

RESOLUTION NO. 2025-01

**RESOLUTION OF THE DELAWARE COUNTY BOARD OF COMMISSIONERS
ESTABLISHING RESPONSIBILITIES AND AREAS OF CONTROL FOR VARIOUS
DEPARTMENTS AND OPERATIONS OF THE COUNTY**

WHEREAS, the Delaware County Board of Commissioners (the “Commissioners”) have many diverse and varied areas within and without government on a day-to-day basis; and

WHEREAS, the in order for the Commissioners to effectively conduct County business it is necessary to have each Commissioner work with different departments and topics to bring efficiency and accountability to County government; and

WHEREAS, the Commissioners shall divide their workload on an administrative basis to prevent duplication of efforts, overlap of authority and efficiency in operations.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF DELAWARE COUNTY, INDIANA:

1. The Board of Commissioners shall distribute among themselves various topics, areas and responsibilities to assist with the day-to-day administrative tasks, approvals and work.
2. No Commissioner has the ability to bind the County in a contract without the approval of a majority of the Board in a public meeting.
3. Each Commissioner shall be assigned certain areas, departments or topics relative to their particular strengths and skills which shall be known as the “division of authority”.
4. Each Commissioner shall serve as a contact or “liaison” position with the various departments or parts of County government and shall offer their own expertise and guidance with questions, issues or day to day matters that each department experiences.
5. The division of authority shall be as follows:
 - A. Commissioner Henry, President of Board
 - i. 911 Emergency Communications Department
 - ii. Emergency Management Authority
 - iii. Emergency Medical Services Department
 - iv. GIS services and Information Officer and social media contact
 - v. Health Department
 - vi. East Central Indiana Regional Planning District and Economic Development
 - B. Commissioner Stephen Brand, Vice President
 - i. Human Resources Department
 - ii. County Buildings and Maintenance
 - iii. Highway and Engineering Departments
 - iv. Planning, Zoning and Building Commissioner
 - v. Information Technology Department
 - vi. Sheriff’s Department

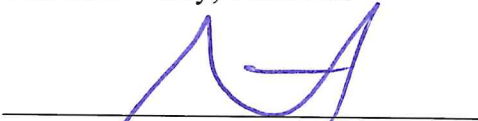
- C. Commissioner Sherry Riggan, Member
 - i. Veteran's Affairs Office
 - ii. Weights and Measures Department
 - iii. Courts and Court system
 - iv. County Fair Grounds and Fair Board
 - v. Commissioners' Office Staff

DULY ADOPTED by the Board of Commissioners of Delaware County at a regularly scheduled public meeting held on this, the 21st day of January, 2025.

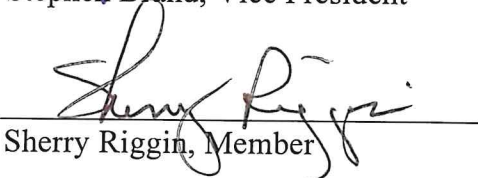
*DELAWARE COUNTY
BOARD OF COMMISSIONERS*



Shannon Henry, President



Stephen Brand, Vice President



Sherry Riggan, Member

ATTEST:



Edward Carroll, Auditor
Delaware County, Indiana