

**DELAWARE COUNTY COMMISSIONER'S MEETING
MONDAY, APRIL 4, 2016 @ 9:00 A.M.
ROOM 309 A, 100 WEST MAIN STREET
MUNCIE, IN 47305
CALL TO ORDER
PLEDGE TO FLAG
ROLL CALL**

Mr. Shannon Henry
Mr. James King
Ms. Sherry Riggin
Auditor, Mr. Steve Craycraft
Attorney, Mr. John Brook

PUBLIC HEARING

APPLICATION FOR TRANSFER OF PROPERTIES TO NONPROFIT CORPORATION

Mr. Beth Quarles, Executive Director of Future Choices, presented information about the property that they want to transfer, next to Daly apartments. Future Choices would like the property to place a pole barn on for their equipment. Daly apartments have 37 units for those with disabilities. The property has been in tax sales for years.

Mr. John Brooke, Delaware County Attorney said this is a Tax Sale Certificate. All necessary notices would still be needed.

MOTION: Commissioner King made a motion to approve the request.

SECOND: Commissioner Riggin

MOTION PASSED UNANIMOUSLY

RECEIVED
7-19-2000

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: JUL 12 2000

FORUM CHOICES INC
303 N HIGH ST
MUNCIE, IN 47305

Employer Identification Number:
35-1967070
DIN:
17053134739040
Contact Person:
ROSALIE L STMS ID#: 31367
Contact Telephone Number:
(877) 829-5500
Our Letter Dated:
April 1998
Addendum Applies:
No

Dear Applicant:

This modifies our letter of the above date in which we stated that you would be treated as an organization that is not a private foundation until the expiration of your advance ruling period.

Your exempt status under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3) is still in effect. Based on the information you submitted, we have determined that you are not a private foundation within the meaning of section 509(a) of the Code because you are an organization of the type described in section 509(a)(1) and 170(b)(1)(A)(vi).

Grantors and contributors may rely on this determination unless the Internal Revenue Service publishes notice to the contrary. However, if you lose your section 509(a)(1) status, a grantor or contributor may not rely on this determination if he or she was in part responsible for, or was aware of, the act or failure to act, or the substantial or material change on the part of the organization that resulted in your loss of such status, or if he or she acquired knowledge that the Internal Revenue Service had given notice that you would no longer be classified as a section 509(a)(1) organization.

You are required to make your annual information return, Form 990 or Form 990-EZ, available for public inspection for three years after the latest of the due date of the return or the date the return is filed. You are also required to make available for public inspection your exemption application, any supporting documents, and your exemption letter. Copies of these documents are also required to be provided to any individual upon written or in person request without charge other than reasonable fees for copying and postage. You may fulfill this requirement by placing these documents on the Internet. Penalties may be imposed for failure to comply with these requirements. Additional information is available in Publication 587, Tax-Exempt Status for Your Organization, or you may call our toll free number shown above.

As of January 1, 1984, you are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more you pay to each of your employees during a calendar year. You are

Letter 1050 (DO/CG)

FUTURE CHOICES INC

not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

You are required to file Form 990 only if your gross receipts each year are normally more than \$25,000. For guidance in determining whether your gross receipts are "normally" more than \$25,000, see the instructions for Form 990. If a return is required, it must be filed by the 15th day of the fifth month after the end of your annual accounting period. A penalty of \$20 a day is charged when a return is filed late, unless there is reasonable cause for the delay. However, the maximum penalty charged cannot exceed \$10,000 or 5 percent of your gross receipts for the year, whichever is less. For organizations with gross receipts exceeding \$1,000,000 in any year, the penalty is \$100 per day per return, unless there is reasonable cause for the delay. The maximum penalty for an organization with gross receipts exceeding \$1,000,000 shall not exceed \$50,000. This penalty may also be charged if a return is not complete, so please be sure your return is complete before you file it.

If we have indicated in the heading of this letter that an addendum applies, the addendum enclosed is an integral part of this letter.

Because this letter could help resolve any questions about your private foundation status, please keep it in your permanent records.

If you have any questions, please contact the person whose name and telephone number are shown above.

Sincerely yours,

Steven T. Miller

Steven T. Miller
Director, Exempt Organizations

Letter 1050 (09/09)

**TABLED BUSINESS
LETTER OF INTENT**

AGREEMENT FOR PROPERTY EXCHANGE

BETWEEN DELAWARE COUNTY COMMISSIONERS AND MUNCIE SANITARY DISTRICT

Mr. Brooke asked that the "Letter of Intent" remain tabled. Mr. Brooke still needs to revise the agreement.

APPROVAL OF MINUTES

MOTION: Commissioners King made a motion to approve March 21, 2016 minutes.

SECOND: Commissioners Riffin

MOTION PASSED UNANIMOUSLY

PRESENTATIONS TO COMMISSIONERS

Mr. Don Finnegan, Director for Indiana Run for the Fallen, presented information about the Indiana Run for the Fallen. The runners will go through Delaware County this summer 2016. The event is to honor and remember those men and woman who have died recently in military service. A team of more than 20 runners will run 140+ mile run, from Ft. Wayne to Indianapolis. Support from the community would be appreciated.

AMERESCO

Mr. Mark Heirbrandt, Ameresco, Mr. Jeff Rayburn, Project Manager and AEP representatives, presented the closeout on the Ameresco project. The project involved the Highway, Delaware County Building and Justice Center. Mr. Heirbrandt recognized Mr. Charlie Walker, Maintenance Supervisor for his help during the time of the project.

AEP presented a check to Delaware County for over \$31,000. This was a utility rebate offered by AEP for installing energy efficient equipment.

Attachment D (1)
DELIVERY AND ACCEPTANCE CERTIFICATE

ORIGINAL

PROJECT COMPLETION LOG

Table AC-1

<i>Sub-Project Tasks</i>	<i>Completion Date</i>
ECM-1 Lighting upgrade – Justice, County Bld. & Co Garage	9/28/15
ECM-2 Cooling upgrade – Justice & County Bld.	4/30/15
ECM-3 Heating upgrade – Justice & County Bld.	12/30/15
ECM-4 HVAC Control upgrade – Justice & County Bld	12/30/15
ECM-5 Furnace & HVAC upgrade – County Garage	8/30/15
ECM-6 Window & Door Glass upgrade – County Garage	10/30/15
ECM-7 Water Management upgrade – Justice Bld.	9/30/15
ECM-8 Telmate Video Visitation System – Justice Bld	11/30/15

Notes (special instructions etc.):

Items furnished to CUSTOMER upon accepting this Delivery and Acceptance Certificate:

- Receipt of owner's manuals; (1) bound copy and (1) PDF sets.
- Receipt of instruction and training; ALC School Attended
- Completion of inspection and walk-through. February 23, 2016
- Receipt of warranty information. Provided with O&M

The aforementioned Project is hereby completed to the standards set forth in the Agreement denoted above and to the satisfaction of Customer. Customer agrees that the Total Agreed Upon Savings have been satisfied for the term of the Guarantee Period.

Total Agreed Upon Savings \$134,200

CUSTOMER	By:	Title:	Date:
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**CONTRACTS OR AGREEMENTS FOR APPROVAL
SUB GRANT AGREEMENT BETWEEN DEL CO COMMUNITY CORRECTIONS
AND BALL STATE UNIVERSITY TO ENABLE DCCC TO ISSUE A SUB GRANT TO BSU UNDER
DCCC'S PRIME GRANT AWARD FROM THE U.S.
DEPARTMENT OF JUSTICE, OFFICE OF JUSTICE PROGRAMS, UNDER THE JUSTICE &
MENTAL HEALTH COLLABORATION PROGRAM, CFDA #16.745**

Mr. Mitch Cassell, Executive Director of Community Corrections, said this is money that was in the grant to pay Ball State University for the final report. Ball State will provide a statistical report which will cover client demographics.

MOTION: Commissioner King made a motion to approve the sub grant agreement.

SECOND: Commissioner Riffin

MOTION PASSED UNANIMOUSLY

ORIGINAL

Subgrant Agreement

This Subgrant Agreement ("Agreement") is made and entered into by and between **Delaware County Community Corrections ("DCCC")**, which operates a Community Corrections program in Delaware County, Indiana established pursuant to Indiana Code 11-12, and **Ball State University ("Ball State")**, an Indiana state-assisted institution of higher education, located in Muncie, Indiana. In consideration of the mutual covenants, obligations and stipulations set forth herein, the parties agree as follows:

- 1. Purpose of Grant and Source of Funds:** The purpose of this Agreement is to enable DCCC to issue a subgrant to Ball State under DCCC's prime grant award from the U.S. Department of Justice, Office of Justice Programs, under the Justice and Mental Health Collaboration Program, CFDA #16.745. To the extent applicable to Ball State's scope of work or to Ball State's status as a subgrantee, Ball State agrees to comply with the Special Conditions of the DCCC prime grant, which are attached hereto, marked Attachment A, and made a part hereof.
- 2. Scope of Work:** Ball State, through Dr. Monte Staton, Department of Criminal Justice and Criminology, will participate in the project funded by the DCCC prime grant by performing the services described in the Scope of Work, marked Attachment B, attached hereto and made a part hereof.
- 3. Duration of Project and Termination:** The time period for Project activities shall begin on December 31, 2015 and shall end on June 30, 2016. In no event shall payments be made for work done or service performed after the expiration date. This Agreement may be terminated with or without cause by either party before its expiration date by sending the other party written notice via certified mail, return receipt requested, at least ten (10) days prior to the date of termination. Upon receipt of such notice from DCCC to Ball State, no new or additional liabilities payable by DCCC shall be incurred without DCCC's prior written approval. Ball State will be reimbursed for all costs and incurred through the date of termination and for any non-cancelable commitments that are incurred as of the date of the receipt of a notice of termination and which Ball State is unable to cancel through good faith efforts.
- 4. Grant Amount and Payment:** The amount of funds that DCCC will reimburse to Ball State for fulfilling the terms of this Agreement shall not exceed \$12,100. DCCC agrees to reimburse Ball State for all actual costs incurred in the performance of the work up to, but not exceeding the maximum specified herein. Invoices may be sent, not more frequently than monthly, to DCCC's "Administrative Contact" identified in the Section on "Notices." The expenditure of grant funds is to follow the budget which is attached hereto, marked Attachment C, and made a part of this Agreement. Deviations from line items in the budget which are greater than 10% require prior approval from DCCC.
- 5. Intellectual Property and Confidentiality:** All deliverables shall be and remain the property of DCCC for the benefit of the State of Indiana. DCCC agrees to, and hereby grants a license to Ball State, for use, disclosure and publication of the deliverables, including all data, reports, and other information created, obtained or assembled by Ball State in connection with the Project, as necessary or desirable for any purpose consistent with Ball State's status as a public institution of higher education, such as instructional use and scholarly and professional publications and presentations; provided, however, that no individually identifiable client information may be disclosed by Ball State or any persons under Ball State's control without the prior written consent of an authorized official of DCCC. Any use of client data shall be in accordance with directives of the Indiana Judicial Center and/or the Department of Corrections as well as the privacy provisions of applicable regulations, including but not limited to 42 CFR, Part 2. DCCC agrees to give Ball State proper attribution for creating the deliverables in connection with all uses of the deliverables.
- 6. IRB Review, Approval and Compliance:** Under Federal regulations, research is defined as "...a systematic investigation, including research development, testing and evaluation, designed to develop or contribute to generalizable knowledge." (45 CFR 46.102 (d)). A human subject is defined as "...a living individual about whom an investigator (whether professional or student) conducting research obtains (1) Data through intervention or interaction with the individual, or (2) Identifiable private information." (45 CFR 46.102 (f)). Ball State University (BSU) as a Federally Assured Institution (FWA # 00000797), has agreed to apply, and follow, all of the rules and regulations pertaining to human subjects research. BSU's Institutional Review Board (IRB) is the group officially tasked with reviewing, approving and ensuring compliance with these regulations, as well as applicable state laws and institutional human subjects protection policies.

**HWC ENGINEERING SUPPLEMENTAL PROPOSAL
DELAWARE COUNTY NEBO ROAD GATEWAY ENHANCEMENT PROJECT**

Ms. Angie Moyer, Project Manager, presented the HWC Engineering Supplemental proposal for Nebo Road Gateway Enhancement Project. This is funded 80/20 with Delaware County's part being \$6,920.

MOTION: Commissioner King made a motion to approve the HWC Engineering Supplemental Proposal.

SECOND: Commissioner Rigglin

MOTION PASSED UNANIMOUSLY



ORIGINAL

Confidence in the built environment.
151 N. Delaware, Suite 800
Indianapolis, Indiana 46204
www.hwcengineering.com

March 14, 2016

Ms. Angie Moyer, Project Director/Administrator
Delaware County Engineering Department
7700 East Jackson Street
Muncie, IN 47302

RE: Delaware County Nebo Road – Gateway Enhancement Project

Ms. Moyer:

I am providing the attached supplemental proposal for the Gateway Enhancement project located at SR-332 and Nebo Road for your review and consideration.

Since the production of the Preliminary Field Check 30% plans in August of 2015, several meetings have taken place with the design committee and County Commissioners, which have led to modifications to the project parcel size and location.

The project parcel size has enlarged from 0.34 acres to 1.0 acres, and the position of the sign wall has shifted roughly 125' to the west. These modifications have created the need for the following additional services:

- Rework of original documentation to cover new study area, and amendments to the CE, including:
 - o Field Inspection by a biologist
 - o Resource Agency Coordination
 - o Archaeology Survey and Coordination
 - o Updating the CE-2
 - o Section 106 800.11(d) Addendum
 - o Update of the Waters of the U.S. Report
- Redesign of information previously included in the 30% plan set, including:
 - o Additional survey of the enlarged parcel
 - o Redesign site plan, grading plan, and landscape plan according to new site
- Additional design and detailing of new elements, including:
 - o 1,500'-long gated vehicular access road
 - o Gravel parking spaces and turnaround
 - o Crushed limestone pedestrian pathway
 - o Viewing station and interpretive signage

ORDINANCES FOR SECOND READING

**ORDINANCE ESTABLISHING MATERIALITY POLICY AS TO REPORTING TO INDIANA
STATE BOARD OF ACCOUNTS AS TO
ERRONEOUS OR IRREGULAR MATERIAL VARIANCES, LOSSES, SHORTAGES OR THEFTS
ORDINANCE NO. 2016-006**

Mr. Brooke said he still needs to revise the ordinance. This will be on the April 18, 2016 Commissioners agenda.

ORIGINAL

BOARD OF COMMISSIONER, DELAWARE COUNTY, INDIANA
Ordinance No. 2016-006

**ORDINANCE ESTABLISHING MATERIALITY POLICY AS TO REPORTING TO INDIANA
STATE BOARD OF ACCOUNTS AS TO ERRONEOUS OR IRREGULAR MATERIAL
VARIANCES, LOSSES, SHORTAGES OR THEFTS**

WHEREAS, Indiana Code § 5-11-1-27(j) states:

"All erroneous or irregular material variances, losses, shortages, or thefts of political subdivision funds or property shall be reported immediately to the state board of accounts. For all material variances, losses, shortages, or thefts, the state board of accounts shall:

- (1) Determine the amount of funds involved and report the amount to the appropriate government and law enforcement officials;
- (2) Determine the internal control weakness that contributed to or caused the condition; and
- (3) Make written recommendations to the appropriate legislative body or appropriate official overseeing the internal control system addressing:
 - (A) the method of correcting the condition; and
 - (B) the necessary internal control policies and internal control procedures that must be modified to prevent a recurrence of the condition";

WHEREAS the Indiana State Board of Accounts has ruled that in general, each political subdivision must develop its own policy on materiality because the causes of irregular variances, losses, shortages, and thefts are as broad and varied as the political subdivisions in which the incidents occur.

WHEREAS the Board of Commissioners recognizes that variances, losses, shortages, and thefts may occur. If such an incident occurs, it is the County's policy for the Auditor and Treasurer or such other elected officials and/or employees as becomes aware of the variance, loss, shortage or theft to report the same to the President of the Board of Commissioners and to the Auditor of the County, to be placed on the agenda for resolution at the next Board of Commissioners meeting.

NOW THEREFORE, BE IT HEREBY ORDAINED BY THE BOARD OF COMMISSIONERS OF DELAWARE COUNTY, INDIANA, That:

Section 1: The materiality threshold at which point the County shall report incidents of material variances, losses, shortages, or thefts to the State Board of Accounts is:

- A. A one-time cash loss of at least \$1,000 or,
- B. A recurring cash loss of at least \$100 average per month, or,
- C. A value of \$5,000 for a one-time loss of assets, or,
- D. A creation of additional liabilities of at least \$1,000 average per month.

RESOLUTIONS FOR APPROVAL

RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE COUNTY OF DELAWARE,
INDIANA, MAKING A FINAL DETERMINATION OF THE TAX SALE CERTIFICATE TO BE
ASSIGNED TO A NONPROFIT CORPORATION
RESOLUTION 2016-016

MOTION: Commissioner Riffin made a motion to approve Resolution 2016-016, Making a Final Determination of the Tax Sale Certificate to be Assigned to a Nonprofit Corporation.

SECOND: Commissioner King

MOTION PASSED UNANIMOUSLY

RESOLUTION *2016-016 ORIGINAL*

RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE COUNTY OF DELAWARE, INDIANA, MAKING A FINAL DETERMINATION OF THE TAX SALE CERTIFICATE TO BE ASSIGNED TO A NONPROFIT CORPORATION

WHEREAS, Indiana Code 6-1.1-24-17 sets out the procedures for assigning tax sale certificates to a nonprofit corporation.

WHEREAS, a public hearing was held before the Commissioners pursuant to proper notice published by the Auditor; and

WHEREAS, there is a parcel in Delaware County that has been in one or more tax sales and have taxes that are severely delinquent. This parcel was offered to a nonprofit corporation that filed an application requesting same. This parcel is identified as:

18-11-10-407-001-000-003 616 N Broadway W L CO 1 ADD AND PT VAC ALLEY ADJ Block #
75 LTS 1, 2, 3, 4 & 5 & N HLF EHLF VAC ALLEY
ADJ TRI LOT

TAX SALE CERTIFICATE #181500418

DELINQUENT TAXES \$1033.88

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of Delaware County, Indiana that:

Section One. The Delaware County Board of Commissioners is hereby making a final determination of the tax sale certificate that the Board desires to assign to a nonprofit entity. Said tax sale certificate is described above.

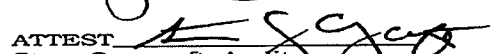
Section Two. The Delaware County Board of Commissioners hereby assigns the tax sale certificate described above to Future Choices Inc.

Passed and adopted by the Commissioners on the 4 day of April, 2016.


Shannon Henry, President


James King, Vice-President


Sherry Riffin, Member

ATTEST 
Steve Craycraft, Auditor

**RESOLUTION TO TRANSFER REAL ESTATE TO MUNCIE SANITARY DISTRICT
RESOLUTION 2016-017**

Ms. Julie Bering, ADM Real Estate, presented five properties to be turned over to City of Muncie, Muncie Sanitary District.

MOTION: Commissioner Riggan motioned to approve Resolution 2016-017, Real Estate to Muncie Sanitary District.

SECOND: Commissioner King

MOTION PASSED UNANIMOUSLY

RESOLUTION NO. 2016-017 ORIGINAL

BOARD OF COMMISSIONERS OF DELAWARE COUNTY, INDIANA

**RESOLUTION TO TRANSFER REAL ESTATE TO
MUNCIE SANITARY DISTRICT**

WHEREAS, there are several properties in the City of Muncie that are delinquent in the payment of property taxes and have been offered for tax sale and received no bids equal to or in excess of minimum sale prices;

WHEREAS, the Delaware County Commissioners may assign such properties to the Muncie Sanitary District, subject to its acceptance of such properties;

WHEREAS, by so doing, such properties will be improved and blight reduced, and used for the betterment of the City of Muncie and Delaware County. Said properties are listed as follows:

- | | | |
|----|-------------------|----------------------|
| 1. | Property Address: | 900 N. Blaine St. |
| | Parcel ID No.: | 18-11-10-285-000-003 |
| | Certificate No.: | 181500358 |
| 2. | Property Address: | 900 N. Wolfe St. |
| | Parcel ID No.: | 18-11-10-286-000-003 |
| | Certificate No.: | 181500359 |
| 3. | Property Address: | 825 N. Wolfe St. |
| | Parcel ID No.: | 18-11-10-289-006-000 |
| | Certificate No.: | 181500370 |
| 4. | Property Address: | 724 N. Penn St. |
| | Parcel ID No.: | 18-11-10-429-001-000 |
| | Certificate No.: | 181500420 |
| 5. | Property Address: | 720 N. Penn St. |
| | Parcel ID No.: | 18-11-10-429-002-000 |
| | Certificate No.: | 181500421 |

DEPARTMENT HEADS AND ELECTED OFFICIALS

Mr. Jason Rogers, EMS Director, presented write offs for February and March 2016.
 MOTION: Commissioner King made a motion to accept February and March 2016 recaps.
 SECOND: Commissioner Riggin
 MOTION PASSED UNANIMOUSLY

03/01/16

Delaware County Muncie EMS Monthly Recap Sheet

Page 1 of 1

Transaction Date	Transaction Date	MS,-1M
Transaction Date	Transaction Date	MS,-1D
Company Code	Company Code	DELAWARE COUNTY/MUNCIE EMS

AR Previous Balance: \$1,553,363.16

Total AR Change for Invoice	\$744,352.50
Payment	
*CC CREDIT CARD PYMT	(\$5,131.01)
*CK CK PYMT	(\$15,926.38)
*CP COMMERCIAL PYMT	(\$62,307.80)
*CP WORKERS COMP PYMT	(\$6,899.45)
*MD MCAID PYMT	(\$54,280.14)
*MR MCARE PYMT	(\$123,422.14)
Total AR Change for Payment	(\$267,965.92)
WriteOff	
*AA MCAR ALLOWANCE	(\$208,972.86)
*AC COMM ALLOWANCE	(\$25,331.83)
*AC WORKERS COMP WRITE OFF	(\$375.55)
*AD MCAID ALLOWANCE	(\$144,858.81)
*AI CHARITY	(\$945.00)
*AO ADJ INTEREST	\$0.34
*AO DECEASED	(\$704.34)
*AO TOO SMALL TO PURSUE	\$7.57
*AO WRITE OFF PER CLIENT REQUEST	(\$1,533.00)
*BD BAD DEBT	\$3,131.25
*PR REFUND	\$2,805.69
Total AR Change for WriteOff	(\$376,776.34)
Summary by Fund for DELAWARE COUNTY/MUNCIE EMS	
Invoice	\$744,352.50
Payment	(\$267,965.92)
WriteOff	(\$376,776.34)
Collections Transfer	(\$69,673.31)
Accounts Receivable Change	\$29,936.93

ORIGINAL

Total Balance Forward: \$1,583,300.09

DCEMS Capital Fund	\$16,000.00
DCEMS Ambulance Fund	\$5,000.00
DCEMS 457 Pension PF Accts	\$9,200.00
DCEMS Medical Supplies Acct	\$12,500.00
DCEMS Intercept Fund	(\$3,900.00)

Transaction Date	Transaction Date	MS,-1M
Transaction Date	Transaction Date	MS,-1D
Company Code	Company Code	DELAWARE COUNTY/MUNCIE EMS

AR Previous Balance: \$1,563,300.09

Total AR Change for Invoice **ORIGINAL** \$786,568.50

Payment

*CC CREDIT CARD PYMT	(\$2,274.67)
*CK CK PYMT	(\$18,077.32)
*CK DELAWARE NON SUFFICIENT FUND (RETURNED CK)	\$989.12
*CP COMMERCIAL PYMT	(\$63,620.76)
*CP WORKERS COMP PYMT	(\$2,150.00)
*MD MCAID PYMT	(\$54,289.22)
*MR MCARE PYMT	(\$148,817.44)

Total AR Change for Payment (\$286,240.29)

WriteOff

*AA MCAR ALLOWANCE	(\$233,762.40)
*AC COMM ALLOWANCE	(\$29,828.20)
*AC WORKERS COMP WRITE OFF	\$0.00
*AD MCAID ALLOWANCE	(\$118,268.50)
*AI CHARITY	(\$2,212.50)
*AO ADJ INTEREST	\$2.62
*AO DECEASED	(\$2,469.95)
*AO PAST FILING LIMIT	(\$1,028.00)
*AO WRITE OFF PER CLIENT REQUEST	(\$1,576.50)
*PR REFUND	\$1,937.53

Total AR Change for WriteOff (\$387,203.90)

Summary of DELAWARE COUNTY/MUNCIE EMS

Invoice	\$786,568.50
Payment	(\$286,240.29)
WriteOff	(\$387,203.90)
Collections Transfer	(\$96,507.44)

Accounts Receivable Change

\$16,616.87

Total Balance Forward: \$1,569,916.98

DCEMS Capital Fund	\$18,000.00
DCEMS Ambulance Fund	\$3,000.00
DCEMS 457 Pension PF Accts	\$0,200.00
DCEMS Medical Supplies Acct	\$12,500.00
DCEMS Intercept Fund	(\$2,500.00)

Mr. Robert Jesse, Highway Superintendent presented the proposed paving list to the Commissioners. Paving will begin at the end of April 2016.

2016 PROPOSED FULL WIDTH PAVING

ROAD NAME	BETWEEN	TOWNSHIP	
CR 1200 N	CR 600 W TO CR 700 W	WASHINGTON	2016 PROPOSED FULL WIDTH PAVING
DIVISION ROAD	CR 725 W AND CR 650 W	MT. PLEASANT	2016 PROPOSED FULL WIDTH PAVING
CR 400 S	SR 32 AND CR 550 W	SALEM	2016 PROPOSED FULL WIDTH PAVING
CR 500 W	SR 332 AND BETHEL AVENUE	HARRISON	2016 PROPOSED FULL WIDTH PAVING
CR 700 W	CR 300 S AND CR 400 S	SALEM	2016 PROPOSED FULL WIDTH PAVING
NEBO RD	CR 400 N AND CR 500 N	HARRISON	2016 PROPOSED FULL WIDTH PAVING
MAR-JAC	CR 850 W TO DEAD END	HARRISON	2016 PROPOSED FULL WIDTH PAVING
CR 600 W	CR 300 N AND SR 332	HARRISON	2016 PROPOSED FULL WIDTH PAVING
EATON-WHEELING PIKE	SR 3 AND CR 170 W	UNION	2016 PROPOSED FULL WIDTH PAVING
EATON-WHEELING PIKE	CR 287 W & WHEELING AVE	WASHINGTON/UNION	2016 PROPOSED FULL WIDTH PAVING
EATON-ALBANY PIKE	CR 550 E TO CR 800 E	NILES	2016 PROPOSED FULL WIDTH PAVING
OLD GRANVILLE	SR 28 & CR 877 N	NILES/DELAWARE	2016 PROPOSED FULL WIDTH PAVING
CENTENNIAL AVE	COUNTRY CLUB RD AND TRUITT RD	LIBERTY	2016 PROPOSED FULL WIDTH PAVING
CR 400 N	CR 1000 W AND CR 925 W	HARRISON	2016 PROPOSED FULL WIDTH PAVING
CR 850 W	JACKSON ST AND TRACKSIDE RD	HARRISON	2016 PROPOSED FULL WIDTH PAVING
CR 200 N	CR 950 W AND BR #51	HARRISON/MT.PLEASANT	2016 PROPOSED FULL WIDTH PAVING
CR 575 E	WINDSOR RD AND CR 172 S	LIBERTY	2016 PROPOSED FULL WIDTH PAVING
CR 172 S	CR 575 E AND BR #161	LIBERTY	2016 PROPOSED FULL WIDTH PAVING
WALNUT ST	CR 300 S AND MUNCIE BYPASS	MONROE	2016 PROPOSED FULL WIDTH PAVING
HARPER DR	NEBO RD EAST TO DEAD END	MT. PLEASANT	2016 PROPOSED FULL WIDTH PAVING
FRANWOOD DR	NEBO RD TO NEBO RD	MT. PLEASANT	2016 PROPOSED FULL WIDTH PAVING
CR 725 W	RIVER RD AND RIVER VALLEY RD	MT. PLEASANT	2016 PROPOSED FULL WIDTH PAVING
WHEELING AVE	CR 850 N AND CR 950 N	WASHINGTON	2016 PROPOSED FULL WIDTH PAVING
CR 900 N	WHEELING AVE AND CR 200 W	WASHINGTON/UNION	2016 PROPOSED FULL WIDTH PAVING
CR 700 E	CR 600 S AND CR 700 S	PERRY	2016 PROPOSED FULL WIDTH PAVING
WALNUT ST	SR 28 & CARL SIMMON DRIVE	HAMILTON	2016 PROPOSED FULL WIDTH PAVING
CR 925 W	CR 300 N AND BETHEL AVE	HARRISON	2016 PROPOSED FULL WIDTH PAVING
CR 475 E	WINDSOR RD AND BURLINGTON DR	PERRY	2016 PROPOSED FULL WIDTH PAVING
BURLINGTON DRIVE	MIAMI TRAIL AND INLOW SPRINGS	CENTER	2016 PROPOSED FULL WIDTH PAVING
MCCOLM RD	CR 600 W & CR 525 W	HARRISON	2016 PROPOSED FULL WIDTH PAVING
CR 525 W	MCCOLM RD AND SR 28	HARRISON	2016 PROPOSED FULL WIDTH PAVING
CR 800 E	CR 1100 N AND CR 1000 N	NILES	2016 PROPOSED FULL WIDTH PAVING
NANCI LANE	OFF OF BURLINGTON DRIVE	CENTER	2016 PROPOSED FULL WIDTH PAVING

2016 PROPOSED RECLAIM/CHIP SEAL

ROAD NAME	BETWEEN	TOWNSHIP	SUGGESTED WORK
CR 175 W	CR 1270 N AND EATON-WHEELING PIKE	UNION	2016 PROPOSED RECLAIM/CHIP & SEAL
CR 1200 N	CR 175 W AND CR 100 W	UNION	2016 PROPOSED RECLAIM/CHIP & SEAL
CR 100 W	BLACKFORD CO. LINE TO CR 1200 N	UNION	2016 PROPOSED RECLAIM/CHIP & SEAL
CR 1270 N	CR 400 W AND CR 100 W	WASHINGTON/JUNION	2016 PROPOSED RECLAIM/CHIP & SEAL
CR 1100 N	WILMAN PIKE AND CR 800 E	UNION/NILES	2016 PROPOSED RECLAIM/CHIP & SEAL
CR 300 E	CR 1100 N AND CR 1200 N	UNION/NILES	2016 PROPOSED RECLAIM/CHIP & SEAL
CR 700 N	CR 200 E AND OLD GRANVILLE	HAMILTON/DELAWARE	2016 PROPOSED RECLAIM/CHIP & SEAL
CR 300 E	CR 700 N AND CR 800 N	HAMILTON/DELAWARE	2016 PROPOSED RECLAIM/CHIP & SEAL
ORR RD	CR 800 E AND CR 850 E	LIBERTY	2016 PROPOSED RECLAIM/CHIP & SEAL
CR 850 E	ORR RD AND CR 200 N	LIBERTY	2016 PROPOSED RECLAIM/CHIP & SEAL
CR 250 N	CR 525 E AND CR 650 E	LIBERTY	2016 PROPOSED RECLAIM/CHIP & SEAL
CR 525 E	CR 250 N AND CENTENNIAL AVE	LIBERTY	2016 PROPOSED RECLAIM/CHIP & SEAL
CR 500 S	CR 800 E TO RANDOLPH CO. LINE	PERRY	2016 PROPOSED RECLAIM/CHIP & SEAL
CR 575 S	C.R. 800 E AND CR 850 E	PERRY	2016 PROPOSED RECLAIM/CHIP & SEAL
CR 850 E	CR 500 S AND CR 575 S	PERRY	2016 PROPOSED RECLAIM/CHIP & SEAL
CR 800 S	CR 400 E AND CR 500 E	PERRY	2016 PROPOSED RECLAIM/CHIP & SEAL
CR 875 W	CR 650 S AND HENRY CO. LINE	SALEM	2016 PROPOSED RECLAIM/CHIP & SEAL
CORNER RD	CR 950 W AND CR 875 W	SALEM	2016 PROPOSED RECLAIM/CHIP & SEAL
CR 950 W	CR 650 S AND CORNER RD	SALEM	2016 PROPOSED RECLAIM/CHIP & SEAL
CR 650 S	CR 950 W AND CR 900 W	SALEM	2016 PROPOSED RECLAIM/CHIP & SEAL
CR 700 S	CR 950 W AND CR 875 W	SALEM	2016 PROPOSED RECLAIM/CHIP & SEAL
CR 375 N	CR 850 W AND CR 800 W	HARRISON	2016 PROPOSED RECLAIM/CHIP & SEAL
CR 800 W	CR 375 N AND BETHEL AVE	HARRISON	2016 PROPOSED RECLAIM/CHIP & SEAL
LANGDON RD	SR 28 AND BETHEL AVE	HARRISON	2016 PROPOSED RECLAIM/CHIP & SEAL
CR 500 N	CR 900 W AND LANGDON RD	HARRISON	2016 PROPOSED RECLAIM/CHIP & SEAL
CR 900 W	CR 500 N AND BETHEL AVE	HARRISON	2016 PROPOSED RECLAIM/CHIP & SEAL
CR 750 N	CR 500 W AND CR 450 W	HARRISON	2016 PROPOSED RECLAIM/CHIP & SEAL
CR 500 W	MCCREERY RD AND CR 750 N	HARRISON	2016 PROPOSED RECLAIM/CHIP & SEAL
CR 800 S	BRIDGE #197 TO CR 300 E	MONROE	2016 PROPOSED RECLAIM/CHIP & SEAL
CR 975 W	CR 1100 N AND CR 1025 N	WASHINGTON	2016 PROPOSED RECLAIM/CHIP & SEAL
CR 1025 N	CR 925 W AND CR 975W	WASHINGTON	2016 PROPOSED RECLAIM/CHIP & SEAL
CR 1100 N	MADISON CO. LINE TO CR 925 W	WASHINGTON	2016 PROPOSED RECLAIM/CHIP & SEAL
CR 925 W	CR 950 N TO CR 1150 N	WASHINGTON	2016 PROPOSED RECLAIM/CHIP & SEAL

2016 PROPOSED RECLAIM/CHIP SEAL

ROAD NAME	BETWEEN	TOWNSHIP	SUGGESTED WORK
CR 1150 N	CR 925 W AND CR 950 W	WASHINGTON	2016 PROPOSED RECLAIM/CHIP & SEAL
CR 950 W	CR 1150 N AND CR 1200 N	WASHINGTON	2016 PROPOSED RECLAIM/CHIP & SEAL
CR 400 W	CR 1270 N AND COUNTY LINE	WASHINGTON	2016 PROPOSED RECLAIM/CHIP & SEAL
CR 700 W	C.R. 300 N TO BETHEL AVENUE	HARRISON	2016 PROPOSED RECLAIM/CHIP & SEAL
CR 700 E	CR 4000 N TO CR 1150 N	NILES	2016 PROPOSED RECLAIM/CHIP & SEAL

Mr. Steve Craycraft, Auditors Office, gave an update of the new payroll and finance system about the new time clocks. All departments are going well, however 911 is not implementing the new system.

Commissioner King asked that Mr. Brooke draft a letter regarding this matter with an explanation that employers should use the new system by April 20, 2016 or disciplinary action may take place.

MOTION: Commissioner King made a motion to have Mr. Brooke to write a letter regarding the matter.

SECOND: Commissioner Riggan

MOTION PASSED UNANIMOUSLY

MONTHLY/WEEKLY REPORTS

PAYMENTS OF CLAIMS

MOTION: Commissioner Riggan made a motion to approve claims in the amount of \$997,042.14.

SECOND: Commissioner King

MOTION PASSED UNANIMOUSLY

QUESTIONS, COMMENTS, ANSWERS, OTHER BUSINESS AND DISCUSSION

Mr. John Dumpert, Gaston, Indiana said he will review the roads on the paving list before he made further comments.

RECESS


MOTION: Commissioner King made a motion to recess until April 18, 2016.


SECOND: Commissioner Riggan

MOTION PASSED UNANIMOUSLY


Mr. Shammion Henry, President of Commissioners


Mr. James King, Vice President of Commissioners


Ms. Sherry Riggan, Member of Commissioners


Mr. Steven G Craycraft, Auditor