



Delaware County Building Permit Application

Building Commissioner 100 W Main Street, Room 206

Muncie, IN 47305 (765)747-7799 Fax(765)747-7744

Please Print

Date:	Sidwell #	Township:	Permit #
Property Address (Leave blank if new):			
Property Owner:			Telephone:
Owner Address:			
Property Size:	Zoning:	Flood Zone:	Driveway: <input type="radio"/> -New <input type="radio"/> -Existing
Required Setbacks:	Front:	Rear:	Sides: Owner Email:

Project Type: <input type="radio"/> -Residential <input type="radio"/> -Commercial	State release required: <input type="radio"/> -No <input type="radio"/> -Yes	Staked Off: <input type="radio"/> -No <input type="radio"/> -Yes
<input type="radio"/> -Primary Structure <input type="radio"/> - Accessory Structure	Used for:	
<input type="radio"/> -Mobile Home <input type="radio"/> -ModularHome <input type="radio"/> -Manufactured Home	<input type="radio"/> -Permanent <input type="radio"/> -Temporary	Year Manufactured:
Basement Area sq/ft:	Job Description:	
1st Floor Area sq/ft:		
2nd Floor Area sq/ft:	Estimated Cost:	Total Rooms: Total Baths: Total HVAC Units:
Garage Area sq/ft:	<input type="radio"/> -Site Plan Submitted (required)	<input type="radio"/> -IDEM Rule 5 Plan Submitted <input type="radio"/> -Not Req.
Barn Area sq/ft:	<input type="radio"/> -Building Plan Submitted (required)	<input type="radio"/> -State Plan Release Received <input type="radio"/> -Not Req.
Remodel Area sq/ft:	<input type="radio"/> -Septic Plan Submitted <input type="radio"/> -Not Req.	<input type="radio"/> -Energy Ratings Submitted <input type="radio"/> -Not Req.
Total Floor Area sq/ft:		

Building Permit	\$	Permit #	General Contractor:		
Certificate of Occup.	\$		Phone:	Cell:	Reg#
Electrical Permit	\$		Electric Contractor: Reg#		
Plumbing Permit	\$		Plumbing Contractor: Reg#		
HVAC Permit	\$		HVAC Contractor: Reg#		
Total Permit Fees	\$		Check#	<input type="radio"/> -Cash	Receipt#

Applicant Signature:			Date:
Address to mail permit:			
	City:	State:	Zip:
Board of Health Approval:			Date:
Sanitary Utility or Septic System Approval:			Date:
County Surveyor Drain Clearance Approval:			Date:
County Engineer Driveway Approval:			Date:
Building Commissioner Approval:			Date:

Construction must start within 180 days of approval. Building permits are good for 1 year but may be extended by appeal. The fine for starting without a permit is \$700