to the office located along the south elevation of the main building. No public amenities are provided.

DELAWARE COUNTY HIGHWAY DEPARTMENT  
7700 E. Jackson Street



**LEGEND**

- Site Limits
- Accessible Route
- 1 Main Public Entrance
- 2 Secondary Entrance/Exit
- 3 Public Parking
- 4 Designated ADA Parking

## Highway Department

7700 East Jackson Street  
Muncie, Indiana 47302

ADA 2010 Sections 206 and 402

### Item 1 : Accessible Routes

#### Current Conditions:

- A) The door landing at the main entrance exceeds a running slope of 2% (1:48).
- B) The east side entrance to the garage is reportedly used for County voting. The walking surface at the side entrance consists of loose stone and rough concrete pavement. These surfaces are not considered stable or slip resistant.
- C) A section of the asphalt pavement immediately adjacent to the main south entrance has deteriorated resulting in a depression that is collecting water and is likely greater than 1/2 of an inch thereby classifying as a potential tripping hazard.

#### Recommendations:

A-1) The concrete walkway at the main entrance contains what appears to be a settlement crack down the center of the section from east to west forming its own construction joint.

To both remediate the crack and provide a compliant entrance landing, consider removing the existing slab and replacing it with a compliant concrete slab landing with slopes not to exceed 2% and a curb ramp at the asphalt pavement transition to allow for a steeper slope and thereby reach the necessary elevation different.

B-1) Provide an accessible route from main building entrance, through the office, to the garage area to accommodate voters with disabilities.

B-2) Resurface rough concrete pavement and loose stone with a concrete walkway that is stable, firm, and slip resistant.

C-1) Repair the deteriorated asphalt section to provide an accessible route from the accessible parking space to the main building entrance.

#### Priority:

#### Estimated Cost:

1 \$2,200

1 -

1 \$10,000

1 \$2,275

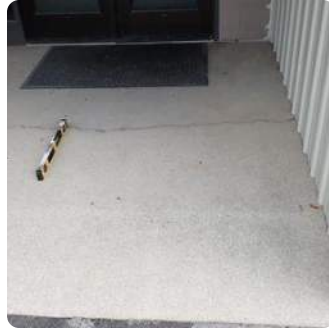
#### Code Requirement Summary:

**206.2** - At least one accessible route shall be provided within the site from accessible parking spaces and passenger loading zones, public streets and sidewalks, and public transportation stops to the accessible building or facility they serve.

**402.2** - Accessible routes shall consist of one or more of the following components: walking surfaces with a running slope not steeper than 5% (1:20), doorways, ramps, curb ramps (excluding flared sides), elevators, and platform lifts.

#### Current State Photos:







## Highway Department

7700 East Jackson Street  
Muncie, Indiana 47302

### ADA 2010 Section 502

#### Item 2 : Accessible Parking Spaces

##### Current Conditions:

The south parking area is provided for employee and public parking and contains approximately 18 parking spaces. One of the parking spaces was identified as accessible based on the unique blue coloration of the striping. The following current conditions were identified with the accessible parking.

A) The accessible parking space does not contain any accessible signage at the head of the space, the space is not striped with the International Symbol of Accessibility (ISA), and no adjacent accessible aisle is present. The parking space is approximately 13 feet wide.

B) The slope at the south parking area exceeds 2% in at least one direction.

##### Recommendations:

Based on the number of currently available parking spaces at the south parking area, a minimum of one accessible parking space to include at least one van-accessible parking space is required.

A-1) Reconfigure the parking area to include at least one van-accessible parking space with a minimum width, including access aisle, of 16 feet. This configuration allows for either a 11 foot parking space with 5 foot aisle, or an 8 foot parking space with 8 foot aisle. Ensure the parking space includes the ISA striped to the pavement surface and an accessible parking sign at the head of the space denoting a van-accessible parking space.

B-1) Mil and resurface the asphalt pavement within the south parking area to reduce the slope in all directions to be no more than 2%.

##### Priority:

##### Estimated Cost:

1 \$75

1 \$31,920

##### Code Requirement Summary:

502.2 - Car parking spaces shall be 96 inches (8') wide minimum and have an adjacent access aisle.

Van parking spaces shall be 132 inches (11') wide minimum and have an adjacent access aisle, but can be permitted to be 96 inches if access aisle is at least 96 inches (8') wide.

502.3 - Access aisles shall adjoin an accessible route. Two parking spaces are permitted to share a common access aisle.

Access aisles shall be 60 inches (5') wide minimum and extend the full length of the parking in them.

502.4 - Accessible parking spaces and access aisles shall not have slopes steeper than 2% (1:48) in any direction.

502.6 - Accessible parking space identification signage shall include the International Symbol of Accessibility and be mounted a minimum of 60 inches (5') above the finish floor.

**Delaware County**  
**ADA Self-Evaluation and Transition Plan**  
**2025**

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Current State Photos:



## Highway Department

7700 East Jackson Street  
Muncie, Indiana 47302

### ADA 2010 Section 305

#### Item 3 : Clear Floor Space

##### Current Conditions:

- A) Floor space around defibrillator in main office is obstructed by office cabinets and equipment.
- B) Floor space around first aid kit in purchasing office is obstructed by office cabinets and equipment.

##### Recommendations:

Priority:    Estimated Cost:

The main office and purchasing office are primarily occupied by facility staff and are not often accessed by the general public. Therefore, the following recommends should be performed based on employee accommodation.

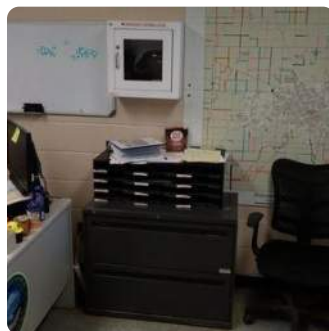
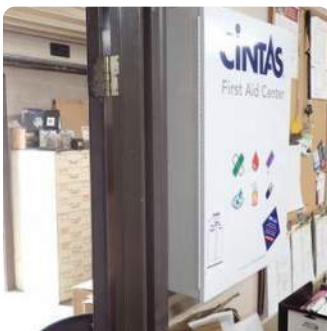
- |   |   |   |
|---|---|---|
| A-1) Rearrange office furniture, cabinets, and equipment such that a minimum area of 30 inches by 48 inches is provided around the defibrillator. | 4 | - |
| B-1) Rearrange office furniture, cabinets, and equipment such that a minimum area of 30 inches by 48 inches is provided around the first aid kit. | 4 | - |

##### Code Requirement Summary:

305.3 - Clear floor space shall be 30 inches (2'-6") minimum by 48 inches (4') minimum.

305.5 - Clear floor space shall be positioned for either forward or parallel approach.

##### Current State Photos:



## Highway Department

7700 East Jackson Street  
Muncie, Indiana 47302

ADA 2010 Section 307

### Item 4 : Protruding Objects

#### Current Conditions:

A) A fire extinguisher is mounted in the hallway from the main office to the purchasing office. The fire extinguisher protrudes from wall more than 4 inches.

#### Recommendations:

A-1) Provide a solid obstruction at ground level below the base of the wall mounted items to allow individuals using canes to detect them.

#### Priority:

1

#### Estimated Cost:

\$150

#### Code Requirement Summary:

307.2 - Objects with leading edges more than 27 inches (2'-3") and not more than 80 inches (6'-8") above the finish floor or ground shall protrude 4 inches maximum horizontally into the circulation path.

#### Current State Photos:



## Highway Department

7700 East Jackson Street  
Muncie, Indiana 47302

### ADA 2010 Section 308

#### Item 5 : Reach Ranges

##### Current Conditions:

- A) The defibrillator case in the main office is mounted more than 48 inches above finish floor.
- B) The first aid kit in the purchasing office is mounted more than 48 inches above finish floor.

##### Recommendations:

A-1) Adjust mounting height of defibrillator case such that the access handles/latches are between 15 inches and 48 inches above finish floor.

B-1) Adjust mounting height of first aid kit such that the access handles/latches are between 15 inches and 48 inches above finish floor.

##### Priority:

##### Estimated Cost:

4

\$75

4

\$75

##### Code Requirement Summary:

308.2 - Where forward reach is un-obstructed, the high forward reach shall be 48 inches (4') maximum and low forward reach 15 inches (1'-3") minimum above the finish floor.

Where obstructed, the high forward reach shall be 48 inches (4') maximum where the reach depth is 20 inches (1'-8") maximum. Where the reach depth exceeds 20 inches, the high forward reach shall be 44 inches (3'-10") maximum and reach depth shall be 25 inches (2'-1") maximum.

308.3 - Where clear floor space allows a parallel approach to an element and the side reach is unobstructed, the high side reach shall be 48 inches (4') maximum and the low side 15 inches (1'-3") minimum above the finish floor.

Where obstructed, the height of the obstruction shall be 34 inches (2'-10") maximum and the depth of the obstruction shall be 24 inches (2') maximum. The high side reach shall be 48 inches (4') maximum for a reach depth of 10 inches maximum. Where the reach depth exceeds 10 inches, the high side reach shall be 46 inches (3'-10") maximum for a reach depth of 24 inches (2') maximum.

##### Current State Photos:

## Highway Department

7700 East Jackson Street  
Muncie, Indiana 47302

ADA 2010 Sections 309 and 404

### Item 6 : Doors, Walkways, and Gates

#### Current Conditions:

- A) The main entrance door operation button is located more than 48 inches above finish floor.
- B) Interior door hardware to purchasing and permit offices is not compliant and requires tight grasping and twisting of wrist.
- C) The latch side maneuvering clearance for the permit office door is obstructed by file and storage cabinets.
- D) The interior entrance to the purchasing office has door threshold which exceeds 1/2 of an inch.
- E) The latch side maneuvering clearance for the purchasing office door is obstructed by equipment storage.
- F) The east side voting entrance door has a threshold filled with vegetation that exceeds 1/2 of an inch.

#### Recommendations:

	<u>Priority:</u>	<u>Estimated Cost:</u>
A-1) Adjust location of door operation button to be between 34 inches and 48 inches above finish floor.	1	\$800
B-1) Replace door hardware with compliant component which does not require tight grasping or twisting of the wrist.	1	\$300
C-1) Clear latch side maneuvering clearance of storage cabinets and equipment.	1	-
D-1) Lower door threshold to be at most 1/2 of an inch and provide a beveled surface.	1	\$300
E-1) Clear latch side maneuvering clearance of storage cabinets and equipment.	1	-
F-1) Lower door threshold to be at most 1/2 of an inch and provide a beveled surface. Remove vegetation growth around threshold.	1	\$300

#### Code Requirement Summary:

309.4 - Operable parts shall be operable with one hand and not require tight grasping, pinching, or twisting of the wrist. The force to operate shall not exceed 5 pounds.

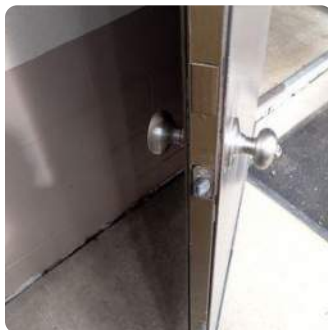
404.2 - Thresholds, if provided, shall be 1/2 inch high maximum.

Operable parts on doors or gates (handles, pulls, latches, locks, etc.) shall be 34 inches (2'-10") minimum and 48 inches (4') maximum above the finish floor.

**Delaware County  
ADA Self-Evaluation and Transition Plan  
2025**

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Current State Photos:





## Highway Department

7700 East Jackson Street  
Muncie, Indiana 47302

### ADA 2010 Section 603

#### Item 7 : Toilets and Bathing Rooms

##### Current Conditions:

Permit Office Restroom

- A) Mirror is mounted more than 40 inches above finish floor.
- B) Paper towel dispenser is mounted more than 40 inches above finish floor.
- C) Toilet paper dispenser is mounted more than 9 inches from the front rim of the water closet.
- D) Water closet floor space is obstructed by moveable storage cabinets and shelves.
- E) No grab bars are present on rear and side walls.
- F) Water closet centerline is located more than 18 inches from the side wall.
- G) The lavatory drain pipes are not protected from contact.

##### Recommendations:

	<u>Priority:</u>	<u>Estimated Cost:</u>
A-1) Adjust mounting height of mirror to be at most 40 inches above finish floor.	4	\$300
B-1) Adjust mounting height of paper towel dispenser to be at most 40 inches above finish floor.	4	\$75
C-1) Adjust location of toilet paper dispenser to be within 7 inches and 9 inches of the front rim of the water closet.	4	\$75
D-1) Remove storage materials obstructing water closet floor space.	4	-
E-1) Install rear and side grab bars around water closet.	4	\$2,000
F-1) Relocated water closet to have centerline between 16 inches and 18 inches from side wall.	4	\$1,500
G-1) Install plumbing protection on the lavatory drain pipes to protect from contact.	4	\$50

##### Code Requirement Summary:

**603.2** - Turning space complying with ADA 2010 Section 304 shall be provided. Doors shall not swing into the clear floor space of any fixture.

**603.3** - Mirrors located above lavatories or countertops shall be installed with the bottom edge of the reflecting surface 40 inches (3'-4") maximum above the finish floor. Other mirrors not above objects shall be mounted 35 inches (2'-11") maximum above finish floor.

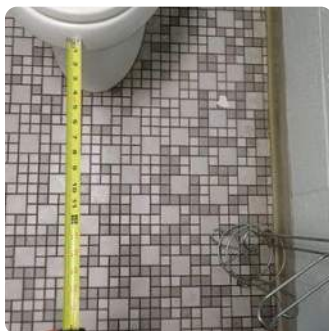
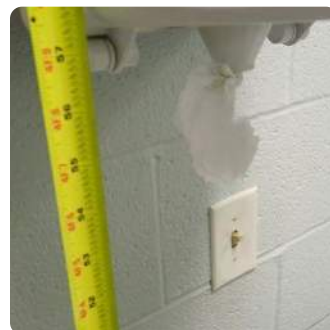
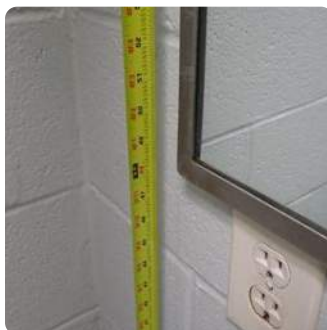
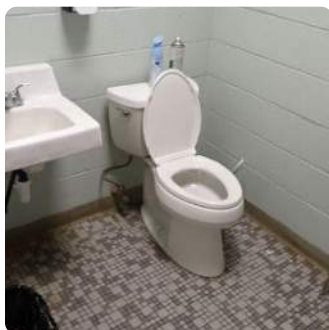
**603.4** - Coat hooks shall comply with reach ranges in ADA 2010 Section 308. Shelves shall be located 40

**Delaware County  
ADA Self-Evaluation and Transition Plan  
2025**

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inches (3'-4") minimum and 48 inches (4') maximum above finish floor.

Current State Photos:



## Highway Department

7700 East Jackson Street  
Muncie, Indiana 47302

### ADA 2010 Section 703

#### Item 8 : Signs

##### Current Conditions:

A) Existing signage does not contain any braille characters, and characters are mounted more than 48 inches above finish floor. In general, the building does not contain any accessible signage.

##### Recommendations:

##### Priority:

##### Estimated Cost:

A-1) Install compliant accessible signage throughout the building to indicate accessible routes to county offices and restrooms.

1

\$1,000

##### Code Requirement Summary:

703.2 - Raised characters shall comply with the following requirements:

- (1) Raised a minimum of 1/32 inches minimum above their background.
- (2) Must be uppercase.
- (5) Character height must be 5/8 inches minimum and 2 inches maximum.

Duplicated in braille below the corresponding text.

703.4 - Tactile characters on signs shall be located 48 inches (4') minimum above the finish floor. An 18 inch by 18 inch clear floor space shall be provided around the center of tactile signs.

Tactile signs shall be located alongside the door at the latch (opening) side or nearest adjacent wall if no wall space is available.

703.5 - Characters and their background shall have a non-glare finish and shall contrast with their background.

##### Current State Photos:



## Highway Department

7700 East Jackson Street  
Muncie, Indiana 47302

### ADA 2010 Section 904

#### Item 9 : Sales and Service Counters

##### Current Conditions:

A) Main entrance service counter is located more than 36 inches above finish floor.

##### Recommendations:

##### Priority:

##### Estimated Cost:

A-1) Provide or install an area at the surface counter for forward or parallel approach which is at most 36 inches above finish floor.

1

\$3,000

##### Code Requirement Summary:

904.4 - Sales and service counters, a portion of the counter surface that is 36 inches (3') long minimum and 36 inches high maximum above finish floor shall be provided. Clear floor space shall be positioned for parallel approach adjacent to the 36 inch minimum length of counter.

For forward approach, a portion of the counter surface shall provide an area that is 30 inches (2'-6") long minimum and 36 inches (3') high maximum. Provide knee and toe clearance for forward approach.

##### Current State Photos:



### 3.7. COUNTY HEALTH DEPARTMENT

*125 North Mulberry Street, Muncie*



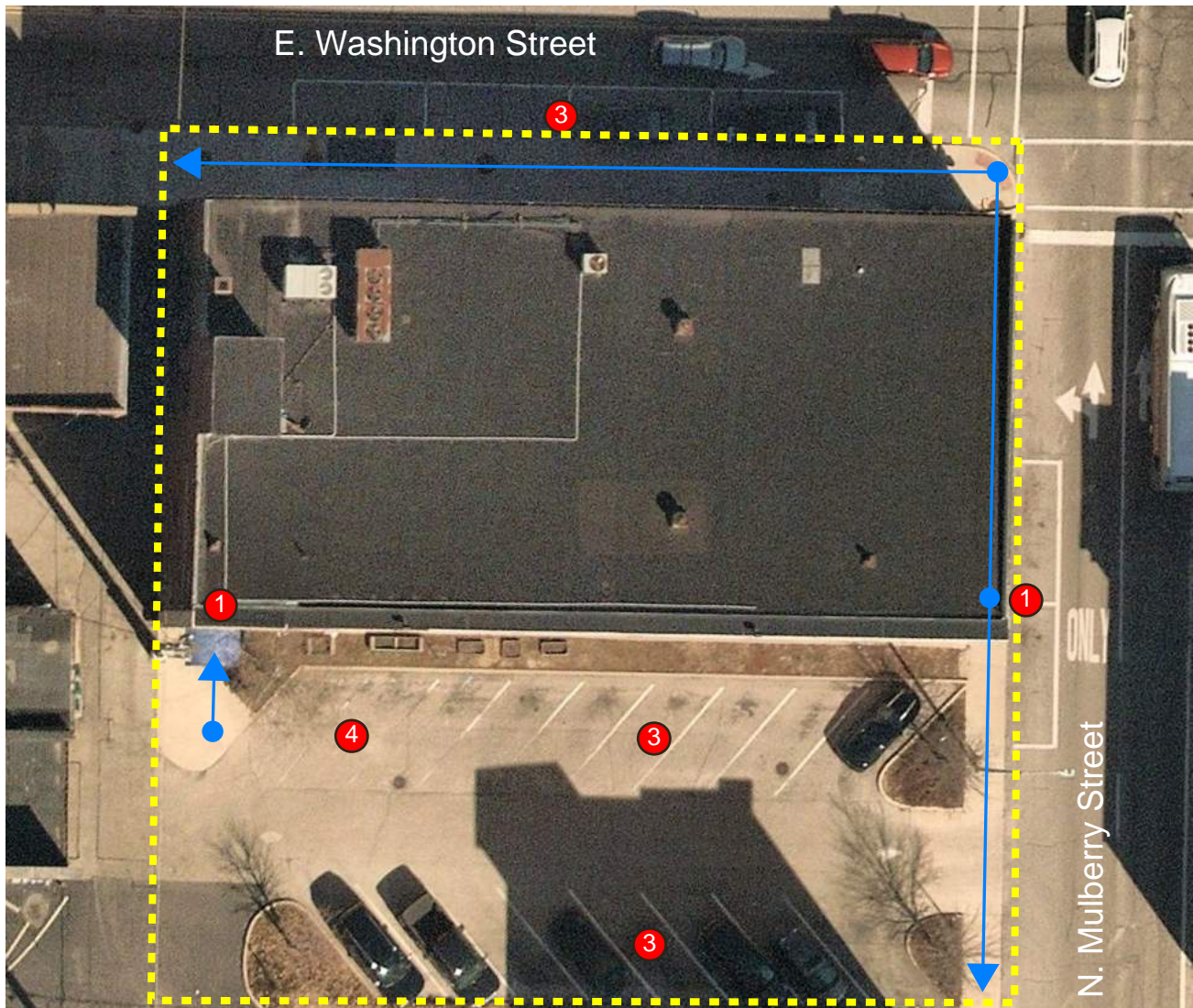
The Delaware County Health Department was originally constructed in 1890 and last remodeled in 2022. It houses offices for the Health Department and is occasionally visited by the public for the purposes of obtaining a permit or filing a complaint.

The two-story building is located in the southwest quadrant of the intersection of East Washington Street and North Mulberry Street. Access is provided to the site by vehicle entrances to the city block located along Walnut Street to the west, and Main Street to the south, as well as by sidewalks located along the public way to the north and east. Parking is located directly south of the building, with one space designated as accessible. The southwest entrance to the building is along the accessible route and leads to an elevator to access the department services on the second floor.

No site amenities are provided.



DELAWARE COUNTY HEALTH DEPARTMENT  
125 N. Mulberry Street



LEGEND

- Site Limits
- Accessible Route
- ① Main Public Entrance
- ② Secondary Entrance/Exit
- ③ Public Parking
- ④ Designated ADA Parking

## Health Department

125 North Mulberry Street  
 Muncie, Indiana 47305

ADA 2010 Sections 206, 305, and 402

### Item 1 : Accessible Routes

#### Current Conditions:

The first floor contains a front lobby and medical examination rooms which are only accessible to the public through the east entrance. The second floor contains the Health Department offices and conference areas, which are accessible by the stairs at the east entrance or the elevator at the west entrance.

A) No accessible route is provided beyond the second floor service counters. The public does on occasion meet with officials privately in their offices.

B) The east building entrance discharges directly at the municipal walkway, which has a cross slope greater than 2% and leads to a stairway. However, the southwest entrance is wheelchair accessible and leads to an elevator for access to the second floor.

#### Recommendations:

#### Priority:

#### Estimated Cost:

A-1) Adjust the locations of the service counters such that a minimum clear floor space of 30 inches is provided to maneuver between them.

1

-

B-1) We recommend signage be added indicating which entrance provides access to which services and where the wheelchair accessible entrance to the second floor services is located.

1

\$200

B-2) We recommend the walkway at the east entrance be modified to provide a flat, level surface at the door landing. This will require modification of the public sidewalk.

2

\$6,000

#### Code Requirement Summary

206.2 - At least one accessible route shall connect accessible building or facility entrances with all accessible spaces and elements within the building or facility.

305.3 - Clear floor space shall be 30 inches (2'-6") minimum by 48 inches (4') minimum.

305.6 - One unobstructed side of the clear floor space shall adjoin an accessible route or additional clear floor space.

402.2 - Accessible routes shall consist of one or more of the following components: walking surfaces with a running slope not steeper than 5% (1:20), doorways, ramps, curb ramps (excluding flared sides), elevators, and platform lifts.

#### Current State Photos:





## Health Department

125 North Mulberry Street  
 Muncie, Indiana 47305

### ADA 2010 Section 502

#### Item 2 : Accessible Parking Spaces

##### Current Conditions:

The property contains a single parking area on the south side of the building which contains approximately 17 parking spaces. The following current conditions were identified with the parking area.

- A) No clearly designated accessible parking space striping nor accessible aisle are present.
- B) Accessible parking signage is present at the head of the space. However, the accessible signage is mounted less than 60 inches above the pavement surface.

##### Recommendations:

##### Priority:

##### Estimated Cost:

Based on the present property parking capacity of 17 spaces, a minimum of one accessible parking space to include a minimum of one van-accessible parking space should be provided for the parking area.

- |  |   |         |
|--|---|---------|
| A-1) Reconfigure the parking area and re-stripe to include at least one van-accessible parking space and aisle.                                    | 1 | \$1,275 |
| B-1) Adjust the existing head signage to be at least 60 inches above the pavement surface and install signage denoted the space as van-accessible. | 3 | \$200   |

##### Code Requirement Summary

502.2 - Car parking spaces shall be 96 inches (8') wide minimum and have an adjacent access aisle.

Van parking spaces shall be 132 inches (11') wide minimum and have an adjacent access aisle, but can be permitted to be 96 inches if access aisle is at least 96 inches (8') wide.

502.3 - Access aisles shall adjoin an accessible route. Two parking spaces are permitted to share a common access aisle.

Access aisles shall be 60 inches (5') wide minimum and extend the full length of the parking in them.

502.4 - Accessible parking spaces and access aisles shall not have slopes steeper than 2% (1:48) in any direction.

502.5 - Accessible parking spaces shall provide vertical clearance of 98 inches (8'-2") minimum.

502.6 - Accessible parking space identification signage shall include the International Symbol of Accessibility and be mounted a minimum of 60 inches (5') above the finish floor.

##### Current State Photos:



## Health Department

125 North Mulberry Street  
 Muncie, Indiana 47305

### ADA 2010 Section 308

#### Item 3 : Reach Ranges

##### Current Conditions:

A) Second floor defibrillator is mounted more than 48 inches above finish floor.

##### Recommendations:

##### Priority:

##### Estimated Cost:

A-1) Adjust mounting height of defibrillator case such that the handle is within 15 inches to 48 inches above finish floor.

2

\$75

##### Code Requirement Summary

**308.2** - Where forward reach is un-obstructed, the high forward reach shall be 48 inches (4') maximum and low forward reach 15 inches (1'-3") minimum above the finish floor.

Where obstructed, the high forward reach shall be 48 inches (4') maximum where the reach depth is 20 inches (1'-8") maximum. Where the reach depth exceeds 20 inches, the high forward reach shall be 44 inches (3'-10") maximum and reach depth shall be 25 inches (2'-1") maximum.

**308.3** - Where clear floor space allows a parallel approach to an element and the side reach is unobstructed, the high side reach shall be 48 inches (4') maximum and the low side 15 inches (1'-3") minimum above the finish floor.

Where obstructed, the height of the obstruction shall be 34 inches (2'-10") maximum and the depth of the obstruction shall be 24 inches (2') maximum. The high side reach shall be 48 inches (4') maximum for a reach depth of 10 inches maximum. Where the reach depth exceeds 10 inches, the high side reach shall be 46 inches (3'-10") maximum for a reach depth of 24 inches (2') maximum.

##### Current State Photos:



## Health Department

125 North Mulberry Street  
 Muncie, Indiana 47305

### ADA 2010 Section 504

#### Item 4 : Stairways

##### Current Conditions:

East and West Staircases

A) Handrails are mounted less than 34 inches above finish floor for the east staircase. Handrails are mounted more than 38 inches above finish floor for the west staircase. Handrails do not extend at least 12 inches at the top landing of the stairs.

##### Recommendations:

##### Priority:

##### Estimated Cost:

The elevator provides the accessible route to the second floor. Stairs along an egress route are required by building code to be accessible, however a building of this age is likely grandfathered. In order to provide the greatest amount of accessibility, we recommend:

A-1) Replace the handrails with new ones mounted between 34 inches and 38 inches above finish floor and which extend a minimum of 12 inches past the top tread.

3

\$10,000

##### Code Requirement Summary

504.2 - All steps on a flight of stairs shall have a uniform riser heights and uniform tread depths. Risers shall be 4 inches minimum and 7 inches maximum. Treads shall be 11 inches minimum.

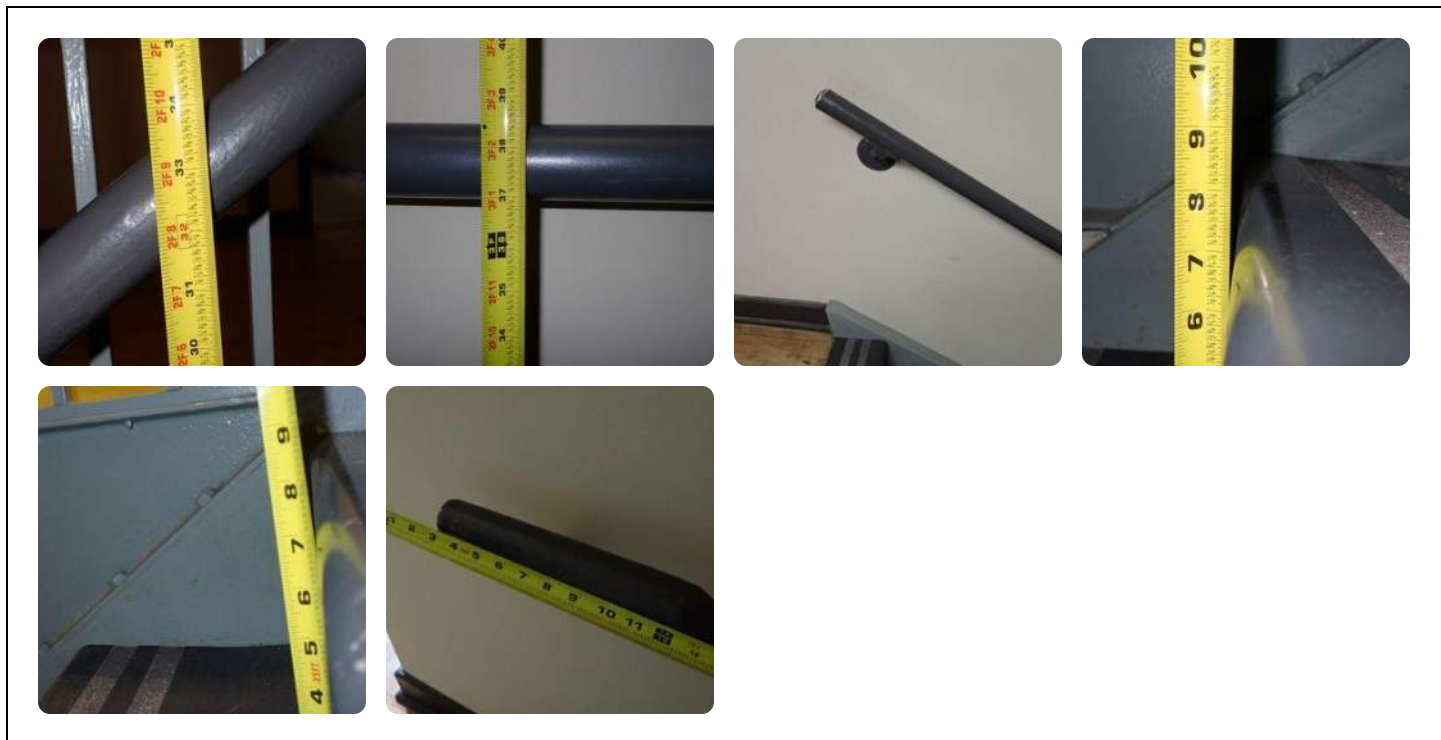
504.6 - Stairs shall have handrails complying with 505.

505.4 - Handrail tops shall be mounted between 34 inches and 38 inches above the walking surface.

505.10 - Ramp and top of stair handrail extensions shall extend horizontally above the landing for 12 inches (1') minimum.

At the bottom of a stair flight, handrails shall extend at the slope of the stair flight for a horizontal distance at least equal to one tread depth beyond the last riser nosing.

##### Current State Photos:



## Health Department

125 North Mulberry Street  
 Muncie, Indiana 47305

ADA 2010 Sections 603, 604, and 606

### Item 5 : Toilets and Bathing Rooms

#### Current Conditions:

##### First Floor Restroom

A) Water closet flush controls are located on the non-open side of the water closet.

B) Lavatory is mounted more than 34 inches above finish floor.

##### Second Floor Restroom

C) Water closet centerline is more than 18 inches from the side wall.

D) Toilet paper dispenser is less than 7 inches from the front rim of the water closet.

E) Light switch controls are located more than 48 inches above finish floor.

#### Recommendations:

#### Priority:

#### Estimated Cost:

A-1) Replace water closet fixture such that the new fixture has flush controls located on the open side of the water closet.

1

\$500

B-1) Adjust mounting height of lavatory to be at most 34 inches above finish floor.

2

\$1,200

C-1) Adjust the location of the water closet such that the centerline is between 16 inches and 18 inches from the side wall.

3

\$150

D-1) Adjust the mounting location of the toilet paper dispenser to be within 7 inches to 9 inches from the front of the water closet rim.

3

\$75

E-1) Replace the light switch controls with automatic occupation detection light sensors. Other factors may affect cost, including the condition and capability of the existing electrical system.

2

\$150

#### Code Requirement Summary

308.2 - Where forward reach is un-obstructed, the high forward reach shall be 48 inches (4') maximum and low forward reach 15 inches (1'-3") minimum above the finish floor.

Where obstructed, the high forward reach shall be 48 inches (4') maximum where the reach depth is 20 inches (1'-8") maximum. Where the reach depth exceeds 20 inches, the high forward reach shall be 44 inches (3'-10") maximum and reach depth shall be 25 inches (2'-1") maximum.

308.3 - Where clear floor space allows a parallel approach to an element and the side reach is unobstructed, the high side reach shall be 48 inches (4') maximum and the low side 15 inches (1'-3") minimum above the finish floor.



Where obstructed, the height of the obstruction shall be 34 inches (2'-10") maximum and the depth of the obstruction shall be 24 inches (2') maximum. The high side reach shall be 48 inches (4') maximum for a reach depth of 10 inches maximum. Where the reach depth exceeds 10 inches, the high side reach shall be 46 inches (3'-10") maximum for a reach depth of 24 inches (2') maximum.

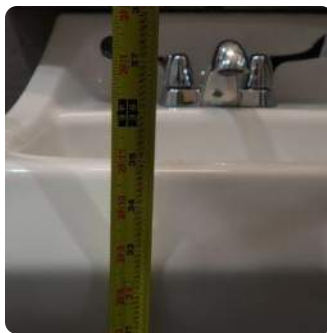
604.2 - Water closet shall be positioned with a wall or partition to the rear and to one side. The centerline of the water closet shall be 16 inches (1'-4") minimum to 18 inches (1'-6") maximum from the side wall or partition. Ambulatory configurations shall have water closets spaced between 17 inches (1'-5") and 19 inches (1'-7") from the side wall.

604.6 - Flush controls shall be located on the open side of the water closet.

604.7 - Toilet paper dispensers shall be 7 inches minimum and 9 inches maximum in front of the water closet measured to the centerline of the dispenser. The outlet shall be between 48 inches (4') and 15 inches (1'-3") above finish floor.

606.3 - Lavatories and sinks shall be installed with the front of the the higher rim or counter surface 34 inches (2'-10") maximum above finish floor.

Current State Photos:



## Health Department

125 North Mulberry Street  
 Muncie, Indiana 47305

### ADA 2010 Section 902

#### Item 6 : Dining and Work Surfaces

##### Current Conditions:

A) A total of five patient rooms are provided within the first floor of the building. Each patient room contains a sink and work surface which appears to be used by employees only, but falls under Title I. The work surfaces are more than 34 inches above finish floor.

##### Recommendations:

##### Priority:

##### Estimated Cost:

A-1) At least one patient room work surface should be between 28 inches and 34 inches above finish floor.

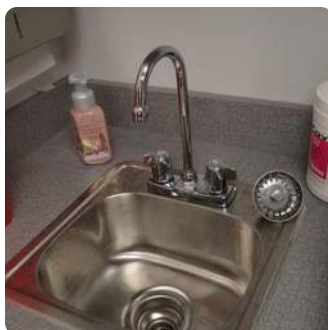
4

\$3,200

##### Code Requirement Summary

902.3 - The tops of dining surfaces and work surfaces shall be 28 inches (2'-4") minimum and 34 inches (2'-10") maximum above finish floor.

##### Current State Photos:



## Health Department

125 North Mulberry Street  
 Muncie, Indiana 47305

### ADA 2010 Section 904

#### Item 7 : Sales and Service Counters

##### Current Conditions:

A) The second-floor service counter is more than 36 inches above finish floor.

##### Recommendations:

A-1) Provide a service counter with either forward or parallel approach that is no more than 36 inches above finish floor.

##### Priority:

1

##### Estimated Cost:

\$3,000

##### Code Requirement Summary

904.4 - Sales and service counters, a portion of the counter surface that is 36 inches (3') long minimum and 36 inches high maximum above finish floor shall be provided. Clear floor space shall be positioned for parallel approach adjacent to the 36 inch minimum length of counter.

For forward approach, a portion of the counter surface shall provide an area that is 30 inches (2'-6") long minimum and 36 inches (3') high maximum. Provide knee and toe clearance for forward approach.

##### Current State Photos:



### 3.8. COUNTY MENTAL HEALTH FACILITY

*3000 South Tillotson Avenue, Muncie*



The Delaware County Mental Health Facility was under construction at the time of the site visit, but is expected to be completed in 2025. The facility houses contains several long-term care, in-patient rooms for individuals and groups, along with a kitchen, offices, conference rooms and doctor's exam rooms.

The single-story building is located on a site bounded by Tillotson Avenue to the west and the Justice and Rehabilitation Center to the south. Access is provided to the site by two vehicle entrances which connect to the Justice Center parking lot. The parking area provides 51 spaces with four being designated as van accessible, which are located directly across from the main entrance along the south elevation.

A concrete patio for use by patients was located at the rear of the building.

**DELAWARE COUNTY MENTAL HEALTH FACILITY**  
3000 S Tillotson Avenue



**LEGEND**

- Site Limits
- Accessible Route
- 1 Main Public Entrance
- 2 Secondary Entrance/Exit
- 3 Public Parking
- 4 Designated ADA Parking
- 5 Patio

## Mental Health Facility

3000 South Tillotson Avenue  
Muncie, Indiana 47302

### ADA 2010 Section 405

#### Item 1 : Ramps

##### Current Conditions:

A) The concrete walkways leading from the curb ramp to entrance have running slopes which exceeds 5% (1:20) when measured with a 4-foot digital level, but does not exceed when measured with a 2-foot digital level. However, the running slope does not exceed 8.33%, thereby classifying the section as a ramp. The rise of the ramp (the curb height) is no more than 6 inches, therefore handrails are not required to be installed and the walkway is considered compliant.

##### Recommendations

A-1) No action is needed at this time.

##### Priority:

-

##### Estimated Cost:

-

##### Code Requirement Summary:

405.2 - Ramp runs shall have a running slope not steeper than 8.33% (1:12).

405.8 - Ramps runs with a rise greater than 6 inches shall have handrails complying with 505.

##### Current State Photos:



## **Mental Health Facility**

3000 South Tillotson Avenue  
Muncie, Indiana 47302

*ADA 2010 Sections 603, 604, and 609*

### **Item 2 : Toilets and Bathing Rooms**

#### Current Conditions:

The building and property are currently under construction with the majority of the work having been completed. Interior finishes and the majority of interior cabinetry, furniture, and fixtures were in place and included as part of this assessment. The following current conditions were identified within the building restrooms.

#### Lobby Restroom

A) Mirror mounted with reflected surface bottom edge more than 40 inches above finish floor.

#### Staff Restroom

A) Mirror mounted with reflected surface bottom edge more than 40 inches above finish floor.

#### Inmate Restrooms

B) Grab bars are mounted more than 36 inches above finish floor.

C) Water closet centerline is located more than 18 inches from the side wall.

#### Recommendations

#### Priority:

#### Estimated Cost:

The American Structurepoint team walked the building with a representative of the building architect and the building contractor. The following recommendations were provided to the contractor and are to be completed prior to completion of building construction.

A-1) Adjust the mounting height of the mirror to be at most 40 inches above finish floor.

2

-

B-1) Adjust mounting height of grab bars to be between 33 inches and 36 inches.

2

-

C-1) Adjust the accessible stall partition wall such that the centerline of the water closet is between 16 inches and 18 inches.

2

-

#### Code Requirement Summary:

**603.3** - Mirrors located above lavatories or countertops shall be installed with the bottom edge of the reflecting surface 40 inches (3'-4") maximum above the finish floor. Other mirrors not above objects shall be mounted 35 inches (2'-11") maximum above finish floor.

**604.2** - Water closet shall be positioned with a wall or partition to the rear and to one side. The centerline of the water closet shall be 16 inches (1'-4") minimum to 18 inches (1'-6") maximum from the side wall or partition. Ambulatory configurations shall have water closets spaced between 17 inches (1'-5") and 19 inches (1'-7") from the side wall.

**609.4** - Grab bars shall be installed 33 inches (2'-9") minimum and 36 inches (3') maximum above finish floor



measured to the top.

Current State Photos:



### 3.9. COUNTY FAIRGROUNDS

*1210 North Wheeling Avenue*



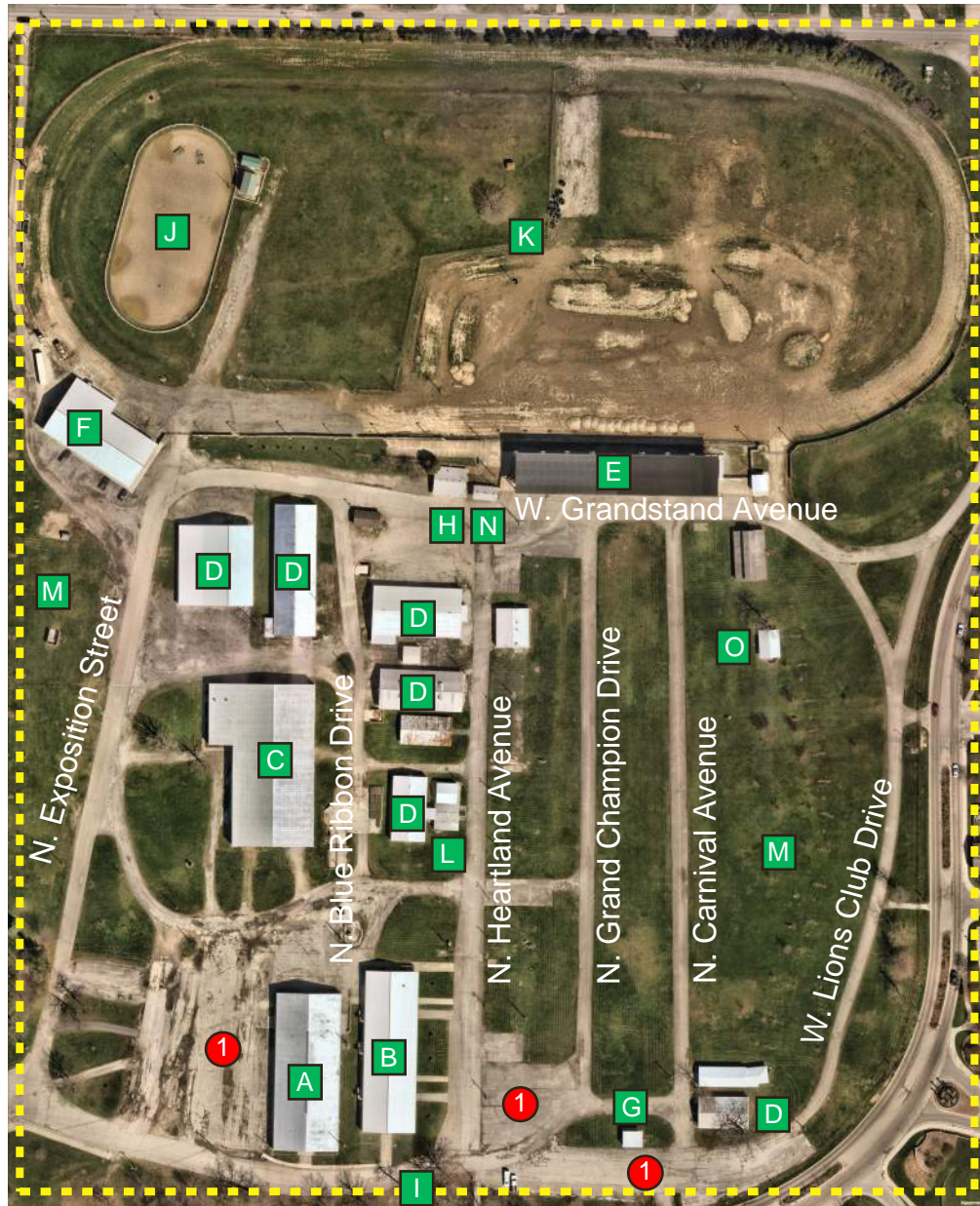
The Delaware County Fairgrounds were originally established in 1871 and most recently renovated in 2022. They contain a number of buildings and amenities, including the Grandstands, Memorial Building, Heartland Hall and Community Building, which are available to the public throughout the year for both public and private events.

The site is bounded by Minnetrista Parkway to the south and east, and West Centennial Avenue to the north. Access to the site is provided by multiple gated vehicle entrances along Centennial Avenue and Minnetrista Parkway. The main entrance is off Wheeling Avenue, at the southwest corner of the site, which also provides access to pedestrians coming from the public way.

The following buildings and amenities were included as part of this assessment: accessible parking and routes, the campgrounds and restrooms, the Grandstands and ticket booth, the Arena, the Office, the Maintenance Building (Building 25), Heartland Hall, Memorial Building, the Community Center, the various livestock pavilions, the South Stage and the Midway.

## DELAWARE COUNTY FAIRGROUNDS

1210 Wheeling Ave.



### LEGEND

--- Site Limits	D Livestock Building	J Show Arena
— Accessible Route	E Grandstands	K Track
① Public Parking	F Maintenance Building	L Picnic Area
A Memorial Building	G SouthStage	M Campground
B Heartland Hall	H Office	N Ticket Booth
C Community Building	I Cabin	O Campground Restroom



## Fairgrounds - Site Features

1210 North Wheeling Avenue  
Muncie, Indiana 47303

ADA 2010 Sections 403 and 405

### Item 1 : Southwest Fairground Entrance

#### Current Conditions:

Pedestrian access is provided to the site from the southwest Fairground entrance, along Wheeling Avenue.

A) The cross slope on the south concrete walkway exceeds 2% (1:48).

B) The running slope at the two concrete curb ramps exceeds 8.33% (1:12).

#### Recommendations:

A-1) Regrade the existing concrete walkway such that the cross slope does not exceed 2%.

B-1) Reconstruct the existing curb ramps and surrounding concrete walkway sections such that the ramp running slope does not exceed 8.33%.

#### Priority:

#### Estimated Cost:

2

\$15,000

2

\$3,000

#### Code Requirement Summary:

403.3 - The running slope shall not be steeper than 5% (1:20). The cross slope of walking surfaces shall not be steeper than 2% (1:48).

405.2 - Ramp runs shall have a running slope not steeper than 8.33% (1:12).

#### Current State Photos:



## **Fairgrounds - Site Features**

1210 North Wheeling Avenue  
Muncie, Indiana 47303

*ADA 2010 Sections 206 and 402*

### **Item 2 : Accessible Routes**

#### Current Conditions:

A) The property generally lacks accessible routes from the public parking spaces to the various buildings and amenities located throughout the site. The three most centrally located roads and drives within the property are Blue Ribbon Drive, Heartland Avenue, and Grand Champion Drive. Connecting aisles run between each. The asphalt and concrete pavement at these three roads has significantly deteriorated, resulting in several areas which present potential tripping hazards and are no longer consider stable, firm, or slip resistant.

The slope and grade along each road varies substantially with some areas exceeding the allowable 5% running slope and 2% cross slope for being considered an accessible path. This also includes the connecting aisle between Buildings 18 and 22, which has a cross slope exceeding 2% in multiple areas.

#### Recommendations:

A-1) In order to provide accessible routes to all the site's buildings and amenities, the three roads and connecting aisles should be repaved and regraded to provide a stable and firm walking surface with compliant running and cross slopes not to exceed 5% and 2%, respectively. Ensure that building and amenities can be connected to or are connected to these routes.

#### Priority:

#### Estimated Cost:

1

\$500,800

#### Code Requirement Summary:

206.2 - At least one accessible route shall be provided within the site from accessible parking spaces and passenger loading zones, public streets and sidewalks, and public transportation stops to the accessible building or facility they serve.

At least one accessible route shall connect accessible buildings, facilities, elements, and spaces that are on the same site.

402.2 - Accessible routes shall consist of one or more of the following components: walking surfaces with a running slope not steeper than 5% (1:20), doorways, ramps, curb ramps (excluding flared sides), elevators, and platform lifts.

#### Current State Photos:



## Fairgrounds - Site Features

1210 North Wheeling Avenue  
Muncie, Indiana 47303

ADA 2010 Section 502

### Item 3 : Accessible Parking Spaces

#### Current Conditions:

The property currently does not contain any striped or identified public parking spaces. Multiple parking areas are provided within the property, primarily on the south end of the site, adjacent to the Memorial Building, Heartland Hall, and South Stage. Based on our estimate, these parking areas can accommodate a total of 200 parking spaces.

#### Recommendations:

Based on the estimated number of available public parking spaces, a minimum of six accessible parking spaces to include at least one van accessible parking space should be provided. The locations of these parking spaces should be determine based on a number of factors including but not limited to their proximity to the most used amenities/ buildings, disruption to fairground events and operations, and existing grade and site conditions.

Ensure that all accessible parking spaces are connected to accessible routes throughout the fairgrounds and individual amenities and buildings.

#### Priority:

#### Estimated Cost:

1

\$39,450

#### Code Requirement Summary:

502.2 - Car parking spaces shall be 96 inches (8') wide minimum and have an adjacent access aisle.

Van parking spaces shall be 132 inches (11') wide minimum and have an adjacent access aisle, but can be permitted to be 96 inches if access aisle is at least 96 inches (8') wide.

502.3 - Access aisles shall adjoin an accessible route. Two parking spaces are permitted to share a common access aisle.

Access aisles shall be 60 inches (5') wide minimum and extend the full length of the parking in them.

502.4 - Accessible parking spaces and access aisles shall not have slopes steeper than 2% (1:48) in any direction.

502.5 - Accessible parking spaces shall provide vertical clearance of 98 inches (8'-2") minimum.

502.6 - Accessible parking space identification signage shall include the International Symbol of Accessibility and be mounted a minimum of 60 inches (5') above the finish floor.

#### Current State Photos:





## Fairgrounds - Site Features

1210 North Wheeling Avenue  
Muncie, Indiana 47303

ADA 2010 Sections 303, 309, 404, 604, 605, 606, 608, and 703

### Item 4 : Campground Restroom Facilities

#### Current Conditions:

The campgrounds on the east side of the property contain a single restroom facility located north of the campgrounds. The following current conditions were identified with the restroom facility and surrounding site.

A) No accessible route exists between the restroom facility to the campgrounds or any accessible route within the fairgrounds. The site surrounding the facility consists of bare grade and grass lawn.

#### Men's and Women's Restrooms

B) The concrete slab-on-grade within the Women's restroom has cracked and settled resulting in an elevation difference greater than 1/4 of an inch, thereby presenting a potential tripping hazard.

C) Existing door hardware at restroom entrances requires tight grasping or twisting of the wrist.

D) The threshold at both restroom entrances is greater than 1/2 of an inch.

E) No accessible stall is provided within either restroom. Restroom dimensions allow for installation of an accessible stall. The width of the restroom is approximately 8 feet.

F) All urinals in the Men's restroom have their rim more than 17 inches above finish floor.

G) None of the existing lavatories have drain pipe protection.

H) Shower compartments are provided within each restroom. None of the compartments are accessible.

I) No accessible restroom signage is present.

#### Recommendations:

Priority:    Estimated Cost:

Based on the existing conditions and the location of the restroom facility in relation to the Fairground accessible routes, removing architectural barriers and renovating the restrooms may be more costly than constructing a new accessible restroom facility for the campgrounds.

The following recommendations should be performed to make the current facility accessible.

A-1) Install an accessible, paved walking surface connecting the facility to the nearest accessible route within the fairgrounds as well as any accessible campsites.

1        \$31,000

B-1) Use a polyurethane foam injection to jack the settled portion of the concrete slab such that the elevation difference does not exceed 1/4 of an inch. Consulting with a licensed geotechnical engineer should be considered to determine the cause and extent of the building settlement.

2        \$1,250

C-1) Replace existing door hardware with compliant hardware which does

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not require tight grasping or twisting of the wrist.	1	\$600
D-1) When providing an accessible route to the facility, ensure that the walkway surface provides enough running slope such that the entrance threshold is no more than 1/2 of an inch. Ensure that the running slope does not exceed 5%.	2	-
E-1) Provide at least one accessible stall per restroom. Doing so may require adjustment of the existing fixtures and partitions to provide compliant floor space in and around the stall. Ensure that all grab bars and fixtures are of compliant type, shape, and location.	1	\$11,000
F-1) Adjust the mounting height of at least one urinal such that the front rim is no more than 17 inches above finish floor.	2	\$1,200
G-1) Install plumbing protection around the drain pipe of at least one lavatory in each restroom to protect against contact.	1	\$100
H-1) Install a new accessible shower compartment within each restroom or reconfigure the existing compartments to provide at least one accessible shower compartment that is either transfer-type or roll-in type. Ensure the new accessible shower compartment has all required grab bars and fixtures mounted at compliant locations within the compartment.	1	\$20,000
I-1) Install accessible restroom signage to be located on the latch, opening side of each restroom.	3	\$500
<p><u>Code Requirement Summary:</u></p> <p><u>303.2</u> - Changes in level of 1/4 inch high maximum shall be permitted to be vertical.</p> <p><u>303.3</u> - Changes in level between 1/4 inch and 1/2 inch high shall be beveled with a slope not steeper than 1:2 (50%).</p> <p><u>303.4</u> - Changes in level greater than 1/2 inch shall be ramped.</p> <p><u>309.4</u> - Operable parts shall be operable with one hand and not require tight grasping, pinching, or twisting of the wrist. The force to operate shall not exceed 5 pounds.</p> <p><u>404.2</u> - Thresholds, if provided, shall be 1/2 inch high maximum.</p> <p><u>604.2</u> - Water closet shall be positioned with a wall or partition to the rear and to one side. The centerline of the water closet shall be 16 inches (1'-4") minimum to 18 inches (1'-6") maximum from the side wall or partition. Ambulatory configurations shall have water closets spaced between 17 inches (1'-5") and 19 inches (1'-7") from the side wall.</p> <p><u>604.3</u> - Clearance around a water closet shall be 60 inches (5') minimum measured perpendicular from the side wall and 56 inches (4'-8") minimum measured perpendicular from the rear wall.</p> <p><u>604.4</u> - The seat height of a water closet above finish floor shall be 17 inches (1'-5") minimum and 19 inches (1'-7") maximum measured to the top of the seat.</p> <p><u>604.5</u> - The side wall grab bar shall be 42 inches (3'-6") long minimum, located 12 inches (1') maximum from the rear wall and extending 54 inches (4'-6") minimum from the rear wall.</p> <p>The rear wall grab bar shall be 36 inches (3') long minimum and extend from the centerline of the water closet 12 inches (1') minimum on one side and 24 inches (2') minimum on the other side.</p>		

604.6 - Flush controls shall be located on the open side of the water closet.

604.7 - Toilet paper dispensers shall be 7 inches minimum and 9 inches maximum in front of the water closet measured to the centerline of the dispenser. The outlet shall be between 48 inches (4') and 15 inches (1'-3") above finish floor.

604.8 - Wheelchair accessible compartments shall be 60 inches (5') wide minimum measured to the side wall and 56 inches (4'-8") deep minimum for wall hung water closets and 59 inches (4'-11") deep minimum for floor mounted water closets. (shall be 59 inches deep for children's compartments)

Clearance at the door side of the compartment shall be 42 inches (3'-6") minimum . The door opening shall be 4 inches maximum from the adjacent compartment partition.

605.2 - Urinals shall be the stall-type or wall-hung type with rim 17 inches (1'-5") maximum above finish floor and 13-1/2 inches deep minimum measured from the outer face of the urinal rim to the back of the fixture.

606.5 - Water supply and drain pipes under lavatories and sinks shall be insulated or otherwise configured to protect against contact.

608.2 - Transfer type showers shall be 36 inches (3') by 36 inches clear inside dimensions measured at the center points of opposing sides and shall be a 36 inches wide minimum entry on the face of the shower. Clearance of 36 inches wide minimum by 48 inches (4') long minimum measured from the control wall shall be provided.

Roll-in type showers shall be 30 inches (2'-6") wide minimum by 60 inches (5') deep minimum clear inside dimensions and shall have 60 inches wide minimum. Clearance shall be provided adjacent to the open face of the shower compartment at 30 inches (2'-6") wide minimum by 60 inches (5') long minimum.

Alternate roll-in type showers shall be 36 inches (3') wide and 60 inches (5') deep minimum clear inside dimensions. A 36 inch (3') wide minimum entry shall be provided.

608.3 - Transfer type showers shall have grab bars provided across the control wall and back wall to a point 18 inches (1'-6") from the control wall.

For Standard roll-in type showers, where a seat is provided, grab bars shall be provided on the back wall and side wall opposite the seat. Grab bars shall not be provided above the seat. In seat absence, grab bars shall be on all three walls. Grab bars shall be installed 6 inches maximum from adjacent walls.

Alternate roll-in type showers shall have grab bars on the back wall and side wall farthest from the entry.

608.4 - A folding or non-folding seat shall be provided in transfer type showers. Folding seats shall be provided in roll-in type showers required for transient lodging guest rooms.

608.5 - For transfer type showers, the controls, faucets, and spray units shall be installed on the side wall opposite the seat 38 inches (3'-2") minimum and 48 inches (4') maximum above finish floor and shall be located on the control wall 15 inches (1'-3") maximum from the centerline of the seat.

Standard roll-in type showers shall have controls, faucets, spray units installed above the grab bar but no higher than 48 inches (4') above the finish floor. Where seat is provided, controls shall be installed on the back wall adjacent to the sea wall located 27 inches (2'-3") maximum from the seat wall.

For alternate roll-in type showers, control locations shall match standard roll-in type showers or, where a seat is provided, controls can be located on the back wall opposite the seat 15 inches (1'-3") maximum, left or right, of the centerline of the seat. Where a seat is not provided, controls shall be installed on the side wall farthest from the entry.

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608.7 - Shower thresholds in roll-in type showers shall be 1/2 inch maximum. For transfer type showers, thresholds shall be 1/2 inch maximum and beveled, rounded, or vertical.

703.2 - Raised characters shall comply with the following requirements:

- (1) Raised a minimum of 1/32 inches minimum above their background.
- (2) Must be uppercase.
- (5) Character height must be 5/8 inches minimum and 2 inches maximum.

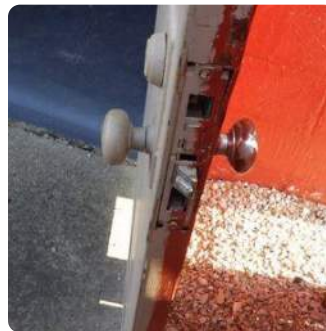
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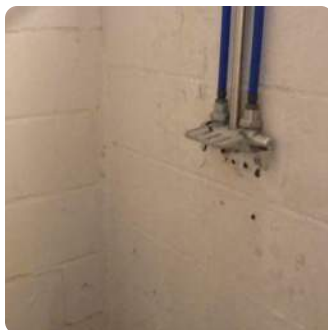
703.4 - Tactile characters on signs shall be located 48 inches (4') minimum above the finish floor. An 18 inch by 18 inch clear floor space shall be provided around the center of tactile signs.

Tactile signs shall be located alongside the door at the latch (opening) side or nearest adjacent wall if no wall space is available.

703.5 - Characters and their background shall have a non-glare finish and shall contrast with their background.

Current State Photos:







## Fairgrounds - Site Features

1210 North Wheeling Avenue  
Muncie, Indiana 47303

### ADA 2010 Section 903

#### Item 5 : Benches

##### Current Conditions:

A) A picnic shelter is located just east of Building 22 and contains multiple picnic tables. None of the picnic tables were accessible. The floor space with the current picnic table configuration is obstructed by adjacent picnic tables and shelter columns.

##### Recommendations:

A-1) Provide at least one accessible picnic table which allows for wheelchair forward approach. Reconfigure picnic tables such that at least 30 inches of floor space is provided between objects.

##### Priority:

##### Estimated Cost:

1

\$1,500

##### Code Requirement Summary:

903.2 - Benches shall have clear floor space complying with 2010 ADA Section 305.

903.3 - Benches shall have seats that are 42 inches (3'-6") long minimum and be 20 inches (1'-8") deep minimum to 24 inches (2') deep maximum.

903.4 - The bench shall provide back support or be affixed to a wall. Must be 42 inches (3'-6") long minimum and shall extend from a point 2 inches maximum above the seat surface to a point 18 inches (1'-6") minimum above the seat surface. Back support shall be 2-1/2 inches maximum from the rear edge of the seat measured horizontally.

903.5 - The top of the bench seat surface shall be 17 inches (1'-5") minimum and 19 inches (1'-7") maximum above the finish floor.

##### Current State Photos:





## Fairgrounds - Site Features

1210 North Wheeling Avenue  
Muncie, Indiana 47303

*ADA 2010 Sections 502, 1011, and 1012*

### Item 6 : Campground Facilities

#### Current Conditions:

A) The Fairgrounds site contains multiple campground areas with apparent electrical hookup stations for RV's. These areas are primarily located at the Midway, south of the grandstands and on the west side of the property. Currently, no accessible camp site stations were marked or identified within the site.

Campsite hookup stations are located just east of Heartland Hall, adjacent to a section of asphalt pavement with compliant running and cross slopes. The size of the area appears to be able to support up to two accessible RV parking spaces. Several cracks were identified within the pavement surface which present potential tripping hazards.

#### Recommendations:

A-1) Provide at least one accessible camping site and one accessible RV site.

Ensure that hookup stations are accessible with a clear route to and from the associated RV parking space.

#### Priority:

1

#### Estimated Cost:

\$40,150

#### Code Requirement Summary:

502.6 - Accessible parking space identification signage shall include the International Symbol of Accessibility and be mounted a minimum of 60 inches (5') above the finish floor.

1011.2 - Where camping units are provided, at least 5%, but no fewer than one camping unit(s) shall be accessible and connected to accessible routes, amenities, and buildings.

1012.2 - Parking spaces and pull-up spaces for RVs must be at least 20 feet wide to accommodate RVs with lifts.

Where two adjacent parking spaces are provided for RVs, one of the parking spaces is permitted to be narrower, but must be at least 16 feet wide.

1012.4 - The surface of parking spaces and pull-up spaces for RVs must be firm and stable.

#### Current State Photos:



## DELAWARE COUNTY FAIRGROUNDS - GRANDSTAND AND TRACK

1210 Wheeling Ave.



### LEGEND

- Accessible Route
- 1 Main Public Entrance
- 2 Secondary Entrance/Exit
- 3 Parking
- A Grandstands
- B Track
- C Office
- D Ticket Booth
- E Campground Restroom

## Fairgrounds - Grandstands

1210 North Wheeling Avenue  
Muncie, Indiana 47303

ADA 2010 Sections 206, 308, 309, 402, and 404

### Item 1 : Ticket Booth

#### Current Conditions:

- A) The running and cross slopes of the walkway around the ticket booth service counter and to the Grandstands exceed 5% and 2% respectively.
- B) Ticket booth door threshold is more than 1/2 of an inch in height.
- C) Ticket booth door has non-compliant hardware which requires tight grasping or twisting of the wrist.
- D) Storage shelves in ticket booth area are mounted more than 48 inches above finish floor.

#### Recommendations:

Given the excessive elevation changes at and around the current ticket booth location, installing a new ticket booth on more level ground adjacent to the Grandstands is recommended. The area near the accessible ramp on the east side of the Grandstands would be suitable.

#### Priority:

#### Estimated Cost:

1

\$40,000

#### Code Requirement Summary:

206.2 - At least one accessible route shall be provided within the site from accessible parking spaces and passenger loading zones, public streets and sidewalks, and public transportation stops to the accessible building or facility they serve.

At least one accessible route shall connect accessible buildings, facilities, elements, and spaces that are on the same site.

At least one accessible route shall connect accessible building or facility entrances with all accessible spaces and elements within the building or facility.

308.2 - Where forward reach is un-obstructed, the high forward reach shall be 48 inches (4') maximum and low forward reach 15 inches (1'-3") minimum above the finish floor.

Where obstructed, the high forward reach shall be 48 inches (4') maximum where the reach depth is 20 inches (1'-8") maximum. Where the reach depth exceeds 20 inches, the high forward reach shall be 44 inches (3'-10") maximum and reach depth shall be 25 inches (2'-1") maximum.

308.3 - Where clear floor space allows a parallel approach to an element and the side reach is unobstructed, the high side reach shall be 48 inches (4') maximum and the low side 15 inches (1'-3") minimum above the finish floor.

Where obstructed, the height of the obstruction shall be 34 inches (2'-10") maximum and the depth of the obstruction shall be 24 inches (2') maximum. The high side reach shall be 48 inches (4') maximum for a reach depth of 10 inches maximum. Where the reach depth exceeds 10 inches, the high side reach shall be 46 inches (3'-10") maximum for a reach depth of 24 inches (2') maximum.

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309.4 - Operable parts shall be operable with one hand and not require tight grasping, pinching, or twisting of the wrist. The force to operate shall not exceed 5 pounds.

402.2 - Accessible routes shall consist of one or more of the following components: walking surfaces with a running slope not steeper than 5% (1:20), doorways, ramps, curb ramps (excluding flared sides), elevators, and platform lifts.

404.2 - Thresholds, if provided, shall be 1/2 inch high maximum.

Current State Photos:



## Fairgrounds - Grandstands

1210 North Wheeling Avenue  
Muncie, Indiana 47303

ADA 2010 Section 221

### Item 2 : Assembly Areas

#### Current Conditions:

A) Apparent wheelchair accessible spaces are provided along the walkway at the base of the Grandstands. Several of these spaces are currently obstructed by trash receptacles and none of the spaces are designated for wheelchair use.

#### Recommendations:

A-1) Relocated trash receptacles to not block wheelchair spaces and install signage denoting each space as an accessible wheelchair space.

#### Priority:

3

#### Estimated Cost:

\$3,300

#### Code Requirement Summary:

221.2 - See Table 221.2.1.1 for minimum number of wheelchair accessible spaces per number of assembly area seats.

#### Current State Photos:





## Fairgrounds - Grandstands

1210 North Wheeling Avenue  
Muncie, Indiana 47303

ADA 2010 Sections 405 and 505

### Item 3 : Ramps

#### Current Conditions:

A) An accessible ramp to the grandstands is provided on the east side of the stands. The handrails at the top landing do not extend at least 12 inches past the edge of the landing.

#### Recommendations:

#### Priority:

#### Estimated Cost:

A-1) Extend the length of the handrails at the top landing to extend a minimum of 12 inches from the landing edge.

3

\$600

#### Code Requirement Summary:

405.8 - Ramps runs with a rise greater than 6 inches shall have handrails complying with 505.

505.10 - Ramp and top of stair handrail extensions shall extend horizontally above the landing for 12 inches (1') minimum.

#### Current State Photos:





## Fairgrounds - Grandstands

1210 North Wheeling Avenue  
Muncie, Indiana 47303

### ADA 2010 Section 903

#### Item 4 : Benches

##### Current Conditions:

A) Multiple picnic tables are provided underneath the Grandstand seating. None of the picnic tables were accessible.

##### Recommendations:

A-1) Provide at least three accessible picnic table or seating areas.

##### Priority:

1

##### Estimated Cost:

\$4,500

##### Code Requirement Summary:

226.1 - Where dining or work surfaces are provided, at least 5% of the seating spaces shall comply with 902.

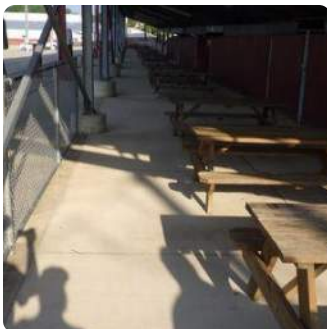
903.2 - Benches shall have clear floor space complying with 2010 ADA Section 305.

903.3 - Benches shall have seats that are 42 inches (3'-6") long minimum and be 20 inches (1'-8") deep minimum to 24 inches (2') deep maximum.

903.4 - The bench shall provide back support or be affixed to a wall. Must be 42 inches (3'-6") long minimum and shall extend from a point 2 inches maximum above the seat surface to a point 18 inches (1'-6") minimum above the seat surface. Back support shall be 2-1/2 inches maximum from the rear edge of the seat measured horizontally.

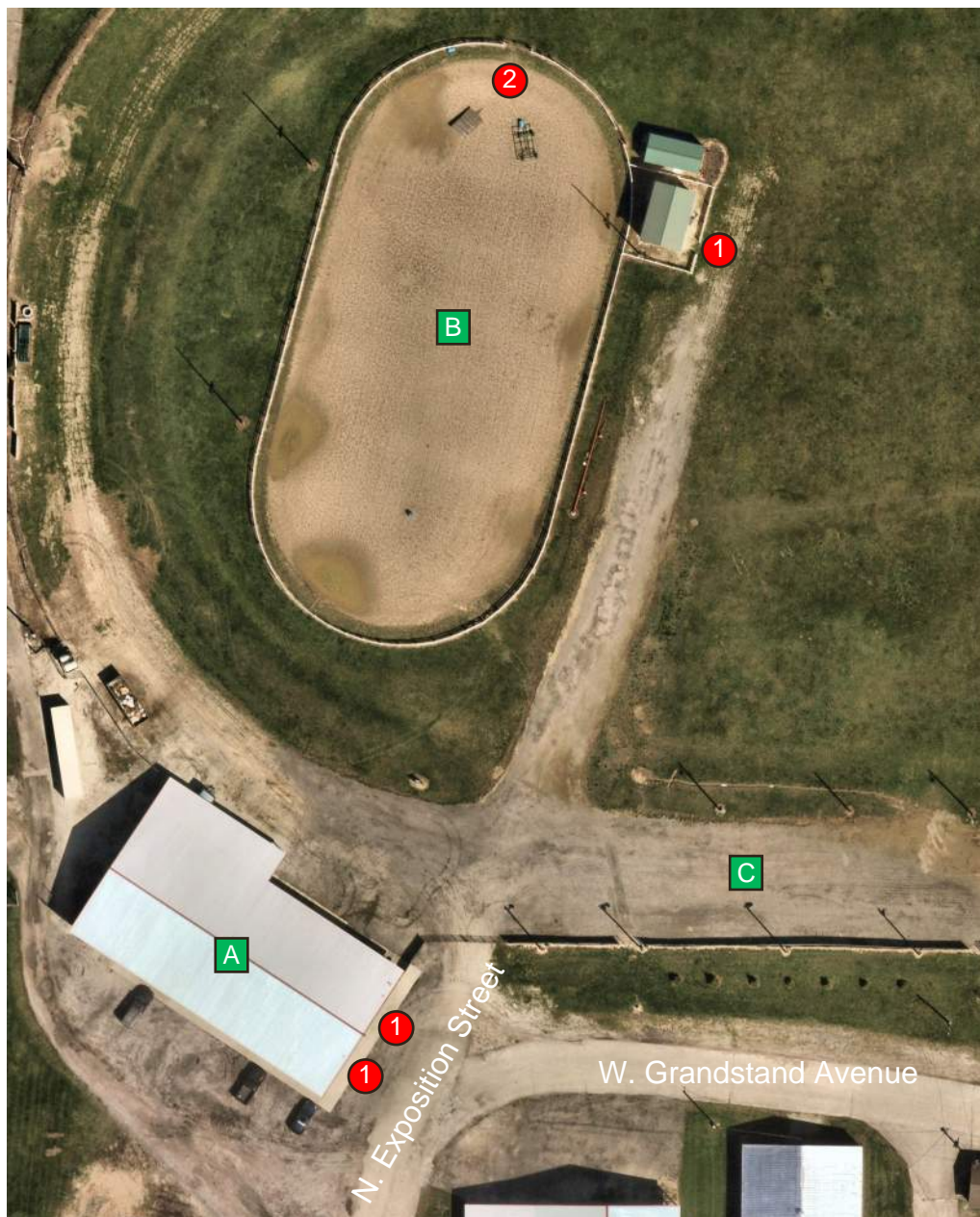
903.5 - The top of the bench seat surface shall be 17 inches (1'-5") minimum and 19 inches (1'-7") maximum above the finish floor.

##### Current State Photos:



## DELAWARE COUNTY FAIRGROUNDS - MAINTENANCE BUILDING AND SHOW ARENA

1210 Wheeling Ave.



### LEGEND

Accessible Route	Maintenance Building
Main Public Entrance	Show Arena
Secondary Entrance/Exit	Track
Public Parking	

## Fairgrounds - Arena Building

1210 North Wheeling Avenue  
Muncie, Indiana 47303

ADA 2010 Sections 206 and 402

### Item 1 : Accessible Routes

#### Current Conditions:

A) No accessible route is provided to the building. The walking surface to the building consists of loose stone and gravel which is neither stable, firm, nor slip resistant.

#### Recommendations:

A-1) Install an accessible, paved walking surface which connects the potential arena seating area and building entrance to the nearest fairground accessible route.

#### Priority:

#### Estimated Cost:

1

\$40,000

#### Code Requirement Summary:

206.2 - At least one accessible route shall be provided within the site from accessible parking spaces and passenger loading zones, public streets and sidewalks, and public transportation stops to the accessible building or facility they serve.

At least one accessible route shall connect accessible buildings, facilities, elements, and spaces that are on the same site.

402.2 - Accessible routes shall consist of one or more of the following components: walking surfaces with a running slope not steeper than 5% (1:20), doorways, ramps, curb ramps (excluding flared sides), elevators, and platform lifts.

#### Current State Photos:



## Fairgrounds - Arena Building

1210 North Wheeling Avenue  
Muncie, Indiana 47303

### ADA 2010 Section 309

#### Item 2 : Doors, Walkways, and Gates

##### Current Conditions:

A) Door hardware at east entrance is non-compliant, requiring tight grasping or twisting of the wrist.

##### Recommendations:

##### Priority:

##### Estimated Cost:

A-1) Replace door hardware with compliant hardware which does not require tight grasping or twisting of the wrist.

4

\$300

##### Code Requirement Summary:

309.4 - Operable parts shall be operable with one hand and not require tight grasping, pinching, or twisting of the wrist. The force to operate shall not exceed 5 pounds.

##### Current State Photos:



## Fairgrounds - Maintenance Building

1210 North Wheeling Avenue  
Muncie, Indiana 47303

### ADA 2010 Section 308

#### Item 1 : Reach Ranges

##### Current Conditions:

A) Paper towel dispenser in employee break room is more than 48 inches above finish floor.

##### Recommendations:

##### Priority:

##### Estimated Cost:

A-1) Adjust mounting height of paper towel dispenser to be between 15 inches and 48 inches.

4

\$75

##### Code Requirement Summary:

**308.2** - Where forward reach is un-obstructed, the high forward reach shall be 48 inches (4') maximum and low forward reach 15 inches (1'-3") minimum above the finish floor.

Where obstructed, the high forward reach shall be 48 inches (4') maximum where the reach depth is 20 inches (1'-8") maximum. Where the reach depth exceeds 20 inches, the high forward reach shall be 44 inches (3'-10") maximum and reach depth shall be 25 inches (2'-1") maximum.

**308.3** - Where clear floor space allows a parallel approach to an element and the side reach is unobstructed, the high side reach shall be 48 inches (4') maximum and the low side 15 inches (1'-3") minimum above the finish floor.

Where obstructed, the height of the obstruction shall be 34 inches (2'-10") maximum and the depth of the obstruction shall be 24 inches (2') maximum. The high side reach shall be 48 inches (4') maximum for a reach depth of 10 inches maximum. Where the reach depth exceeds 10 inches, the high side reach shall be 46 inches (3'-10") maximum for a reach depth of 24 inches (2') maximum.

##### Current State Photos:



## Fairgrounds - Maintenance Building

1210 North Wheeling Avenue  
Muncie, Indiana 47303

ADA 2010 Sections 603, 606, and 703

### Item 2 : Toilets and Bathing Rooms

#### Current Conditions:

Two publicly accessible unisex restrooms are located along the east exterior elevation. The following conditions were observed:

- A) Mirrors have bottoms of reflected edge more than 40 inches above finish floor.
- B) Lavatory is mounted more than 34 inches above finish floor in one restroom.
- C) Accessible restroom signage is mounted on door panel.

#### Recommendations:

#### Priority:

#### Estimated Cost:

- |  |   |         |
|--|---|---------|
| A-1) Adjust mounting height of mirrors such that the bottom reflective edge is at most 40 inches above finish floor. | 3 | \$600   |
| B-1) Adjust mounting height of lavatory to at most 34 inches above finish floor.                                     | 3 | \$1,200 |
| C-1) Relocate restroom signage to be located on the latch, opening side of the restroom doors.                       | 3 | \$150   |

#### Code Requirement Summary:

603.3 - Mirrors located above lavatories or countertops shall be installed with the bottom edge of the reflecting surface 40 inches (3'-4") maximum above the finish floor. Other mirrors not above objects shall be mounted 35 inches (2'-11") maximum above finish floor.

606.3 - Lavatories and sinks shall be installed with the front of the the higher rim or counter surface 34 inches (2'-10") maximum above finish floor.

703.4 - Tactile signs shall be located alongside the door at the latch (opening) side or nearest adjacent wall if no wall space is available.

#### Current State Photos:





## **Fairgrounds - Maintenance Building**

1210 North Wheeling Avenue  
Muncie, Indiana 47303

*ADA 2010 Section 606*

### **Item 3 : Lavatories and Sinks**

#### Current Conditions:

A) Lavatory in employee break room does not provide accessible forward approach, and the faucet controls are non-compliant requiring tight grasping or twisting of the wrist.

#### Recommendations:

#### Priority:

#### Estimated Cost:

A-1) Replace lavatory fixture with complaint fixture which provides forward approach and have faucet controls which do not require tight grasping or twisting of the wrist.

4

\$800

#### Code Requirement Summary:

309.4 - Operable parts shall be operable with one hand and not require tight grasping, pinching, or twisting of the wrist. The force to operate shall not exceed 5 pounds.

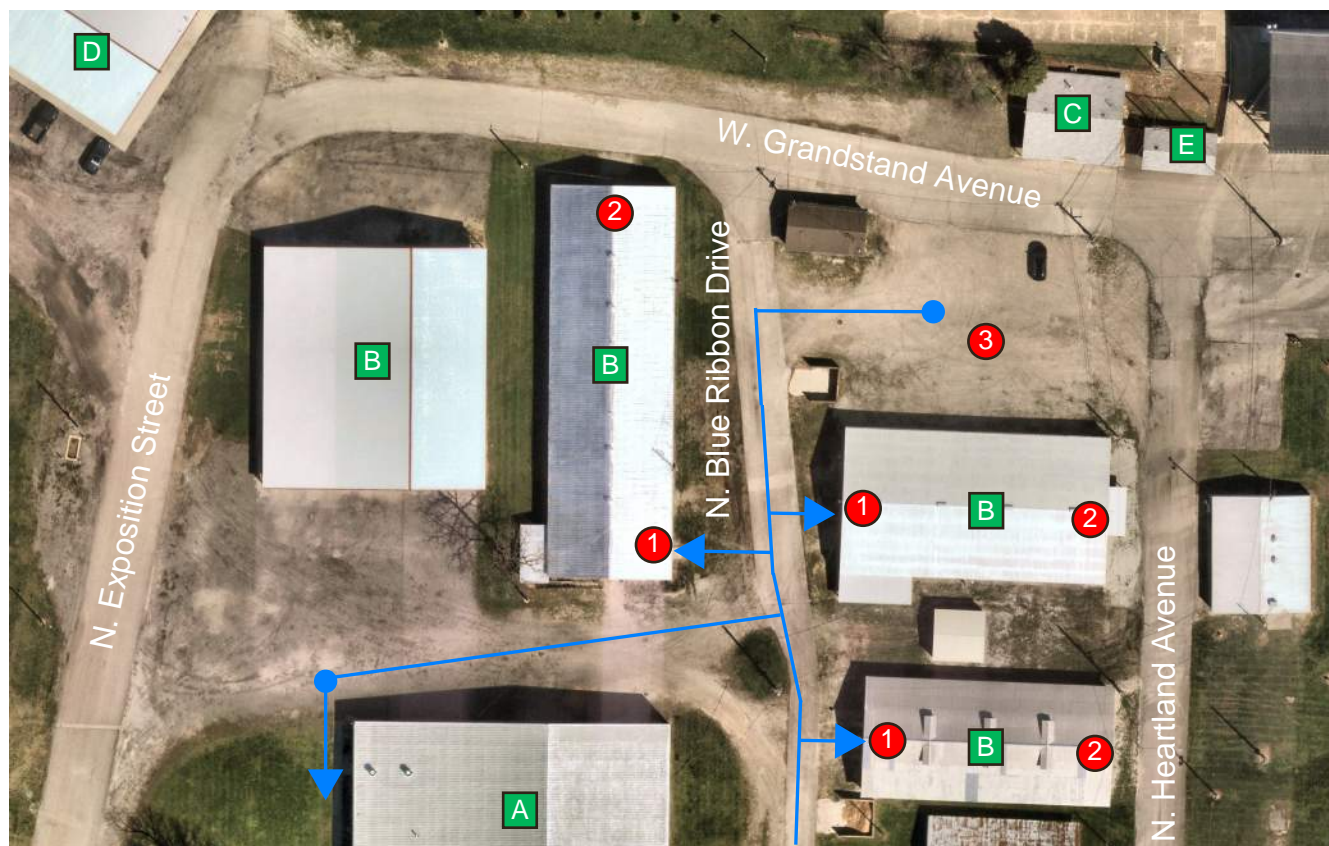
606.2 - A clear floor space positioned for forward approach, and knee and toe clearance shall be provided.

#### Current State Photos:











## DELAWARE COUNTY FAIRGROUNDS LIVESTOCK BUILDINGS

1210 Wheeling Ave.



### LEGEND

-  Accessible Route
-  1 Main Public Entrance
-  2 Secondary Entrance/Exit
-  3 Public Parking
-  A Community Building
-  B Livestock Building
-  C Office
-  D Maintenance Building
-  E Ticket Booth

## Fairgrounds - Office Building

1210 North Wheeling Avenue  
Muncie, Indiana 47303

ADA 2010 Sections 206 and 402

### Item 1 : Accessible Routes

#### Current Conditions:

The Fairgrounds Office contains several administrative offices, a conference room and restrooms. The public is primarily only allowed access to the front desk.

A) An approximately 2-inch elevation difference is present between the asphalt pavement and concrete walkway at the south entrance to the building. No curb ramp or alternative access is provided.

B) The concrete walkway is obstructed by two benches located on either side of the main entrance. The benches do not appear to be anchored to the concrete walkway and are moveable.

#### Recommendations:

#### Priority:

#### Estimated Cost:

A-1) Install an accessible curb ramp in the walkway on one to provide an accessible route from the asphalt drive to the entrance.

1

\$3,000

B-1) Remove or relocate one of the two benches to allow for an unobstructed accessible route to the entrance.

1

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#### Code Requirement Summary:

206.2 - At least one accessible route shall be provided within the site from accessible parking spaces and passenger loading zones, public streets and sidewalks, and public transportation stops to the accessible building or facility they serve.

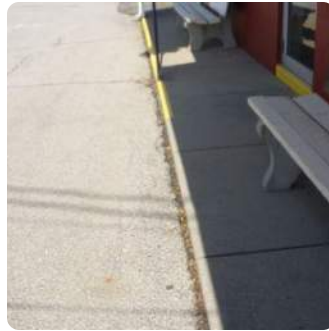
At least one accessible route shall connect accessible buildings, facilities, elements, and spaces that are on the same site.

402.2 - Accessible routes shall consist of one or more of the following components: walking surfaces with a running slope not steeper than 5% (1:20), doorways, ramps, curb ramps (excluding flared sides), elevators, and platform lifts.

#### Current State Photos:

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## Fairgrounds - Office Building

1210 North Wheeling Avenue  
Muncie, Indiana 47303

### ADA 2010 Section 404

#### Item 2 : Doors, Walkways, and Gates

##### Current Conditions:

- A) The south entrance door threshold exceeds 1/2 of an inch.
- B) Restroom door hardware is non-compliant, requiring tight grasping or twisting of the wrist.
- C) The restroom doors swing into the water closet compartment and obstruct the water closet clearance.

##### Recommendations:

	<u>Priority:</u>	<u>Estimated Cost:</u>
A-1) Raise the elevation of the south concrete walkway to be within 1/2 an inch of the entrance threshold.	1	\$2,000
B-1) Replace existing door hardware with compliant hardware that does not require tight grasping or twisting of the wrist.	4	\$600
C-1) Swap the swing orientation of the restroom doors to swing outward from the restroom floor space.	4	\$1,400

##### Code Requirement Summary:

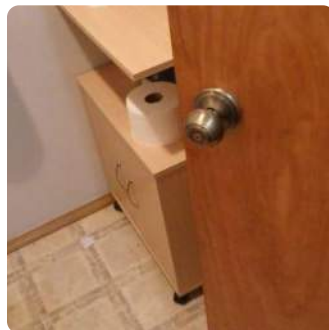
309.4 - Operable parts shall be operable with one hand and not require tight grasping, pinching, or twisting of the wrist. The force to operate shall not exceed 5 pounds.

404.2 - Thresholds, if provided, shall be 1/2 inch high maximum.

404.3 - The clear floor space adjacent to the control shall be located beyond the arc of the door swing.

604.8 - Toilet compartment doors shall not swing into the minimum required compartment area.

##### Current State Photos:



## Fairgrounds - Office Building

1210 North Wheeling Avenue  
Muncie, Indiana 47303

ADA 2010 Section 603

### Item 3 : Toilets and Bathing Rooms

#### Current Conditions:

Two unisex restrooms are located within the Office. Neither restroom was identified as an accessible restroom. The Office is primarily occupied by County employees and is subject to Title I. The following current conditions were identified with both restrooms, which may need to be addressed in the event an employee requests an accommodation.

- A) Mirror bottom reflective edges are mounted more than 40 inches above finish floor.
- B) The water closet floor space is obstructed by storage cabinets located in the restrooms.
- C) The water closet centerline is located less than 16 inches from the side wall in one of the restrooms.
- D) No rear or side grab bars are present within either restroom.
- E) No drain pipe protection is provided beneath the lavatories.
- F) Lavatory faucet controls are non-compliant, requiring tight grasping or twisting of the wrist.
- G) Neither restroom has accessible signage.

#### Recommendations:

	<u>Priority:</u>	<u>Estimated Cost:</u>
A-1) Adjust the mounting height of the mirrors such that they are no more than 40 inches above finish floor.	4	\$600
B-1) Remove storage cabinets obstructing water closet floor space.	4	-
C-1) Adjust location of water closet such that the centerline is between 16 inches to 18 inches from the side wall.	4	\$1,500
D-1) Install compliant rear and side grab bars in both restrooms.	4	\$4,000
E-1) Install plumbing protection beneath lavatories to protect from contact with the drain pipe.	4	\$100
F-1) Replace existing faucet controls with compliant fixture that does not require tight grasping or twisting of the wrist.	4	\$1,600
G-1) Install accessible restroom signage on the latch or opening side of the restroom doors.	4	\$500

#### Code Requirement Summary:

309.4 - Operable parts shall be operable with one hand and not require tight grasping, pinching, or twisting of the wrist. The force to operate shall not exceed 5 pounds.

603.2 - Turning space complying with ADA 2010 Section 304 shall be provided. Doors shall not swing into the clear floor space of any fixture.

603.3 - Mirrors located above lavatories or countertops shall be installed with the bottom edge of the reflecting surface 40 inches (3'-4") maximum above the finish floor. Other mirrors not above objects shall be mounted 35 inches (2'-11") maximum above finish floor.

604.2 - Water closet shall be positioned with a wall or partition to the rear and to one side. The centerline of the water closet shall be 16 inches (1'-4") minimum to 18 inches (1'-6") maximum from the side wall or partition. Ambulatory configurations shall have water closets spaced between 17 inches (1'-5") and 19 inches (1'-7") from the side wall.

604.3 - Clearance around a water closet shall be 60 inches (5') minimum measured perpendicular from the side wall and 56 inches (4'-8") minimum measured perpendicular from the rear wall.

604.5 - The side wall grab bar shall be 42 inches (3'-6") long minimum, located 12 inches (1') maximum from the rear wall and extending 54 inches (4'-6") minimum from the rear wall.

The rear wall grab bar shall be 36 inches (3') long minimum and extend from the centerline of the water closet 12 inches (1') minimum on one side and 24 inches (2') minimum on the other side.

604.7 - Toilet paper dispensers shall be 7 inches minimum and 9 inches maximum in front of the water closet measured to the centerline of the dispenser. The outlet shall be between 48 inches (4') and 15 inches (1'-3") above finish floor.

604.8 - Wheelchair accessible compartments shall be 60 inches (5') wide minimum measured to the side wall and 56 inches (4'-8") deep minimum for wall hung water closets and 59 inches (4'-11") deep minimum for floor mounted water closets. (shall be 59 inches deep for children's compartments)

606.3 - Lavatories and sinks shall be installed with the front of the the higher rim or counter surface 34 inches (2'-10") maximum above finish floor.

606.5 - Water supply and drain pipes under lavatories and sinks shall be insulated or otherwise configured to protect against contact.

703.2 - Raised characters shall comply with the following requirements:

- (1) Raised a minimum of 1/32 inches minimum above their background.
- (2) Must be uppercase.
- (5) Character height must be 5/8 inches minimum and 2 inches maximum.

Duplicated in braille below the corresponding text.

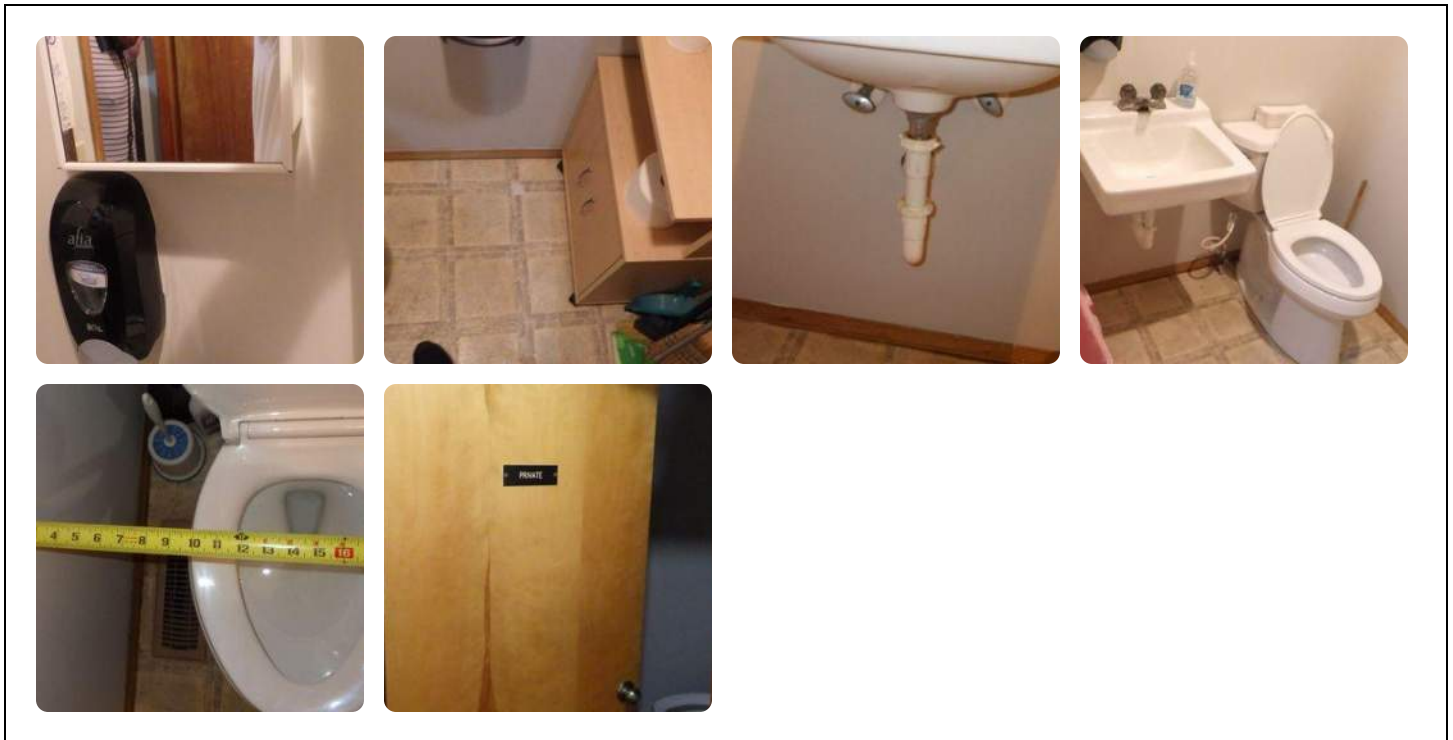
703.4 - Tactile characters on signs shall be located 48 inches (4') minimum above the finish floor. An 18 inch by 18 inch clear floor space shall be provided around the center of tactile signs.

Tactile signs shall be located alongside the door at the latch (opening) side or nearest adjacent wall if no wall space is available.

703.5 - Characters and their background shall have a non-glare finish and shall contrast with their background.

Current State Photos:





## **Fairgrounds - Office Building**

1210 North Wheeling Avenue  
Muncie, Indiana 47303

### *ADA 2010 Section 904*

#### **Item 4 : Sales and Service Counters**

##### Current Conditions:

A) The Office service counter is located more than 36 inches above finish floor.

##### Recommendations:

##### Priority:

##### Estimated Cost:

A-1) Provide a service counter which accommodates either a forward or parallel approach and is located no more than 36 inches above finish floor.

1

\$3,000

##### Code Requirement Summary:

904.4 - Sales and service counters, a portion of the counter surface that is 36 inches (3') long minimum and 36 inches high maximum above finish floor shall be provided. Clear floor space shall be positioned for parallel approach adjacent to the 36 inch minimum length of counter.

For forward approach, a portion of the counter surface shall provide an area that is 30 inches (2'-6") long minimum and 36 inches (3') high maximum. Provide knee and toe clearance for forward approach.

##### Current State Photos:



## Fairgrounds - Livestock Pavilions

1210 North Wheeling Avenue  
Muncie, Indiana 47303

ADA 2010 Sections 206, 302, 303, 402, 404, and 903

### Item 1 : Livestock Pavilions

#### Current Conditions:

The Delaware County Fairgrounds contains multiple buildings which are considered to be for livestock or farm equipment display. These buildings are denoted in the site map(s) included in this report. The buildings listed include the following: Buildings 15, 18, 22, 27, and an unlabeled building at the southeast corner of the property, directly east of the south stage. The following conditions were identified with each of these buildings.

#### All Buildings

A) No accessible route is provided from the site to the main entrance of each building. The walkway conditions at building entrances typically consist of loose stone, gravel, or grassed paths.

B) Building entrances have door thresholds which exceed 1/2 of an inch in height.

#### Building 15

C) Three benches are present on the east side of the building. No accessible route is provided to the benches as the travel path consists of loose stone and gravel. The benches themselves are not accessible, with back support located more than 2 inches from the seating surface.

#### Building 18

D) Building entrance doors consist of overhead sectional doors only. No accessible entrance door is provided into the building.

E) The interior walking surface is unfinished and consists of loose stone and soil. This surface is not considered stable, firm, or slip resistant.

#### Building 22

F) Multiple apparent settlement related cracks were identified in the concrete slab-on-grade within the building. These cracks present potential tripping hazards for occupants.

#### Unlabeled Display Building

G) The interior concrete slab-on-grade appears to have settled significantly resulting in an elevation difference between the two slabs that exceeds 1/4 inch, thereby presenting a potential tripping hazard for occupants.

#### Recommendations:

A-1) Install a paved walking surface to each building entrance and connect them to the closest accessible route. For the fairgrounds, this should be the closest accessible walking surface along the multiple streets, drives, and avenues.

Installing accessible ramps and stairs with landings may be necessary to account for changes in elevation and excessive running slopes.

B-1) Lower entrance door thresholds to be less than 1/2 of an inch. Installing sloped transitions may be necessary in some buildings.

#### Priority:

#### Estimated Cost:

1 \$10,220

1 \$3,500

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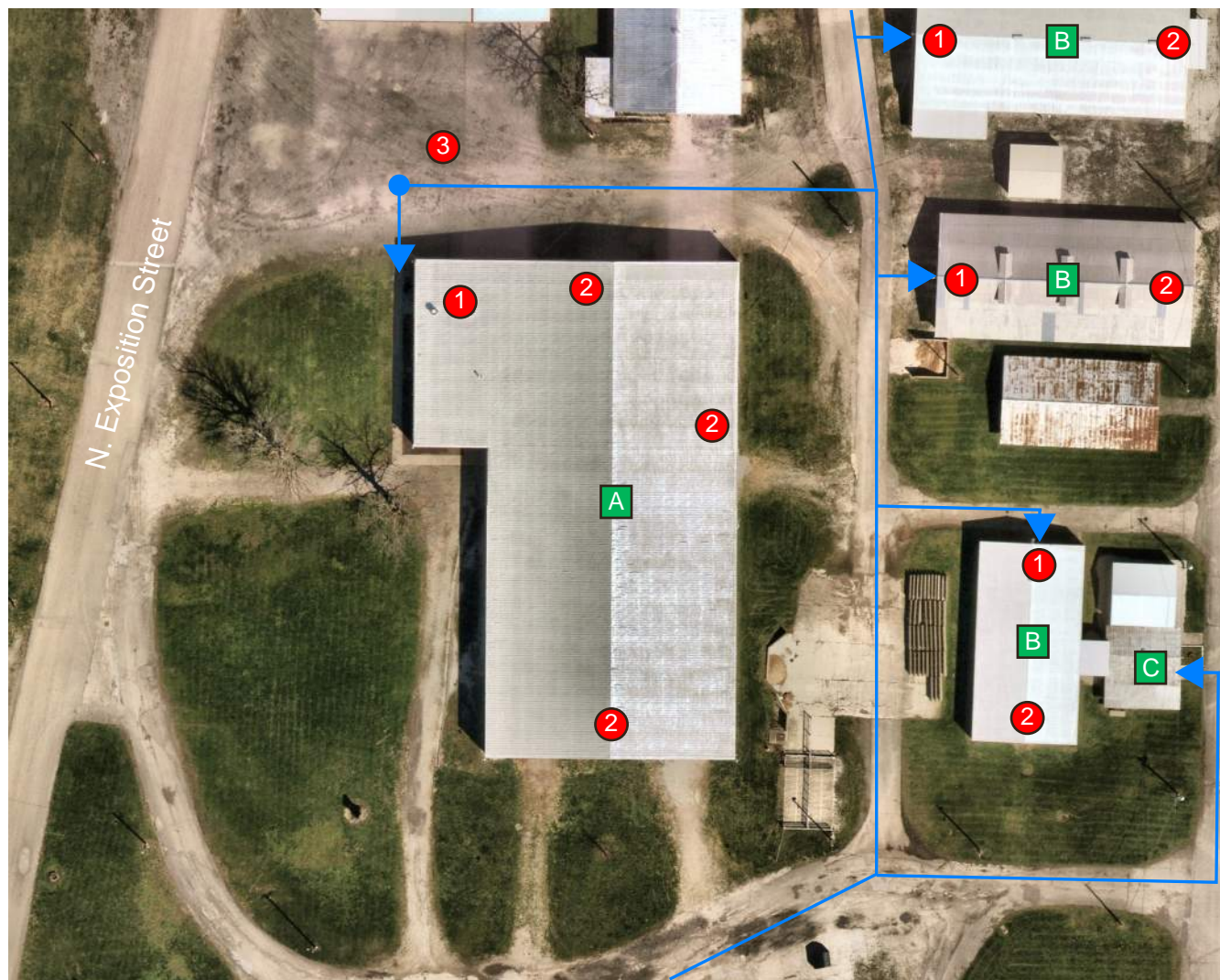
C-1) Install a paved walking surface to and at the seating area and connect it to the closet accessible route, along Heartland Avenue. Provide at least one accessible bench seat.	2	\$5,400
D-1) Install at least one accessible man-door which provides access to the building interior and is along an accessible route from the site.	1	\$30,000
E-1) Install a concrete slab or similar walking surface which is stable, firm, and slip resistant.	1	\$66,000
F-1) Route and seal cracks within the concrete slab.	2	\$400
G-1) Use a polyurethane injection foam to jack up the west most slab such that the settled elevation difference is less than 1/4 of an inch. Recommend consulting with a licensed geotechnical engineer to assess the cause and extent of the settlement.	1	\$12,000
<p><u>Code Requirement Summary:</u></p> <p><u>206.2</u> - At least one accessible route shall be provided within the site from accessible parking spaces and passenger loading zones, public streets and sidewalks, and public transportation stops to the accessible building or facility they serve. At least one accessible route shall connect accessible buildings, facilities, elements, and spaces that are on the same site.</p> <p><u>302.1</u> - Floor and ground surfaces shall be stable, firm, and slope resistant.</p> <p><u>303.2</u> - Changes in level of 1/4 inch high maximum shall be permitted to be vertical.</p> <p><u>303.3</u> - Changes in level between 1/4 inch and 1/2 inch high shall be beveled with a slope not steeper than 1:2 (50%).</p> <p><u>303.4</u> - Changes in level greater than 1/2 inch shall be ramped.</p> <p><u>402.2</u> - Accessible routes shall consist of one or more of the following components: walking surfaces with a running slope not steeper than 5% (1:20), doorways, ramps, curb ramps (excluding flared sides), elevators, and platform lifts.</p> <p><u>404.2</u> - Thresholds, if provided, shall be 1/2 inch high maximum.</p> <p><u>903.2</u> - Benches shall have clear floor space complying with 2010 ADA Section 305.</p> <p><u>903.3</u> - Benches shall have seats that are 42 inches (3'-6") long minimum and be 20 inches (1'-8") deep minimum to 24 inches (2') deep maximum.</p> <p><u>903.4</u> - The bench shall provide back support or be affixed to a wall. Must be 42 inches (3'-6") long minimum and shall extend from a point 2 inches maximum above the seat surface to a point 18 inches (1'-6") minimum above the seat surface. Back support shall be 2-1/2 inches maximum from the rear edge of the seat measured horizontally.</p> <p><u>903.5</u> - The top of the bench seat surface shall be 17 inches (1'-5") minimum and 19 inches (1'-7") maximum above the finish floor.</p>		
<u>Current State Photos:</u>		





## DELAWARE COUNTY FAIRGROUNDS - COMMUNITY BUILDING

1210 Wheeling Ave.



### LEGEND

-  Accessible Route
-  Main Public Entrance
-  Secondary Entrance/Exit
-  Public Parking
-  Community Building
-  Livestock Building
-  Picnic Area

## Fairgrounds - Community Building

1210 North Wheeling Avenue  
Muncie, Indiana 47303

ADA 2010 Sections 206, 309, and 402

### Item 1 : Accessible Routes

#### Current Conditions:

The Community Building houses a large open arena with restrooms, office space and a meeting room. It is used by the public year round.

A) No accessible route is provided to the building and there is no clear accessible entrance. The walking surfaces at building entrances largely consist of loose stone, gravel, and grassed surfaces, which are neither stable, firm, nor slip resistant. A paved walkway connects several doors along the west elevation, which lead to the restrooms and office spaces.

B) Multiple exterior doors have door hardware which are non-compliant, requiring tight grasping or twisting of the wrist.

#### Recommendations:

#### Priority:

#### Estimated Cost:

A-1) Install an accessible, paved walking surface at one of the building entrances to be connected to the site accessible routes and potential parking spaces. Depending on the location of the accessible route from the site, the entrances along the west elevation would not require additional paving.

1

\$1,600

B-1) Ensure at least one door along an accessible route into the building has compliant hardware which does not require tight grasping or twisting of the wrist.

1

\$300

#### Code Requirement Summary:

206.2 - At least one accessible route shall be provided within the site from accessible parking spaces and passenger loading zones, public streets and sidewalks, and public transportation stops to the accessible building or facility they serve.

At least one accessible route shall connect accessible buildings, facilities, elements, and spaces that are on the same site.

309.4 - Operable parts shall be operable with one hand and not require tight grasping, pinching, or twisting of the wrist. The force to operate shall not exceed 5 pounds.

402.2 - Accessible routes shall consist of one or more of the following components: walking surfaces with a running slope not steeper than 5% (1:20), doorways, ramps, curb ramps (excluding flared sides), elevators, and platform lifts.

#### Current State Photos:





## Fairgrounds - Community Building

1210 North Wheeling Avenue  
Muncie, Indiana 47303

### ADA 2010 Section 221

#### Item 2 : Assembly Areas

##### Current Conditions:

A) A moveable and adjustable bleacher stand is located at the north side of the interior of the building. No marked location for wheelchair accessible seating is provided.

##### Recommendations:

A-1) The exact seating capacity of the bleacher stand was not disclosed. Assuming the stand has a capacity of at most 50 persons, a minimum of 2 wheelchair spaces are required. 4 wheelchair spaces are required if more than 50. Provide bleachers with an appropriate amount of wheelchair accessible spaces.

##### Priority:

##### Estimated Cost:

1

\$12,000

##### Code Requirement Summary:

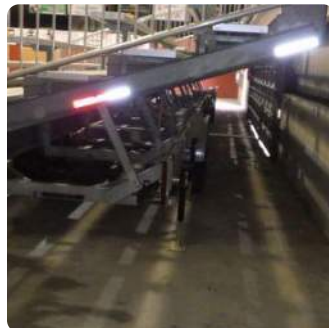
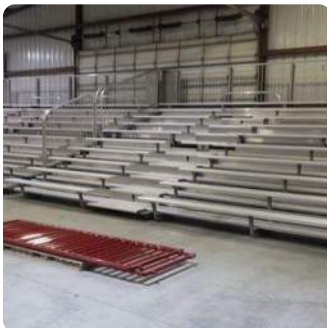
221.2 - See Table 221.2.1.1 for minimum number of wheelchair accessible spaces per number of assembly area seats.

221.2.2 - Wheelchair spaces shall be an integral part of the seating plan.

221.3 - At least one companion seat shall be provided for each wheelchair accessible space required by ADA 2010 Section 221.2.

221.4 - At least 5 percent of the total number of aisle seats provided shall comply with ADA 2010 Section 802.4 and be closest to accessible routes.

##### Current State Photos:



## **Fairgrounds - Community Building**

1210 North Wheeling Avenue  
Muncie, Indiana 47303

*ADA 2010 Section 404*

### **Item 3 : Doors, Walkways, and Gates**

#### Current Conditions:

A) Threshold to common area and kitchenette exceeds 1/2 of an inch.

#### Recommendations:

A-1) Lower door threshold to be less than 1/2 of an inch.

#### Priority:

1

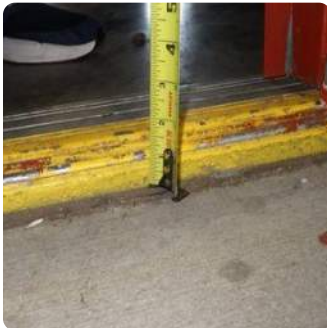
#### Estimated Cost:

\$300

#### Code Requirement Summary:

404.2 - Thresholds, if provided, shall be 1/2 inch high maximum.

#### Current State Photos:



## Fairgrounds - Community Building

1210 North Wheeling Avenue  
Muncie, Indiana 47303

ADA 2010 Sections 603, 604, 605, 606, 608, and 703

### Item 4 : Toilets and Bathing Rooms

#### Current Conditions:

The building contains three restrooms. Two are designated for men and women and contain multiple shower compartments. The third is a uni-sex restroom located in the kitchenette area on the west side of the building. The following current conditions were identified with each restroom.

#### Men's Restroom

- A) Mirrors are mounted with the bottom edge of the reflective surface mounted more than 40 inches above finish floor.
- B) Accessible stall water closet controls are on the non-open side of the water closet.
- C) Urinals are mounted such that the front rim of the urinal is more than 17 inches above finish floor.
- D) Lavatory is mounted more than 34 inches above finish floor.
- E) Faucet controls for lavatories are non-compliant requiring tight grasping or twisting of the wrist.
- F) Grab bar along control wall in the transfer-type accessible shower compartment does not extend the length of the wall.
- G) No handheld spray unit is provided in the accessible shower compartment.
- H) The faucet in the accessible shower compartment is mounted more than 48 inches above finish floor.
- I) Accessible restroom signage is mounted on the door panel to the restroom.

#### Women's Restroom

- A) Mirrors are mounted with the bottom edge of the reflective surface mounted more than 40 inches above finish floor.
- E) Faucet controls for lavatories are non-compliant requiring tight grasping or twisting of the wrist.
- F) Grab bar along control wall in the transfer-type accessible shower compartment does not extend the length of the wall.
- G) No handheld spray unit is provided in the accessible shower compartment.
- H) The faucet in the accessible shower compartment is mounted more than 48 inches above finish floor.
- I) Accessible restroom signage is mounted on the door panel to the restroom.

#### Kitchenette Area Restroom

- I) Accessible restroom signage is mounted on the door panel to the restroom.

#### Recommendations:

A-1) Adjust mounting height of mirror such that at least one mirror, above

#### Priority:

2

#### Estimated Cost:

\$600

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an accessible lavatory, is mounted no more than 40 inches above finish floor.

B-1) Replace water closet fixture with compliant fixture which has flush controls located on the open side of the water closet.	1	\$500
C-1) Adjust the mounting height of at least one urinal such that the front rim of the urinal is no more than 17 inches above finish floor.	2	\$1,200
D-1) Adjust the mounting height of at least one lavatory such that it is mounted no more than 34 inches above finish floor.	2	\$1,200
E-1) Replace faucet controls in at least one lavatory with compliant controls which do not require tight grasping or twisting of the wrist.	1	\$1,600
F-1) Replace existing shower grab bar with grab bar that extends the full length of the control wall.	2	\$2,000
G-1) Install a handheld spray unit mounted no more than 48 inches above finish floor and no more than 27 inches from the seat wall within the shower compartment.	1	\$2,000
H) Relocate shower faucet or install faucet with the nozzle no more than 48 inches above finish floor.	1	\$1,200
I) Relocate accessible restroom signage to be located on the latch or opening side of the restroom door.	3	\$150

Code Requirement Summary:

603.3 - Mirrors located above lavatories or countertops shall be installed with the bottom edge of the reflecting surface 40 inches (3'-4") maximum above the finish floor. Other mirrors not above objects shall be mounted 35 inches (2'-11") maximum above finish floor.

604.6 - Flush controls shall be located on the open side of the water closet.

605.2 - Urinals shall be the stall-type or wall-hung type with rim 17 inches (1'-5") maximum above finish floor and 13-1/2 inches deep minimum measured from the outer face of the urinal rim to the back of the fixture.

606.3 - Lavatories and sinks shall be installed with the front of the the higher rim or counter surface 34 inches (2'-10") maximum above finish floor.

608.3 - Transfer type showers shall have grab bars provided across the control wall and back wall to a point 18 inches (1'-6") from the control wall.

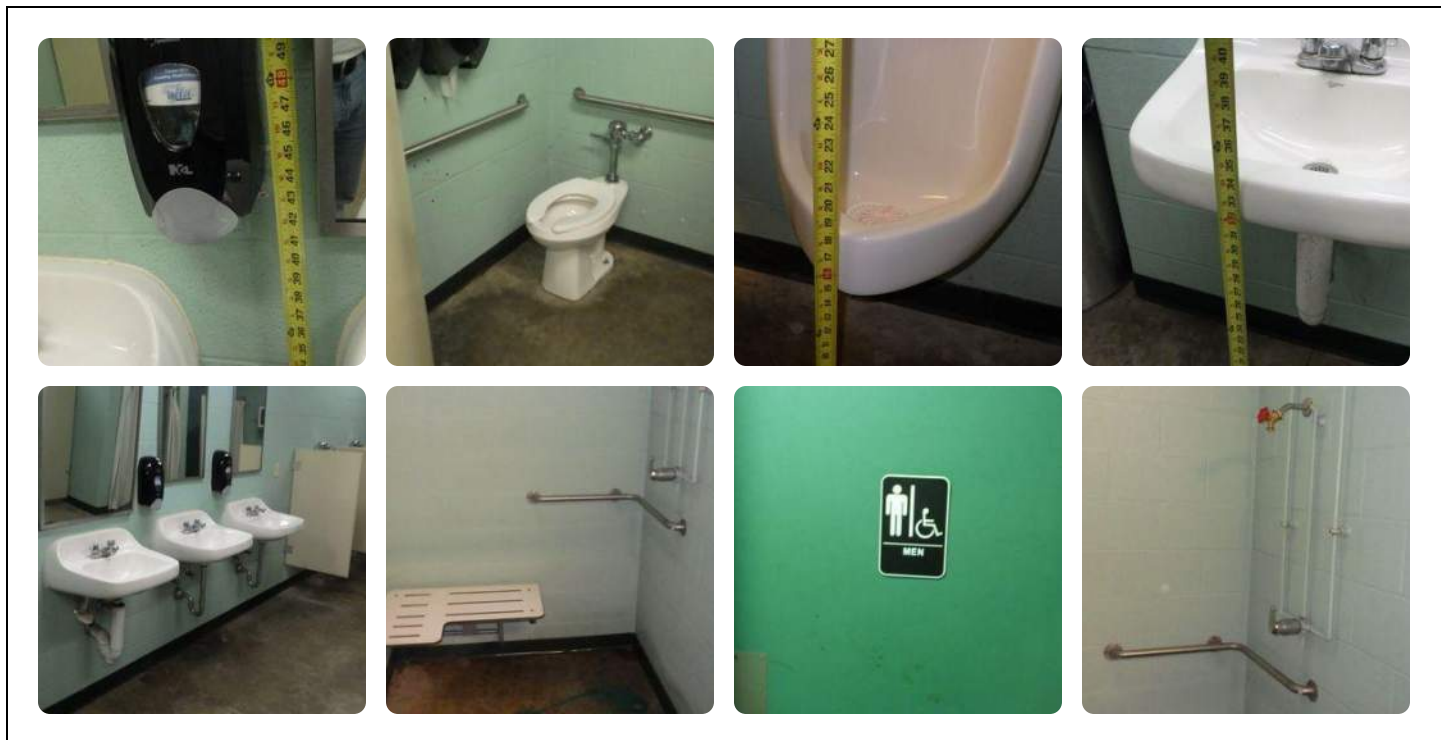
608.5 - For transfer type showers, the controls, faucets, and spray units shall be installed on the side wall opposite the seat 38 inches (3'-2") minimum and 48 inches (4') maximum above finish floor and shall be located on the control wall 15 inches (1'-3") maximum from the centerline of the seat.

703.4 - Tactile signs shall be located alongside the door at the latch (opening) side or nearest adjacent wall if no wall space is available.

Current State Photos:

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## **Fairgrounds - Community Building**

1210 North Wheeling Avenue  
Muncie, Indiana 47303

*ADA 2010 Sections 308, 606, and 804*

### **Item 5 : Kitchens and Kitchenettes**

#### Current Conditions:

A single kitchenette area is provided in the meeting room on the west side of the building. The following current conditions were identified with the kitchenette space.

- A) Electrical outlets are located too high for the provided kitchen surface depth.
- B) Thermostat next to the kitchenette is mounted more than 48 inches above finish floor.
- C) Kitchenette sink controls are non-compliant, requiring tight grasping or twisting of the wrist.
- D) Kitchenette surface is located more than 34 inches above finish floor.

#### Recommendations:

A-1) Given that the electrical outlet is located within a masonry unit wall, relocating the outlet is not feasible. Instead, an accessible stand off should be provided at the kitchenette which runs power from an alternative location such as the closet electrical outlet. Ensure that any cords or extensions installed do not interfere with the accessible walking surfaces.

B-1) Adjust the mounting height of the thermostat to be at most 48 inches above finish floor. Given that the mounting wall is a masonry block, this will require running surface conduit from the original electrical receptacle.

C-1) Replace kitchenette sink controls with compliant controls which do not require tight grasping or twisting of the wrist.

D-1) Adjust the height of the kitchenette work surface to be at most 34 inches above finish floor.

#### Priority:

#### Estimated Cost:

3

\$300

3

\$300

2

\$800

1

\$8,000

#### Code Requirement Summary:

**308.2** - Where forward reach is un-obstructed, the high forward reach shall be 48 inches (4') maximum and low forward reach 15 inches (1'-3") minimum above the finish floor.

Where obstructed, the high forward reach shall be 48 inches (4') maximum where the reach depth is 20 inches (1'-8") maximum. Where the reach depth exceeds 20 inches, the high forward reach shall be 44 inches (3'-10") maximum and reach depth shall be 25 inches (2'-1") maximum.

**308.3** - Where clear floor space allows a parallel approach to an element and the side reach is unobstructed, the high side reach shall be 48 inches (4') maximum and the low side 15 inches (1'-3") minimum above the finish floor.

Where obstructed, the height of the obstruction shall be 34 inches (2'-10") maximum and the depth of the obstruction shall be 24 inches (2') maximum. The high side reach shall be 48 inches (4') maximum for a



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reach depth of 10 inches maximum. Where the reach depth exceeds 10 inches, the high side reach shall be 46 inches (3'-10") maximum for a reach depth of 24 inches (2') maximum.

606.3 - Lavatories and sinks shall be installed with the front of the the higher rim or counter surface 34 inches (2'-10") maximum above finish floor.

804.3 - kitchen work surfaces shall be 34 inches (2'-10") maximum above finish floor.

Current State Photos:



## Fairgrounds - Community Building

1210 North Wheeling Avenue  
Muncie, Indiana 47303

ADA 2010 Section 904

### Item 6 : Sales and Service Counters

#### Current Conditions:

A) Service counter shared with kitchenette area is located more than 36 inches above finish floor.

#### Recommendations:

#### Priority:

#### Estimated Cost:

A-1) Adjust surface height to be at most 36 inches above finish floor or provide an area with forward or parallel approach which is up to 36 inches above finish floor.

2

\$3,000

#### Code Requirement Summary:

**904.4** - Sales and service counters, a portion of the counter surface that is 36 inches (3') long minimum and 36 inches high maximum above finish floor shall be provided. Clear floor space shall be positioned for parallel approach adjacent to the 36 inch minimum length of counter.

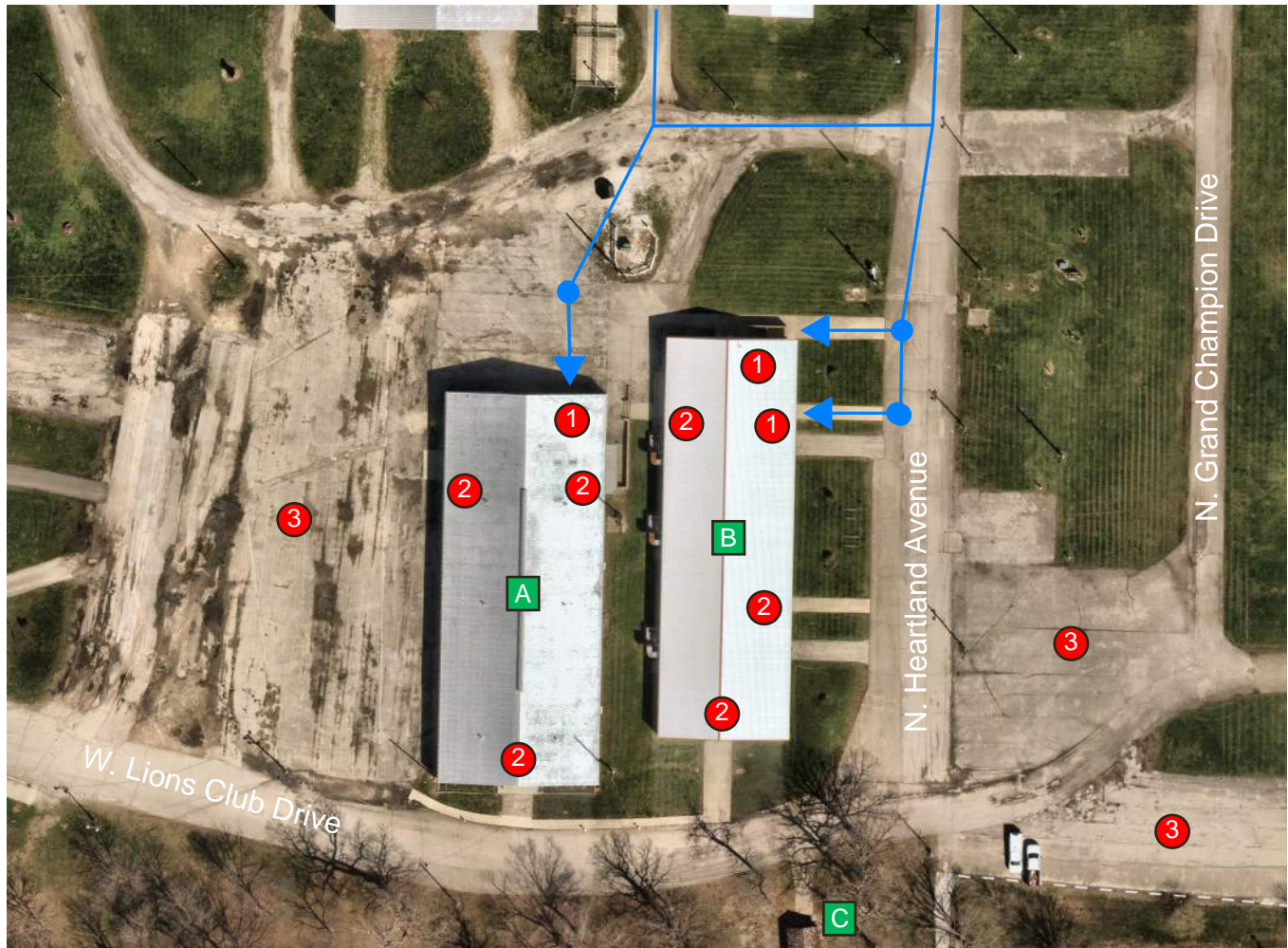
For forward approach, a portion of the counter surface shall provide an area that is 30 inches (2'-6") long minimum and 36 inches (3') high maximum. Provide knee and toe clearance for forward approach.

#### Current State Photos:










## DELAWARE COUNTY FAIRGROUNDS - MEMORIAL BUILDING AND HEARTLAND HALL

1210 Wheeling Ave.



### LEGEND

-  Accessible Route
-  1 Main Public Entrance
-  2 Secondary Entrance/Exit
-  3 Public Parking
-  A Memorial Building
-  B Heartland Hall
-  C Cabin

## Fairgrounds - Memorial Building

1210 North Wheeling Avenue  
Muncie, Indiana 47303

### ADA 2010 Section 404

#### Item 1 : Doors, Walkways, and Gates

##### Current Conditions:

The Memorial Building contains restrooms and a large open space for gatherings. The following conditions were observed:

A) The threshold at the north entrance to the building exceeds 1/2 of an inch.

##### Recommendations:

##### Priority:

##### Estimated Cost:

A) Lower the door threshold to be at most 1/2 of an inch.

1

\$300

##### Code Requirement Summary:

404.2 - Thresholds, if provided, shall be 1/2 inch high maximum.

##### Current State Photos:



## Fairgrounds - Memorial Building

1210 North Wheeling Avenue  
 Muncie, Indiana 47303

ADA 2010 Sections 604, 606, 606, and 703

### Item 2 : Toilets and Bathing Rooms

#### Current Conditions:

##### Men's Restroom







- A) Water closet flush controls are located on non-open side in men's accessible stall.
- B) Urinal rims are located more than 17 inches from finish floor.
- C) All the lavatories in the men's restroom are mounted more than 34 inches above finish floor.
- D) Lavatory drain pipes are not protected against contact.
- E) Restroom signage is located on the door frame to the restroom entrance mounted more than 48 inches above finish floor and does not contain braille characters.

##### Women's Restroom

- D) Lavatory drain pipes are not protected against contact.
- E) Restroom signage is located on the door frame to the restroom entrance mounted more than 48 inches above finish floor and does not contain braille characters.
- F) No light control switch is located within the women's restroom. Lights are controlled from an electrical panel outside of the restrooms.
- G) Water closet in accessible stall is located more than 18 inches from the adjacent partition.

#### Recommendations:

	<u>Priority:</u>	<u>Estimated Cost:</u>
A-1) Replace water closet fixture with one which has the flush controls located on the open-side of the water closet.	1	\$500
B-1) Adjust the mounting height of at least one urinal such that the top of the front rim is no more than 17 inches above finish floor.	3	\$1,200
C-1) Adjust the mounting height of at least one lavatory such that it is no more than 34 inches above finish floor.	3	\$1,200
D-1) Install plumbing protection around drain pipe to protect against contact.	2	\$100
E-1) Install accessible restroom signage to be mounted on the latch, opening side of the door no more than 48 inches above finish floor. Signage must also include braille characters.	1	\$500
F-1) Install automatic occupation detection light sensors. Other factors may affect cost, including the condition and capability of the existing electrical system.	1	\$300
G-1) Adjust the location of the adjacent partition wall such that it is between		

16 inches and 18 inches off he centerline of the water closet.	3	\$600
<p><u>Code Requirement Summary:</u></p> <p><u>604.2</u> - Water closet shall be positioned with a wall or partition to the rear and to one side. The centerline of the water closet shall be 16 inches (1'-4") minimum to 18 inches (1'-6") maximum from the side wall or partition. Ambulatory configurations shall have water closets spaced between 17 inches (1'-5") and 19 inches (1'-7") from the side wall.</p> <p><u>604.6</u> - Flush controls shall be located on the open side of the water closet.</p> <p><u>605.2</u> - Urinals shall be the stall-type or wall-hung type with rim 17 inches (1'-5") maximum above finish floor and 13-1/2 inches deep minimum measured from the outer face of the urinal rim to the back of the fixture.</p> <p><u>606.3</u> - Lavatories and sinks shall be installed with the front of the the higher rim or counter surface 34 inches (2'-10") maximum above finish floor.</p> <p><u>606.5</u> - Water supply and drain pipes under lavatories and sinks shall be insulated or otherwise configured to protect against contact.</p> <p><u>703.4</u> - Tactile characters on signs shall be located 48 inches (4') minimum above the finish floor. An 18 inch by 18 inch clear floor space shall be provided around the center of tactile signs.</p> <p>Tactile signs shall be located alongside the door at the latch (opening) side or nearest adjacent wall if no wall space is available.</p>		
<p><u>Current State Photos:</u></p> <div></div>		



## Fairgrounds - Memorial Building

1210 North Wheeling Avenue  
 Muncie, Indiana 47303

### ADA 2010 Section 606

#### Item 3 : Lavatories and Sinks

##### Current Conditions:

A) Lavatories at the northeast corner of the building do not provide accessible forward approach, and the faucet controls are non-compliant, requiring tight grasping or twisting of the wrist.

##### Recommendations:

A-1) Replace at least one lavatory fixture with complaint fixture which provides forward approach and has faucet controls which do not require tight grasping or twisting of the wrist.

##### Priority:

2

##### Estimated Cost:

\$800

##### Code Requirement Summary:

309.4 - Operable parts shall be operable with one hand and not require tight grasping, pinching, or twisting of the wrist. The force to operate shall not exceed 5 pounds.

606.2 - A clear floor space positioned for forward approach, and knee and toe clearance shall be provided.

##### Current State Photos:





## Fairgrounds - Heartland Hall

1210 North Wheeling Avenue  
Muncie, Indiana 47303

ADA 2010 Sections 206 and 402

### Item 1 : Accessible Routes

#### Current Conditions:

Heartland Hall contains restrooms, a kitchen, meeting space and a large open gathering space. Several doors along the east elevation discharge to concrete walkways, however there is no clearly designated accessible entrance.

A) A concrete walkway connects Heartland Avenue to the restroom entrance at the northeast corner of the building and would logically serve as an accessible entrance. The walkway exceeds 2% (1:48) cross slope in several locations along its length.

#### Recommendations:

A-1) Replace the walkway or utilize a polyurethane injection foam to jack up the walkway slab such that the walkway cross slope is at most 2%.

#### Priority:

1

#### Estimated Cost:

\$2,500

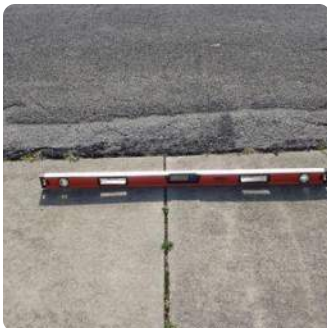
#### Code Requirement Summary:

206.2 - At least one accessible route shall be provided within the site from accessible parking spaces and passenger loading zones, public streets and sidewalks, and public transportation stops to the accessible building or facility they serve.

At least one accessible route shall connect accessible buildings, facilities, elements, and spaces that are on the same site.

402.2 - Accessible routes shall consist of one or more of the following components: walking surfaces with a running slope not steeper than 5% (1:20), doorways, ramps, curb ramps (excluding flared sides), elevators, and platform lifts.

#### Current State Photos:



## Fairgrounds - Heartland Hall

1210 North Wheeling Avenue  
Muncie, Indiana 47303

### ADA 2010 Section 405

#### Item 2 : Ramps

##### Current Conditions:

A) A concrete ramp is provided at the north side of the building and provides an accessible route from the Memorial Building. The ramp rise exceeds 6 inches in rise and does not contain handrails on either side.

##### Recommendations:

A-1) Install complaint handrails on both sides of the ramp.

##### Priority:

1

##### Estimated Cost:

\$4,000

##### Code Requirement Summary:

405.8 - Ramps runs with a rise greater than 6 inches shall have handrails complying with 505.

505.2 - Handrails shall be provided on both sides of stairs and ramps.

505.3 - Handrails shall be continuous within the full length of each stair flight or ramp run.

505.4 - Handrail tops shall be mounted between 34 inches ( and 38 inches above the walking surface.

505.5 - Clearance between handrail gripping surfaces and adjacent surfaces shall be 1-1/2 inches minimum.

505.6 - Horizontal projections shall occur 1-1/2 inches minimum below the bottom of the handrail gripping surface.

505.7 - Circular cross sections shall have an outside diameter of 1-1/4 inches minimum and 2 inches maximum.

Non-circular cross sections shall have a perimeter dimension of 4 inches minimum and 6-1/4 inches maximum, and a cross section dimension of 2-1/4 inches maximum.

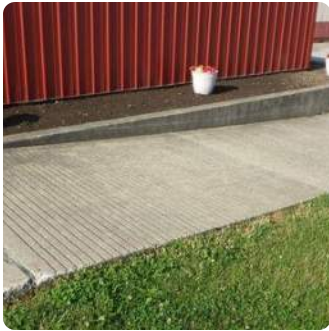
505.8 - Handrail surfaces shall be free of sharp or abrasive elements and have rounded edges.

505.9 - Handrails shall not rotate with their fittings

505.10 - Ramp and top of stair handrail extensions shall extend horizontally above the landing for 12 inches (1') minimum.

At the bottom of a stair flight, handrails shall extend at the slope of the stair flight for a horizontal distance at least equal to one tread depth beyond the last riser nosing.

##### Current State Photos:



## Fairgrounds - Heartland Hall

1210 North Wheeling Avenue  
Muncie, Indiana 47303

ADA 2010 Sections 309, 604, and 703

### Item 3 : Toilets and Bathing Rooms

#### Current Conditions:

##### Men's Restroom

A) Water closet in accessible stall is located more than 18 inches from the adjacent partition wall.

B) All lavatories have faucet controls which require tight grasping or twisting of the wrist.

C) Accessible restroom signage is located on the door panel.

##### Women's Restroom

B) All lavatories have faucet controls which require tight grasping or twisting of the wrist.

C) Accessible restroom signage is located on the door panel.

D) Toilet paper dispenser in accessible stall is located less than 7 inches from the front rim of the water closet.

E) Water closet flush controls are located on the non-open side of the fixture.

#### Recommendations:

A-1) Adjust location of adjacent partition wall such that the centerline of the water closet is between 16 inches and 18 inches from the wall.

B-1) Replace faucet controls for at least one lavatory with compliant fixture which do not require tight grasping or twisting of the wrist.

C-1) Relocate accessible restroom signage to be on the latch, opening side of the restroom door or on the adjacent wall.

D-1) Adjust mounting location of toilet paper dispenser such that it is 7 inches to 9 inches from the front rim of the water closet.

E-1) Replace water closet with fixture that has flush controls on the open side of the water closet.

#### Priority:

#### Estimated Cost:

3

\$600

1

\$1,600

3

\$150

3

\$75

1

\$500

#### Code Requirement Summary:

309.4 - Operable parts shall be operable with one hand and not require tight grasping, pinching, or twisting of the wrist. The force to operate shall not exceed 5 pounds.

604.2 - Water closet shall be positioned with a wall or partition to the rear and to one side. The centerline of the water closet shall be 16 inches (1'-4") minimum to 18 inches (1'-6") maximum from the side wall or partition. Ambulatory configurations shall have water closets spaced between 17 inches (1'-5") and 19 inches (1'-7") from the side wall.

**Delaware County**  
**ADA Self-Evaluation and Transition Plan**  
**2025**

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604.6 - Flush controls shall be located on the open side of the water closet.

604.7 - Toilet paper dispensers shall be 7 inches minimum and 9 inches maximum in front of the water closet measured to the centerline of the dispenser. The outlet shall be between 48 inches (4') and 15 inches (1'-3") above finish floor.

703.4 - Tactile signs shall be located alongside the door at the latch (opening) side or nearest adjacent wall if no wall space is available.

Current State Photos:



## Fairgrounds - Heartland Hall

1210 North Wheeling Avenue  
Muncie, Indiana 47303

### ADA 2010 Section 804

#### Item 4 : Kitchens and Kitchenettes

##### Current Conditions:

##### Kitchen

- A) Floor space around kitchen sink is obstructed by appliance in front of sink.
- B) Lavatory faucet controls are non-compliant requiring tight grasping or twisting of the wrist.
- C) Lavatory is not provided protection from drain pipe.
- D) Kitchen counter is more than 34 inches above finish floor.
- E) Two ranges are provided, both have controls located on the back side of the appliance above the burners.

##### Conference Room Kitchenette

- B) Sink faucet controls are non-compliant, requiring tight grasping or twisting of the wrist.
- D) Kitchenette counter is more than 34 inches above finish floor.
- F) Thermostat is located more than 48 inches above finish floor.
- G) Power outlet at sink is more than 48 inches above finish floor.

##### Recommendations:

	<u>Priority:</u>	<u>Estimated Cost:</u>
A-1) Relocate or remove appliance obstructing lavatory floor space.	1	\$1,500
B-1) Replace faucet controls with complaint fixture which does not require tight grasping or twisting of the wrist.	1	\$1,600
C-1) Install plumbing protection on drain pipe to protect against contact.	1	\$50
D-1) Adjust counter height to be no more than 34 inches above finish floor.	3	\$24,000
E-1) Replace at least one range with a complaint appliance which has burner controls located on the front side.	1	\$1,500
F-1) Adjust mounting height of thermostat to be within 15 inches to 48 inches above finish floor. This will require the removal and reinstallation of interior finishes around the controls and relocating the electrical receptacle.	1	\$300
G-1) Adjust mounting height of power outlets to be within 15 inches to 48 inches above finish floor. This will require the removal and reinstallation of interior finishes around the controls and relocating the electrical receptacle.	1	\$300

##### Code Requirement Summary:

305.3 - Clear floor space shall be 30 inches (2'-6") minimum by 48 inches (4') minimum.

305.5 - Clear floor space shall be positioned for either forward or parallel approach.

308.2 - Where forward reach is un-obstructed, the high forward reach shall be 48 inches (4') maximum and low forward reach 15 inches (1'-3") minimum above the finish floor.

Where obstructed, the high forward reach shall be 48 inches (4') maximum where the reach depth is 20 inches (1'-8") maximum. Where the reach depth exceeds 20 inches, the high forward reach shall be 44 inches (3'-10") maximum and reach depth shall be 25 inches (2'-1") maximum.

308.3 - Where clear floor space allows a parallel approach to an element and the side reach is unobstructed, the high side reach shall be 48 inches (4') maximum and the low side 15 inches (1'-3") minimum above the finish floor.

Where obstructed, the height of the obstruction shall be 34 inches (2'-10") maximum and the depth of the obstruction shall be 24 inches (2') maximum. The high side reach shall be 48 inches (4') maximum for a reach depth of 10 inches maximum. Where the reach depth exceeds 10 inches, the high side reach shall be 46 inches (3'-10") maximum for a reach depth of 24 inches (2') maximum.

606.5 - Water supply and drain pipes under lavatories and sinks shall be insulated or otherwise configured to protect against contact.

804.3 - Kitchen work surfaces shall be 34 inches (2'-10") maximum above finish floor.

804.6 - For a range or cooktop, the location of controls shall not require reaching across burners.

Current State Photos:





## Fairgrounds - Midway Stage

1210 North Wheeling Avenue  
Muncie, Indiana 47303

ADA 2010 Sections 206 and 402

### Item 1 : Accessible Routes

#### Current Conditions:

A) No accessible route is provided to the stage area. The walking surface to the stage stairs is a grass which is not consider stable, firm, or slip resistant.

#### Recommendations:

#### Priority:

#### Estimated Cost:

A-1) Install an accessible, paved walking surface which connects the stage to an accessible route.

1

\$3,100

#### Code Requirement Summary:

**206.2** - At least one accessible route shall be provided within the site from accessible parking spaces and passenger loading zones, public streets and sidewalks, and public transportation stops to the accessible building or facility they serve.

At least one accessible route shall connect accessible buildings, facilities, elements, and spaces that are on the same site.

**402.2** - Accessible routes shall consist of one or more of the following components: walking surfaces with a running slope not steeper than 5% (1:20), doorways, ramps, curb ramps (excluding flared sides), elevators, and platform lifts.

#### Current State Photos:



## Fairgrounds - Midway Stage

1210 North Wheeling Avenue  
Muncie, Indiana 47303

### ADA 2010 Section 405

#### Item 2 : Ramps

##### Current Conditions:

A) No ramp is provided up to the stage area. While the stage is not typically accessed by the general public, performers or speakers may require an accessible route.

##### Recommendations:

A-1) Install a compliant ramp to provide access to the raised stage area.

##### Priority:

1

##### Estimated Cost:

\$1,500

##### Code Requirement Summary:

405.2 - Ramp runs shall have a running slope not steeper than 8.33% (1:12).

See table 405.2 for allowable slopes at 3 and 6 inch rises. No slope steeper than 12.5% (1:8) is permitted.

405.3 - Cross slope of ramp runs shall not be steeper than 2% (1:48)

405.4 - Floor surfaces shall comply with ADA 2010 Section 302.

405.5 - The clear width between handrails shall be 36 inches (3') minimum.

405.6 - The rise for any ramp run shall be 30 inches (2'-6") maximum.

405.7 - Ramps shall have landings at the top and bottom of each ramp run.

Landings shall not be steeper than 2% (1:48) in any direction.

Landings shall be at least as wide as the widest ramp run leading to the landing.

Landing clear length shall be 60 inches (5') long minimum. Ramps that change direction between runs shall be 60 inches (5') by 60 inches (5') minimum.

405.8 - Ramps runs with a rise greater than 6 inches shall have handrails complying with 505.

405.9 - Edge protection shall be provided on each side of ramp runs and ramp landings.

The ramp or landing floor surface shall extend 12 inches (1') minimum beyond the inside face of a handrail.

A curb or barrier shall be provided that prevents the passage of a 4-inch diameter sphere.

##### Current State Photos:



## Fairgrounds - Midway Stage

1210 North Wheeling Avenue  
Muncie, Indiana 47303

ADA 2010 Sections 504 and 505

### Item 3 : Stairways

#### Current Conditions:

A) The existing stairs only have a handrail located on one side and the existing handrail surface is not a compliant shape.

#### Recommendations:

#### Priority:

#### Estimated Cost:

A-1) Remove existing handrails and install compliant handrails on both sides of the stage stairs.

1

\$800

#### Code Requirement Summary:

504.6 - Stairs shall have handrails complying with 505.

505.2 - Handrails shall be provided on both sides of stairs and ramps.

505.3 - Handrails shall be continuous within the full length of each stair flight or ramp run.

505.4 - Handrail tops shall be mounted between 34 inches ( and 38 inches above the walking surface.

505.5 - Clearance between handrail gripping surfaces and adjacent surfaces shall be 1-1/2 inches minimum.

505.6 - Horizontal projections shall occur 1-1/2 inches minimum below the bottom of the handrail gripping surface.

505.7 - Circular cross sections shall have an outside diameter of 1-1/4 inches minimum and 2 inches maximum.

Non-circular cross sections shall have a perimeter dimension of 4 inches minimum and 6-1/4 inches maximum, and a cross section dimension of 2-1/4 inches maximum.

505.8 - Handrail surfaces shall be free of sharp or abrasive elements and have rounded edges.

505.9 - Handrails shall not rotate with their fittings

505.10 - Ramp and top of stair handrail extensions shall extend horizontally above the landing for 12 inches (1') minimum.

At the bottom of a stair flight, handrails shall extend at the slope of the stair flight for a horizontal distance at least equal to one tread depth beyond the last riser nosing.

#### Current State Photos:



## 4. TRANSITION PLAN

### 4.1. PLAN AND SCHEDULE

The following table provides a summary of the estimated costs to remove the physical barriers identified at each location, along with the recommended priority timetable for when to address them. Note that the indicated costs are estimates only, which are established based on our past project experience, industry resources, such as RS Means, and cost data provided by others. Each item may vary depending on locally available materials, labor expertise, and equipment. We do not guarantee the indicated scope items are available at the respective costs. A contractor should be consulted to provide actual project costs for the recommendations provided. Economies of scale are often achieved the more scope items with overlapping trades are included within a given project.

Location	Estimated Cost Per Priority			
	1 (Year 1)	2 (Years 2-4)	3 (Years 5-8)	4 (Years 8-10)
County Building	\$64,825	\$258,085	\$77,375	\$43,500
Justice and Rehabilitation Center	\$10,900	\$17,860	\$-	\$33,075
Emergency Communications Center	\$4,325	\$4,400	\$-	\$-
EMS #3	\$28,475	\$825	\$-	\$1,500
County Highway Department	\$73,570	\$-	\$-	\$4,150
County Health Department	\$4,975	\$7,625	\$10,225	\$3,200
County Mental Health Facility	\$-	\$-	\$-	\$-
County Fairgrounds	\$907,270	\$35,750	\$34,325	\$11,175
Total	\$1,094,340	\$324,545	\$122,325	\$96,600

## **5.APPENDIX**

### **5.1. NOTICE OF PUBLIC HEARING**



STATE OF INDIANA            )  
  ) SS:  
COUNTY OF DELAWARE )

BEFORE THE BOARD OF COMMISSIONERS  
DELAWARE COUNTY, INDIANA

**NOTICE OF PUBLIC HEARING**

On July 7, 2025, the Board of Commissioners of Delaware County, Indiana, will hold a public hearing regarding the County's Americans with Disability (ADA) Compliance Plan for 2025 for the County's unincorporated area.

The public hearing will take place at 9:00 AM. on the above date, in the Commissioners Courtroom, Delaware County Building, 3<sup>rd</sup> Floor, Room 309, 100 West Main Street, Muncie, Indiana 47305.

Interested people may appear and voice their opinions, questions and/or concerns at the public hearing. The 2025 update of the Delaware County Americans with Disabilities Compliance Plan with regard to accessibility issues with Delaware County facilities, buildings and other areas in the unincorporated area of the County only. Issues as to accessibility in incorporated cities and towns should be addressed to that jurisdiction. The current Americans with Disabilities Compliance Plan is available on the County's website at [www.co.delaware.in.us/departments/division.php?structureid=145](http://www.co.delaware.in.us/departments/division.php?structureid=145) or in the office of the Director of the Plan Commission, room 206, 100 West Main St., Muncie, IN 47305 or call the office at (765)747-7740 during normal business hours from 8.30 am to 4.00 pm.

*Shannon Henry*\_\_\_\_\_

President,

Delaware County Board of Commissioners  
Delaware County, Indiana

## **5.2. NOTICE OF PUBLIC MEETING**

# **Notice of Public Meeting**

## **Delaware County Americans with Disabilities (ADA) Transition Plan update**

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Delaware County is holding a public input meeting  
on **August 6<sup>th</sup>, 2025 4:00 pm - 6:00 pm** at the  
**Delaware County Emergency Management Agency**  
located at **210 S. Jefferson St. Muncie, IN 47304.**

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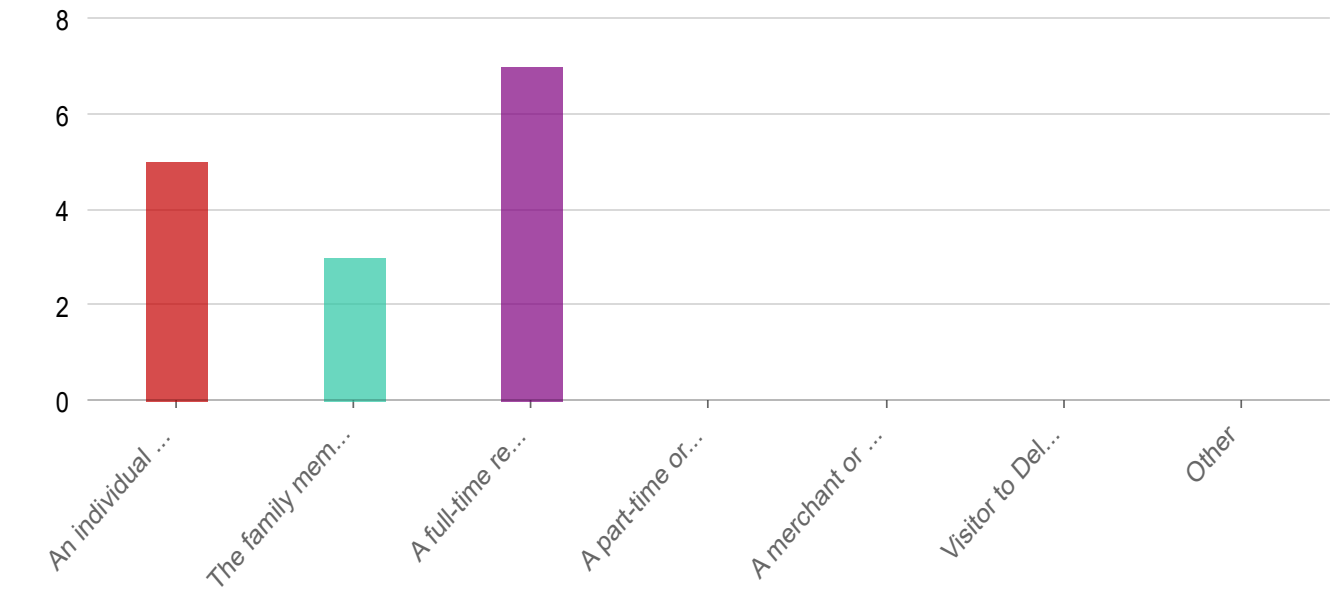
The purpose of this public meeting is to offer an  
opportunity for the public to learn about the  
Delaware County Americans with Disabilities Act  
(ADA) Transition Plan and to provide comments on  
accessibility to Delaware County buildings and  
amenities.

Questions contact Kylene Swackhamer at 765-747-7740 or  
[kswackhamer@co.delaware.in.us](mailto:kswackhamer@co.delaware.in.us)

### **5.3. WEB SURVEY RESULTS**

Accessibility Survey For ADA Plan Update

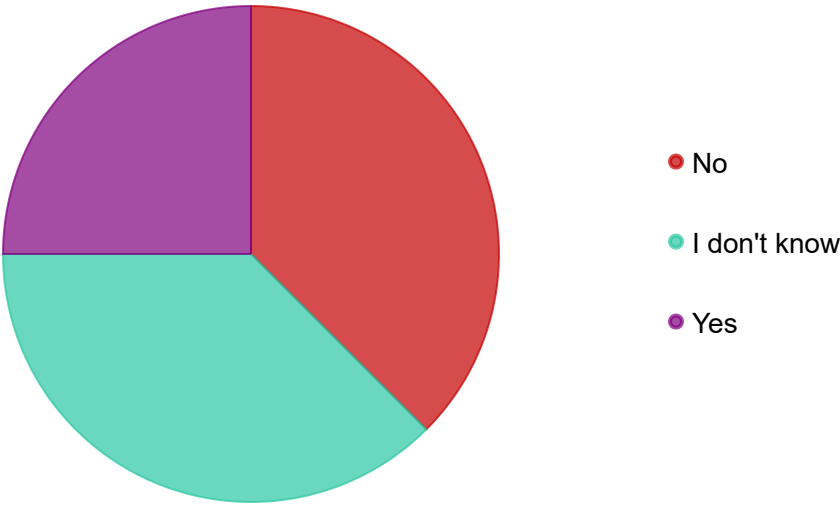
What best describes you?



Answers	Count	Percentage
An individual with a disability	5	62.5%
The family member or friend of an individual with a disability	3	37.5%
A full-time resident of Delaware County	7	87.5%
A part-time or seasonal resident of Delaware County	0	0%
A merchant or business owner	0	0%
Visitor to Delaware County	0	0%
Other	0	0%

Answered: 8 Skipped: 0

Do you participate in programs, services, or activities offered by Delaware...



Answers	Count	Percentage
No	3	37.5%
I don't know	3	37.5%
Yes	2	25%

Answered: 8 Skipped: 0

If yes to above, please list the programs and services which you access and participate:

The word cloud requires at least 20 answers to show.

Word	Count
meetings	3
County	3
accessible	2
cab	2
public	2
quarterly	1

ridership	1
usage	1
vouchers.	1
haven't	1
while.	1
don't	1
information	1
covered	1
TAC	1
meetings.	1
participated	1
activities	1
due	1
fact	1
recent	1
years	1
started	1
earlier	1
start	1
10.	1
time	1
aid	1
ready	1

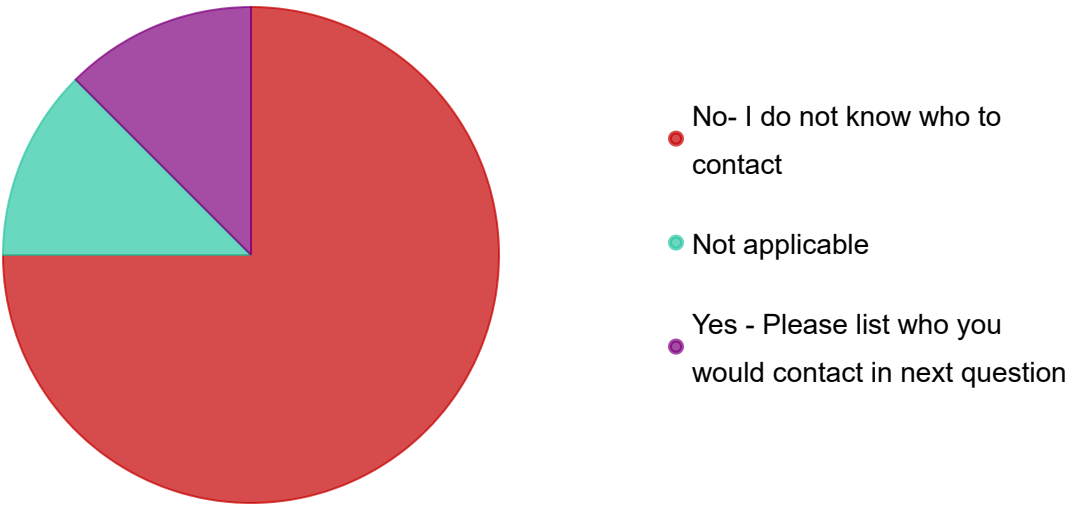


attend.Mits	1
hours	1
6:45	1
PM.	1
evening	1
meeting.I	1
645.	1
depends	1
activity	1
spend	1
\$12	1
attend.	1
lot	1
things	1
general	1
allowed	1
participate	1
people	1
aware	1
of.	1
Commissioners	1
Voter	1
Registration	1

Clerks	1
Office	1
Election	1
Room.	1
building	1
pay	1
property	1
tax.	1
Fairgrounds	1

Answered: 2 Skipped: 6

Do you know who to contact if you need assistance, have a concern or...



Answers	Count	Percentage
No- I do not know who to contact	6	75%
Not applicable	1	12.5%

Yes - Please list who you would contact in next question	1	12.5%
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Answered: 8 Skipped: 0

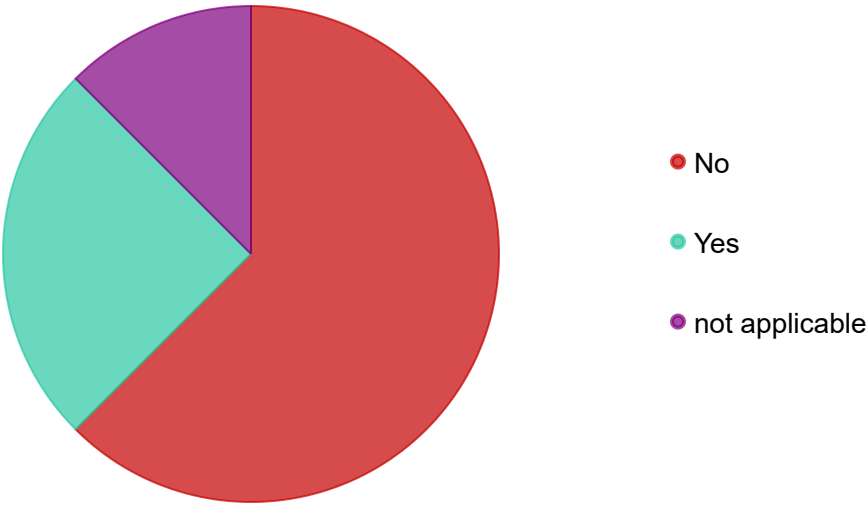
Who you would contact for assistance:

The word cloud requires at least 20 answers to show.

Word	Count
don't	1
current	1
ADA	1
coordinator	1
county.	1
contact	1
department	1
feel	1
address	1
issue.	1

Answered: 1 Skipped: 7

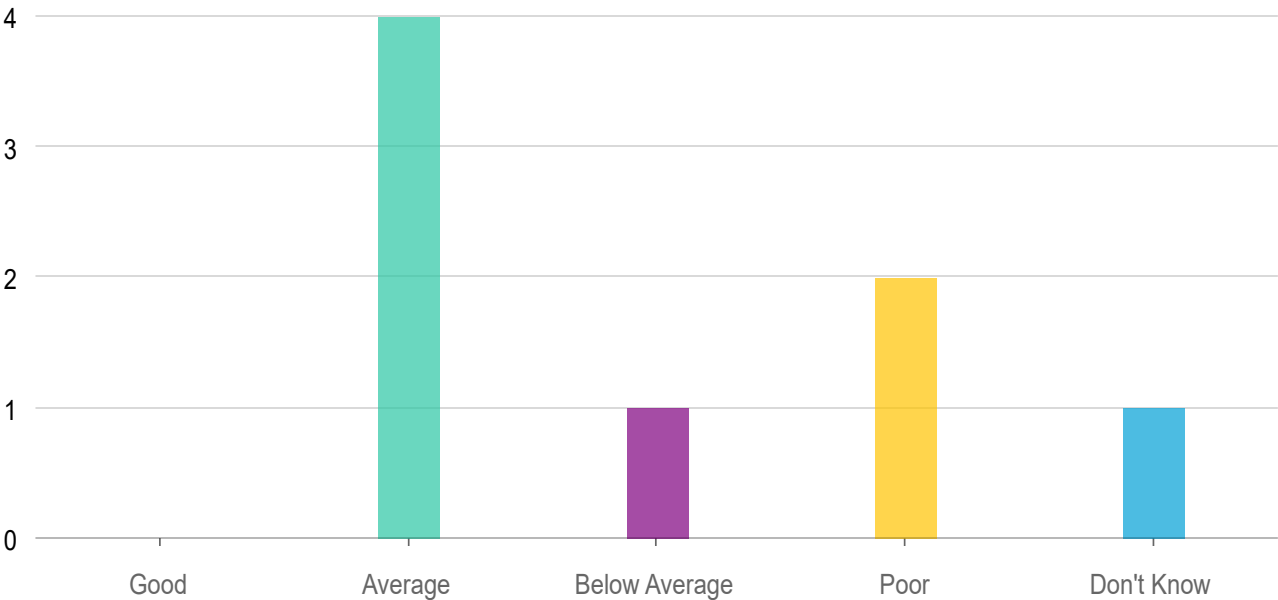
Have you ever requested accommodation for a disability from Delaware...



Answers	Count	Percentage
No	5	62.5%
Yes	2	25%
not applicable	1	12.5%

Answered: 8 Skipped: 0

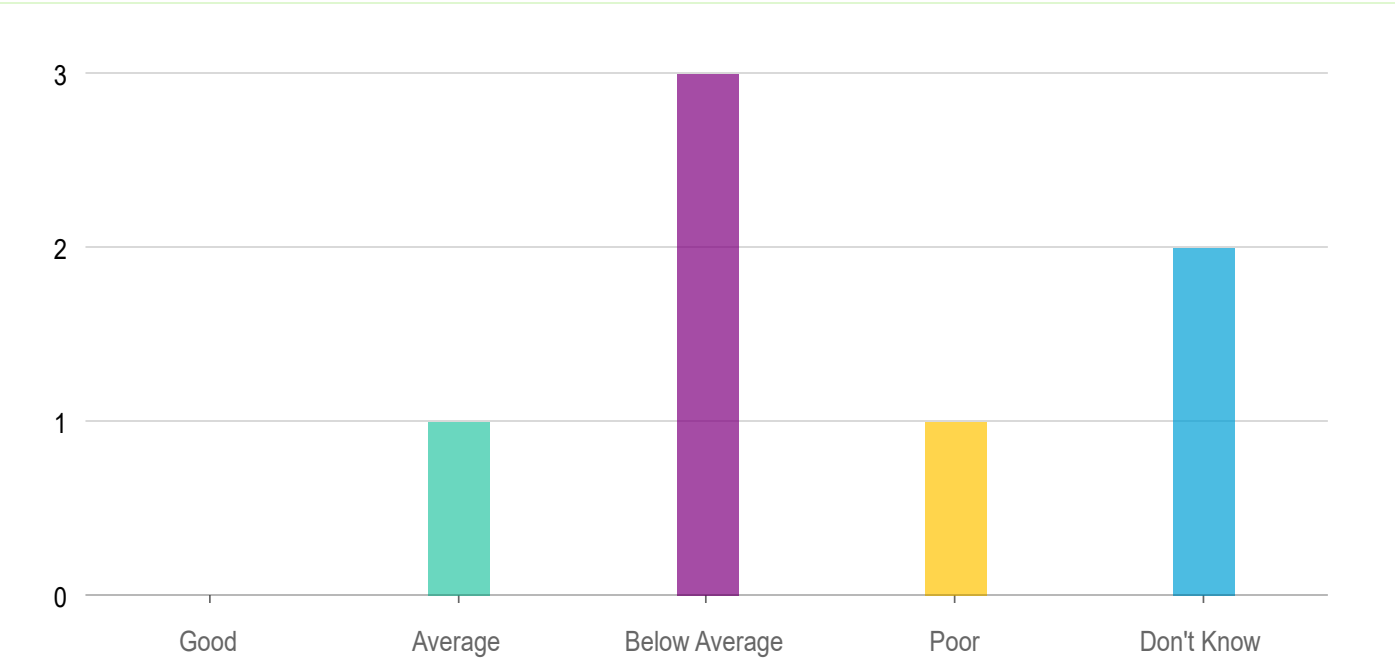
Overall, how would you rate the current level of accessibility to Delaware...



Answers	Count	Percentage
Good	0	0%
Average	4	50%
Below Average	1	12.5%
Poor	2	25%
Don't Know	1	12.5%

Answered: 8 Skipped: 0

Overall, how would you rate the current level of accessibility to Delaware...



Answers	Count	Percentage
Good	0	0%
Average	1	12.5%
Below Average	3	37.5%
Poor	1	12.5%
Don't Know	2	25%

**Please list any specific County facilities you have accessibility concerns about and descri...**

The word cloud requires at least 20 answers to show.

Word	Count
accessible	4
parking	4
wheelchair	4
spaces	3
room	3
sidewalks	2
building	2
adequate	2
county	2
building.	2
pregnant	2
women	2
grab	2
measurements	2
stall	2
intersections	1
entrances	1
exits.	1
effort	1

made	1
accommodate	1
people	1
sensory	1
impairments.	1
Public	1
meeting	1
.	1
Websites	1
all.	1
Information	1
posted	1
text	1
format	1
readable	1
screen	1
readers	1
image.	1
arranged	1
front	1
switched	1
spaces.	1
level.	1

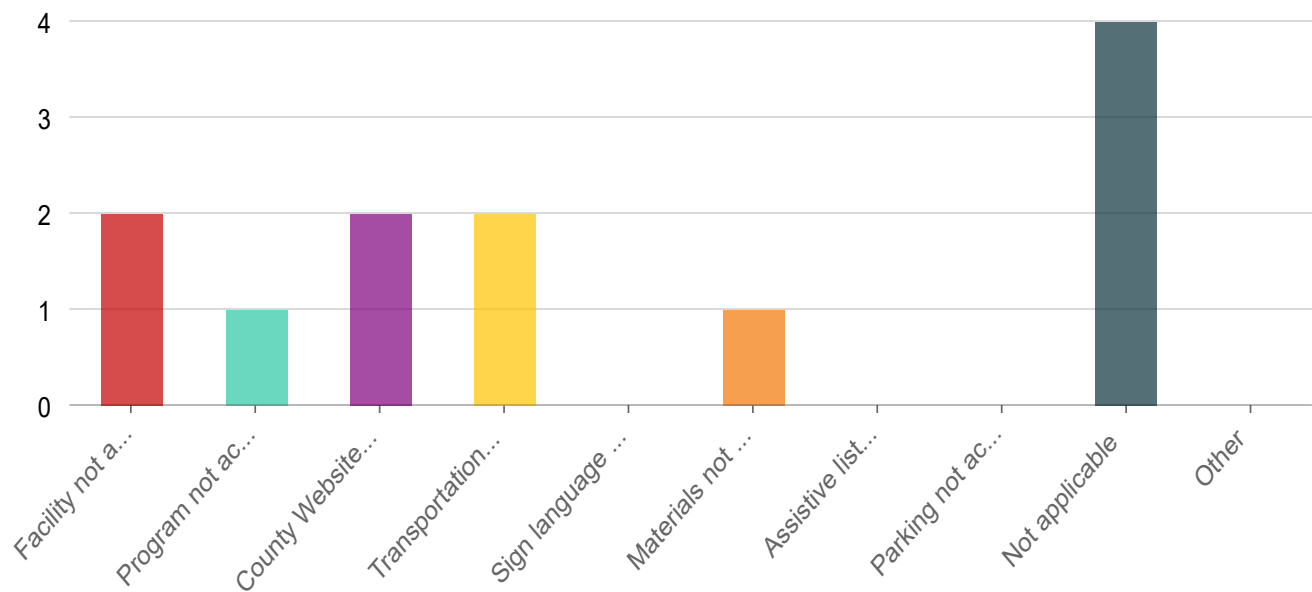


steep	1
end	1
dangerous	1
access!	1
floor	1
bathroom	1
electric	1
button.	1
bars	1
attached	1
commode	1
called	1
side	1
slide	1
transfer.	1
turn	1
area	1
bars.	1
removed!	1
regard	1
accessibility	1
Hartland	1
Hall	1

bathrooms.	1
stalls	1
meet	1
guidelines	1
path	1
travel	1
sinks.	1
back	1
pull	1
sink	1
turn.	1
walkway	1
blocked!	1
Downtown	1
Muncie	1
impossible	1
in.	1
businesses	1

Answered: 3 Skipped: 5

**Are you now, or were you ever unable to participate, access information or obtain count...**



Answers	Count	Percentage
Facility not accessible	2	25%
Program not accessible	1	12.5%
County Website or form not accessible	2	25%
Transportation not provided	2	25%
Sign language interpreter not provided	0	0%
Materials not available in alternate format (Braille, Large print or electronic)	1	12.5%
Assistive listening device not provided	0	0%
Parking not accessible	0	0%
Not applicable	4	50%
Other	0	0%

Answered: 7 Skipped: 1

If yes to any of the above choices, please describe the situation and circumstances:

The word cloud requires at least 20 answers to show.

Word	Count
website	1
pages	1
broken	1
information	1
accessible.	1
mentioned	1
things	1
participate	1
fairgrounds	1
steepness	1
gravel	1
buildings;	1
aspect	1
inaccessible.	1
Accessible	1
entrance	1
blocked	1
locked	1

Answered: 3 Skipped: 5

### What do you feel should be Delaware County's highest priority to improve accessibility for...

The word cloud requires at least 20 answers to show.

Word	Count
Mits	7
transportation	3
accessible	2
service	2
drivers	2
pay	2
disabilities	2
pedestrian	1
walkways	1
intersections.	1
Sidewalk	1
improvements	1
grateful	1
Cab	1
EMT.	1
disappointed	1
changed	1
due	1
union.	1
hours	1
operation.	1
day;	1

availability	1
ride.	1
revisited	1
change	1
Eaten	1
EMT	1
transport	1
voucher.	1
wheelchair	1
hours!	1
happened	1
realize	1
ride	1
anyway!	1
rides	1
them.	1
dollar	1
opposed	1
\$12	1
no-brainer.	1
message	1
businesses	1
(handicapped	1

people)	1
business	1
important	1
success.	1
thinking	1
people	1
drunks.	1
Stop	1
building	1
glorified	1
bars	1
update	1
buildings	1
accommodate	1

Answered: 5 Skipped: 3

### Do you have any additional comments or concerns?

The word cloud requires at least 20 answers to show.

Word	Count
survey	3
years	3
67	2
County	2



accessibility	2
Gravel	2
individuals	2
people	2
fill	2
out.	2
makes	2
life	2
Michigan	2
Indiana.	2
16	1
40	1
ashamed	1
lack	1
care	1
disabilities.	1
bike	1
lanes	1
thought	1
sidewalk	1
improvements.	1
mind	1
placement	1

common	1
sense	1
play	1
importance	1
proper	1
measurement.	1
important	1
remember	1
measurements	1
minimum	1
guidelines.	1
required.	1
tunctional!	1
regard	1
parts	1
fairgrounds	1
paths	1
enter	1
buildings.	1
bad	1
wheelchairs	1
plan	1
sharing	1

others.	1
time	1
public	1
hearing	1
ADA	1
plan.	1
access	1
online.	1
hope	1
sense.	1
feel	1
free	1
answers	1
questions.	1
wheelchair	1
active	1
community	1
serving	1
boards	1
including	1
Kenowa	1
Hills	1
Board	1

Education.	1
spent	1
months	1
Delaware	1
perfect	1
ahead	1
Information	1
accessible	1
formats	1
consumers	1
engaged.	1

Answered: 4 Skipped: 4