



DELAWARE COUNTY EMERGENCY MANAGEMENT

FAMILY EMERGENCY PREPAREDNESS PLAN

PREPAREDNESS, SAFETY, AND COMMUNITY RESILIENCE

This document outlines essential strategies, resources, and actions your family can take to prepare for various emergencies, including natural disasters, health crises, and unexpected events. By following this plan, you can enhance your family's preparedness, ensure effective communication, and foster resilience in the face of uncertainty.

Disasters can happen at any time, and having a plan in place can make all the difference in keeping your family safe. This guide provides vital steps for creating a comprehensive home disaster plan for your family.

1. Understand the Risks

Identify potential hazards in your area, such as:

Severe weather (storms, floods, tornados)

Fires

Power outages

Public health emergencies

2. Emergency Contacts

Create a list of important contacts, including:

Family members and close friends

Neighbors

Local emergency services (fire, police, hospitals)

Out-of-state contacts (it may be easier to reach someone far away)

See page 2

3. Family Communication Plan

Establish a communication plan that includes:

How you will contact each other (text, call, social media)

Where you will meet if separated during a disaster

Designate an out-of-state relative or friend as a point of contact

See page 2

4. Emergency Kit

Prepare an emergency kit with essential supplies:

See page 5

5. Evacuation Plan

Plan your evacuation route and identify:

Nearest shelters or evacuation points

Transportation options (vehicle, public transport)

How pets will be included in the plan

Be familiar with the routes and practice driving them with your family.

See page 3

6. Home Safety Measures

Prepare your home by:

Securing heavy furniture, appliances, outdoor furniture and items

Identifying safe spots during earthquakes (under sturdy furniture)

Ensuring smoke detectors, carbon monoxide, and fire extinguishers are in working order

7. Stay Informed

Monitor local news and radio channels for weather updates and emergency alerts.

Utilize weather apps and make sure emergency notifications are turned on on your mobile device

Invest in a NOAA weather radio for your home

Do not rely on outdoor warning sirens while inside your home. Outdoor warning sirens are intended for outdoor use only.

Stay updated on emergencies by opting in to receive notifications.

Text your zip code to 888777 for Delaware County emergency alerts.

Or visit [nixle.com](https://www.nixle.com) to sign up for alerts.

8. Revisit, Practice and Update Your Plan

Review and update your disaster plan regularly, especially after significant changes such as moving, new family members, or changes in contact information.

Conduct regular drills with your family to ensure everyone knows what to do during an emergency. This helps ensure that your plan is effective and familiar to all family members.

Additional Resources

Delaware County Emergency Management: [<https://www.co.delaware.in.us/departments/index.php?structureid=13>]

Follow us on Facebook [<https://www.facebook.com/DelawareCoIndianaEMA/>]

Ready.gov: [<https://www.ready.gov/be-informed>]

NOAA Severe Weather Awareness https://www.weather.gov/mob/Severe_Tornado

TRAVEL ADVISORY LEVELS

ADVISORY	The lowest level of local travel advisory, means that routine travel or activities may be restricted in areas because of a hazardous situation, and individuals should use caution or avoid those areas.
WATCH	Means that conditions are threatening to the safety of the public. During a "watch" local travel advisory, only essential travel, such as to and from work or in emergency situations, is recommended, and emergency action plans should be implemented by businesses, schools, government agencies, and other organizations.
WARNING	The highest level of local travel advisory, means that travel may be restricted to emergency management workers only. During a "warning" local travel advisory, individuals are directed to: (A) refrain from all travel; (B) comply with necessary emergency measures; (C) cooperate with public officials and disaster services forces in executing emergency operations plans; and (D) obey and comply with the lawful directions of properly identified officers.

Tornado Sheltering Guidelines

Seek the best available refuge area **immediately** when a Tornado Warning is issued.
Your chance of surviving a tornado is excellent if you follow these guidelines.

WORST OPTIONS

Mobile homes
Vehicles
Underneath a highway overpass

BAD OPTIONS

Large open rooms like gymnasiums
Manufactured housing

GOOD OPTIONS

Interior room of a well-constructed home or building
Basement

BEST OPTIONS

Above or below ground Tornado Storm Shelter (NSSA/ICC 500 compliant)*
Specifically-designed FEMA Safe Room*

Find another option



Stay in place until all clear

PHOTO: U.S. Air Force -Tech. Sgt. Bradley C. Church

*Recommended by FEMA



WARNING

HAZARDOUS WEATHER IS OCCURRING, IMMINENT, OR LIKELY. PEOPLE MUST TAKE PROTECTIVE ACTION.

WATCH

RISK OF HAZARDOUS WEATHER HAS INCREASED, BUT VERY POSSIBLE. LOCATION AND TIMING UNCERTAIN.

ADVISORY

HAZARDOUS WEATHER IS OCCURRING, IMMINENT, OR LIKELY. IT IS LESS SERIOUS THAN WARNINGS, BUT CAN CAUSE INCONVENIENCE OR THREATEN LIFE.



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Household Address				
Address	Apt/Lot	City/Town/	State	Zip

Household Members					
Name		Relation		Phone	
Name		Relation		Phone	
Name		Relation		Phone	
Name		Relation		Phone	
Name		Relation		Phone	
Name		Relation		Phone	

Pets					
Name		Type		Microchip	
Name		Type		Microchip	
Name		Type		Microchip	
Name		Type		Microchip	

Primary Emergency Contact					
Name		Relation		Phone	
Address					

Secondary Emergency Contact (Out of State)					
Name		Relation		Phone	
Address					

Local Contact 1					
Name		Relation		Phone	
Address					

Local Contact 2					
Name		Relation		Phone	
Address					

Emergency Meeting Places

Tornado Meeting Place:



Location	
Address	

Fire Meeting Place



Location	
Address	

In Case of Evacuation

Location	
Address	

House Layout



(Attach a simple drawing or floor plan of your home indicating the following:)

Escape routes (primary and alternate)

Location of fire extinguishers

Locations of exits and windows

Location of Utility Room, Shut offs Etc.

Designated safe places for tornadoes (interior rooms, basements)

Emergency supply kit location

A full-page view of a blank sheet of graph paper. The page is covered by a uniform grid of small squares, formed by thin, light gray horizontal and vertical lines. There are no margins, text, or other markings on the paper.



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Important Documents and Information

Utilities			
Service	Company	Phone Number	Account Number
Water			
Gas			
Electric			
Other			
Other			

Home Insurance			
Address	Company	Phone	Policy Number

Item Insurance	This field is all items covered under insurance, Vehicles, Boats, RVs, Recreational Vehicles, Etc. Does not include Health or Home		
Type (Vehicle, Boat, Etc.)	Company	Phone	Policy Number

Health Insurance			
Type	Company	Phone	Policy Number

Banking Info			
Service	Phone	Routing Number	Account Number

Organize the following essential documents, make copies and add them to this document.	
-Birth Certificates	-Medical Records
-Social Security Cards	-Prescriptions and Medication Lists
-Insurance Policies (Home, Auto, Health)	-Financial Information (Bank Account Numbers)
-Utility Account and Phone Numbers	-Household Inventory List
-Proof of property ownership	Bank Account Info



After an emergency, you may need to survive on your own for several days. Being prepared means having your own food, water and other supplies to last for several days. A disaster supplies kit is a collection of basic items your household may need in the event of an emergency.

[illegible][illegible]

After assembling your kit remember to maintain it so it's ready when needed:

- Keep canned food in a cool, dry place.
- Store boxed food in tightly closed plastic or metal containers.
- Replace expired items as needed.
- Re-think your needs every year and update your kit as your family's needs change.

Since you do not know where you will be when an emergency occurs, prepare supplies for home, work and cars.

-Home: Keep this kit in a designated place and have it ready in case you have to leave your home quickly. Make sure all family members know where the kit is kept.

-Work: Be prepared to shelter at work for at least 24 hours. Your work kit should include food, water and other necessities like medicines, as well as comfortable walking shoes, stored in a "grab and go" case.

-Car: In case you are stranded, keep a kit of emergency supplies in your car.



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Family Member Profile

Make copies and complete this form for each member of your family residing in your household

Attach Photo

Full Name		
Last	M	First
Date of Birth		
Month	Day	Year
SOC	County	
License Number	Passport Number	
SEX	HGT	WGT
EYES	HAIR	DNR YES NO If yes. Provide Info

Address				
Street	City	State	ZIP	Apt

Blood Type
Allergies

List of Medications	Disabilities, Special / Functional Needs
	Medical History

Doctor

Place of Work

Family		
Name	Relation	Phone

Phone 1
Work Phone
Social Media Handles