

APPEARANCE BY A SELF-REPRESENTED LITIGANT IN A CIVIL CASE

STATE OF INDIANA
DELAWARE COUNTY

SS:

IN THE DELAWARE CIRCUIT
COURT NO. _____

CAUSE NO. 18C0_____

Petitioner/Plaintiff

vs

Respondent/Defendant

1. My Name: _____

2. My Address: _____

3. My telephone number: _____

4. My fax number: _____

5. My e-mail address: _____

6. I will accept service from other parties by:

FAX at the above noted number: Yes _____ No _____

Email at the above noted address: Yes _____ No _____

7. This case involves child support issues: Yes _____ No _____

*(If yes, supply Social Security Numbers for all family members on a separately Attached document filed as confidential information on **light green paper**. Use Form TCM-TR3.1-5.)*

8. There are related cases: Yes _____ No _____
(If yes, list in the space following #8.)

9. You MUST serve this Form and any other pleadings or documents you are filing or will file in this case on all other attorneys (or the other parties, if they are not represented by an attorney.) This form has been served on all other parties and Certificate of Service is attached:

Yes _____ No _____

Your Signature

Your Printed Name

CERTIFICATE OF SERVICE

I certify that on the _____ day of _____, 20____, I served copy of the foregoing Appearance on _____ [here insert Name of Person Served] at the following address: _____, by the following method of service: _____ [please specify as U.S. Mail, personal service, fax, email, etc.]

Your Signature

CITATION

State of Indiana, Delaware County, ss:

To the Sheriff of Delaware County, Greetings:

By Order of the Delaware County Circuit Court No.

You are commanded to forthwith serve _____

with notice to appear before the Judge of said Court, at the Justice Center, 3100 S. Tillotson Avenue, Muncie, Indiana, on the _____ day of _____, 20____, at _____ o'clock ____M., and show cause why he/she has not complied with the Order of said Court in the case of _____ vs. _____ Cause No. _____, and show cause why he/she should not be adjudged in contempt of said Court and punished therefor.

WITNESS my name and seal of said Court, at the City of Muncie, Indiana, this

_____ day of _____, 20_____.

Bailiff's Return of Service:

Clerk

STATE OF INDIANA)
)SS:
COUNTY OF DELAWARE)

IN THE DELAWARE CIRCUIT COURT NO. _____

Plaintiff/Petitioner

CAUSE NO. _____

vs.

Defendant/Respondent

AFFIDAVIT FOR CITATION

Comes now the plaintiff in the above-captioned case, under penalties for perjury, states as follows:

I SWEAR OR AFFIRM UNDER THE PENALTY OF PERJURY THAT THE FOREGOING REPRESENTATIONS ARE TRUE AND CORRECT.

DATED: _____

Signature of Plaintiff/Petitioner

Address (Street)

(City, State, Zip)

Phone Number

*******ALL INFORMATION MUST BE COMPLETED ON THIS FORM *******

(Revised January 2020)

CERTIFICATE OF SERVICE

I certify that on the _____ day of _____, 20____, I have served the following party with a copy of this Affidavit for Citation by the following method of service:

_____ [U.S. Mail, personal service, fax, email, etc.] to:

Name of opposing party: _____

Address: _____

Your Signature

Your name: _____

Address: _____

Telephone: _____