

DELAWARE COUNTY COUNCIL MEETING May 28th, 2024 DELAWARE COUNTY COMMISSIONERS' COURTROOM Call to Order Pledge of Allegiance

Roll Call

Present: Councilmember Flanagan, Councilmember Hughes, Councilmember Kantz, Councilmember Mochal, Councilmember Piper, Councilmember Webb, Councilmember Whitehead, Auditor Mr. Ed Carroll, Attorney, Mr. Ben Freeman

Question from the public may be directed to CountyCouncilDIST@co.delaware.in.us

Agenda Posted

Approval of Agenda

MOTION: Councilmember Webb made a motion to approve the agenda with the two addendums

SECOND: Councilmember Flanagan

YEAS; Councilmember Flanagan, Councilmember Hughes, Councilmember Kantz, Councilmember Mochal, Councilmember Webb, Councilmember Whitehead, Councilmember Piper

Approval of the April 23rd Council Meeting Minutes

MOTION: Councilmember Webb made a motion to table April 23, 2024 minutes due to lack of information in the minutes.

SECOND: Councilmember Hughes

Councilmember Hughes to have a discussion. He stated in his previous career he wrote a lot of minutes and his philosophy was to be minimalist. The purpose of minutes from his perspective was to have a permanent record of the official action taken by the body.

Councilmember Webb stated he doesn't think verbatim description is necessary but a brief paragraph about the discussion would be reasonable.

Councilmember Kantz stated in the April minutes, it looks like everything that was discussed other than transfers have a brief discission with it.

Mr. Ben Freeman stated the memoranda of the meetings must contain the date, time, place, members of the governing body, general substance of all matters proposed discussed or decided, and a record of all votes taken by individual members if there is a roll call.

Mr. Ed Carrol Auditor, stated not only are the meeting available on YouTube, we also have a recording device that is available through request.

President Piper stated she has been pleased with that has been provided with both the recording and the YouTube.

Councilmember Webb stated in the last several months we have gone away from a reasonable level of detail to the bare minimum. To what Mr. Freeman said, we have to decide do we want to be a council where we meet the bare minimum or are we going to be representatives who strive to go above and beyond the bare minimum?

Councilmember Kantz asked Councilmember Webb do you have specifics that you want to change in these minutes?

Councilmember Webb stated a paragraph description of what the conversation should be necessary. If there was a 10-15 minutes dialog conversation, it should be included in the minutes.

Councilmember Kantz stated is it fair to say that is not happening just under transfers?

Councilmember Webb stated yes and listed an example: Ms. Emily Anderson and his conversation about TVs being moved closer in the court rooms.

YEAS; Councilmember Hughes, Councilmember Mochal, Councilmember Webb,

NAYS; Councilmember Flanagan, Councilmember Whitehead, Councilmember Piper

ABSTAIN; Councilmember Kantz

MOTION: Councilmember Flanagan made a motion to approve the April 23rd Council Meeting Minutes

SECOND: Councilmember Whitehead

YEAS; Councilmember Flanagan, Councilmember Mochal, Councilmember Whitehead, Councilmember Piper

NAYS; Councilmember Hughes, Councilmember Webb

ABSTAIN; Councilmember Kantz

Transfer and Appropriation Agenda

Finance Committee claimed all transfers and appropriations were favorable.

MOTION: Councilmember Webb made a motion to approve Communications 124 transfer

SECOND: Councilmember Flanagan

YEAS; Councilmember Flanagan, Councilmember Hughes, Councilmember Kantz, Councilmember Mochal, Councilmember Webb, Councilmember Whitehead, Councilmember Piper

MOTION: Councilmember Webb made a motion to approve Sheriff 129 transfer

SECOND: Councilmember Flanagan

YEAS; Councilmember Flanagan, Councilmember Hughes, Councilmember Kantz, Councilmember Mochal, Councilmember Webb, Councilmember Whitehead, Councilmember Piper

MOTION: Councilmember Webb made a motion to approve Jail 145 transfer

SECOND: Councilmember Flanagan

YEAS; Councilmember Flanagan, Councilmember Hughes, Councilmember Kantz, Councilmember Mochal, Councilmember Webb, Councilmember Whitehead, Councilmember Piper

MOTION: Councilmember Webb made a motion to approve Auditor 126 transfer

SECOND: Councilmember Flanagan

YEAS; Councilmember Flanagan, Councilmember Hughes, Councilmember Kantz, Councilmember Mochal, Councilmember Webb, Councilmember Whitehead, Councilmember Piper

MOTION: Councilmember Webb made a motion to approve EMS 155 transfer

SECOND: Councilmember Flanagan

Ms. Meagan Coutinho EMS changed the transfer amount to \$24,964.47

MOTION: Councilmember Flanagan made a motion to amend the transfer amount

SECOND: Councilmember Webb

YEAS; Councilmember Flanagan, Councilmember Hughes, Councilmember Kantz, Councilmember Mochal,

Councilmember Webb, Councilmember Whitehead, Councilmember Piper

MOTION: Councilmember Flanagan made a motion to approve EMS 155 amended transfer

SECOND: Councilmember Webb

YEAS; Councilmember Flanagan, Councilmember Hughes, Councilmember Kantz, Councilmember Mochal, Councilmember Webb, Councilmember Whitehead, Councilmember Piper

MOTION: Councilmember Webb made a motion to approve Prosecutor 137 transfer

SECOND: Councilmember Flanagan

YEAS; Councilmember Flanagan, Councilmember Hughes, Councilmember Kantz, Councilmember Mochal, Councilmember Webb, Councilmember Whitehead, Councilmember Piper

MOTION: Councilmember Webb made a motion to approve LIT Public Safety Jail 1170-145 transfer

SECOND: Councilmember Flanagan

YEAS; Councilmember Flanagan, Councilmember Hughes, Councilmember Kantz, Councilmember Mochal, Councilmember Webb, Councilmember Whitehead, Councilmember Piper

MOTION: Councilmember Webb made a motion to approve Fair and Expo 4911 transfer

SECOND: Councilmember Flanagan

Ms. Carrie Dye Fair Board stated the golf cart that they have now is old and cannot be repaired. They are purchasing a used golf cart with a dump bed attached.

Councilmember Webb asked why are we transferring money from the Eclipse when we just did that last month and why use a golf cart instead of a gator?

Ms. Carrie Dye stated they did not use the money they transferred due to lack of attendance and the golf cart is cheaper than a gator.

YEAS; Councilmember Flanagan, Councilmember Hughes, Councilmember Kantz, Councilmember Mochal, Councilmember Webb, Councilmember Whitehead, Councilmember Piper

MOTION: Councilmember Webb made a motion to approve Bridge 1135 transfer

SECOND: Councilmember Flanagan

Councilmember Webb asked how the pay cut is going to work.

Ms. Carrie Dye stated the equipment operator is stepping down to a truck driver and is aware of the pay decrease.

YEAS; Councilmember Flanagan, Councilmember Hughes, Councilmember Kantz, Councilmember Mochal, Councilmember Webb, Councilmember Whitehead, Councilmember Piper

MOTION: Councilmember Webb made a motion to approve LIT Public Safety Prosecutor 1170-137 transfer SECOND: Councilmember Flanagan

YEAS; Councilmember Flanagan, Councilmember Hughes, Councilmember Kantz, Councilmember Mochal, Councilmember Webb, Councilmember Whitehead, Councilmember Piper

MOTION: Councilmember Webb made a motion to approve Auditor 126 transfer

SECOND: Councilmember Flanagan

YEAS; Councilmember Flanagan, Councilmember Hughes, Councilmember Kantz, Councilmember Mochal, Councilmember Webb, Councilmember Whitehead, Councilmember Piper

MOTION: Councilmember Webb made a motion to approve EMA 152 appropriation

SECOND: Councilmember Flanagan

Ms. Hedi Knuckles EMA stated this was not encumbered for 2023

YEAS; Councilmember Flanagan, Councilmember Hughes, Councilmember Kantz, Councilmember Mochal, Councilmember Webb, Councilmember Whitehead, Councilmember Piper

MOTION: Councilmember Webb made a motion to approve Commissioners 153 appropriation

SECOND: Councilmember Flanagan

Ms. Sara Hodge stated they did not budget enough money for 2024

Councilmember Hughes stated they got the email stating the average is \$53,000 a month.

MOTION: Councilmember Hughes made a motion to amend the request to \$375,000.

SECOND: Councilmember Kantz

Ms. Janye Meranda DCCC stated this is the home detention program the jail and courts use to eliminate the jail population. This is voluntary treatment. The treatment is free; the monitoring the treatment is what the Commissioners pay for.

YEAS; Councilmember Flanagan, Councilmember Hughes, Councilmember Kantz, Councilmember Mochal, Councilmember Webb, Councilmember Whitehead, Councilmember Piper

MOTION: Councilmember Webb made a motion to approve the amended amount for the Commissioners 153 appropriation

SECOND: Councilmember Flanagan

YEAS; Councilmember Flanagan, Councilmember Hughes, Councilmember Kantz, Councilmember Mochal, Councilmember Webb, Councilmember Whitehead, Councilmember Piper

MOTION: Councilmember Webb made a motion to approve FRC Problems Solving Grant 8193 appropriation SECOND: Councilmember Flanagan

Ms. Emily Anderson Court Administer stated this is their grant for Problem Solving Court at juvenile. The employee lost health insurance from her husband. The grantor gave them permission to give the employee health insurance.

YEAS; Councilmember Flanagan, Councilmember Hughes, Councilmember Kantz, Councilmember Mochal, Councilmember Webb, Councilmember Whitehead, Councilmember Piper

MOTION: Councilmember Webb made a motion to approve Statewide 911 1222 appropriation

SECOND: Councilmember Flanagan

YEAS; Councilmember Flanagan, Councilmember Hughes, Councilmember Kantz, Councilmember Mochal, Councilmember Webb, Councilmember Whitehead, Councilmember Piper

MOTION: Councilmember Webb made a motion to approve Ball Brothers Grant High Tech Crimes 9214 appropriation

SECOND: Councilmember Flanagan

YEAS; Councilmember Flanagan, Councilmember Hughes, Councilmember Kantz, Councilmember Mochal, Councilmember Webb, Councilmember Whitehead, Councilmember Piper

MOTION: Councilmember Webb made a motion to approve High Tech Crimes Unit 1195 appropriation

SECOND: Councilmember Flanagan

YEAS; Councilmember Flanagan, Councilmember Hughes, Councilmember Kantz, Councilmember Mochal, Councilmember Webb, Councilmember Whitehead, Councilmember Piper

MOTION: Councilmember Webb made a motion to approve Gal CASA 1212 appropriation

SECOND: Councilmember Flanagan

YEAS; Councilmember Flanagan, Councilmember Hughes, Councilmember Kantz, Councilmember Mochal, Councilmember Webb, Councilmember Whitehead, Councilmember Piper

MOTION: Councilmember Whitehead made the motion to approve financial, transfers, and to amend salary ordinance with like reductions.

SECOND: Councilmember Flanagan

YEAS; Councilmember Flanagan, Councilmember Hughes, Councilmember Kantz, Councilmember Mochal, Councilmember Webb, Councilmember Whitehead, Councilmember Piper

Ordinances and Resolutions

Kaleidoscope Properties, LLC | Resolution 2024-009

MOTION: Councilmember Webb made a motion to approve Resolution 2024-009

SECOND: Councilmember Flanagan

YEAS; Councilmember Flanagan, Councilmember Hughes, Councilmember Kantz, Councilmember Mochal, Councilmember Whitehead, Councilmember Piper

NAYS; Councilmember Webb

Approving deduction of assessed value for real estate in an already declared economic development are | Resolution 2024-010

MOTION: Councilmember Webb made a motion to approve Resolution 2024-010

SECOND: Councilmember Flanagan

Councilmember Webb commented he wants everyone to know that the tax abatement was filed after the building started.

YEAS; Councilmember Flanagan, Councilmember Hughes, Councilmember Kantz, Councilmember Mochal, Councilmember Whitehead, Councilmember Piper

NAYS; Councilmember Webb

Sheriff Skinner | DROP Program Review Resolution 2024-011

Mr. Sheriff Skinner explained what the DROP program does. DROP Entry Date, shall mean the date elected by the participant as the first day of the Participant's DROP Period. Participants who are otherwise eligible to participate may elect to participate at any time upon reaching minimum of twenty (20) years of service but prior to reaching twenty-six (26) years of service. He would like to remove the sunset provision.

MOTION: Councilmember Flanagan made a motion to table Resolution 2024-011

SECOND: Councilmember Kantz

YEAS; Councilmember Flanagan, Councilmember Hughes, Councilmember Kantz, Councilmember Webb, Councilmember Mochal, Councilmember Whitehead, Councilmember Piper

Second Reading: Salary Ordinance Repeal & Replace | Ordinance 2024 - 008

Councilmember Hughes stated section 3 of the salary ordinance needs to be changed to show that the line item pertains to a certain position not the employee. He also added language in section 7 paragraph D to make sure the backfilling process does not apply if there are any changes in the rate of compensation, the job title of the job description, or if there's any additional expenditure requested to fund the position for the remainder of the budgeted year. Section G states the council should view and receive the report showing fund, line item, job title, and remaining balance of the line

MOTION: Councilmember Hughes made a motion to amend Ordinance 2024-008 as introduce with the changes he presented.

SECOND: Councilmember Whitehead

Ms. Pam McCammon HR director and council had a discussion on how the above process is going to work. YEAS; Councilmember Flanagan, Councilmember Hughes, Councilmember Kantz, Councilmember Mochal, Councilmember Whitehead, Councilmember Piper; Councilmember Webb

MOTION: Councilmember Webb made a motion to adopt Ordinance 2024-008 as amended

SECOND: Councilmember Flannagan

YEAS; Councilmember Flanagan, Councilmember Hughes, Councilmember Kantz, Councilmember Mochal, Councilmember Whitehead, Councilmember Piper; Councilmember Webb

Second Reading: Mobile Home Permit Fee Ordinance | Ordinance 2024 – 009

Councilmember Whitehead asked Mr. Brad Polk, Treasurer if he was able to come back with some number from other counties.

Mr. Brad Polk Treasure, stated most counties range from \$10-\$20 range.

Mr. Jim Mochal commented that he thinks \$20 would be reasonable.

Councilmember Webb stated his concerns of the fee.

MOTION: Councilmember Flanagan made the motion to amend Ordinance 2024-009 increasing the fee from \$15 to \$20

SECOND: Councilmember Mochal

YEAS; Councilmember Flanagan, Councilmember Kantz, Councilmember Mochal, Councilmember Piper

NAYS; Councilmember Hughes, Councilmember Webb, Councilmember Whitehead,

MOTION: Councilmember Flanagan made the motion to approve Ordinance 2024-009 as amended

SECOND: Councilmember Kantz

YEAS; Councilmember Flanagan, Councilmember Kantz, Councilmember Mochal, Councilmember Piper, Councilmember Hughes, Councilmember Whitehead,

NAYS; Councilmember Webb

Appointments and Committee Reports

Code of Conduct Committee Update

Councilmember Whitehead introduced the Code of Conduct as the first reading of a resolution.

Councilmember Webb asked for clarification on the public letter of censure.

Councilmember Piper stated council had nothing established

Mr. Ben Freeman stated this body is always free to adopt a resolution. Some resolutions impact legal processes or procedures, a favorable opinion on some sort of Economic Development or against maybe potential state action by the legislature. A resolution by the council stating its positive or negative opinion on someone's conduct you know either another council member or somebody that they've appointed to another body, this council always has that ability. This is just setting up a code of conduct and stating that one of the potential actions by the council for a breach of the code of conduct could be a censure. It's more readily defining something that was already in place.

Councilmember Webb commented on number three; members shall refrain from rudeness, disrespectful comments, insults, name calling, abusive conduct personal charges, or verbal attacks upon the character or motives of other members of council or other appointees county personnel or the public. That's a pretty broad range of interpretation. He asked insults who would interpret disrespectful rude comments or insults? Councilmember Whitehead stated we would as a council interpret that. I assume everybody has their own compass of morals and trying to encase that.

Board Appointments

Councilmember Piper stated we have two members for the Civic Center Authority board which is the board that disperses the food and beverage tax with the convention center. We have two Republicans to appoint on that. Muncie Library Board is also up for re-election. Billy Shepard is one who would like reappointment.

Old Business

Salary Study Update

Councilmember Piper stated the study is complete and Kent would like to come and present at a special meeting.

Elected Officials & Department Heads

Ms. Meagan Coutinho EMS, thanked the community for attending the Station 4's open house.

Mr. Fred Cummings 911, asked how department heads should do their budget based on the salary study? Councilmember Piper stated if your budget falls into County General to hold off on any salary increases there and we're going to put a large sum in our County Council budget to be appropriated out for those salary increases.

Sheriff Tony Skinner stated in the Salary Ordinance section 9 subsection F for the part timers, door bailiffs and employees that serve court papers need to be added in the future.

Mr. Fred Cummings 911 stated if we don't put those salary increases in our budget the overtime, holiday, and PERF then we won't have the right calculations for a lot of other lines.

Councilmember Kantz recommended if you can cut expenses one place to add salary increases in another, you can come to the table with that justification.

Ms. Emily Anderson Courts, asked if for an update on the judicial lit tax that was discussed earlier this year? The judges have been asking. She also asked about the other lines outside of county general.

Councilmember Kantz stated it's the categorization in the study that is going to maybe dictate a lot of this.

Ms. Emily Anderson stated we just put in what we feel and then we can always get it cut.

Councilmember Piper stated they haven't heard anything on the judicial lit tax.

Comments from Council

Council discussed on how department heads should do their budget such as what percentage to increase salaries. Councilmember Mochal stated employees need to understand there is no guarantee for a certain percentage increase in salary. Councilmember Whitehead stated if he was a department head, he would put in for whatever he would like to see happen.

Adjourn

MOTION: Councilmember Webb made a motion to adjourn.

SECOND: Councilmember Flannagan

YEAS; Councilmember Flanagan, Councilmember Hughes, Councilmember Kantz, Councilmember Mochal, Councilmember Whitehead, Councilmember Piper; Councilmember Webb

https://www.youtube.com/watch?v=AZ70gcVhxQ0&t=5750s

Next Meeting: Tuesday, June 25th 9:00am.

Jim Mochal, Councilman

Eugene Whitehead, Councilman

Ryan Webb, Councilman

Jessica Piper, President

William Hughes, Councilman

Dan Flanagan, Councilman

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Matt Kantz, President Pro Tempore

Ed-Carroll, Auditor

WHEREAS: It has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget.

SECTION 1, THEREFORE: Be it ordained by the County Council of Delaware County, Indiana, that for the expenses of said municipal corporation for the following additional sums of money are hereby appropriated and ordered set apart out of the several funds for the purposes herein specified subject to the laws governing the same on Appropriations for May 28, 2024

Appropriations for May 28, 2024				
MAJOR TRANSFER	REQUEST	UPDATE	VOTE	NOTES
TOTAL				
COUNTY GENERAL 1000	REQUEST	UPDATE	VOTE	
EMA 152				accident and accident accident was the second of the control of the second of the seco
Other Services and Charges				
Communication and Transportation				
324 Pagers and Cell Phone	\$ 241.00			
TOTAL	\$ 241.00			
COMMISSIONERS 153				
Other Services and Charges				
386 Instituational Care	\$ 424,000.00			
TOTAL	\$ 424,000.00			
OTHER	REQUEST	UPDATE	VOTE	
FRC PROBLEMS SOLVING GRANT 8193				
Personal Services				
Employee Benefits				
173 Health Insurance	\$9,826.00			
TOTAL	\$9,826.00	\$0.00		
STATEWIDE 911 1222			The second secon	1000
Capital Outlays				
Machinery and Equipment				
443 PSAP EQUIPMENT	\$64,000.00			
TOTAL	\$64,000.00	\$0.00		
BALL BROTHERS GRANT HIGH TECH CRIMES 9214				
Other Services and Charges				
Other Services and Charges				
443 Repair & Maintanace of Software	\$35,000.00			
393 Education & Schooling	\$15,000.00			
CAPITAL OUTLAYS				
394 Construction	\$50,000.00			
TOTAL	\$100,000.00	\$0.00		
HIGH TECH CRIMES UNIT 1195				
Supplies				
211 Office Supplies	\$1,000.00			
220 Operating Supplies	\$2,000.00			
Capital Outlays 441 Equipment	\$35,681.27			
TOTAL	\$38,681.27	\$0.00		
GAL CASA 1212		QU.UU		
Capital Outlays				***************************************
Machinery and Equipment				
441 Machinery and Equipment	\$6,700.00			
THE REPORT OF THE PROPERTY OF		40.00		
TOTAL	\$6,700.00	\$0.00		
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Councilmember Flannagan 5 2 28kg				
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Councilmember Webb				
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Councilmember Mochal				
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Councilmember Kantz / 9 (0000000000000000000000000000000000				
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Councilmember Piper				
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Councilmember Whitehead Carrier as I who had had	<u> </u>			
District the state of the				
Auditor Carroll				*
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WHEREAS: It has been determined that it is now necessary to appropriate more money than was appropriated in the SECTION 1, THEREFORE: Be it ordained by the County Council of Delaware County, Indiana, that for the expenses of sa sums of money are hereby appropriated and ordered set apart out of the several funds for the purposes herein specific ADDENDUMS for May 28, 2024

COUNTY GENERAL 1000	REQUEST	UPDATE
AUDITOR 126		
Personal Services		
Salaries and Wages		
F104 Payroll Deputy	-\$19,186.15	
G104 Payroll Deputy	\$19,186.15	
C119 Tax Sale Deputy	-\$26,171.06	
D119 Tax Sale Deputy	\$26,171.06	
120 Tax Sale/Plat Room/Exemption Deputy	-\$26,284.26	
A120 Tax Sale/Plat Room/Exemption Deputy	\$26,284.26	
TOTAL:	\$0.00	\$0.00
Councilmember Hughes Councilmember Kantz		
Councilmember Piper		
Councilmember Webb Councilmember Whitehead		
Auditor Carroll Elas United Currents Auditor Carroll		

WHEREAS: It has been determined that it is now necessary to appro	priate more money than was appropris	ated in the annua	al budget.	
SECTION 1, THEREFORE: Be it ordained by the County Council of Dela hereby appropriated and ordered set apart out of the several funds f				he following additional sums of money are TRANSFERS FOR MAY 28, 2024
COUNTY GENERAL 1000	REQUEST	UPDATE	VOTE	NOTES
COMMUNICATIONS 124				
Personal Services				
Salaries and Wages				
C136 Comm Tech	-\$24,326.84			
D136 Comm Tech	\$24,326.84			
TOTAL:	\$0.00			
SHERIFF 129			<u> </u>	<u> </u>
Personal Services				4
Salaries and Wages	400 755 07			
D122 Corporal	-\$32,755.97			-
E122 Corporal	\$32,755.97			
E110 Sergeant	-\$37,357.93			-
F110 Sergeant TOTAL	\$37,357.93 \$ 0.00			
JAIL 145	30.00		(1) 20 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	
Personal Services				_
Salaries and Wages				
E141 Correctional Officer	-\$24,448.30	13	N. 194	
F141 Correctional Officer	\$24,448.30	- 1	11 129 6	E
TOTAL	\$0.00		W NOW THE	
AUDITOR 126	54.1.1.2.49 (1949) 1940.5.59 (1945) 1941.50 (1946) 1946 1946 1946 1946 1946 1946 1946 1946		the state of the s	J. July B. J.
Personal Services				
Salaries and Wages				
117 Tax Sale/Plat Room Deputy	-\$23,191.56	9		
A117 Tax Sale/Plat Room Deputy	\$23,191.56			
TOTAL	\$0.00			
EMS 155				
Personal Services				
Salaries and Wages				
G109 Advanced EMT	-\$27,239.22			
H109 Advanced EMT	\$27,239.22			
TOTAL	\$0.00			
PROSECUTOR 137				_
Personal Services				_
Salaries and Wages	1			_
3115 Deputy Prosecutor	-\$54,923.08			
C115 Deputy Prosecutor	\$54,923.08			
TOTAL	\$0.00 REQUEST	UPDATE	VOTE	NOTES
OTHER LIT PUBLIC SAFTEY JAIL 1170-145	\$0.00	OPDATE	VOIL	NOTES
Personal Services	\$0.00			
Salaries and Wages				
D103 Correctional Officer	-\$21,903.74			
103 Correctional Officer	\$21,903.74			
TOTAL	\$0.00			
FAIR AND EXPO 4911			A LANGE WITH THE PARTY OF THE P	ALCOURT SECTION CONTINUES OF THE SECTION OF THE SEC
Other Services and Charges				
Other Services and Charges				
391 Eclispe 2024	-\$3,000.00			
Capital Outlays				
Machinery and Equipment				
142 Equipment	\$3,000.00			A programme I among the control of t
TOTAL	\$0.00			
BRIDGE 1135				_
Personal Services				4
alaries and Wages				4
A115 Equipment Operator	-\$26,081.20		ļ	
3115 Equipment Operator	\$26,081.20		1	1

117 Truck Driver	-\$24,307.8	4		
A117 Truck Driver	\$24,307.8		-	
TOTAL	\$0.0			A - 1
LIT PUBLIC SAFTEY PROSECUTOR 1170-137		1	Ĭ	ĺ
Personal Services				_
Salaries and Wages		-	-	-
E102 Deputy Prosecutor	-\$45,769.24	,	-	_
F102 Deputy Prosecutor	\$45,769.24			
TOTAL	\$0.00		1	I
	\$0.00	,	T	
Councilmember Flannagan	*		,	
Councilmember Webb Sandaby				
Councilmember Mochal				
Councilmember Kantz				
Councilmember Piper				
Councilmember Huhges	1			
Councilmember Whitehead Change As Kirther	L			
Auditor Carroll Plan & Carlle				

ORDINANCE 2024-009

DELAWARE COUNTY COUNCIL

AN ORDINANCE ESTABLISHING A PROCESSING FEE FOR MOBILE HOME TRANSFERS AND MOVING PERMITS PREPARED BY THE DELAWARE COUNTY TREASURER

WHEREAS, pursuant to I.C. 36-1-3-2, the State of Indiana grants units all powers necessary for the effective operation of government as to local affairs; and

WHEREAS, County governments have all powers necessary to conduct the affairs of the county even when not explicitly granted by statute; and

WHEREAS, the Delaware County Treasurer's Office is required to issue permits for the moving and/or transfer of title of mobile homes pursuant to I.C. 6-1.1-7-10; and

WHEREAS, each permit issued by the Delaware County Treasurer's Office requires the expenditure of significant time by a deputy treasurer; and

WHEREAS, it is in the best interest of the residents of Delaware County that a fee be established and assessed for each such permit prepared by the Delaware County Treasurer's Office; and

WHEREAS, this ordinance does not rescind or conflict with any previous ordinances, state statute, or federal law establishing any other transfer fee or service.

NOW, THEREFORE, BE IT ORDAINED by the Delaware County Council as follows:

- 1. A Mobile Home Transfer and/or Moving Permit Fee ("Permit Fee") is hereby established.
- 2. Effective June 1, 2024, the Delaware County Treasurer's Office shall charge and collect the Permit Fee in the amount of \$20.00 for each permit issued.
- 3. The Delaware County Treasurer's Office shall add the Permit Fee to its fee schedule and shall display information about the Permit Fee in a prominent place in the office and shall advise every person seeking a permit of the Permit Fee.
- 4. The Permit Fee shall be paid in cash, cashier's check or money order made payable to the Treasurer of Delaware County at or prior to the time of the request for a Mobile Home Transfer and/or Moving Permit.
- 5. Permit Fee funds shall be deposited into account 1000-000-04-04100-000.

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PASSED AND ADOPTED THIS $\underline{\ \ \ \ }$ DAY OF MAY , 2024 BY THE DELAWARE COUNTY COUNCIL, DELAWARE COUNTY, STATE OF INDIANA.

Jessica Piper, President	Matt Kantz, Pro Tempore
Bill Hughes	Eugene Whitehead
Ryan Webb	Jim-Mochal
Dan Flanigan	
Attest: Cold & Call	This Ordinance is approved in form by:
Ed Carrol Auditor	Legal Counsel

RESOLUTION NO. 2024-010

RESOLUTION APPROVING DEDUCTION OF ASSESSED VALUE FOR REAL ESTATE IN AN ALREADY DECLARED ECONOMIC DEVELOPMENT AREA

(Kaleidoscope Properties, LLC)

WHEREAS, the Indiana General Assembly has enacted a statute, I.C. 6-1.1-12.1 (the "Act"), authorizing certain deductions from the assessed value of Real Estate (as defined in the Act) for purposes of taxation of such property if constructed and assessed during the period beginning March 1, 1983 and ending December 31, 2024, or such other date as extended by Indiana Code, in an area that is declared an economic revitalization area; and

WHEREAS, <u>Kaleidoscope Properties</u>, <u>LLC</u>, is making a significant investment in a new childcare facility (Real Estate) located at <u>2401 N. Moore Road</u>, <u>Muncie</u>, <u>Indiana 47304</u>, during the above-described period; and

WHEREAS, by an already adopted resolution, the <u>Delaware County Council</u> (Council) declared and affirmed that the general area is defined as an economic revitalization area and authorizes deductions from assessed value of Real Estate constructed in the area for purposes of taxation; and

WHEREAS, as a condition of approval of the ensuing abatement, <u>Kaleidoscope</u>

<u>Properties, LLC</u> agrees, at the request of the Council, to provide an update in regards to the status of construction, the overall investment, as well as employment, wage and benefit projections during the term of the abatement. Furthermore, maintaining this abatement is contingent upon both parties' compliance with all projections as stated in the attached "Application for Tax Abatement." The Council reserves the right to request proof of compliance at any time.

NOW, THEREFORE, BE IT RESOLVED BY THE DELAWARE COUNTY COUNCIL,

- 1. The Council finds and determines that the new facility being constructed at the above referenced location by **Kaleidoscope Properties**, **LLC**, shall be allowed a five (5) year phased in Real Estate tax abatement per the attached estimated property tax schedule provided by Baker Tilly & Assoc. in accordance with the provisions of I.C. 6-1.1-12.1-45.
- 2. The Auditor and Treasurer shall take any such further actions as may be required to carry out the purposes of this resolution and to ensure the eligibility of the new Real Estate for the deduction described herein.
- 3. This Resolution shall be in full force and effect from and after its passage by the County Council and after advertised in such publications as may be required by law.

APPROVED, by the Delaware County Council this 28 day of 9	Λ <u>γ</u>	2024
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ADOPTED BY THE DELAWARE COUNTY CO	DUNCIL THIS $\mathcal{L}_{\mathcal{S}}$ DAY OF
, 2024.	
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Jessica Piper, President	Matt Kantz, President Pro Tempore
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Dan Flanagan	William Hughes
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Jim Mochal 2	Ryan Webb
Eugene Whitehead Eugene Whitehead	·
Attest:	This Resolution is approved in form by:
Ed Carrol, Auditor	Legal Counsel

FOURTH AMENDMENT TO DELAWARE COUNTY POLICE RETIREMENT PLAN

WHEREAS, Delaware County Police Retirement Plan (hereinafter referred to as "Plan") was established by Delaware County Sheriff's Department, Muncie, Indiana (hereinafter referred to as "Employer"), effective as of January 1, 1969; and as amended by a complete restatement, effective as of January 1, 2015; and as last amended by a Third Amendment effective January 1, 2021; and

WHEREAS, by Section 11.01 of the Plan, the Employer reserved the right to amend the Plan with the approval of the Merit Board and the county fiscal body; and

WHEREAS, the Employer desires to amend the Plan in certain respects heretofore considered and;

NOW, THEREFORE, BE IT RESOLVED, that the Plan is hereby amended by this Fourth Amendment, effective as of July 1, 2024, by amending Section 5.04(a)(3) in its entirety to read as follows:

"(3) 'DROP Entry Date' shall mean the date elected by the Participant as the first day of the Participant's DROP Period. Participants who are otherwise eligible to participate may elect to participate at any time upon reaching a minimum of twenty (20) years of service but prior to reaching thirty-two (32) years of service if hired prior to October 4, 2010, or twenty-six (26) years of service if hired on, or after October 4, 2010."

Signatures on following page.

In witness of its adoption of the foregoing amendment to the Plan, the Employer has caused this amendment to be executed as of the 3°day of 5000 2024.

DELAWARE COUNTY SHERIFF'S DEPARTMENT

Sheriff of Delaware County

Approved and ratified at a meeting of the Delaware County Sheriffs Merit Board on the 3 day of 5000 2024.

DELAWARE COUNTY SHERIFF'S MERIT BOARD

Approved and ratified at a meeting of the County Council of Delaware County on the 25 day of <u>June</u> 2024.

COUNTY COUNCIL OF DELAWARE COUNTY

Jessica Piper, President

ORDINANCE 2024-08

DELAWARE COUNTY COUNCIL

AN ORDINANCE DEFINING TERMS AND ESTABLISHING PROCEDURES FOR HIRING AND IMPLEMENTING SALARIES FOR COUNTY EMPLOYEES (EXCLUDING MERIT OFFICERS)

WHEREAS, the Delaware County Council ("Council") has the responsibility to fix the compensation of the officers, deputies and other employees, both full-time and part-time ("Employee or Employees"), payable from the Delaware County General Fund, Highway Fund, or any other fund from which the County Auditor issues warrants for salaries or other compensation; and

WHEREAS, the Council has approved salaries for County employees for calendar year 2024; and

WHEREAS, the Council desires to provide direction on the assignment and implementation of said salaries; and

WHEREAS, the Council further desires to maintain uniform procedures for the hiring of Employees; and

WHEREAS, the Council previously adopted Ordinance 2022-005 to provide the desired direction on the assignment and implementation of said salaries through uniform procedures; and

WHEREAS, the Council subsequently adopted a series of amendments and complete restatements the most recent of which was Ordinance 2024-01; and

WHEREAS, the Council desires to further amend and restate the Salary Ordinance; and WHEREAS, the Council intends that this Ordinance will repeal and replace 2024-01.

NOW, THEREFORE, BE IT ORDAINED by the Delaware County Council as follows:

Section 1. Definitions. For the purposes of this Ordinance, the following terms are defined as:

- a. Job Grade the numerical (or other) classification assigned to a particular job by the Human Resources Department based upon its description and duties for the purpose of establishing its Position Base Salary under the current salary ordinance.
- b. Grade Demotion a current Employee transferring to a job with a lower ranked Job Grade.
- c. Grade Promotion a current Employee transferring to a job with a higher ranked Job Grade.
- d. Lateral Grade Transfer a current Employee transferring to a job with the same ranked Job Grade.

- e. Department Change transferring from one Delaware County department or office to another.
- f. New Employee an individual being hired into a full-time position with the County.
- g. Part-Time Employee any Employee working in a position established as part-time under the terms of this or any other Ordinance, whose permitted hours of work do not exceed twenty-nine (29) hours per week.
- h. Position Base Salary the salary amount shown for each position on the Base Salary Spreadsheet as adopted by the Council showing the base salary amount for each position, and as Base Salary Spreadsheet may hereafter be amended by the Council from time to time. Position Base Salary is not the same as the salary appropriated for the position in the Annual Budget. This amount does not include any longevity pay. This amount will be used to determine the salary in the event of Grade Promotion, Grade Demotion, Lateral Grade Transfer or Department Change, or a New Employee, subject to the Probationary Period provided in this Ordinance.
- Section 2. Application of Ordinance. From and after the adoption of this Ordinance by the Council, salaries approved for each position in the Annual Budget are for the Employee in that particular position as of January 1 of the budget year. Should that individual vacate the position for any reason during the budget year, the salary for the New Employee hired for the position shall be determined based upon the procedures defined in this Ordinance and the then current Base Salary Spreadsheet.
- Section 3. Budget; Compensation by Line Item. Full-Time Employees can only be paid from the line item in the Annual Budget specific to the position hey hold. When a new Full-Time Employee is hired to fill that position, he or she can only be paid for the remainder of the year from the balance remaining in the line item. Part-Time Employees can only be paid from line items in the Annual Budget for the department or office specifically established to compensate Part-Time Employees.
- Section 4. Current Employees. In the event of Grade Promotion, Grade Demotion, Lateral Grade Transfer or Department Change involving a current Full-Time Employee, the salary for the position shall be the Position Base Salary as shown on the Base Salary Spreadsheet. If the Employee has served at least six (6) months in the prior position, he or she will not be required to have a Probationary Period.
- Section 5. Current Part-Time Employees. In the event that a current Part-Time Employee fills a full-time position and has worked continuously for six (6) months prior thereto accomplishing the skills needed in the full-time position, the Employee will be exempt from the probationary period required under this Ordinance and shall receive the Position Base Salary for the position.
- Section 6. Re-hire of a Previous Employee. If an Employee is hired for a full-time position that he or she previously held and fulfilled the probationary period for that position as provided herein, upon recommendation of the department head or office holder and with

approval of the Council, the Employee shall be exempt from the Probationary Period upon rehire.

Section 7. Process for Filling Any Vacant Position. Upon a determination that any vacant position needs to be filled, the department head or office holder shall adhere to the following procedure:

- a. The department head or office holder shall adhere to all provisions of the Delaware County Employee Handbook as adopted by the Delaware County Commissioners or the Delaware County Circuit Court Personnel Policy Handbook.
- b. The department head or office holder shall notify the Human Resource Director of the vacancy and request that the vacancy be posted.
- c. The Human Resource Director shall post the vacancy and refer all applicants on file and all new applicants received to the department head or office holder for consideration.
- d. Upon selection of an individual to fill the vacancy, the department head or office holder shall complete the Employee Personal Information Form, as amended from time to time, and submit the completed form to the Human Resource Director and the County Auditor for approval and signature. If there is no change in the rate of compensation, job title or job description for the position to be filled, and no additional expenditure required to fund the position for the remainder of the budget year, approval by the County Council is not required. A copy of the Employee Personal Information Form is attached hereto as Exhibit 'A' and incorporated by reference. A copy of Section 7, as amended from time to time, shall be attached to the form. In submitting the form, the department head or office holder affirms that he or she has complied with the provisions of Section 7.
- e. Upon the approval and completion of the Employee Personal Information Form by all necessary parties, the department head or office holder may hire the individual to the applicable position provided that the combined base salaries for the Employee who previously held the position and the New Employee hired for that position may not exceed the department or office appropriation for the position as approved in the Annual Budget.
- f. Any appropriations for the New Employee shall be subject to Council approval and must be submitted to the Council at its next regular meeting.
- g. The Auditor shall submit a report to the Council at each of its regular meetings detailing all positions filled under Section 7, paragraph d, by fund, line item, job title and balance in the line item. The Council shall review and receive the report.
- h. The hiring procedures set forth in this Section 7 are subject to and shall be superseded by any hiring freezes adopted by the Council.

Section 8. Probationary Period. Except as provided elsewhere in this Ordinance all New Employees, upon hire, shall have a Probationary Period, as follows:

a. The Probationary Period for all New Employees shall be ninety (90) days from the first day of work.

- b. After the Probationary Period is completed, the department head or elected official shall complete a written evaluation and performance review of the Employee.
- c. Upon successful completion of the Probationary Period, the department head or office holder shall send the evaluation and performance review to the Human Resource Director.
- Section 9. Part-Time Job Classification Levels. The following Part-Time Job Classifications and rates of pay are hereby established:
 - a. Part-Time Level 1.
 - i. Pay rate of \$12.00 per hour.
 - ii. Types of jobs: General labor, filing, sorting, general office experience, basic computer experience, data entry, mailing, stuffing envelopes, answering telephones, basic maintenance, seasonal, runner/courier, general filing and distribution, transferring files between offices.
 - iii. Must have a high school diploma or high school equivalent.
 - b. Part-Time Level 2.
 - i. Pay rate of \$14.00 per hour.
 - ii. Types of jobs: Positions that need significant and specific training/requirements, Jobs requiring on-call availability, Election Room Deputy Commissioners, Custodial and comparable positions.
 - iii. High school diploma or high school equivalent required in addition to specific training and/or certifications.
 - c. Part-Time Level 3.
 - i. Pay rate of \$15.00 per hour.
 - ii. Types of jobs: Accounting, bookkeeping, payroll, legal secretaries, court-related clerical positions requiring advanced computer skills, positions that affect County liabilities.
 - iii. High school diploma or high school equivalent required, advanced education and/or degree, minimum of 2 years previous applicable experience required.
 - d. Part-Time Level 4.
 - i. Pay rate of \$20.00 per hour.
 - ii. Types of jobs: Accounting, bookkeeping, payroll, legal secretaries, court-related clerical positions requiring advanced computer skills, grants and operations, and positions that affect County liabilities.

- iii. Advanced education/college degree or minimum of prior 5 years of applicable job related experience required.
- e. Part-Time EMT and Paramedic Rates.
 - i. Emergency medical technicians at \$16.00 per hour. Paramedics at \$20.00 per hour.
 - ii. High school diploma or high school equivalent required, advanced education and/or degree, minimum of 3 years previous applicable experience required.

f. Part-Time Correctional Officers

- i. Pay rate of \$15.00 per hour and shall remain at this rate until they have completed the Sheriff's required initial training program. Upon completion of the initial training program and with the recommendation of the Sheriff, the pay rate for the Part-Time Correctional Officer shall be increased to \$16.00 per hour.
- g. Part-Time Communications Center Employees:
 - i. Starting in training: \$16.00 per hour for 29 hours per week;
 - ii. Certified on one console (basic self-sufficient): \$17.00 per hour for 29 hours per week;
 - iii. Certified to work all consoles (usually takes 9 months to one year): \$18.00 per hour for 29 hours per week.
- h. Coroner Part-Time Services.
 - i. \$100.00 per person per call on Coroner's cases.
 - ii. \$25.00 per person per call on non-Coroner's cases.
- i. Part-Time Highway and Bridge Department Employees.
 - i. Highway and Bridge Department positions that do not require a CDL: \$14.00 per hour.
 - ii. Highway and Bridge Department positions that require a CDL and/or Equipment Operator: \$18.00 per hour.
- j. Special Sheriff Deputy Federal Inmate Transportation.
 - i. \$24.00 per hour. (Reimbursed by United States Marshals Service).

Section 10. Part-Time Positions; Hours; Full-Time Employees; Overtime.

a. Departments or offices requesting part-time positions shall file their request with the Human Resource Director and identify which Part-Time Level the proposed position will fall under. Upon review of the requirements for the job and the duties, the Human Resource Director shall confirm the appropriate level.

- b. A Part-Time Employee shall be allowed to work up to twenty-nine (29) hours per work week.
- c. A Full-Time Employee shall be entitled to receive benefits as determined and approved in the Personnel Handbook by the County Commissioners, subject to appropriation by the Council.
- d. FLSA compensatory time may be awarded in lieu of monetary payment for overtime at the discretion of the department head. Employees shall *only* be provided compensatory time at the rate of 1 ½ hours for each hour worked over 40 hours in a 7-day workweek, regardless of the number of hours the employee is regularly scheduled to work. No employee may accrue more than 80 total hours of compensatory time.

Section 11. Repeal. This Ordinance, upon its adoption, shall repeal, replace and supersede the following Ordinances: Ordinances 2024-01.

ADOPTED BY THE DELAWARE COL	INTY COUNCIL THIS <u>28</u> DAY OF
Jessica Piper, President	Matt Kantz, President Pro Tempore
Jim Mochal, Councilman	Ryan Webb, Councilman
William Hughes, Councilman Cug Luck Luck Luck Luck Luck Luck Luck Luck	Dan Flanagan, Councilman
Attest: Ed Carrol Jr., Auditor	This Ordinance is approved in form by:

ORDINANCE 2024-009

DELAWARE COUNTY COUNCIL

AN ORDINANCE ESTABLISHING A PROCESSING FEE FOR MOBILE HOME TRANSFERS AND MOVING PERMITS PREPARED BY THE DELAWARE COUNTY TREASURER

WHEREAS, pursuant to I.C. 36-1-3-2, the State of Indiana grants units all powers necessary for the effective operation of government as to local affairs; and

WHEREAS, County governments have all powers necessary to conduct the affairs of the county even when not explicitly granted by statute; and

WHEREAS, the Delaware County Treasurer's Office is required to issue permits for the moving and/or transfer of title of mobile homes pursuant to I.C. 6-1.1-7-10; and

WHEREAS, each permit issued by the Delaware County Treasurer's Office requires the expenditure of significant time by a deputy treasurer; and

WHEREAS, it is in the best interest of the residents of Delaware County that a fee be established and assessed for each such permit prepared by the Delaware County Treasurer's Office; and

WHEREAS, this ordinance does not rescind or conflict with any previous ordinances, state statute, or federal law establishing any other transfer fee or service.

NOW, THEREFORE, BE IT ORDAINED by the Delaware County Council as follows:

- 1. A Mobile Home Transfer and/or Moving Permit Fee ("Permit Fee") is hereby established.
- 2. Effective June 1, 2024, the Delaware County Treasurer's Office shall charge and collect the Permit Fee in the amount of \$20.00 for each permit issued.
- 3. The Delaware County Treasurer's Office shall add the Permit Fee to its fee schedule and shall display information about the Permit Fee in a prominent place in the office and shall advise every person seeking a permit of the Permit Fec.
- 4. The Permit Fee shall be paid in cash, cashier's check or money order made payable to the Treasurer of Delaware County at or prior to the time of the request for a Mobile Home Transfer and/or Moving Permit.
- 5. Permit Fee funds shall be deposited into account 1000-000-04-04100-000.

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PASSED AND ADOPTED THIS ______ DAY OF MAY , 2024 BY THE DELAWARE COUNTY COUNCIL, DELAWARE COUNTY, STATE OF INDIANA.

Jessica Piper, President	Matt Kantz, Pro Tempore
Bill Hughes	Eugene Whitehead
Ryan Webb	Jim-Wiochal
Dan Flanigan	
Attest: Color & Color Ed Carrol, Auditor	This Ordinance is approved in form by: August Falling Legal Counsel

Delaware County Council

Code of Conduct

This Code of Conduct is adopted to apply to the Members of the Delaware County Council and all persons appointed to their positions by the Council ("Appointees") to ensure public confidence in the integrity of local government and its effective, open, and fair operation. In addition, the Code of Conduct is to apply the idea that what any one Member or Appointee does has an impact on the effectiveness and actions of the whole Council in both positive and negative ways. To this end, the following standards are established:

1. Act in the Public Interest

Recognizing that stewardship of the public interest must be their primary concern, Members and Appointees will work for the common good of the people of Delaware County and not for any private or personal interest and they will ensure fair and equal treatment to all persons, claims, and transactions coming before the Delaware County Council, boards, committees, and commissions.

2. Comply with the Law

Members and Appointees shall comply with the laws of the United States of America, the State of Indiana, and Delaware County in the performance of their public duties. These laws include, but are not limited to: The United States Constitution, Indiana Constitution, and all federal, state, and local laws pertaining to conflicts of interest, election campaigns, financial disclosures, employer responsibilities, and open processes of government, and County policies and procedures.

3. Conduct of Members

The professional and personal conduct of Members and Appointees must be above reproach and avoid even the appearance of impropriety. Members and Appointees shall refrain from rudeness, disrespectful comments, insults, name-calling, abusive conduct, personal charges or verbal attacks upon the character or motives of other Members of Council other Appointees, County personnel or the public.

4. Respect for Process

Members and Appointees shall perform their duties in accordance with the processes and rules of order as established by the County Council, or its respective boards, committees, and commissions governing the deliberation of public policy issues, meaningful involvement of the public, and implementation of policy decisions of the County Council by County personnel.

5. Conduct of Public Meetings

Members and Appointees shall prepare themselves for public issues, listen courteously and attentively to all public discussions before the body, and focus on the business at hand. Members and Appointees shall refrain from interrupting other speakers, making personal comments not germane to the business of the body, or otherwise interfering with the orderly conduct of meetings. The public, Members and Appointees should feel safe in expressing their opinions, views, and concerns.

6. Conflict of Interest

In order to ensure their independence and impartiality on behalf of the common good, Members and Appointees shall not use their official positions to influence governmental decisions in which they have a material financial interest, or where they have an organizational responsibility or personal relationship, which may give the appearance of a conflict of interest. Members and Appointees shall disclose conflicts with investments, interest in real property, sources of income, and gifts without being required to disclose the value of said conflicts; and they shall abstain from participating in deliberations and decision making where conflicts may exist.

7. Independence of Boards, Committees, Commissions, and Appointees

Because of the value of the independent advice of boards, committees, and commissions to the public decision making process, Members of Council shall refrain from using their position to unduly influence the deliberations or outcomes of board, committee, and commission proceedings.

8. Positive Work Place Environment

Members and Appointees shall support the maintenance of a positive and constructive work place environment for County personnel and for citizens and organizations dealing with the County. Members and Appointees shall recognize their limited role in dealing with County personnel and in no way create the perception of inappropriate direction to County personnel.

Compliance and Enforcement

Delaware County Council Code of Conduct is intended to be self-enforcing. It therefore becomes most effective when Members and Appointees are thoroughly familiar with the code and embrace its provisions. Members and Appointees themselves have the primary responsibility to ensure that ethical standards are understood and met. The County Council, by majority vote, may also impose sanctions on Members and Appointees whose conduct does not comply with the County's ethical standards. Sanctions may include, but are not limited to:

- Official verbal reprimand in an open meeting.
- Formal public letter of censure.
- Removal of an Appointee from position.
- Other courses of action as they are made available by state statute with due process and agreed upon by a majority of the Delaware County Council.