

Delaware County Health Department

125 N. Mulberry St. Muncie, IN 47305
www.co.delaware.in.us/health

765-747-7721 Phone



765-747-7747 Fax

Public Health
Prevent. Promote. Protect.

APPLICATION FOR DEATH RECORD

**** 16-37-1-8 Indiana Vital Statistics law clearly requires a Health Officer may only issue a certified copy if he/she is satisfied by the applicant's direct interest in the record.**

NAME OF DECEASED: _____ DATE OF DEATH: _____

PLACE OF DEATH(city/state): _____ (must be located in Delaware County)

WHAT IS YOUR RELATIONSHIP TO THE DECEASED? _____
proof of relationship may be required before issuance (parent, spouse, child, sibling, grandparent or none)

****IF YOU ARE NOT RELATED TO THE DECEASED PLEASE STATE THE REASON FOR THE REQUEST****

Reason for request (additional documentation is required; photo copy of title, deed, bank account)

PRINT YOUR NAME: _____ YOUR SIGNATURE: _____

ADDRESS: _____ PHONE: _____

Quantity			Total
_____	Certified	\$12.00 each	\$ _____
_____	Uncertified	\$10.00 each	\$ _____
_____	Name search	\$ 5.00 each	\$ _____

Grand total enclosed \$ _____

****THE FOLLOWING ITEMS MUST BE SUBMITTED W/REQUEST TO AVOID DELAYS ****

1. Photo copy of ID/License or Passport
2. Form of payment must be money order or cashier's check (no personal checks)
3. Self-addressed stamped envelope

Mail application to: Delaware County Health Department
125 North Mulberry Street
Muncie, IN 47305
(765) 747-7721

We are not responsible for lost or undelivered mail sent via regular US postal service

OFFICE USE ONLY: ID# _____ SEARCHED BY: _____ DATE: _____